



Harrisburg City Council Agenda

June 24, 2025

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, Dana Henry and Youth Advisor Nolan Malpass
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report for May 2025

ACTION: DISCUSSION ONLY

RESOLUTIONS

- 2. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

STAFF REPORT:

Exhibit A: Resolution No. 1301

Exhibit B: Resolution No. 1302

ACTION: MOTION TO APPROVE:

RESOLUTION NO. 1301, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2025-26."

RESOLUTION NO. 1302, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2025-26."

- 3. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2025-26 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1303), SEWER RATES (RESOLUTION NO. 1304), STORM DRAINAGE RATES (RESOLUTION 1305), AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2025-2026 BY APPROVING RESOLUTION NO. 1306.**

STAFF REPORT:

Exhibit A: Approved 2025/2026 Budget

Exhibit B: Resolution No. 1303

Exhibit C: Resolution No. 1304

Exhibit D: Resolution No. 1305

Exhibit E: Resolution No. 1306

ACTION: I MOVE TO ADOPT THE APPROVED FY 2025-2026 CITY BUDGET AS PRESENTED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

RESOLUTION NO. 1303, “A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1290, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.”

RESOLUTION NO. 1304, “A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1291, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE.”

RESOLUTION NO. 1305, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1292, AND ESTABLISHING AN EFFECTIVE DATE.”

RESOLUTION NO. 1306, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2025-2026.”

NEW BUSINESS

4. THE MATTER OF APPROVING AN EVENT PERMIT FOR THE TRI-COUNTY CHAMBER BUSINESS EXPO TO BE HELD ON JULY 24, 2025

STAFF REPORT:

Exhibit A: Special Event Permit Request

Exhibit B: Liquor License Request

Exhibit C: Event Map

ACTION: MOTION TO APPROVE/AMEND/DENY THE REQUEST FOR AN EVENT PERMIT FOR THE TRI-COUNTY CHAMBER BUSINESS EXPO

5. THE MATTER OF APPROVING A NEW 3-YEAR INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES

STAFF REPORT:

Exhibit A: Draft IGA – Redlined Version

Exhibit B: IGA for Law Enforcement Services

**ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE IGA FOR LAW
ENFORCEMENT SERVICES WITH THE CITY OF COBURG**

OTHER ITEMS

ADJOURN

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: LCSO City Report for May 2025

ACTION: **DISCUSSION ONLY**

THIS AGENDA BILL IS DESTINED FOR: Council Agenda, June 24, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:

Sergeant Frambes will be providing the May 2025 **(EXHIBIT A)** Linn County Sheriff Office City Reports this evening.

If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town monthly.

REVIEW AND APPROVAL:

06/18/2025

Lori Ross/ City RecorderDate



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

2025

MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

MAY

TRAFFIC CITATIONS: -----	19
TRAFFIC WARNINGS: -----	23
TRAFFIC CRASHES: -----	0
ARRESTS MADE: -----	4
COMPLAINTS/INCIDENTS INVESTIGATED:-----	202

TOTAL HOURS SPENT:

HARRISBURG
284.50 hours

CONTRACT HOURS= 275 HOURS

Michelle Duncan,
Sheriff, Linn County

By: Sgt. Steven Frambes



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 5/ 1/25 to 5/31/25

1.

Total Incidents This Month: **202**

Incident Information:	Description
CAD# 2025077866 TIME: 5/1/2025 8:13:33AM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 800 SPURLOCK ST HBRG Deputy conducts follow-up on DHS fax
CAD# 2025078340 TIME: 5/1/2025 7:34:30PM CASE# CAD Only HBRG CAD CALL COMPLETE	DHS 307 REFERRAL Reported at Block of 600 QUINCY ST HBRG DHS fax read, information logged.
CAD# 2025078638 TIME: 5/2/2025 8:50:00AM CASE# CAD Only HBRG CAD CALL COMPLETE	CITIZEN CONTACT Reported at Block of 100 SMITH ST HBRG Deputy took initial statement from victim of a crime that occurred in another jurisdiction.
CAD# 2025078727 TIME: 5/2/2025 11:17:01AM CASE# CAD Only HBRG CAD CALL COMPLETE	DHS 307 REFERRAL Reported at Block of 800 SPURLOCK ST HBRG Non-Criminal Report. NFA
CAD# 2025078993 TIME: 5/2/2025 4:44:34PM CASE# CAD Only HBRG CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG Deputy responded to alarm

Incident Information:	Description	1.
CAD# 2025079166 TIME: 5/2/2025 9:03:54PM CASE# CAD Only HBRG HARRISBURG	DOG COMPLAINT Reported at Block of 800 S 8TH PL HBRG <hr/> Deputies conducted welfare check on a dog. Dog was happy and healthy.	
CAD# 2025079434 TIME: 5/3/2025 10:55:01AM CASE# CAD Only HBRG CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG <hr/> I contacted student council and their advisor placing encouraging notes on students lockers. Their advisor was able to turn the alarm off to prevent future activation .	
CAD# 2025079463 TIME: 5/3/2025 12:02:02PM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 300 N 10TH ST/TERRITORIAL ST HBRG <hr/> Jacob Esty, 18 of Veneta was issued a citation for driving uninsured .	
CAD# 2025079477 TIME: 5/3/2025 12:25:58PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG <hr/> Driver warned for equipment violation	
CAD# 2025079579 TIME: 5/3/2025 3:22:50PM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 700 TERRITORIAL ST HBRG <hr/> Deputy conducted extra speed patrol upon citizen request.	
CAD# 2025079600 TIME: 5/3/2025 3:48:46PM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 500 N 7TH ST/DIAMOND HILL DR HBRG <hr/> Driver warned for speed.	

Incident Information:	Description	1.
CAD# 2025079620 TIME: 5/3/2025 4:16:26PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 EMILY LN HBRG <hr/> Fraud. Suspect trying to impersonate a deputy to obtain money.	
CAD# 2025079935 TIME: 5/3/2025 11:02:54PM CASE# CAD Only HBRG CAD CALL COMPLETE	JUVENILE COMPLAINT Reported at Block of 500 SMITH ST HBRG <hr/> Juveniles warned for curfew violation.	
CAD# 2025079938 TIME: 5/3/2025 11:09:00PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 300 TERRITORIAL ST HBRG <hr/> Deputy observed people walking in the parking lot of a closed business. Nothing suspicious found.	
CAD# 2025079945 TIME: 5/3/2025 11:27:14PM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG <hr/> Warning for moving violation.	
CAD# 2025080011 TIME: 5/4/2025 1:52:03AM CASE# CAD Only HBRG CAD CALL COMPLETE	PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Deputy patrolled Eagle Park.	
CAD# 2025080016 TIME: 5/4/2025 2:18:06AM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 600 SMITH ST HBRG <hr/> Deputy patrolled school grounds on foot.	

Incident Information:	Description	1.
CAD# 2025080025 TIME: 5/4/2025 2:37:16AM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG <hr/> Deputy patrolled school grounds on foot.	
CAD# 2025080080 TIME: 5/4/2025 8:13:56AM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG <hr/> Brionne Shropshire, 34 of Junction City was issued citations for driving uninsured and without a license.	
CAD# 2025080189 TIME: 5/4/2025 12:06:22PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOG COMPLAINT Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Deputy checked area for dog off leash	
CAD# 2025080190 TIME: 5/4/2025 12:06:33PM CASE# CAD Only HBRG CAD CALL COMPLETE	THEFT Reported at Block of 500 TERRITORIAL ST HBRG <hr/> Deputy consulted individuals about can theft.	
CAD# 2025080193 TIME: 5/4/2025 12:09:19PM CASE# CAD Only HBRG CAD CALL COMPLETE	DHS 307 REFERRAL Reported at Block of 300 S 2ND ST HBRG <hr/> DHS Cross Report. Non-criminal.	
CAD# 2025080238 TIME: 5/4/2025 1:10:20PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 600 DEMPSEY ST HBRG <hr/> Driver warned for equipment violation	

Incident Information:	Description	1.
<p>CAD# 2025080268</p> <p>TIME: 5/4/2025 2:01:35PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CIVIL DISPUTE REPORT Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy spoke with individual about civil situation.</p>	
<p>CAD# 2025080283</p> <p>TIME: 5/4/2025 2:28:01PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DOMESTIC DISTURBANCE Reported at Block of 700 N 8TH ST HBRG</p> <hr/> <p>Deputy responded to verbal domestic argument</p>	
<p>CAD# 2025080419</p> <p>TIME: 5/4/2025 7:40:05PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 600 S 9TH ST HBRG</p> <hr/> <p>Deputy conducted follow up.</p>	
<p>CAD# 2025080469</p> <p>TIME: 5/4/2025 9:04:30PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy patrolled Eagle Park.</p>	
<p>CAD# 2025080537</p> <p>TIME: 5/5/2025 12:05:26AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DOG COMPLAINT Reported at Block of 500 LASALLE ST/S 6TH ST HBRG</p> <hr/> <p>Deputy observed a dog running down the street. The dog ran back to its house and remained there safe.</p>	
<p>CAD# 2025080540</p> <p>TIME: 5/5/2025 12:20:43AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 200 N 3RD ST HBRG</p> <hr/> <p>Deputy checked business in the Harrisburg Plaza for security. All were secure.</p>	

Incident Information:	Description	1.
CAD# 2025080544 TIME: 5/5/2025 12:30:36AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 S 4TH ST HBRG <hr/> Deputy observed a vehicle parked at the senior center after hours. No one was with the vehicle and nothing suspicious was located.	
CAD# 2025081036 TIME: 5/5/2025 5:22:38PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 S 6TH ST HBRG <hr/> Deputies spoke with a citizen regarding a missing person they saw on TV .	
CAD# 2025081291 TIME: 5/6/2025 3:52:16AM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG <hr/> Tracey Harris (53) of Philomath was issued a citation for driving uninsured.	
CAD# 2025081453 TIME: 5/6/2025 11:15:16AM CASE# CAD Only HBRG CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 700 N 8TH ST HBRG <hr/> Deputy conduct welfare check, person reported no crimes and did not need assistance	
CAD# 2025081468 TIME: 5/6/2025 11:31:05AM CASE# 2501632 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 23400 HWY 99E Occurred between 1130 hours on 5/6/2025 and 1131 hours on 5/6/2025 . Reported: <hr/> Deputy responded to a threats complaint and determined no crime was committed. However, one of the involved persons, Jason Overacker, 50-year-old Harrisburg resident, was arrested and lodged at the Linn County Jail on an unrelated FTA warrant out of Deschutes County.	
CAD# 2025081541 TIME: 5/6/2025 1:39:31PM CASE# CAD Only HBRG CAD CALL COMPLETE	911 HANG UP CALL Reported at Block of 400 S 9TH ST HBRG <hr/> Deputies responded to a 911 hangup call and Harrisburg High School. Personnel at the high school advised everything was okay.	

Incident Information:	Description	1.
<p>CAD# 2025081762</p> <p>TIME: 5/6/2025 6:23:03PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DHS 307 REFERRAL Reported at Block of 800 UMPQUA ST HBRG</p> <hr/> <p>DHS fax reviewed, information logged.</p>	
<p>CAD# 2025081981</p> <p>TIME: 5/7/2025 6:59:14AM</p> <p>CASE# 2501646</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. AOA-OTHER Reported At Block Of 200 LASALLE ST Occurred between 0658 hours on 5/7/2025 and 0659 hours on 5/7/2025 . Reported: 5/7/2025 Officer Statement:</p> <hr/> <p>AOA report for an outside agency Deputy located a vehicle involved in a hit and run out of Springfield that occurred several months ago.</p>	
<p>CAD# 2025082358</p> <p>TIME: 5/7/2025 4:18:05PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Deputy conducted followup</p>	
<p>CAD# 2025082466</p> <p>TIME: 5/7/2025 7:02:36PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 600 S 9TH ST HBRG</p> <hr/> <p>Deputy spoke with a parent about an incident their child was a witness to.</p>	
<p>CAD# 2025082494</p> <p>TIME: 5/7/2025 8:12:28PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy spoke with multiple people regarding park violations.</p>	
<p>CAD# 2025082551</p> <p>TIME: 5/7/2025 9:50:01PM</p> <p>CASE# 2501677</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: THEFT Reported At Block Of 300 N 6TH ST Occurred between 2150 hours on 5/7/2025 and 2150 hours on 5/7/2025 . Reported:</p> <hr/> <p>Deputy responded to a report of a theft. Approximately \$30 in pop cans stolen.</p>	

Incident Information:	Description	1.
CAD# 2025082657 TIME: 5/8/2025 12:53:32AM CASE# 2501667 HBRG REPORT TAKEN	Report Filed. DEPOSIT TRASH W/IN 100YD WATER Reported At Block Of 300 SOMMERVILLE AVE Occurred between 0052 hours on 5/8/2025 and 0053 hours on <hr/> Deputy located garbage dumped at Eagle Park.	
CAD# 2025082815 TIME: 5/8/2025 10:19:06AM CASE# CAD Only HBRG CAD CALL COMPLETE	ABANDON VEHICLE Reported at Block of 800 DIAMOND HILL DR HBRG <hr/> the church had a question about abandoned vehicle parked in the parking lot. They were advised of the 72 hour private party tow rules.	
CAD# 2025082831 TIME: 5/8/2025 10:44:52AM CASE# 2501670 HBRG REPORT TAKEN	Report Filed. THEFT 1 - OTHER Reported At Block Of 1000 S 6TH ST Occurred between 1043 hours on 5/8/2025 and 1044 hours on 5/8/2025 . Reported: 5/8/2025 Officer <hr/> Caller lended a firearm to someone. That someone then either lost the firearm or it was possibly stolen by other members living within the same residence.	
CAD# 2025082898 TIME: 5/8/2025 12:21:45PM CASE# 2501671 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: THEFT Reported At Block Of 1000 S 6TH ST Occurred between 1221 hours on 5/8/2025 and 1221 hours on 5/8/2025 . Reported: <hr/> No Public Narrative.	
CAD# 2025082935 TIME: 5/8/2025 1:12:01PM CASE# 2501672 HBRG REPORT TAKEN	Report Filed. THEFT 2 - OTHER Reported At Block Of 400 N 7TH ST Occurred between 1200 hours on 5/2/2025 and 1000 hours on 5/7/2025 . Reported: 5/8/2025 Officer <hr/> Caller reporting a weed eater was stolen from outside his home. No suspects. No video.	
CAD# 2025083003 TIME: 5/8/2025 3:10:23PM CASE# CAD Only HBRG CAD CALL COMPLETE	DHS 307 REFERRAL Reported at Block of 800 UMPQUA ST HBRG <hr/> Deputy responded to a report of a possibly injury to a juvenile. After investigation, it was determined to be an accident from playing.	

Incident Information:	Description	1.
CAD# 2025083048 TIME: 5/8/2025 4:15:22PM CASE# CAD Only HBRG CAD CALL COMPLETE	HIT AND RUN Reported at Block of 500 S 5TH ST HBRG <hr/> Deputy contacted individual about a traffic incident	
CAD# 2025083150 TIME: 5/8/2025 5:55:20PM CASE# CAD Only HBRG CAD CALL COMPLETE	INTOXICATED SUBJECT Reported at Block of 700 SMITH ST HBRG <hr/> Deputy responded to an intoxicated subject. Parties were separated for the night.	
CAD# 2025083176 TIME: 5/8/2025 6:39:24PM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS PERSON Reported at Block of 300 N 3RD ST HBRG <hr/> Report of a suspicious person yelling at people in Harrisburg. Deputies gave a male courtesy ride a shelter in Albany.	
CAD# 2025083230 TIME: 5/8/2025 8:19:35PM CASE# 2501676 HBRG REPORT TAKEN	Report Filed. THEFT 3 - OTHER Reported At Block Of 900 MOORE ST Occurred between 1316 hours on 5/7/2025 and 1800 hours on 5/7/2025 . Reported: 5/8/2025 Officer <hr/> Deputy responded to a report of theft. Approximately \$10 in pop cans were taken.	
CAD# 2025083368 TIME: 5/9/2025 2:24:55AM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG <hr/> Deputy patrolled school grounds on foot.	
CAD# 2025083370 TIME: 5/9/2025 2:40:14AM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG <hr/> deputy patrolled school grounds on foot.	

Incident Information:

Description

1.

CAD# 2025083376
TIME: 5/9/2025 3:10:12AM
CASE# CAD Only
HBRG

NON 911 ISSUE Reported at Block of 400 S 2ND ST HBRG

Phone test

CAD# 2025083379
TIME: 5/9/2025 3:17:38AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 TERRITORIAL ST HBRG

Deputy checked business. All appeared secure.

CAD# 2025083382
TIME: 5/9/2025 3:27:33AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2025083401
TIME: 5/9/2025 5:07:37AM
CASE# CAD Only
HBRG

WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/S 6TH ST HBRG

Operator warned for moving violation.

CAD# 2025083408
TIME: 5/9/2025 5:33:44AM
CASE# CAD Only
HBRG

WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2025083828
TIME: 5/9/2025 5:20:25PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 200 LASALLE ST HBRG

Caller reported suspicious person. Deputy contacted the individual who was not doing anything suspicious or illegal.

Incident Information:	Description	1.
CAD# 2025084125 TIME: 5/10/2025 5:01:13AM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG <hr/> Brandon Ricker (32) of Junction City was issued a citation for driving uninsured.	
CAD# 2025084314 TIME: 5/10/2025 2:08:10PM CASE# CAD Only HBRG CAD CALL COMPLETE	DUII Reported at Block of 400 PEORIA RD/N 3RD ST HBRG <hr/> Report of a DUII driver in the Harrisburg area. Not able to locate the vehicle.	
CAD# 2025084468 TIME: 5/10/2025 6:44:09PM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 500 N 6TH ST HBRG <hr/> Called back. Non-emergency.	
CAD# 2025084985 TIME: 5/11/2025 6:41:32PM CASE# CAD Only HBRG	JUVENILE COMPLAINT Reported at Block of 900 SMITH ST HBRG <hr/> Lost 11 year old. Couldn't read stop signs. Reunited with father.	
CAD# 2025085133 TIME: 5/12/2025 1:56:40AM CASE# CAD Only HBRG CAD CALL COMPLETE	DOMESTIC DISTURBANCE Reported at Block of 700 S 2ND ST HBRG <hr/> Deputy responded to report of loud noises coming from an apartment. Deputies determined this was a mother trying to calm her two children.	
CAD# 2025085137 TIME: 5/12/2025 2:41:50AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG <hr/> Deputy checked on suspicious vehicle.	

Incident Information:	Description	1.
CAD# 2025085171 TIME: 5/12/2025 5:48:52AM CASE# CAD Only HBRG CAD CALL COMPLETE	DOMESTIC DISTURBANCE Reported at Block of 23600 PEORIA RD HBRG <hr/> Deputy responded to domestic disturbance	
CAD# 2025085182 TIME: 5/12/2025 6:56:09AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG <hr/> Driver warned for equipment violation	
CAD# 2025085317 TIME: 5/12/2025 11:15:57AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 S 9TH ST HBRG <hr/> Called back. No emergency.	
CAD# 2025085398 TIME: 5/12/2025 1:40:19PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 200 LASALLE ST/S 3RD ST HBRG <hr/> Deputy attempted to locate vehicle in traffic complaint.	
CAD# 2025085404 TIME: 5/12/2025 1:54:50PM CASE# CAD Only HBRG CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 600 STANLEY LN HBRG <hr/> Deputy assisted other Lane County S.O with suspect contact.	
CAD# 2025085463 TIME: 5/12/2025 3:14:36PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG <hr/> Deputy threw away trash found on the road.	

Incident Information:	Description	1.
CAD# 2025085510 TIME: 5/12/2025 4:15:26PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 100 S 3RD ST/MOORE ST HBRG <hr/> Driver warned for equipment violation	
CAD# 2025085929 TIME: 5/13/2025 10:14:53AM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG <hr/> David Wolfe, 73 of Harrisburg was issued a citation for driving uninsured.	
CAD# 2025086085 TIME: 5/13/2025 2:52:07PM CASE# CAD Only HBRG CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 300 N 3RD ST HBRG <hr/> Deputy conducted welfare check	
CAD# 2025086093 TIME: 5/13/2025 3:03:02PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOG COMPLAINT Reported at Block of 800 ARROW LEAF PL HBRG <hr/> checked area for stray dog but did not locate it	
CAD# 2025086303 TIME: 5/13/2025 9:00:48PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Deputy issued verbal warning for park hour violation.	
CAD# 2025086309 TIME: 5/13/2025 9:12:56PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 800 DIAMOND HILL DR HBRG <hr/> Deputy responded to a traffic complaint.	

Incident Information:	Description	1.
CAD# 2025086332 TIME: 5/13/2025 10:01:42PM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG <hr/> Open door at the school. Door was shut without incident.	
CAD# 2025086404 TIME: 5/14/2025 1:44:17AM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG <hr/> Deputy patrolled school grounds on foot.	
CAD# 2025086414 TIME: 5/14/2025 2:09:00AM CASE# CAD Only HBRG CAD CALL COMPLETE	SECURITY CHECK Reported at Block of 600 SMITH ST HBRG <hr/> Deputy patrolled school grounds on foot.	
CAD# 2025086422 TIME: 5/14/2025 2:35:51AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> Deputy patrolled closed business.	
CAD# 2025086423 TIME: 5/14/2025 2:38:31AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 200 N 3RD ST HBRG <hr/> Extra patrol at Harrisburg Plaza.	
CAD# 2025086433 TIME: 5/14/2025 3:10:14AM CASE# CAD Only HBRG CALL TRANSFERRED TO OTI	TRANSFER 911 INFO - LAW CALL Reported at Block of 800 S 3RD ST HBRG <hr/> No Public Narrative.	

Incident Information:	Description	1.
CAD# 2025086634 TIME: 5/14/2025 11:32:16AM CASE# CAD Only HBRG CAD CALL COMPLETE	DHS 307 REFERRAL Reported at Block of 800 UMPQUA ST HBRG <hr/> Non-criminal report, being followed up on by DHS. NFA at this time.	
CAD# 2025086857 TIME: 5/14/2025 4:04:46PM CASE# 2501745 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: HIT AND RUN Reported At Block Of 100 SMITH ST Occurred between 1604 hours on 5/14/2025 and 1604 hours on 5/14/2025 . Reported: <hr/> hit and run. A vehicle was backed into while parked near the gazebo . Offender left minimal information.	
CAD# 2025087011 TIME: 5/14/2025 8:13:01PM CASE# CAD Only HBRG CITE DWS NO ODL	TRAFFIC STOP Reported at Block of 700 S 2ND ST/S 3RD ST HBRG <hr/> Jessica Williams (47) of Eugene was issued citations for driving uninsured and operating without driving privileges.	
CAD# 2025087371 TIME: 5/15/2025 11:07:02AM CASE# CAD Only HBRG	LOST PROPERTY Reported at Block of 200 N 3RD ST HBRG <hr/> Caller lost post office key box	
CAD# 2025087607 TIME: 5/15/2025 5:24:19PM CASE# CAD Only HBRG CAD CALL COMPLETE	EVENT DETAIL Reported at Block of 400 S 9TH ST HBRG <hr/> Drug presentation	
CAD# 2025087771 TIME: 5/15/2025 11:18:00PM CASE# CAD Only HBRG CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG <hr/> Deputy checked on business alarm activation. Everything was secure.	

Incident Information:	Description	1.
<p>CAD# 2025087813</p> <p>TIME: 5/16/2025 1:01:35AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 300 LASALLE ST/S 4TH ST HBRG</p> <hr/> <p>RR malfunctioning, was corrected, logged for info</p>	
<p>CAD# 2025087871</p> <p>TIME: 5/16/2025 5:33:38AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PERSON ASSIST Reported at Block of 700 S 2ND ST/S 3RD ST HBRG</p> <hr/> <p>Citizen requested help stopping traffic crossing the bridge , no deputies were in the are NFA</p>	
<p>CAD# 2025088172</p> <p>TIME: 5/16/2025 3:12:17PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>JUVENILE COMPLAINT Reported at Block of 500 KESLING ST HBRG</p> <hr/> <p>Deputy responded to third party report of a vehicle being damaged. Deputy responded and learned the owner was part of the group damaging it.</p>	
<p>CAD# 2025088184</p> <p>TIME: 5/16/2025 3:25:31PM</p> <p>CASE# 2501774</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. INFO-CHILD AND FAMILY INFO Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 1524 hours on 5/16/2025 and 1525 hours on 5/16/2025 . Reported:</p> <hr/> <p>Deputy attempted safety check.</p>	
<p>CAD# 2025088191</p> <p>TIME: 5/16/2025 3:36:48PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>WELFARE CHECK Reported at Block of 400 EMILY LN HBRG</p> <hr/> <p>Welfare check on an older gentleman, who lost his temper at a doctor's appointment.</p>	
<p>CAD# 2025088384</p> <p>TIME: 5/16/2025 8:35:50PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Checked on an unoccupied vehicle at Eagle Park. Registered out of Junction City</p>	

Incident Information:	Description	1.
CAD# 2025088390 TIME: 5/16/2025 8:42:58PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Juveniles warned for walking on railroad tracks.	
CAD# 2025088407 TIME: 5/16/2025 9:14:23PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG <hr/> Operator warned for equipment violation.	
CAD# 2025088429 TIME: 5/16/2025 9:49:57PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 600 N 7TH ST/RILEY WAY HBRG <hr/> Deputy checked on a suspicious vehicle.	
CAD# 2025088437 TIME: 5/16/2025 10:12:29PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 800 LASALLE ST HBRG <hr/> Deputy observed a suspicious vehicle at the high school. Nothing suspicious found.	
CAD# 2025088462 TIME: 5/16/2025 10:51:40PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 700 N 9TH ST/E LADINO PL HBRG <hr/> Deputy observed a suspicious vehicle. After talking to area residents, the vehicle belonged to family.	
CAD# 2025088512 TIME: 5/17/2025 12:04:52AM CASE# 2501777 HBRG REPORT TAKEN	Deputy observed juveniles out past curfew. They were released to adults.	

Incident Information:	Description	1.
<p>CAD# 2025088531</p> <p>TIME: 5/17/2025 12:39:14AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>NOISE DISTURBANCE Reported at Block of 700 GAILEEN WAY HBRG</p> <hr/> <p>Deputy responded to a noise complaint. Nothing found.</p>	
<p>CAD# 2025088611</p> <p>TIME: 5/17/2025 3:57:22AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 600 SMITH ST HBRG</p> <hr/> <p>Deputy patrolled school grounds on foot. An open door was found and building cleared.</p>	
<p>CAD# 2025088734</p> <p>TIME: 5/17/2025 10:47:04AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DOMESTIC DISTURBANCE Reported at Block of 500 S 6TH ST HBRG</p> <hr/> <p>Deputies investigated domestic issue.</p>	
<p>CAD# 2025088822</p> <p>TIME: 5/17/2025 1:43:50PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>Deputy conducted followup</p>	
<p>CAD# 2025088850</p> <p>TIME: 5/17/2025 2:56:23PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRAFFIC COMPLAINT Reported at Block of 100 N 3RD ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025088926</p> <p>TIME: 5/17/2025 4:59:24PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 800 BURTON ST HBRG</p> <hr/> <p>No Public Narrative.</p>	

Incident Information:	Description	1.
<p>CAD# 2025089095</p> <p>TIME: 5/17/2025 11:06:33PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>INFORMATION ONLY REPORT Reported at Block of 500 S 6TH ST HBRG</p>	
<p>CAD# 2025089192</p> <p>TIME: 5/18/2025 2:24:19AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 600 SMITH ST HBRG</p> <p>Deputy patrolled school grounds on foot.</p>	
<p>CAD# 2025089194</p> <p>TIME: 5/18/2025 2:41:56AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG</p> <p>Deputy patrolled school grounds on foot.</p>	
<p>CAD# 2025089287</p> <p>TIME: 5/18/2025 9:25:13AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 200 MACY ST/S 3RD ST HBRG</p> <p>Warning for equipment violation.</p>	
<p>CAD# 2025089291</p> <p>TIME: 5/18/2025 9:34:10AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE EQUIPMENT VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 200 MACY ST/S 3RD ST HBRG</p> <p>42yo WOOD, CODY MICHAEL, of Junction City was issued a citation for expired registration 03/24. Warned for No front plate, fail to signal and fail to register a vehicle.</p>	
<p>CAD# 2025089305</p> <p>TIME: 5/18/2025 10:19:14AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE EQUIPMENT VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/S 6TH ST HBRG</p> <p>42yo CROWSON, MYCHAL JEFFREY, of Harrisburg was issued a citation for Driving Uninsured and expired registration 02/25.</p>	

Incident Information:

Description

1.

CAD# 2025089322
TIME: 5/18/2025 11:03:09AM
CASE# CAD Only
HBRG
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

47yo WALSH, CHRISTINE LYNN, of Eugene was issued a citation for expired registration.

CAD# 2025089335
TIME: 5/18/2025 11:30:37AM
CASE# CAD Only
HBRG
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 400 S 3RD ST HBRG

35yo KIME, TIMOTHY CHARLES, of Harrisburg was issued a citation for expired registration, 02/24.

CAD# 2025089358
TIME: 5/18/2025 12:42:24PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 S 5TH ST/LASALLE ST HBRG

moving violation warning

CAD# 2025089361
TIME: 5/18/2025 12:54:33PM
CASE# CAD Only
HBRG
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 MACY ST/S 3RD ST HBRG

30yo PALMER, DANIELLE ANETTE, of Junction City was issued a citation for Illegal window tinting, all 5 windows, plus windshield and expired registration 10/22.

CAD# 2025089404
TIME: 5/18/2025 2:13:01PM
CASE# CAD Only
HBRG
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 200 SMITH ST/N 3RD ST HBRG

85yo MAJOR, ERVIN JESSE, of Eugene was issued a citation for driving while uninsured.

CAD# 2025089416
TIME: 5/18/2025 2:47:35PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 SCHOOLING ST/S 3RD ST HBRG

Equipment violation warning

Incident Information:	Description	1.
CAD# 2025089420 TIME: 5/18/2025 2:57:15PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 400 S 3RD ST HBRG <hr/> Operator warned for improper display of registration. Showing expired tags, but they hadn't applied the current stickers yet.	
CAD# 2025089426 TIME: 5/18/2025 3:01:56PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG <hr/> Operator warned for expired registration 10/24. She isn't the registered owner.	
CAD# 2025089438 TIME: 5/18/2025 3:16:22PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG <hr/> Warning for no trailer lights	
CAD# 2025089466 TIME: 5/18/2025 4:03:17PM CASE# CAD Only HBRG CITE SEATBELT VIOLATION	TRAFFIC STOP Reported at Block of 400 S 3RD ST HBRG <hr/> 53yo BECKER, HAROLD MATTHEW, of Brownsville was issued a citation for failure to wear a seat belt.	
CAD# 2025089503 TIME: 5/18/2025 5:10:13PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG <hr/> 39yo CANADAY, DAYNA JEAN, of Harrisburg was issued a citation for Driving while suspended violation. She was warned for improper wear of seat belt and fail to carry proof of insurance.	
CAD# 2025089509 TIME: 5/18/2025 5:27:01PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 200 S 3RD ST/MACY ST HBRG <hr/> Warning	

Incident Information:

Description

1.

CAD# 2025089515
TIME: 5/18/2025 5:41:01PM
CASE# 2501793
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: LITTERING VIOLATION Reported At Block Of 300 SOMMERVILLE AVE Occurred between 1741 hours on 5/18/2025 and 1741 hours on

Deputy located trash dumped at Eagle Park. Suspect was identified after Deputy sifted through trash.

CAD# 2025089708
TIME: 5/18/2025 11:38:16PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 500 SMITH ST/S 6TH ST HBRG

Deputy contacted a suspect regarding an open case.

CAD# 2025089763
TIME: 5/19/2025 3:56:45AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

Deputy checked on a suspicious vehicle. Nothing suspicious found.

CAD# 2025089767
TIME: 5/19/2025 4:02:30AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 600 SMITH ST HBRG

Deputy patrolled school grounds on foot.

CAD# 2025089781
TIME: 5/19/2025 5:05:36AM
CASE# CAD Only
HBRG
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG

Devin Beyerley, 43 of Junction City was issued a citation for Fail to Register Vehicle.

CAD# 2025089790
TIME: 5/19/2025 5:50:31AM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for equipment violation.

Incident Information:	Description	1.
CAD# 2025089853 TIME: 5/19/2025 8:17:15AM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 300 N 3RD ST HBRG <hr/> Driving complaint from Junction City. UTL	
CAD# 2025089876 TIME: 5/19/2025 8:56:43AM CASE# CAD Only HBRG CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 500 S 6TH ST HBRG <hr/> Deputies responded to a welfare check.	
CAD# 2025090098 TIME: 5/19/2025 3:04:34PM CASE# CAD Only HBRG CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 800 CRIMSON PL HBRG <hr/> Fire requests assistance locating juvenile, fire located juvenile prior to Deputy arrival. Fire requested Law Enforcement to disregard	
CAD# 2025090100 TIME: 5/19/2025 3:05:21PM CASE# CAD Only HBRG	INFORMATION ONLY REPORT Reported at Block of 800 CRIMSON PL HBRG <hr/> Lift assist. Sent to fire.	
CAD# 2025090104 TIME: 5/19/2025 3:17:40PM CASE# 2501801 HBRG REPORT TAKEN	Report Filed. DWS MIS Reported At Block Of 200 N 3RD ST Occurred between 1516 hours on 5/19/2025 and 1517 hours on 5/19/2025 . Reported: 5/19/2025 Officer Statement: <hr/> 32-year-old Kacey Massengill of Milwaukee received a citation for his out of county warrant, a citation for Driving While Suspended Misdemeanor and a citation for Driving Uninsured.	
CAD# 2025090324 TIME: 5/19/2025 9:20:18PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOMESTIC DISTURBANCE Reported at Block of 800 S 9TH ST HBRG <hr/> Deputy responded to domestic. Parties separated. No crimes.	

Incident Information:	Description	1.
CAD# 2025090394 TIME: 5/19/2025 11:43:02PM CASE# 2501813 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: FRAUD Reported At Block Of 200 MACY ST Occurred between 2343 hours on 5/19/2025 and 2343 hours on 5/19/2025 . Reported: <hr/> Deputy took report of identity theft. Ongoing investigation.	
CAD# 2025090731 TIME: 5/20/2025 1:48:25PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 100 S 2ND ST HBRG <hr/> Deputy conducts follow up on open investigation	
CAD# 2025090774 TIME: 5/20/2025 2:36:42PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 600 SMITH ST HBRG <hr/> Caller reports suspicious vehicle and wanted the office to be aware of the vehicles owner walking in town	
CAD# 2025090863 TIME: 5/20/2025 4:09:54PM CASE# 2501825 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: JUVENILE COMPLAINT Reported At Block Of 400 S 9TH ST Occurred between 1609 hours on 5/20/2025 and 1609 hours on 5/20/2025 . <hr/> Deputies investigated a school incident and interviewed multiple teenagers. No crimes.	
CAD# 2025090989 TIME: 5/20/2025 8:03:50PM CASE# CAD Only HBRG CAD CALL COMPLETE	EVENT DETAIL Reported at Block of 100 SMITH ST HBRG <hr/> Deputy transported ballots from Harrisburg City Hall to the Linn County Courthouse.	
CAD# 2025091194 TIME: 5/21/2025 7:06:01AM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 400 S 9TH ST HBRG <hr/> extra patrol of school and student interaction	

Incident Information:**Description**

1.

CAD# 2025091252
TIME: 5/21/2025 8:57:19AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 400 S 9TH ST HBRG

Deputy contacted a juvenile at school and spoke to him about reports of his poor driving.

CAD# 2025091260
TIME: 5/21/2025 9:08:00AM
CASE# CAD Only
HBRG
CITE MOVING VIOLATION

ABANDON VEHICLE Reported at Block of 600 N 9TH ST HBRG

Tagged a vehicle as abandoned. The vehicle never moved, but the sticker was intentionally removed. I returned days later and placed a parking citation on the windshield.

CAD# 2025091524
TIME: 5/21/2025 3:26:07PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 600 N 7TH ST HBRG

Deputies contacted a male from New Mexico sleeping in a vehicle and asked him to leave the area.

CAD# 2025092207
TIME: 5/22/2025 4:01:52PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 200 LASALLE ST/S 3RD ST HBRG

driving complaint

CAD# 2025092297
TIME: 5/22/2025 6:37:17PM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG

No Public Narrative.

CAD# 2025092365
TIME: 5/22/2025 8:38:17PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 900 HEATHER TURN HBRG

Deputy responded to a traffic complaint. Vehicle was not located.

Incident Information:	Description	1.
CAD# 2025092408 TIME: 5/22/2025 9:28:19PM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 16400 PRICEBORO DR HBRG <hr/> No Public Narrative.	
CAD# 2025092471 TIME: 5/22/2025 11:31:59PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 300 KESLING ST HBRG <hr/> A suspicious person was seen near Key Bank, reportedly looking in windows. Three deputies and two Junction City officers checked the area and were not able to locate the person.	
CAD# 2025092493 TIME: 5/23/2025 12:21:56AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG <hr/> People warned for being in a city park after hours.	
CAD# 2025092504 TIME: 5/23/2025 12:44:37AM CASE# 2501862 HBRG REPORT TAKEN	Report Filed. PROPERTY, FOUND Reported At Block Of 100 SMITH ST Occurred between 0040 hours on 5/23/2025 and 0040 hours on 5/23/2025 . Reported: 5/23/2025 Officer <hr/> Deputy located roughly 30 grams of dried marijuana in a baggy on the ground at the riverfront park. Deputy seized the mj and transported it to LCSO to be destroyed.	
CAD# 2025092542 TIME: 5/23/2025 2:01:17AM CASE# 2501863 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: DEATH INVESTIGATION Reported At Block Of 800 S 9TH ST Occurred between 0201 hours on 5/23/2025 and 0201 hours on 5/23/2025 . <hr/> Deputies conducted a death investigation (65 yoa female).	
CAD# 2025092709 TIME: 5/23/2025 10:51:08AM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 800 S 9TH ST HBRG <hr/> Deputy answers questions about paperwork.	

Incident Information:	Description	1.
CAD# 2025092734 TIME: 5/23/2025 11:29:48AM CASE# CAD Only HBRG CAD CALL COMPLETE	INFORMATION ONLY REPORT Reported at Block of 1000 S 11TH ST HBRG <hr/> Deputies investigated possible mail theft.	
CAD# 2025093139 TIME: 5/23/2025 8:42:55PM CASE# CAD Only HBRG CAD CALL COMPLETE	JUVENILE COMPLAINT Reported at Block of 800 SOMMERVILLE LOOP HBRG <hr/> Deputy responded to juvenile complaint. Information was noted. Non-criminal.	
CAD# 2025093151 TIME: 5/23/2025 8:56:46PM CASE# CAD Only HBRG CAD CALL COMPLETE	JUVENILE COMPLAINT Reported at Block of 300 N 6TH ST HBRG <hr/> Juvenile with anger issues was counseled by deputy and offered resources .	
CAD# 2025093873 TIME: 5/24/2025 7:35:29PM CASE# CAD Only HBRG	SUSPICIOUS VEHICLE Reported at Block of 500 6TH PL HBRG <hr/> No Public Narrative.	
CAD# 2025093914 TIME: 5/24/2025 8:33:22PM CASE# CAD Only HBRG CAD CALL COMPLETE	JUVENILE COMPLAINT Reported at Block of 600 STANLEY LN/N 6TH ST HBRG <hr/> Deputy responded to juvenile complaint.	
CAD# 2025094202 TIME: 5/25/2025 9:45:16AM CASE# 2501896 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: DEATH INVESTIGATION Reported At Block Of 1000 S 6TH ST Occurred between 0945 hours on 5/25/2025 and 0945 hours on 5/25/2025 . <hr/> Deputies respond for death investigation, death appears to be natural (90 yoa female)	

Incident Information:

Description

1.

CAD# 2025094257
TIME: 5/25/2025 11:28:34AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Deputies removed a large trash bag full of garbage from the roadway.

CAD# 2025094480
TIME: 5/25/2025 7:00:42PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 800 PRICEBORO DR HBRG

Deputy responded to dog complaint.

CAD# 2025094491
TIME: 5/25/2025 7:29:44PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 800 CRIMSON PL HBRG

Deputies responded to a juvenile complaint.

CAD# 2025094493
TIME: 5/25/2025 7:36:32PM
CASE# 2501900
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: ASSAULT Reported At Block Of 500 SMITH ST
Occurred between 1936 hours on 5/25/2025 and 1936 hours on 5/25/2025 . Reported:

Fight between two females (13 and 14) over a boy.

CAD# 2025094498
TIME: 5/25/2025 7:40:05PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 100 KESLING ST HBRG

Deputies respond to domestic issue.

CAD# 2025094834
TIME: 5/26/2025 11:57:38AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

Deputy investigated suspicious vehicle.

Incident Information:	Description	1.
<p>CAD# 2025094851</p> <p>TIME: 5/26/2025 12:28:16PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE AGGRESSIVE DRIVER</p>	<p>TRAFFIC STOP Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG</p> <hr/> <p>Jarad Davidson, 36 of Milwaukie was issued a citation for speed.</p>	
<p>CAD# 2025094858</p> <p>TIME: 5/26/2025 12:37:42PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 400 PEORIA RD/N 3RD ST HBRG</p> <hr/> <p>Driver issued warning for equipment violation</p>	
<p>CAD# 2025094872</p> <p>TIME: 5/26/2025 12:58:26PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025094897</p> <p>TIME: 5/26/2025 1:31:41PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025094971</p> <p>TIME: 5/26/2025 3:05:07PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025094996</p> <p>TIME: 5/26/2025 3:43:24PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE DWS NO ODL</p>	<p>TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG</p> <hr/> <p>Jessica Cannon, 36 of Harrisburg was issued a citation for driving while suspended at the violation level.</p>	

Incident Information:	Description	1.
CAD# 2025095001 TIME: 5/26/2025 3:54:39PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG <hr/> Driver warned for equipment violation	
CAD# 2025095017 TIME: 5/26/2025 4:09:21PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG <hr/> Driver warned for equipment violation	
CAD# 2025095023 TIME: 5/26/2025 4:18:26PM CASE# 2501909 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 400 TERRITORIAL ST Occurred between 1617 hours on 5/26/2025 and 1618 hours on 5/26/2025 . Reported: <hr/> Deputy assisted driver who was seeking directions	
CAD# 2025095158 TIME: 5/26/2025 9:06:31PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> People warned for violation of park hours.	
CAD# 2025095210 TIME: 5/26/2025 10:32:52PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG <hr/> Operator warned for equipment violation.	
CAD# 2025095355 TIME: 5/27/2025 7:56:19AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	

Incident Information:	Description	1.
<p>CAD# 2025095654</p> <p>TIME: 5/27/2025 2:34:32PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 200 N 3RD ST HBRG</p> <hr/> <p>Deputies checked address for suspect.</p>	
<p>CAD# 2025095801</p> <p>TIME: 5/27/2025 6:09:44PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EVENT DETAIL Reported at Block of 400 SMITH ST HBRG</p> <hr/> <p>city council meeting</p>	
<p>CAD# 2025095838</p> <p>TIME: 5/27/2025 7:00:41PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 100 KESLING ST HBRG</p> <hr/> <p>Deputy spoke with citizens regarding a trespass miscommunication.</p>	
<p>CAD# 2025095857</p> <p>TIME: 5/27/2025 7:41:37PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>Deputy observed a suspicious circumstance. Upon investigation, nothing suspicious was found.</p>	
<p>CAD# 2025095901</p> <p>TIME: 5/27/2025 9:05:22PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE EQUIPMENT VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 100 S 6TH ST/SMITH ST HBRG</p> <hr/> <p>Juvenile was issued a citation for Causing Unreasonable Noise with Vehicle .</p>	
<p>CAD# 2025096013</p> <p>TIME: 5/28/2025 1:26:27AM</p> <p>CASE# 2501926</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: DEATH INVESTIGATION Reported At Block Of 800 S 9TH ST Occurred between 0126 hours on 5/28/2025 and 0126 hours on 5/28/2025 .</p> <hr/> <p>Deputies responded to a death investigation. Nothing suspicious.</p>	

Incident Information:	Description	1.
<p>CAD# 2025096358</p> <p>TIME: 5/28/2025 1:04:12PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EVENT DETAIL Reported at Block of 400 S 9TH ST HBRG</p> <hr/> <p>Deputy provides event detail for high school softball team</p>	
<p>CAD# 2025096593</p> <p>TIME: 5/28/2025 5:01:43PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS PERSON Reported at Block of 500 SMITH ST HBRG</p> <hr/> <p>Caller reports suspicious person at skate park. Deputy contact several juveniles and informs them to be polite when speaking to people</p>	
<p>CAD# 2025096710</p> <p>TIME: 5/28/2025 7:58:46PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 400 LASALLE ST HBRG</p> <hr/> <p>No Public Narrative.</p>	
<p>CAD# 2025097035</p> <p>TIME: 5/29/2025 10:31:29AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRESPASS Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Deputy responds to civil matter</p>	
<p>CAD# 2025097311</p> <p>TIME: 5/29/2025 6:08:47PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>WELFARE CHECK Reported at Block of 100 N 7TH ST HBRG</p> <hr/> <p>welfare check</p>	
<p>CAD# 2025097405</p> <p>TIME: 5/29/2025 9:13:59PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>No Public Narrative.</p>	

Incident Information:	Description	1.
<p>CAD# 2025097514</p> <p>TIME: 5/30/2025 12:52:36AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DHS 307 REFERRAL Reported at Block of 700 ERICA WAY HBRG</p> <hr/> <p>DHS fax reviewed, information logged.</p>	
<p>CAD# 2025097591</p> <p>TIME: 5/30/2025 7:10:43AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>HARRISBURG</p>	<p>ALARM LAW ONLY Reported at Block of 800 N 7TH ST HBRG</p> <hr/> <p>Deputies responded to a residential panic alarm, and learned it was accidental.</p>	
<p>CAD# 2025097730</p> <p>TIME: 5/30/2025 11:04:54AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CIVIL DISPUTE REPORT Reported at Block of 500 S 6TH ST HBRG</p> <hr/> <p>Deputy contacted individuals regarding a civil matter</p>	
<p>CAD# 2025097816</p> <p>TIME: 5/30/2025 12:56:40PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>MISSING PERSONS Reported at Block of 300 S 3RD ST HBRG</p> <hr/> <p>Deputy was requested to assist with an in care individual but was then advised assistance was no longer required.</p>	
<p>CAD# 2025098023</p> <p>TIME: 5/30/2025 5:11:25PM</p> <p>CASE# 2501970</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: DOG COMPLAINT Reported At Block Of 400 MACY ST Occurred between 1711 hours on 5/30/2025 and 1711 hours on 5/30/2025 . Reported:</p> <hr/> <p>Alexander Boehm of Harrisburg was issued a citation for Dog as a Public Nuisance.</p>	
<p>CAD# 2025098169</p> <p>TIME: 5/30/2025 9:00:00PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS CIRCUMSTANCE Reported at Block of 300 S 6TH ST/KESLING ST HBRG</p> <hr/> <p>Deputy responded to a suspicious circumstance. Nothing suspicious found.</p>	

Incident Information:	Description	1.
<p>CAD# 2025098242</p> <p>TIME: 5/30/2025 11:00:19PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy patrolled Eagle Park.</p>	
<p>CAD# 2025098311</p> <p>TIME: 5/31/2025 12:50:38AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 9TH ST HBRG</p> <hr/> <p>Deputy observed a vehicle with the rear hatch open. Upon investigation, the owner was loading items in the car and had just went into the house. Nothing suspicious.</p>	
<p>CAD# 2025098436</p> <p>TIME: 5/31/2025 9:07:41AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>HARRISBURG</p>	<p>UUMV Reported at Block of 800 ARROW LEAF PL HBRG</p> <hr/> <p>Report of a stolen vehicle. Deputies responded and learned the callers daughter took the car, and later returned it. Non-criminal.</p>	
<p>CAD# 2025098576</p> <p>TIME: 5/31/2025 1:22:28PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 100 N 1ST ST HBRG</p> <hr/> <p>Accidental dial</p>	
<p>CAD# 2025098813</p> <p>TIME: 5/31/2025 8:10:32PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CITIZEN CONTACT Reported at Block of 800 S 9TH ST HBRG</p> <hr/> <p>Deputy assisted with questions regarding a boat.</p>	

Incident Information:	Description	1.
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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND
HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT
ON THE USE OF STATE REVENUE SHARING FUNDS**

STAFF REPORT:

Exhibit A: Resolution No. 1301

Exhibit B: Resolution No. 1302

ACTION: MOTION TO APPROVE:

1. **RESOLUTION NO. 1301, “A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2025-26.”**
2. **RESOLUTION NO. 1302, “A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2025-26.”**

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 24, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$101,615	Yes	General Fund: Liquor Tax Receipts, Cigarette Taxes & State Revenue Sharing
\$293,445	Yes	Street Fund: Gas Tax Receipts

STAFF RECOMMENDATION:

Staff recommends Council Approve Resolution No. 1301, and Resolution No. 1302.

BACKGROUND INFORMATION:

As required by ORS 221.760 the City is located in a county having more than 100,000 inhabitants and therefore must show that it is eligible to receive state revenue sharing (Exhibit A), by certifying that it provides 4 or more municipal services (Exhibit B).

Those services are included in the resolution.

In addition, ORS 221.770 requires that the City holds public hearings to allow citizens to be heard about the uses of state revenue sharing funds. A public hearing was held at the Budget Committee meeting on May 12, 2025, to discuss the possible uses of the shared revenues, and the public will be given the opportunity to discuss the uses of state sharing funds at this City Council meeting.

REVIEW AND APPROVAL:

Cathy Nelson

	<u>6/10/2025</u>
Cathy Nelson	Date
Finance Director	

RESOLUTION NO. 1301

A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2025-26

WHEREAS, ORS 221.760 provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services; and,

WHEREAS, the City Council recognizes the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg hereby certifies that it provides the following four or more municipal services enumerated in ORS 221.760:

- Police Protection
- Street construction, maintenance and lighting
- Sanitary sewer
- Storm sewers
- Planning, zoning, and subdivision control, and
- Water service

Approved by the City of Harrisburg, dated this 24th Day of June 2025.

Mayor, City of Harrisburg

ATTEST:

City Recorder

RESOLUTION NO. 1302

**A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO
RECEIVE STATE REVENUES IN FY 2025-26**

WHEREAS, pursuant to ORS 221.770, the City must elect to receive state revenues for fiscal year 2023-24; and,

WHEREAS, the City of Harrisburg had levied property taxes for the fiscal year 2022-23, in accordance with ORS 221.770; and,

WHEREAS, on May 12, 2025, the City of Harrisburg Budget Committee held a public hearing to discuss possible uses of the state revenue sharing funds; and,

WHEREAS, the City Council has held a public hearing on the proposed uses of state revenue sharing funds in relation to the entire budget at the time of budget adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg does elect to receive state revenue sharing funds for fiscal year 2024-25.

DATED this 24th day of June, 2025.

Mayor, City of Harrisburg

ATTEST:

City Recorder

I, Lori Ross, duly appointed and acting City Recorder of the City of Harrisburg, Linn County, Oregon, do hereby certify that a public hearing before the Budget Committee was held on May 12, 2025, and a public hearing before the City Council was held on June 24, 2025, giving citizens opportunity to comment on use of State Revenue Sharing funds.

City Recorder

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2025-26 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1303), SEWER RATES (RESOLUTION NO. 1304), STORM DRAINAGE RATES (RESOLUTION 1305), TO ADOPT BUDGET APPROPRIATIONS FOR FY 2025-2026 BY APPROVING RESOLUTION NO. 1306.

STAFF REPORT:

- Exhibit A: Approved 2025/2026 Budget
- Exhibit B: Resolution No. 1303
- Exhibit C: Resolution No. 1304
- Exhibit D: Resolution No. 1305
- Exhibit E: Resolution No. 1306

ACTION: I MOVE TO ADOPT THE APPROVED FY 2025-2026 CITY BUDGET AS PRESENTED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 1303, “A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1290, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.”
2. RESOLUTION NO. 1304, “A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1291, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE.”
3. RESOLUTION NO. 1305, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1292, AND ESTABLISHING AN EFFECTIVE DATE.”
4. RESOLUTION NO. 1306, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2025-2026.”

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 24, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend the City Council adopt FY 2025-26 budget as presented, by approving Budget Resolution Nos. 1303, 1304, 1305, and 1306.

BACKGROUND INFORMATION:

On May 12, 2025, the Budget Committee reviewed and approved the proposed budget for Fiscal Year (FY) 2025-26. As the Mayor and City Council are participants on the Budget Committee, it is anticipated that the Mayor and Councilors are familiar with the approved budget.

Appropriate budget notices have been published in the Albany Democrat Herald on June 13, 2025 and was made available to the public.

There are four attached resolutions associated with the adoption of the approved budget. The resolutions state:

1. The water rates, and an effective date of July 1, 2025;
2. The sewer rates, and an effective date of July 1, 2025;
3. The storm drainage rates, and an effective date of July 1, 2025; and
4. The appropriations for FY 2025-2026;

The City Council can accept the approved budget and resolutions as proposed or modify the budget so long as no fund is modified by more than 10 percent.

The City Council must adopt a budget at this meeting, or hold a special meeting before July 1, 2025, to have an adopted budget in place for the next fiscal year. The suggested motion is located at the top of this report.

REVIEW AND APPROVAL:

Cathy Nelson

	<u>06/9/2025</u>
Cathy Nelson	Date
Finance Officer	



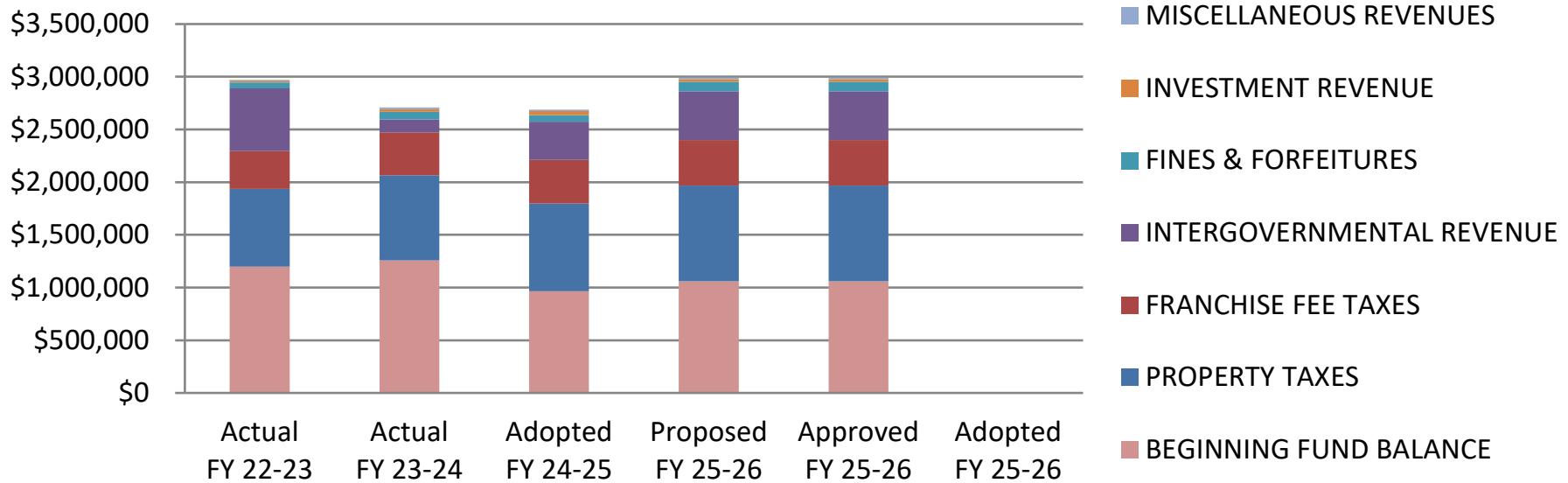
CITY OF HARRISBURG
APPROVED BUDGET: 2025-2026
JUNE 24, 2025

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General Fund Resources



GENERAL FUND (10): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$1,199,894	\$1,257,361	\$963,610	\$1,059,765	\$1,059,765	\$0
PROPERTY TAXES	\$735,703	\$806,318	\$832,890	\$909,430	\$909,430	\$0
FRANCHISE FEE TAXES	\$358,344	\$408,572	\$416,090	\$429,725	\$429,725	\$0
LICENSES & PERMITS	\$7,432	\$13,897	\$11,000	\$9,000	\$9,000	\$0
INTERGOVERNMENTAL REVENUE	\$595,168	\$123,357	\$362,090	\$462,885	\$462,885	\$0
FINES & FORFEITURES	\$55,111	\$72,101	\$60,050	\$90,100	\$90,100	\$0
INVESTMENT REVENUE	\$13,063	\$23,664	\$40,900	\$23,610	\$23,610	\$0
MISCELLANEOUS REVENUES	\$11,557	\$18,581	\$14,000	\$15,800	\$15,800	\$0

**CITY OF HARRISBURG
General Fund (10)**

3.

GENERAL FUND (10): RESOURCES

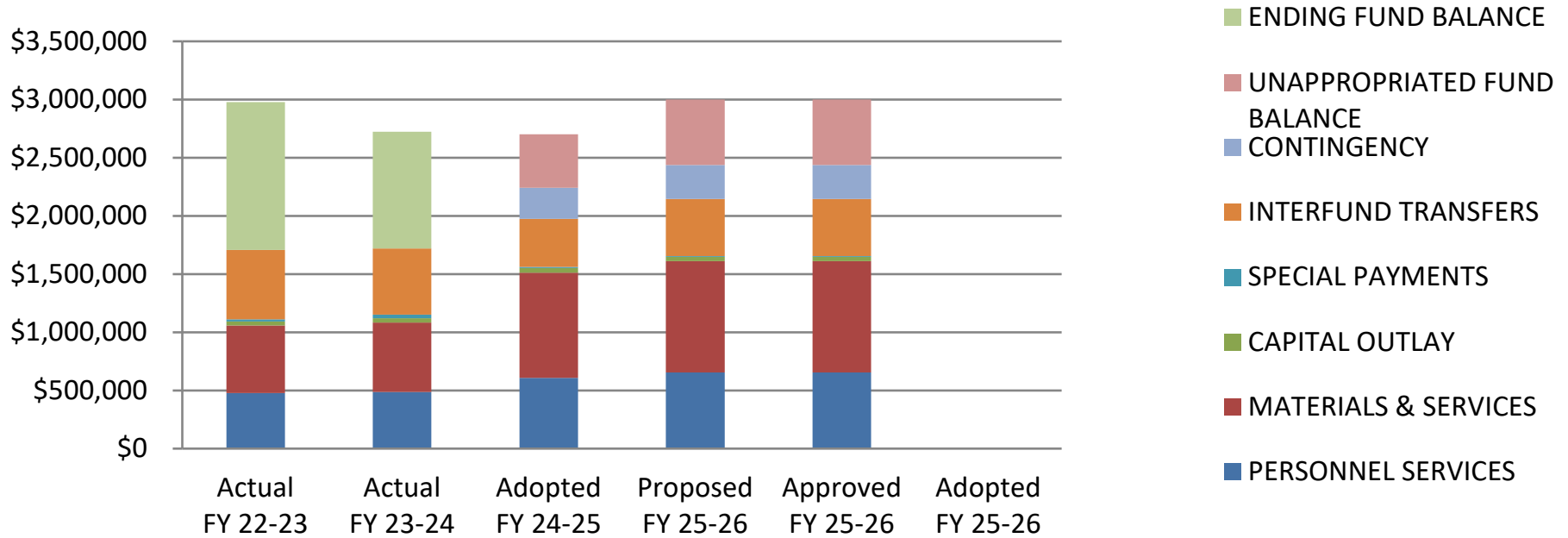
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
1,199,894	1,257,361	963,610	BEGINNING FUND BALANCE	1,059,765	1,059,765	0
<u>PROPERTY TAXES</u>						
722,762	797,289	820,890	GENERAL FUND CURRENT TAXES	899,428	899,428	0
12,941	9,029	12,000	GENERAL FUND PRIOR TAXES	10,002	10,002	0
735,703	806,318	832,890	TOTAL PROPERTY TAXES	909,430	909,430	0
<u>FRANCHISE FEE TAXES</u>						
182,750	209,086	229,500	PACIFIC CORP (PP&L)	250,500	250,500	0
12,083	25,264	13,300	BURLINGTON NORTHERN RR	13,695	13,695	0
17,772	18,661	16,460	AT&T LONG DISTANCE	20,350	20,350	0
45,402	47,538	47,850	REPUBLIC SERVICES	48,750	48,750	0
46,653	59,152	60,000	NW NATURAL GAS	55,000	55,000	0
2,405	2,157	2,100	CENTURYLINK (FORMERLY QWEST)	1,300	1,300	0
13,380	13,380	13,380	MCI / VERIZON	13,380	13,380	0
37,899	33,334	33,500	COMCAST	25,750	25,750	0
0	0	0	HUNTER COMMUNICATIONS	1,000	1,000	0
0	0	0	OTHER FRANCHISE FEES	0	0	0
358,344	408,572	416,090	TOTAL FRANCHISE FEE TAXES	429,725	429,725	0
1,094,047	1,214,890	1,248,980	TOTAL TAXES	1,339,155	1,339,155	0
<u>LICENSES & PERMITS</u>						
1,494	175	3,000	BUILDING PERMITS	1,000	1,000	0
3,450	11,242	5,000	LAND USE REVIEW	5,000	5,000	0
2,488	2,480	3,000	LIEN SEARCH CHARGES	3,000	3,000	0
7,432	13,897	11,000	TOTAL LICENSES & PERMITS	9,000	9,000	0

GENERAL FUND (10): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>INTERGOVERNMENTAL REVENUE</u>						
6,480	720	3,600	MARINE BOARD GRANT	3,600	3,600	0
7,200	7,500	7,500	HRA ADMINISTRATIVE REIMBURSEMENT	8,000	8,000	0
72,211	68,537	77,730	LIQUOR TAX RECEIPTS	58,350	58,350	0
2,467	2,644	2,590	CIGARETTE TAXES	2,165	2,165	0
45,789	43,956	46,000	STATE REVENUE SHARING	41,100	41,100	0
28,230	0	75,000	LGGP SMALL GRANT	0	0	0
0	0	0	LGGP LARGE GRANT	200,000	200,000	0
0	0	149,670	RTP GRANT	149,670	149,670	0
432,791	0	0	AMERICAN RELIEF PROGRAM GRANT	0	0	0
595,168	123,357	362,090	TOTAL INTERGOVERNMENTAL REVENUE	462,885	462,885	0
<u>FINES & FORFEITURES</u>						
55,111	72,101	60,000	FINE & COURT REVENUE	90,000	90,000	0
0	0	50	COURT COLLECTION INTEREST	100	100	0
55,111	72,101	60,050	TOTAL FINES & FORFEITURES	90,100	90,100	0
<u>INVESTMENT REVENUE</u>						
13,063	23,664	40,900	GENERAL FUND INTEREST	23,610	23,610	0
13,063	23,664	40,900	TOTAL INVESTMENT REVENUE	23,610	23,610	0
<u>MISCELLANEOUS REVENUES</u>						
1,401	1,238	1,000	OTHER MISCELLANEOUS INCOME	1,000	1,000	0
1,569	3,666	2,000	CREDIT CARD PROCESSING	3,800	3,800	0
950	1,750	1,000	RENTAL-CITY PROPERTY & EQUIPMENT	1,000	1,000	0
7,637	11,927	10,000	TRANSIENT ROOM TAX	10,000	10,000	0
11,557	18,581	14,000	TOTAL MISCELLANEOUS REVENUES	15,800	15,800	0
2,976,272	2,723,851	2,700,630	TOTAL RESOURCES	3,000,315	3,000,315	0

Estimated Property Taxes for City:
\$290,900,614 (assessed value)
0.0031875 (City permanent tax rate)
\$ 927,246 (Taxes to be levied)
97% (Collection rate)
\$ 899,428 (Taxes expected to collect)

General Fund Requirements



GENERAL FUND (10): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
PERSONNEL SERVICES	\$476,166	\$486,888	\$607,425	\$654,730	\$654,730	\$0
MATERIALS & SERVICES	\$583,334	\$594,887	\$905,150	\$955,040	\$955,040	\$0
CAPITAL OUTLAY	\$32,496	\$39,153	\$40,000	\$40,000	\$40,000	\$0
SPECIAL PAYMENTS	\$20,000	\$30,000	\$10,000	\$5,000	\$5,000	\$0
INTERFUND TRANSFERS	\$595,000	\$569,500	\$413,500	\$490,000	\$490,000	\$0
CONTINGENCY	\$0	\$0	\$265,000	\$292,000	\$292,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$459,555	\$563,545	\$563,545	\$0
ENDING FUND BALANCE	\$1,269,276	\$1,003,423	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
General Fund (10)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>PERSONNEL SERVICES</u>						
270,608	282,504	350,460	ADMINISTRATION WAGES	389,700	389,700	0
0	0	5,500	ADMIN OFFICE ASSISTANCE	5,500	5,500	0
9,600	9,600	9,600	COURT WAGES	9,600	9,600	0
286	298	365	ADMIN UNEMPLOYMENT TAXES	405	405	0
21,858	22,754	27,805	ADMIN SOCIAL SECURITY TAXES	30,900	30,900	0
87,577	80,868	99,300	ADMIN MEDICAL INSURANCE	92,400	92,400	0
75,669	81,365	97,770	ADMIN PERS	109,000	109,000	0
829	814	850	ADMIN LIFE & DISABILITY INS	850	850	0
5,182	5,587	5,565	ADMIN PAY & LONGEVITY	6,550	6,550	0
82	74	150	ADMIN WORK COMP QUARTERLY	150	150	0
2,649	-162	3,780	ADMIN WORK COMP PREMIUM	3,000	3,000	0
1,526	2,886	3,580	ADMIN OFPLA TAX	3,975	3,975	0
0	0	2,400	PERSONNEL SERVICES-MARINE BD	2,400	2,400	0
300	300	300	CELLULAR PHONE	300	300	0
476,166	486,888	607,425	TOTAL PERSONNEL SERVICES	654,730	654,730	0
3.5	4.5	4.5	Total Full-Time Equivalent (FTE)	4.5	4.5	4.5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

9,300	9,765	9,700	AUDIT & FINANCIAL ASSISTANCE	10,000	10,000	0
535	365	300	FILING FEE	300	300	0
0	14,087	2,000	CONSULTANT FEES	2,000	2,000	0
5,256	1,164	22,000	CONTRACT SERVICES	25,000	25,000	0
1,366	214	1,500	ELECTION & BUDGET NOTIFICATION	1,500	1,500	0
0	0	10,000	GRANT EXPENSES	10,000	10,000	0
21,727	0	0	AMERICAN RELIEF PROGRAM GRANT EXPENSE	0	0	0
11,496	7,203	32,000	ENGINEERING SERVICES	32,000	32,000	0
49,680	32,798	77,500	TOTAL PROFESSIONAL SERVICES	80,800	80,800	0

GENERAL FUND (10): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>LEGAL SERVICES</u>						
11,523	13,043	13,000	COURT REVENUE PAYOUT	14,500	14,500	0
6,110	9,999	25,000	CITY BUSINESS ATTORNEY FEES	25,000	25,000	0
7,533	14,030	18,000	COURT RELATED ATTORNEY FEES	18,000	18,000	0
933	892	2,000	MISCELLANEOUS COURT COSTS	2,000	2,000	0
26,099	37,964	58,000	TOTAL LEGAL SERVICES	59,500	59,500	0
<u>INSURANCE SERVICES</u>						
16,618	19,402	22,300	GENERAL INSURANCE	22,970	22,970	0
16,618	19,402	22,300	TOTAL INSURANCE SERVICES	22,970	22,970	0
<u>LAND USE FEES</u>						
0	350	250	BUILDING PERMIT EXPENSES	250	250	0
365	8,666	1,000	LAND USE REVIEW CHARGES	1,000	1,000	0
365	9,016	1,250	TOTAL LAND USE FEES	1,250	1,250	0
<u>MISCELLANEOUS & COUNCIL BUSINESS</u>						
479	673	750	FLOWERS & GIFTS	750	750	0
6,701	5,243	7,500	OTHER MISC EXPENSES	8,500	8,500	0
933	1,036	1,500	LIEN SEARCH CHARGES	1,500	1,500	0
324	40	500	EMPLOYEE RECRUITMENT	500	500	0
11,822	11,252	15,000	TOURISM PROMOTION	15,000	15,000	0
20,259	18,244	25,250	TOTAL MISC. & COUNCIL BUSINESS	26,250	26,250	0
<u>OFFICE EXPENDITURES</u>						
6,118	7,355	7,800	INTERNET,E-MAIL & WEB PAGE	7,800	7,800	0
1,379	2,747	1,750	MACHINE ANNUAL CONTRACTS	2,500	2,500	0
1,000	0	1,000	MACHINE MAINTENANCE	1,000	1,000	0
2,201	2,003	6,000	OFFICE SUPPLIES	6,000	6,000	0
3,137	4,719	4,000	POSTAGE	4,000	4,000	0
2,198	2,735	2,500	BANK/STATE POOL SERVICE CHARGE	3,200	3,200	0
1,303	310	2,000	SOFTWARE MAINT & UPGRADE	2,000	2,000	0
2,706	5,850	7,500	CODIFICATION	7,500	7,500	0
9,809	68	5,000	HMC/COUNCIL UPGRADE	7,000	7,000	0
29,851	25,787	37,550	TOTAL OFFICE EXPENDITURES	41,000	41,000	0

GENERAL FUND (10): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

PROFESSIONAL IMPROVEMENTS

5,789	3,892	8,000	SCHOOLS/CONFERENCES	8,000	8,000	0
2,669	2,864	2,600	ORGANIZATIONAL MEMBERSHIP	3,000	3,000	0
7,845	7,154	11,000	ROOM & BOARD	11,000	11,000	0
3,804	950	3,000	TRAVEL	3,000	3,000	0
1,108	0	1,500	ELECTED OFFICIAL TRAINING	1,500	1,500	0
21,215	14,860	26,100	TOTAL PROFESSIONAL IMPROVEMENTS	26,500	26,500	0

GOVERNMENT SERVICES

4,712	4,851	5,000	OREGON CASCADES WEST COG	5,400	5,400	0
500	500	500	AGING SERVICES	2,000	2,000	0
261,657	272,118	287,010	COUNTY LAW ENFORCEMENT	305,650	305,650	0
26,379	33,757	54,290	SUPPLEMENTAL LAW ENFORCEMENT	62,000	62,000	0
3,439	3,650	3,890	LEAGUE OF OREGON CITIES	3,900	3,900	0
659	946	950	OREGON GOVERNMENT ETHICS COMMISSION	950	950	0
0	0	1,500	CASCADE WEST REGIONAL CONSORTIUM	1,500	1,500	0
0	3,900	7,500	LOBBYIST (SMAC)	8,000	8,000	0
0	0	6,000	PSU - WAGE ANALYSIS	0	0	0
297,346	319,722	366,640	TOTAL GOVERNMENT SERVICES	389,400	389,400	0

UTILITIES

1,323	1,052	1,500	NW NATURAL GAS EXPENSES	1,500	1,500	0
14,026	16,007	15,000	PACIFIC POWER & LIGHT	22,000	22,000	0
27,564	31,670	29,000	STREET LIGHTING	37,000	37,000	0
1,573	1,822	1,950	TELEPHONE	2,500	2,500	0
44,486	50,551	47,450	TOTAL UTILITIES	63,000	63,000	0

BUILDINGS & GROUNDS

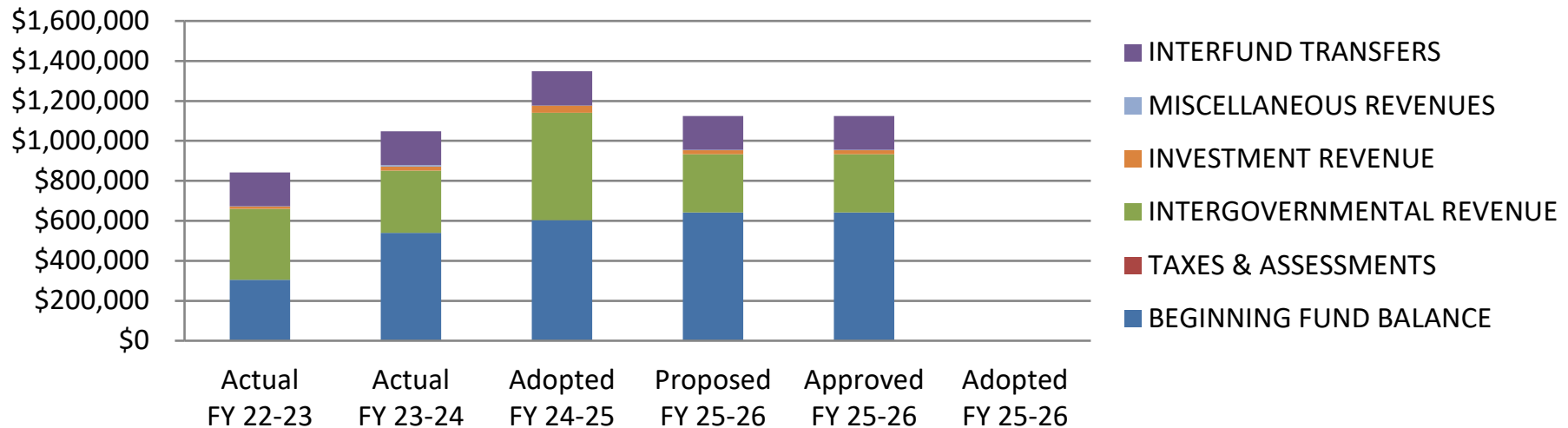
484	499	500	BNRR PARK LEASE	500	500	0
23,933	31,995	35,000	GENERAL MAINTENANCE	35,000	35,000	0
12,600	11,550	12,900	JANITOR CONTRACT	14,160	14,160	0
0	0	15,000	MUSUEM MAINTENANCE	15,000	15,000	0
5,040	2,135	5,040	FACILITY MAINTENANCE-MARINE BD	5,040	5,040	0
15,871	20,364	25,000	PARK MAINTENANCE	25,000	25,000	0
0	0	149,670	PARK GRANT CONSTRUCTION PROJECTS	149,670	149,670	0
19,487	0	0	PARKS MASTER PLAN & SDC UPDATE	0	0	0
77,415	66,543	243,110	TOTAL BUILDINGS & GROUNDS	244,370	244,370	0

GENERAL FUND (10): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
583,334	594,887	905,150	TOTAL MATERIALS & SERVICES	955,040	955,040	0
<u>CAPITAL OUTLAY</u>						
32,496	39,153	40,000	CONSTRUCTION PROJECTS	40,000	40,000	0
32,496	39,153	40,000	TOTAL CAPITAL OUTLAY	40,000	40,000	0
1,091,996	1,120,928	1,552,575	TOTAL ORG./PROG. REQUIREMENTS	1,649,770	1,649,770	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>SPECIAL PAYMENTS</u>						
20,000	15,000	10,000	HART DONATION	5,000	5,000	0
0	15,000	0	PLAYGROUND DONATION	0	0	0
20,000	30,000	10,000	TOTAL SPECIAL PAYMENTS	5,000	5,000	0
<u>INTERFUND TRANSFERS</u>						
40,000	40,000	45,000	TRANSFER TO OFFICE EQUIPMENT	45,000	45,000	0
150,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	150,000	0
85,000	85,000	87,500	TRANSFER TO LIBRARY FUND	87,500	87,500	0
220,000	31,000	31,000	TRANSFER TO COMMUNITY & ECONOMIC DEV FUNI	32,000	32,000	0
5,000	0	0	TRANSFER TO STORM WATER ASSESSMENT FUND	0	0	0
42,000	263,500	100,000	TRANSFER TO WATER FUND	175,500	175,500	0
53,000	0	0	TRANSFER TO SEWER FUND	0	0	0
595,000	569,500	413,500	TOTAL INTERFUND TRANSFERS	490,000	490,000	0
0	0	265,000	CONTINGENCY	292,000	292,000	0
615,000	599,500	688,500	TOTAL REQUIREMENTS NOT ALLOCATED	787,000	787,000	0
1,269,276	1,003,423	0	ENDING FUND BALANCE	0	0	0
0	0	459,555	UNAPPROPRIATED FUND BALANCE	563,545	563,545	0
2,976,272	2,723,851	2,700,630	TOTAL REQUIREMENTS	3,000,315	3,000,315	0

Street Fund Resources



STREET FUND (11): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$304,847	\$539,331	\$603,405	\$642,755	\$642,755	\$0
TAXES & ASSESSMENTS	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$355,452	\$311,459	\$537,515	\$290,515	\$290,515	\$0
INVESTMENT REVENUE	\$11,400	\$20,649	\$35,770	\$20,605	\$20,605	\$0
MISCELLANEOUS REVENUES	\$600	\$6,475	\$1,000	\$1,000	\$1,000	\$0
INTERFUND TRANSFERS	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$0

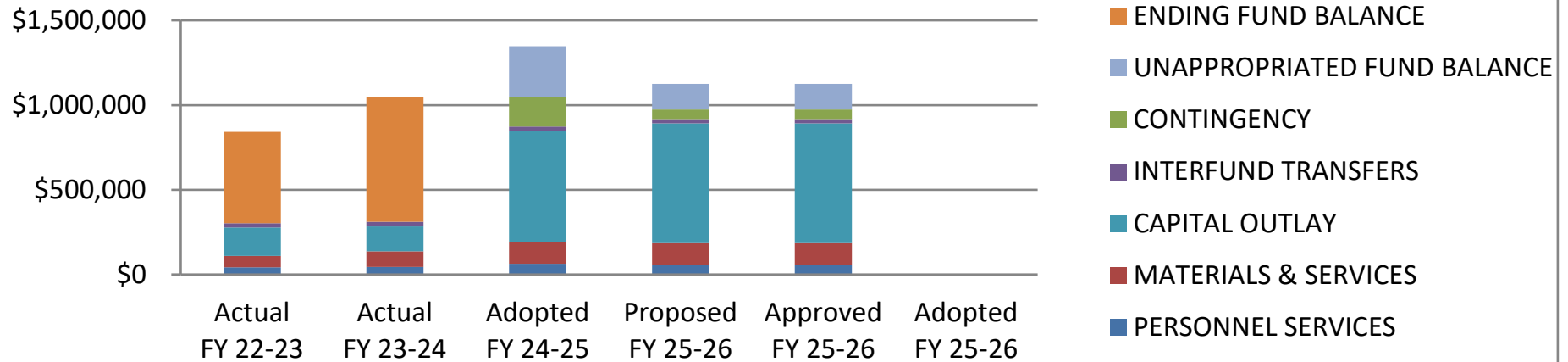
CITY OF HARRISBURG
Street Fund (11)

3.

STREET FUND (11): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
304,847	539,331	603,405	BEGINNING FUND BALANCE	642,755	642,755	0
<u>INTERGOVERNMENTAL REVENUE</u>						
255,452	311,459	287,515	GAS TAX RECEIPTS	290,515	290,515	0
0	0	0	SRTS GRANT	0	0	0
100,000	0	250,000	SCA GRANT	0	0	0
355,452	311,459	537,515	TOTAL INTERGOVERNMENTAL REVENUE	290,515	290,515	0
<u>INVESTMENT REVENUE</u>						
11,400	20,649	35,770	STREET FUND INTEREST	20,605	20,605	0
11,400	20,649	35,770	TOTAL INVESTMENT REVENUE	20,605	20,605	0
<u>MISCELLANEOUS REVENUE</u>						
0	6,336	500	GRASS CUTTING	500	500	0
600	139	500	STREET FUND MISC INCOME	500	500	0
600	6,475	1,000	TOTAL MISCELLANEOUS REVENUE	1,000	1,000	0
<u>INTERFUND TRANSFERS</u>						
150,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	150,000	0
10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	10,000	0
10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	10,000	0
170,000	170,000	170,000	TOTAL INTERFUND TRANSFERS	170,000	170,000	0
842,299	1,047,914	1,347,690	TOTAL RESOURCES	1,124,875	1,124,875	0

Street Fund Requirements



STREET FUND (11): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
PERSONNEL SERVICES	\$42,696	\$43,705	\$62,955	\$55,605	\$55,605	\$0
MATERIALS & SERVICES	\$66,430	\$93,672	\$126,200	\$129,000	\$129,000	\$0
CAPITAL OUTLAY	\$167,544	\$146,286	\$657,235	\$706,970	\$706,970	\$0
INTERFUND TRANSFERS	\$26,300	\$26,300	\$26,300	\$26,300	\$26,300	\$0
CONTINGENCY	\$0	\$0	\$175,000	\$57,000	\$57,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$300,000	\$150,000	\$150,000	\$0
ENDING FUND BALANCE	\$539,327	\$737,951	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Street Fund (11)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

PERSONNEL SERVICES

23,496	25,413	32,300	STREET FUND WAGES	30,200	30,200	0
718	724	1,050	STREET FUND OVERTIME	1,050	1,050	0
24	27	80	STREET FD UNEMPLOYMENT TAXES	80	80	0
1,885	2,038	2,700	STREET FD SOCIAL SECURITY	2,600	2,600	0
8,592	7,777	14,600	ST FD MEDICAL INSURANCE	10,150	10,150	0
5,724	6,948	9,200	STREET FUND PERS	8,700	8,700	0
64	69	95	ST FD LIFE & DISABILITY INS	80	80	0
321	470	250	STREET COMP & LONGEVITY	230	230	0
8	8	60	ST FD WORK COMP QUARTERLY	60	60	0
1,625	-133	2,160	ST FD WORK COMP PREMIUMS	2,000	2,000	0
134	259	325	OFPLA	320	320	0
105	105	135	CELLULAR PHONE	135	135	0
42,696	43,705	62,955	TOTAL PERSONNEL SERVICES	55,605	55,605	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1

MATERIALS & SERVICESPROFESSIONAL SERVICES

3,900	4,095	4,200	STREET FD AUDIT	4,400	4,400	0
5,939	29,667	30,000	STREET FD ENGINEERING	30,000	30,000	0
10,466	13,097	15,050	STREET FD INSURANCE	15,500	15,500	0
20,305	46,859	49,250	TOTAL PROFESSIONAL SERVICES	49,900	49,900	0

STREET SUPPLIES

3,405	5,706	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	6,000	0
1,969	1,264	2,500	TRAFFIC SAFETY SUPPLIES	2,500	2,500	0
7,502	1,800	8,000	STREET STRIPING & MARKING	8,000	8,000	0
0	1,000	1,000	STREET TREES	1,000	1,000	0
12,876	9,770	17,500	TOTAL STREET SUPPLIES	17,500	17,500	0

STREET FUND (11): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

MISCELLANEOUS EXPENDITURES

378	466	450	TRAFFIC LIGHT-3RD/TERRITORIAL	600	600	0
0	0	500	GRASS CUTTING	500	500	0
1,161	549	1,500	CDL CONSORTIUM	1,500	1,500	0
0	0	15,000	CDL LICENCE TRAINING	15,000	15,000	0
17,209	19,917	20,000	STREET MAINTENANCE	20,000	20,000	0
400	758	1,000	SAFETY PROGRAM	1,000	1,000	0
19,148	21,690	38,450	TOTAL MISCELLANEOUS EXPENSES	38,600	38,600	0

MOTOR VEHICLE EXPENSES

6,605	6,847	7,500	STREET FD VEHICLE GASOLINE	7,500	7,500	0
5,259	2,510	6,000	STREET FD VEHICLE MAINTENANCE	8,000	8,000	0
2,237	5,996	7,500	SWEEPER MAINTENANCE	7,500	7,500	0
14,101	15,353	21,000	TOTAL MOTOR VEHICLE EXPENSES	23,000	23,000	0
66,430	93,672	126,200	TOTAL MATERIALS & SERVICES	129,000	129,000	0

CAPITAL OUTLAY

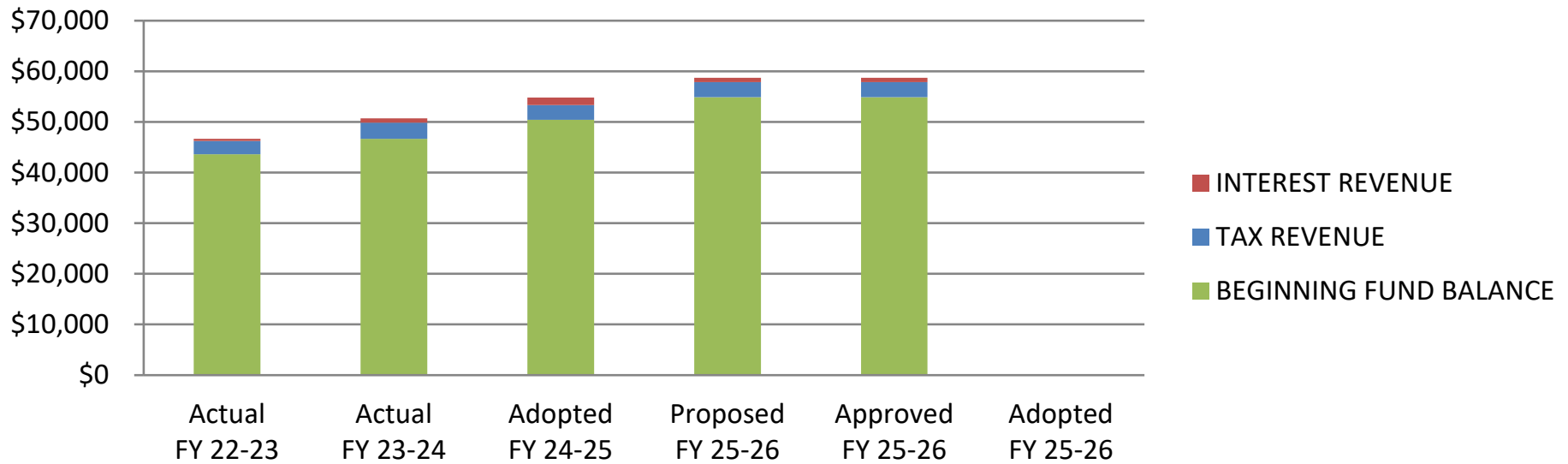
4,465	102,205	250,000	STREET MAINTENANCE	250,000	250,000	0
22,100	0	0	GRANT RELATED PROJECTS	0	0	0
140,979	44,081	407,235	OTHER CONSTRUCTION PROJECTS	456,970	456,970	0
167,544	146,286	657,235	TOTAL CAPITAL OUTLAY	706,970	706,970	0
276,670	283,663	846,390	TOTAL ORG./PROG. REQUIREMENTS	891,575	891,575	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

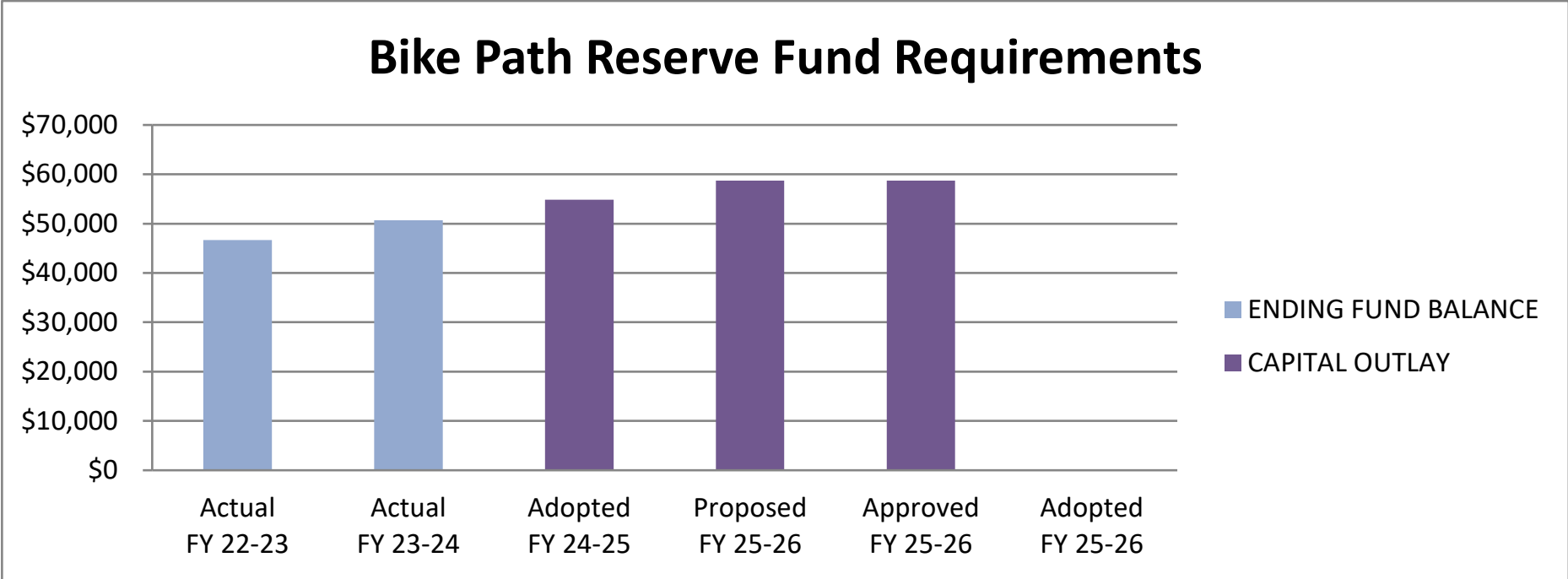
26,300	26,300	26,300	ST FD TRANSFER TO EQUIP FD	26,300	26,300	0
26,300	26,300	26,300	TOTAL INTERFUND TRANSFERS	26,300	26,300	0
0	0	175,000	CONTINGENCY	57,000	57,000	0
26,300	26,300	201,300	TOTAL REQUIREMENTS NOT ALLOCATED	83,300	83,300	0
539,327	737,951	0	ENDING FUND BALANCE	0	0	0
0	0	300,000	UNAPPROPRIATED FUND BALANCE	150,000	150,000	0
842,299	1,047,914	1,347,690	TOTAL REQUIREMENTS	1,124,875	1,124,875	0

Bike Path Reserve Fund Resources



BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$43,647	\$46,702	\$50,435	\$54,930	\$54,930	\$0
TAX REVENUE	\$2,580	\$3,146	\$2,900	\$2,930	\$2,930	\$0
INTEREST REVENUE	\$475	\$858	\$1,490	\$855	\$855	\$0



BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
CAPITAL OUTLAY	\$0	\$0	\$54,825	\$58,715	\$58,715	\$0
ENDING FUND BALANCE	\$46,702	\$50,706	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Bike Path Reserve Fund (22)

3.

BIKE PATH RESERVE FUND (22): RESOURCES

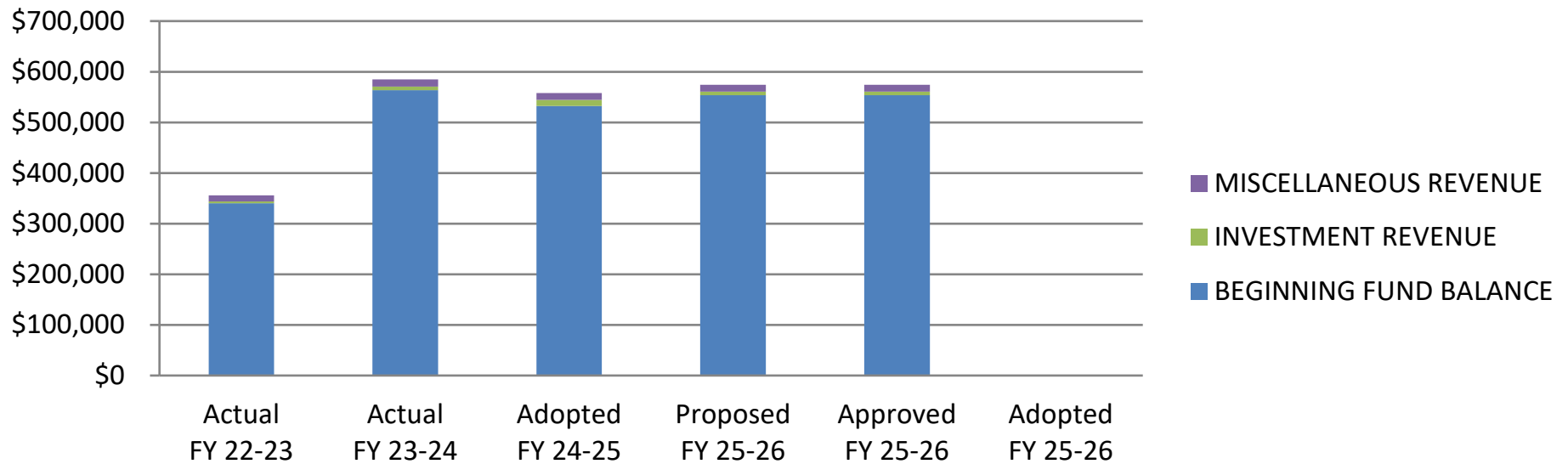
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
43,647	46,702	50,435	BEGINNING FUND BALANCE	54,930	54,930	0
<u>TAX REVENUE</u>						
2,580	3,146	2,900	1% OF GAS TAX REVENUES	2,930	2,930	0
2,580	3,146	2,900	TOTAL TAX REVENUE	2,930	2,930	0
<u>INTEREST REVENUE</u>						
475	858	1,490	BIKE FUND INTEREST	855	855	0
475	858	1,490	TOTAL INTEREST REVENUE	855	855	0
46,702	50,706	54,825	TOTAL RESOURCES	58,715	58,715	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>CAPITAL OUTLAY</u>						
0	0	54,825	BIKE PATH PROJECTS	58,715	58,715	0
0	0	54,825	TOTAL CAPITAL OUTLAY	58,715	58,715	0
46,702	50,706	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
46,702	50,706	54,825	TOTAL REQUIREMENTS	58,715	58,715	0

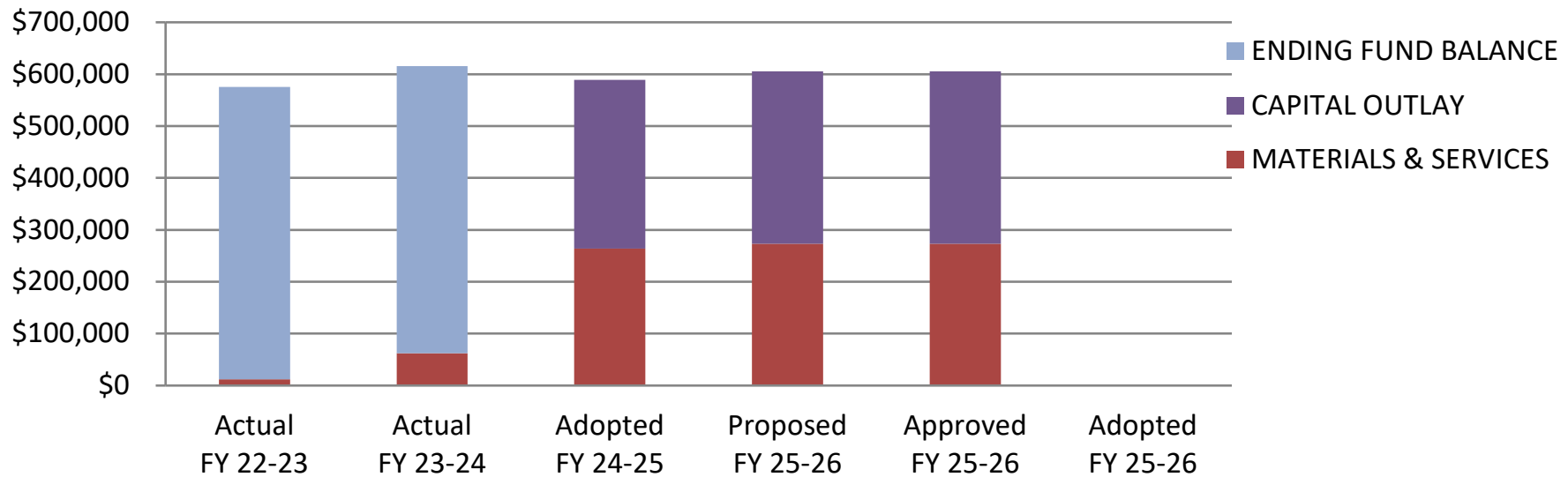
C. E. & D. Fund Resources



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$339,982	\$563,554	\$532,615	\$553,605	\$553,605	\$0
INVESTMENT REVENUE	\$3,761	\$6,810	\$11,795	\$6,795	\$6,795	\$0
MISCELLANEOUS REVENUE	\$11,862	\$14,379	\$13,500	\$13,500	\$13,500	\$0

C. E. & D. Fund Requirements



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
MATERIALS & SERVICES	\$12,050	\$62,182	\$264,000	\$273,000	\$273,000	\$0
CAPITAL OUTLAY	\$0	\$0	\$324,910	\$332,900	\$332,900	\$0
ENDING FUND BALANCE	\$563,555	\$553,561	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Community & Economic Development Fund (23)

3.

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

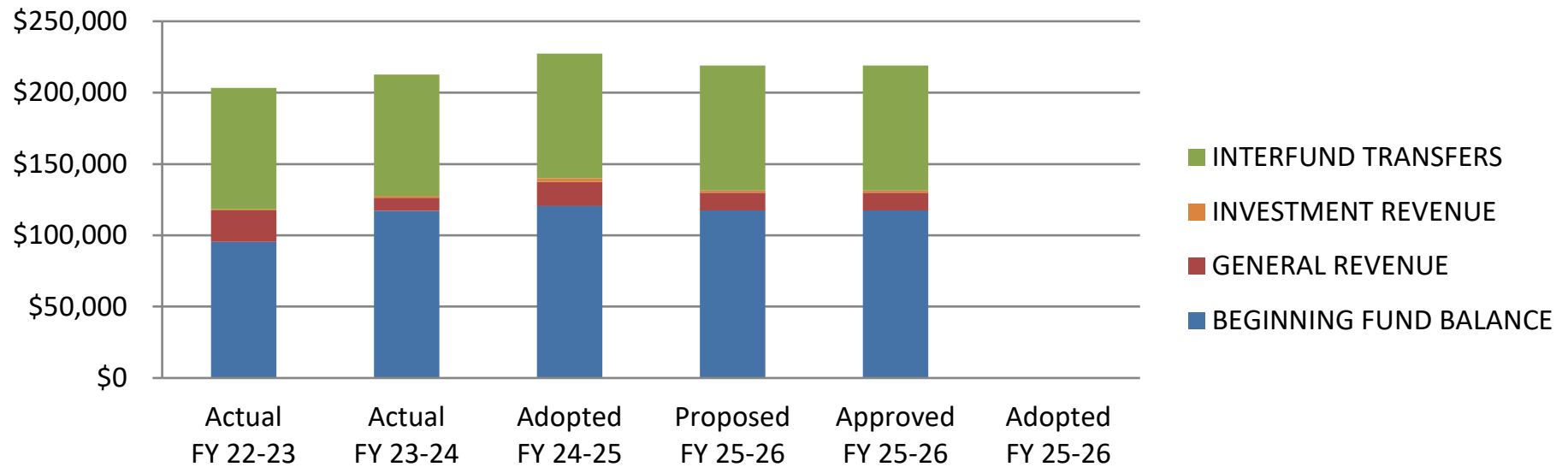
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
339,982	563,554	532,615	BEGINNING FUND BALANCE	553,605	553,605	0
<u>INVESTMENT REVENUE</u>						
3,761	6,810	11,795	CED RESERVE FUND INTEREST	6,795	6,795	0
3,761	6,810	11,795	TOTAL INVESTMENT REVENUE	6,795	6,795	0
<u>MISCELLANEOUS REVENUE</u>						
8,462	8,429	8,500	BUSINESS LICENSE REVENUE	8,500	8,500	0
3,400	5,950	5,000	SUMMER EVENTS DONATIONS	5,000	5,000	0
11,862	14,379	13,500	TOTAL MISCELLANEOUS REVENUE	13,500	13,500	0
<u>INTERFUND TRANSFERS</u>						
220,000	31,000	31,000	TRANSFER FROM GENERAL FUND	32,000	32,000	0
220,000	31,000	31,000	TOTAL INTERFUND TRANSFERS	32,000	32,000	0
575,605	615,743	588,910	TOTAL RESOURCES	605,900	605,900	0

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>MATERIALS & SERVICES</u>						
1,700	1,700	2,000	YOUTH SPORTS PROGRAMS	2,000	2,000	0
4,157	7,096	80,000	COMM & EC DEV MISC EXPENSES	80,000	80,000	0
0	0	0	SISTER CITY EXPENSE	2,500	2,500	0
0	0	0	VETERANS PROJECT	5,000	5,000	0
0	2,000	2,000	CHAMBER OF COMMERCE	2,000	2,000	0
6,193	12,226	7,000	SUMMER CONCERTS	9,000	9,000	0
0	0	13,000	RURAL ECONOMIC ALLIANCE (REAL)	15,000	15,000	0
0	39,160	155,000	ECONOMIC DEVELOPMENT GRANT PROGRAM	155,000	155,000	0
0	0	5,000	COMMUNITY ASSISTANCE GRANT	2,500	2,500	0
12,050	62,182	264,000	TOTAL MATERIALS & SERVICES	273,000	273,000	0
<u>CAPITAL OUTLAY</u>						
0	0	324,910	BUILDING & PROPERTY RESERVE ACCOUNT	332,900	332,900	0
0	0	324,910	TOTAL CAPITAL OUTLAY	332,900	332,900	0
12,050	62,182	588,910	TOTAL ORG./PROG. REQUIREMENTS	605,900	605,900	0
563,555	553,561	0	ENDING FUND BALANCE	0	0	0
575,605	615,743	588,910	TOTAL REQUIREMENTS	605,900	605,900	0

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Library Fund Resources



LIBRARY FUND (24): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$95,324	\$117,183	\$120,565	\$117,370	\$117,370	\$0
GENERAL REVENUE	\$22,172	\$9,088	\$16,900	\$12,600	\$12,600	\$0
INVESTMENT REVENUE	\$792	\$1,429	\$2,485	\$1,430	\$1,430	\$0
INTERFUND TRANSFERS	\$85,000	\$85,000	\$87,500	\$87,500	\$87,500	\$0

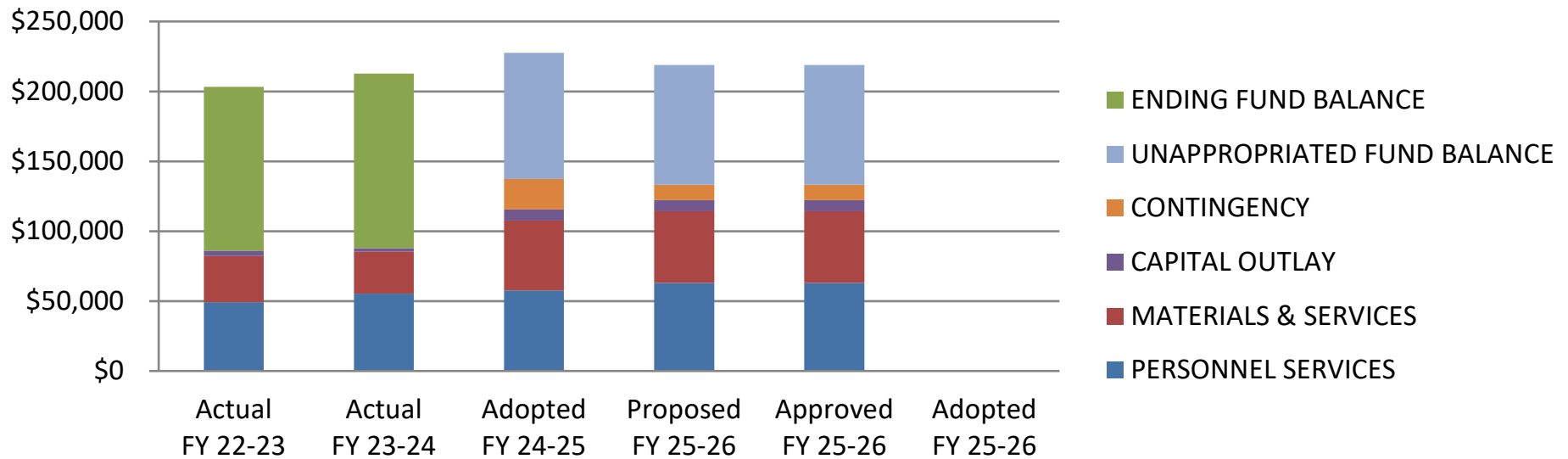
CITY OF HARRISBURG
Library Fund (24)

3.

LIBRARY FUND (24): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
95,324	117,183	120,565	BEGINNING FUND BALANCE	117,370	117,370	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	0
20,083	5,982	15,000	GRANTS	10,000	10,000	0
0	0	100	DONATIONS - DESIGNATED/LIBRARY	100	100	0
549	1,027	100	DONATIONS-GENERAL USE LIBRARY	500	500	0
540	1,079	700	OTHER LIBRARY REVENUE	1,000	1,000	0
22,172	9,088	16,900	TOTAL GENERAL REVENUE	12,600	12,600	0
<u>INVESTMENT REVENUE</u>						
792	1,429	2,485	INTEREST	1,430	1,430	0
792	1,429	2,485	TOTAL INTEREST REVENUE	1,430	1,430	0
<u>INTERFUND TRANSFERS</u>						
85,000	85,000	87,500	TRANSFER FROM GENERAL FUND	87,500	87,500	0
85,000	85,000	87,500	TOTAL INTERFUND TRANSFERS	87,500	87,500	0
203,288	212,700	227,450	TOTAL RESOURCES	218,900	218,900	0

Library Fund Requirements



LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
PERSONNEL SERVICES	\$49,118	\$55,343	\$57,745	\$63,045	\$63,045	\$0
MATERIALS & SERVICES	\$32,999	\$29,879	\$49,890	\$51,250	\$51,250	\$0
CAPITAL OUTLAY	\$3,987	\$2,545	\$8,000	\$8,000	\$8,000	\$0
CONTINGENCY	\$0	\$0	\$21,800	\$11,000	\$11,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$90,015	\$85,605	\$85,605	\$0
ENDING FUND BALANCE	\$117,184	\$124,933	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Library Fund (24)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

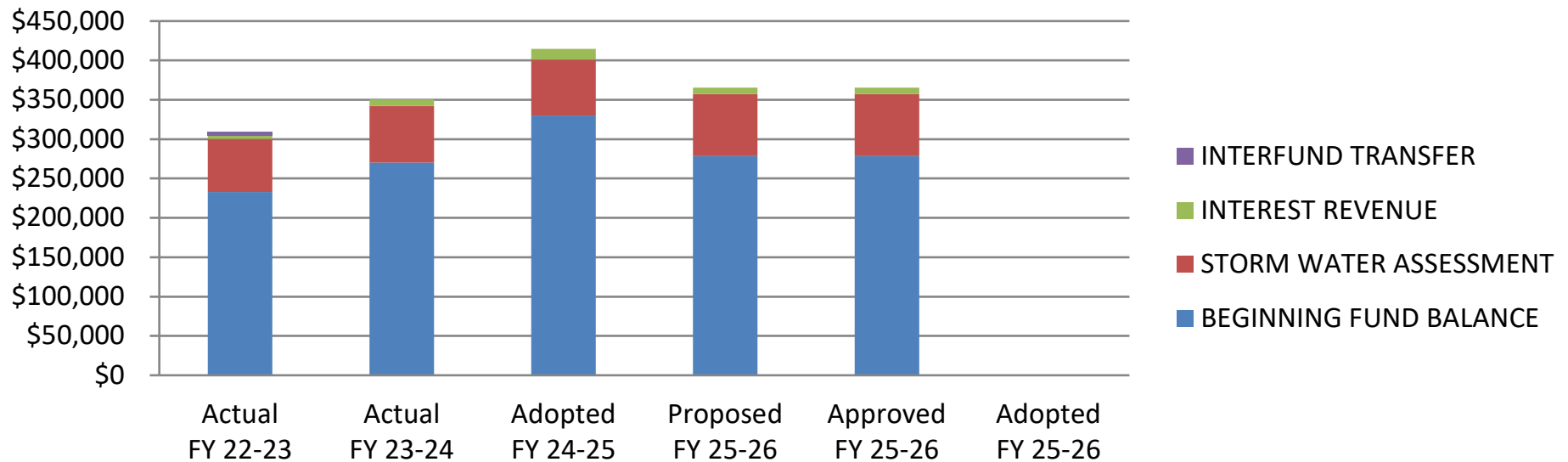
Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>PERSONNEL SERVICES</u>						
42,755	48,191	48,980	LIBRARY FUND WAGES	53,550	53,550	0
43	48	50	LIBRARY UNEMPLOYMENT TAXES	55	55	0
3,271	3,687	3,690	LIBRARY FD SOCIAL SECURITY TAX	4,020	4,020	0
2,527	2,939	3,900	LIBRARY FUND PERS	4,550	4,550	0
0	0	250	LIBRARY LONGEVITY	0	0	0
21	23	50	LIB FD WORK COMP QUARTERLY	25	25	0
276	-27	350	LIB FD WORK COMP PREMIUM	325	325	0
225	482	475	OFPLA	520	520	0
49,118	55,343	57,745	TOTAL PERSONNEL SERVICES	63,045	63,045	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
0	0	2,000	ROOM & BOARD	2,000	2,000	0
0	0	1,000	SCHOOLS	1,000	1,000	0
0	0	500	MILEAGE	500	500	0
0	0	3,500	TOTAL PROFESSIONAL IMPROVEMENT	3,500	3,500	0
<u>MISC. MATERIALS & SERVICES</u>						
7,078	9,943	12,000	BOOKS	12,000	12,000	0
226	101	300	LIBRARY EQUIPMENT MAINTENANCE	300	300	0
277	474	390	LIBRARY TELEPHONE	500	500	0
2,943	3,442	3,200	WI-FI INTERNET	3,450	3,450	0
600	200	1,000	READY TO READ GRANT	1,000	1,000	0
5,465	2,627	4,500	MISCELLANEOUS EXPENSES	4,500	4,500	0
11,842	7,506	20,000	LIBRARY PROGRAMS	20,000	20,000	0
4,568	5,586	5,000	OREGON DIGITAL LIBRARY CONSORTIUM	6,000	6,000	0
32,999	29,879	46,390	TOTAL MISC MATERIALS & SERVICES	47,750	47,750	0
32,999	29,879	49,890	TOTAL MATERIALS & SERVICES	51,250	51,250	0

LIBRARY FUND (24): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>CAPITAL OUTLAY</u>						
3,987	2,545	8,000	COMPUTER RESERVE ACCOUNT	8,000	8,000	0
3,987	2,545	8,000	TOTAL CAPITAL OUTLAY	8,000	8,000	0
86,104	87,767	115,635	TOTAL ORG./PROG. REQUIREMENTS	122,295	122,295	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	21,800	CONTINGENCY	11,000	11,000	0
0	0	21,800	TOTAL REQUIREMENTS NOT ALLOCATED	11,000	11,000	0
117,184	124,933	0	ENDING FUND BALANCE	0	0	0
0	0	90,015	UNAPPROPRIATED ENDING FUND BALANCE	85,605	85,605	0
203,288	212,700	227,450	TOTAL REQUIREMENTS	218,900	218,900	0

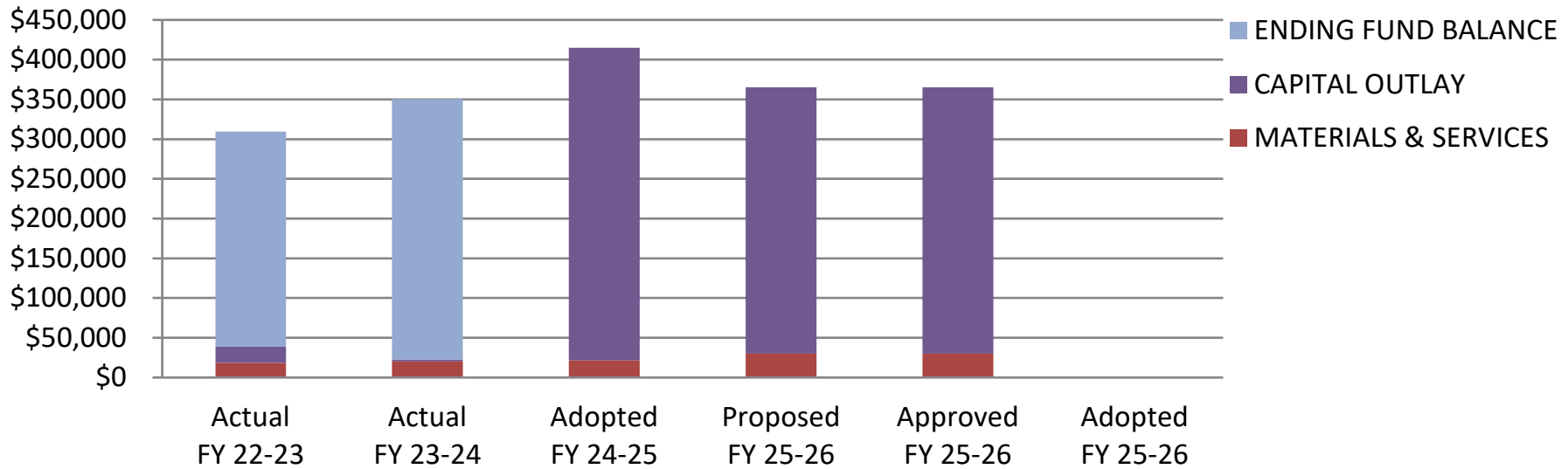
Storm Drain Reserve Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$232,645	\$270,360	\$330,140	\$278,405	\$278,405	\$0
STORM WATER ASSESSMENT	\$67,657	\$71,990	\$70,725	\$78,855	\$78,855	\$0
INTEREST REVENUE	\$4,195	\$8,031	\$13,910	\$8,010	\$8,010	\$0
INTERFUND TRANSFER	\$5,000	\$0	\$0	\$0	\$0	\$0

Storm Drain Reserve Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
MATERIALS & SERVICES	\$18,713	\$20,217	\$21,750	\$30,000	\$30,000	\$0
CAPITAL OUTLAY	\$20,424	\$2,255	\$393,025	\$335,270	\$335,270	\$0
ENDING FUND BALANCE	\$270,361	\$327,910	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Storm Drain Reserve Fund (25)

3.

STORM DRAIN RESERVE FUND (25): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
232,645	270,360	330,140	BEGINNING FUND BALANCE	278,405	278,405	0

STORM WATER ASSESSMENT

67,657	71,990	70,725	STORM WATER ASSESSMENT	78,855	78,855	0
67,657	71,990	70,725	TOTAL STORM WATER ASSESSMENT REVENUE	78,855	78,855	0

INTEREST REVENUE

4,195	8,031	13,910	EARNED INTEREST	8,010	8,010	0
4,195	8,031	13,910	TOTAL EARNED INTEREST	8,010	8,010	0

INTERFUND TRANSFERS

5,000	0	0	TRANSFER FROM GENERAL FUND	0	0	0
5,000	0	0	TOTAL INTERFUND TRANSFERS	0	0	0

309,497	350,381	414,775	TOTAL RESOURCES	365,270	365,270	0
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Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

MATERIALS & SERVICES

13,489	13,447	15,000	MAINTENANCE	20,000	20,000	0
5,224	6,770	3,750	ELECTRICITY	7,000	7,000	0
0	0	3,000	TRAINING	3,000	3,000	0
18,713	20,217	21,750	TOTAL MATERIALS & SERVICES	30,000	30,000	0

CAPITAL OUTLAY

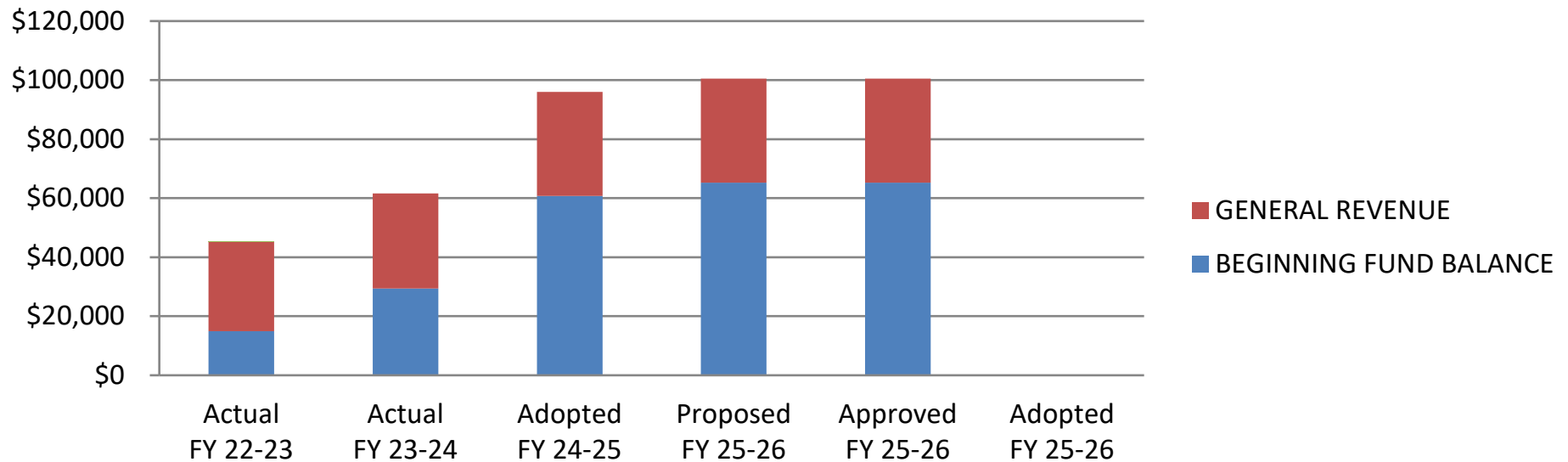
20,424	2,255	393,025	STORM DRAIN CAPITAL IMPROVEMENTS	335,270	335,270	0
20,424	2,255	393,025	TOTAL CAPITAL OUTLAY	335,270	335,270	0

39,137	22,472	414,775	TOTAL ORG./PROG. REQUIREMENTS	365,270	365,270	0
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270,361	327,910	0	ENDING FUND BALANCE	0	0	0
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309,497	350,381	414,775	TOTAL REQUIREMENTS	365,270	365,270	0
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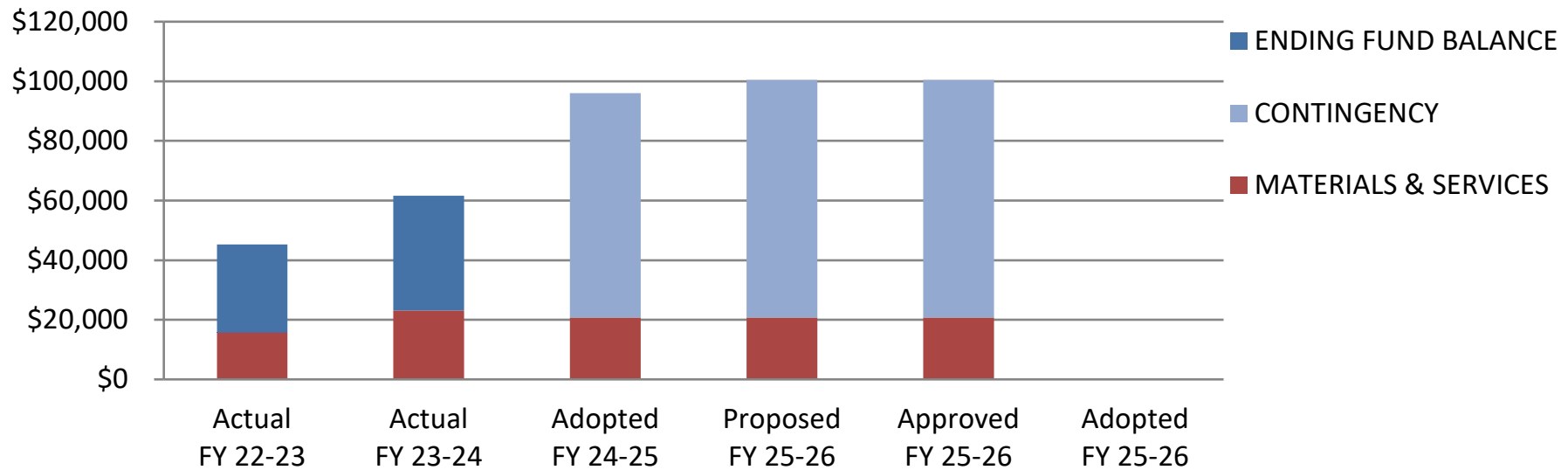
Building Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$14,927	\$29,388	\$60,800	\$65,265	\$65,265	\$0
GENERAL REVENUE	\$30,280	\$32,242	\$35,200	\$35,200	\$35,200	\$0

Building Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
MATERIALS & SERVICES	\$15,820	\$23,101	\$20,700	\$20,700	\$20,700	\$0
CONTINGENCY	\$0	\$0	\$75,300	\$79,765	\$79,765	\$0
ENDING FUND BALANCE	\$29,387	\$38,529	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Building Permit Fund (26)

3.

BUILDING PERMIT FUND (26): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
14,927	29,388	60,800	BEGINNING FUND BALANCE	65,265	65,265	0
<u>GENERAL REVENUE</u>						
30,280	32,242	35,200	BUILDING PERMIT REVENUE	35,200	35,200	0
30,280	32,242	35,200	TOTAL GENERAL REVENUE	35,200	35,200	0
45,207	61,630	96,000	TOTAL RESOURCES	100,465	100,465	0

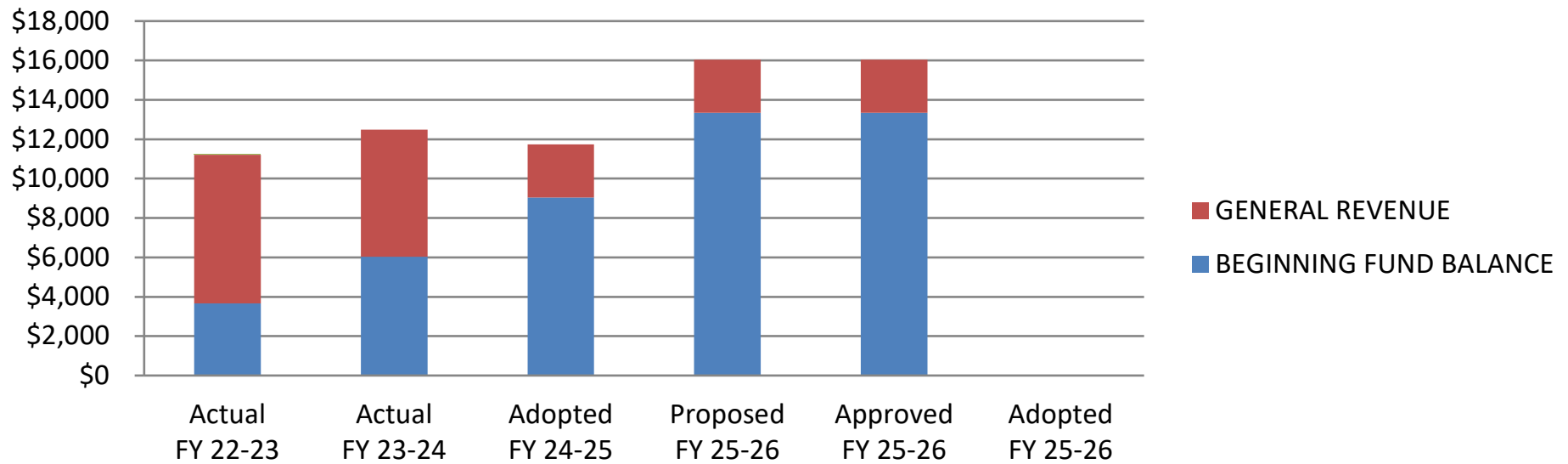
Building Permit Fund (26)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BUILDING PERMIT FUND (26): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>MATERIALS & SERVICES</u>						
15,155	22,271	19,300	JUNCTION CITY BUILDING PROGRAM	19,300	19,300	0
0	0	400	SUPPLIES	400	400	0
665	830	1,000	CREDIT CARD PROCESSING FEE	1,000	1,000	0
15,820	23,101	20,700	TOTAL MATERIALS & SERVICES	20,700	20,700	0
15,820	23,101	20,700	TOTAL ORG./PROG. REQUIREMENTS	20,700	20,700	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	75,300	CONTINGENCY	79,765	79,765	0
0	0	75,300	TOTAL REQUIREMENTS NOT ALLOCATED	79,765	79,765	0
29,387	38,529	0	ENDING FUND BALANCE	0	0	0
45,207	61,630	96,000	TOTAL REQUIREMENTS	100,465	100,465	0

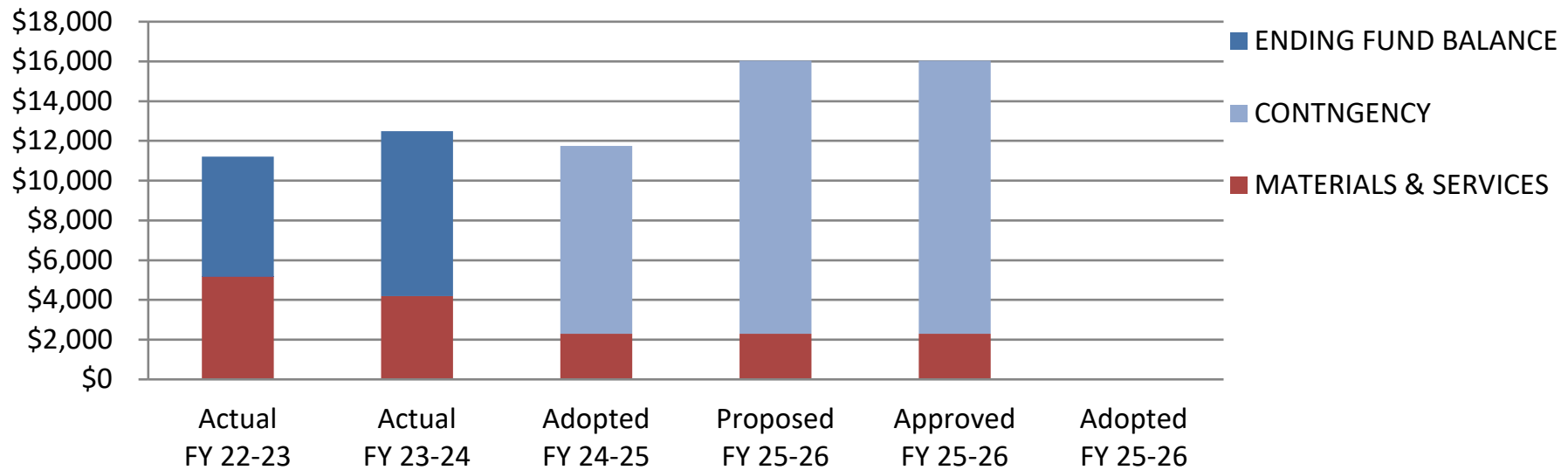
Electrical Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$3,666	\$6,037	\$9,040	\$13,340	\$13,340	\$0
GENERAL REVENUE	\$7,542	\$6,452	\$2,700	\$2,700	\$2,700	\$0

Electrical Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
MATERIALS & SERVICES	\$5,172	\$4,190	\$2,300	\$2,300	\$2,300	\$0
CONTNGENCY	\$0	\$0	\$9,440	\$13,740	\$13,740	\$0
ENDING FUND BALANCE	\$6,036	\$8,299	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Electrical Permit Fund (27)

3.

ELECTRICAL PERMIT FUND (27): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
3,666	6,037	9,040	BEGINNING FUND BALANCE	13,340	13,340	0
<u>GENERAL REVENUE</u>						
7,542	6,452	2,700	ELECTRICAL PERMIT REVENUE	2,700	2,700	0
7,542	6,452	2,700	TOTAL GENERAL REVENUE	2,700	2,700	0
11,208	12,489	11,740	TOTAL RESOURCES	16,040	16,040	0

Electrical Permit Fund (27)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

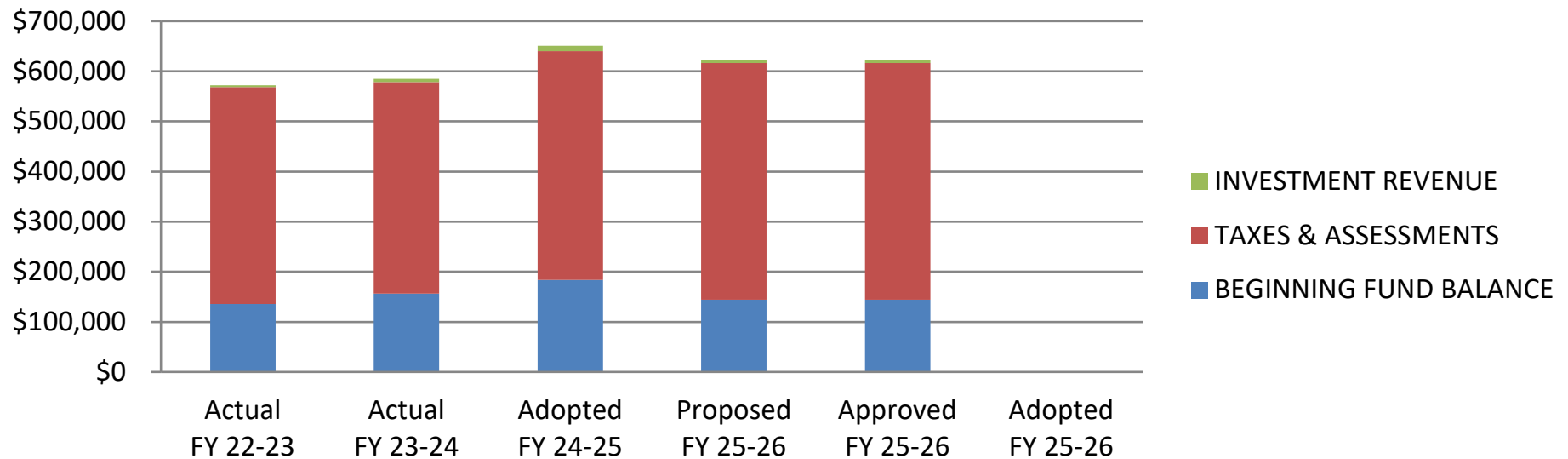
ELECTRICAL PERMIT FUND (27): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>MATERIALS & SERVICES</u>						
4,507	3,360	1,500	JUNCTION CITY BUILDING PROGRAM	1,500	1,500	0
0	0	100	SUPPLIES	100	100	0
665	830	700	CREDIT CARD PROCESSING FEE	700	700	0
5,172	4,190	2,300	TOTAL MATERIALS & SERVICES	2,300	2,300	0
5,172	4,190	2,300	TOTAL ORG./PROG. REQUIREMENTS	2,300	2,300	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	9,440	CONTINGENCY	13,740	13,740	0
0	0	9,440	TOTAL REQUIREMENTS NOT ALLOCATED	13,740	13,740	0
6,036	8,299	0	ENDING FUND BALANCE	0	0	0
11,208	12,489	11,740	TOTAL REQUIREMENTS	16,040	16,040	0

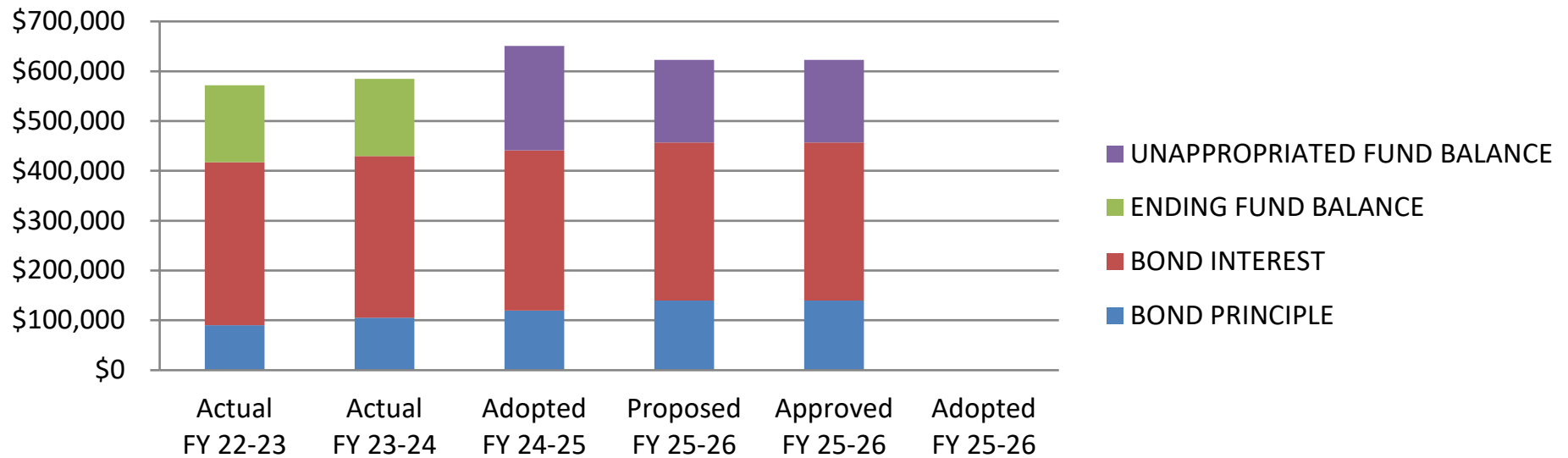
Debt Services Fund Resources



DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$135,880	\$156,029	\$183,685	\$143,995	\$143,995	\$0
TAXES & ASSESSMENTS	\$432,562	\$422,599	\$456,615	\$472,458	\$472,458	\$0
INVESTMENT REVENUE	\$3,444	\$6,238	\$10,805	\$6,225	\$6,225	\$0

Debt Services Fund Requirements



DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BOND PRINCIPLE	\$90,000	\$105,000	\$120,000	\$140,000	\$140,000	\$0
BOND INTEREST	\$327,762	\$325,062	\$321,215	\$316,760	\$316,760	\$0
ENDING FUND BALANCE	\$154,124	\$154,804	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$209,890	\$165,918	\$165,918	\$0

CITY OF HARRISBURG
Debt Services Fund (30)

3.

DEBT SERVICE FUND (30): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
135,880	156,029	183,685	BEGINNING FUND BALANCE	143,995	143,995	0

TAXES & ASSESSMENTS

425,794	415,499	449,907	DEBT SERVICE-CURRENT TAXES	465,758	465,758	0
6,768	7,100	6,708	PRIOR YEARS TAXES	6,700	6,700	0
432,562	422,599	456,615	TOTAL TAXES & ASSESSMENTS	472,458	472,458	0

INVESTMENT REVENUE

3,444	6,238	10,805	EARNED INTEREST	6,225	6,225	0
3,444	6,238	10,805	TOTAL EARNED INTEREST	6,225	6,225	0
571,886	584,866	651,105	TOTAL RESOURCES	622,678	622,678	0

Levy for Debt Services:

\$456,760 (Amount Needed to Cover Bonds)

98% (Collection rate)

\$465,758 (Tax to Levy)

DEBT SERVICE (30): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

BOND PRINCIPAL

35,000	35,000	35,000	1999 WATER BOND PRINCIPAL	40,000	40,000	0
55,000	70,000	85,000	2019 WATER IMPROVEMENT BOND PRINCIPAL	100,000	100,000	0
90,000	105,000	120,000	TOTAL BOND PRINCIPAL	140,000	140,000	0

BOND INTEREST

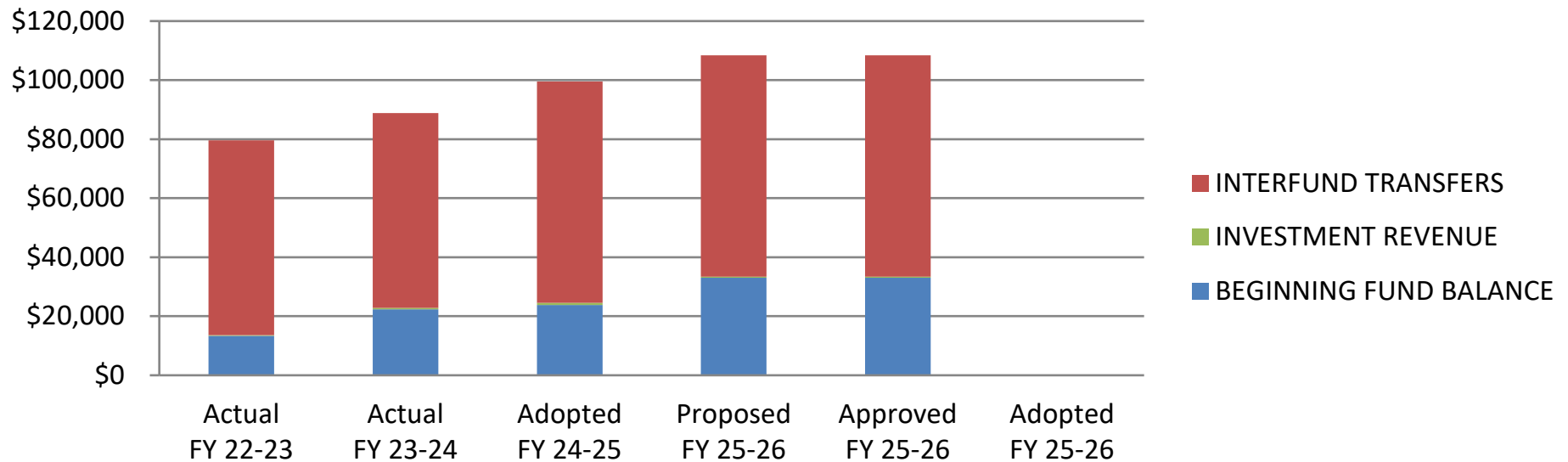
28,550	27,500	26,450	1999 WATER BOND INTEREST	25,400	25,400	0
299,212	297,562	294,765	2019 WATER IMPROVEMENT BOND INTEREST	291,360	291,360	0
327,762	325,062	321,215	TOTAL BOND INTEREST	316,760	316,760	0

154,124	154,804	0	ENDING FUND BALANCE	0	0	0
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0	0	209,890	UNAPPROPRIATED FUND BALANCE	165,918	165,918	0
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571,886	584,866	651,105	TOTAL REQUIREMENTS	622,678	622,678	0
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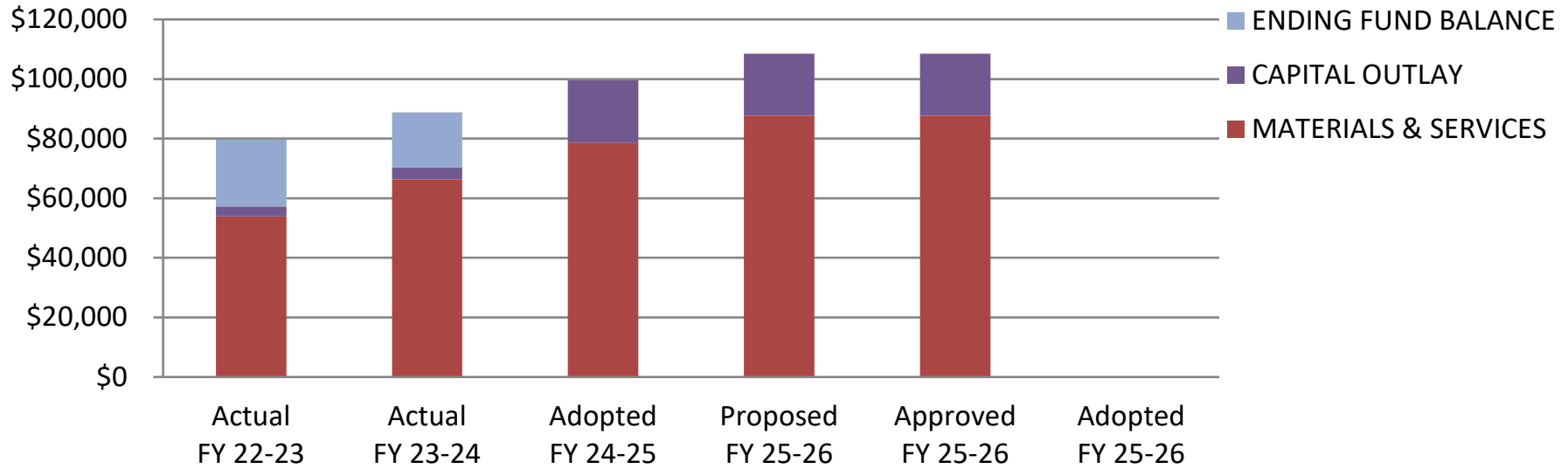
Office Equipment Reserve Fund Resources



OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$13,374	\$22,363	\$23,790	\$33,005	\$33,005	\$0
INVESTMENT REVENUE	\$238	\$429	\$745	\$430	\$430	\$0
INTERFUND TRANSFERS	\$66,000	\$66,000	\$75,000	\$75,000	\$75,000	\$0

Office Equipment Reserve Fund Requirements



OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
MATERIALS & SERVICES	\$53,857	\$66,241	\$78,625	\$87,755	\$87,755	\$0
CAPITAL OUTLAY	\$3,393	\$4,140	\$20,910	\$20,680	\$20,680	\$0
ENDING FUND BALANCE	\$22,362	\$18,411	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Office Equipment Reserve Fund (40)

3.

OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
13,374	22,363					

INVESTMENT REVENUE

238	429	745	EARNED INTEREST	430	430	0
238	429	745	TOTAL INVESTMENT REVENUE	430	430	0

INTERFUND TRANSFER

40,000	40,000	45,000	TRANS FROM GENERAL FUND	45,000	45,000	0
13,000	13,000	15,000	TRANS FROM WATER FUND	15,000	15,000	0
13,000	13,000	15,000	TRANS FROM SEWER FUND	15,000	15,000	0
66,000	66,000	75,000	TOTAL INTERFUND TRANSFER	75,000	75,000	0
79,612	88,792	99,535	TOTAL RESOURCES	108,435	108,435	0

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

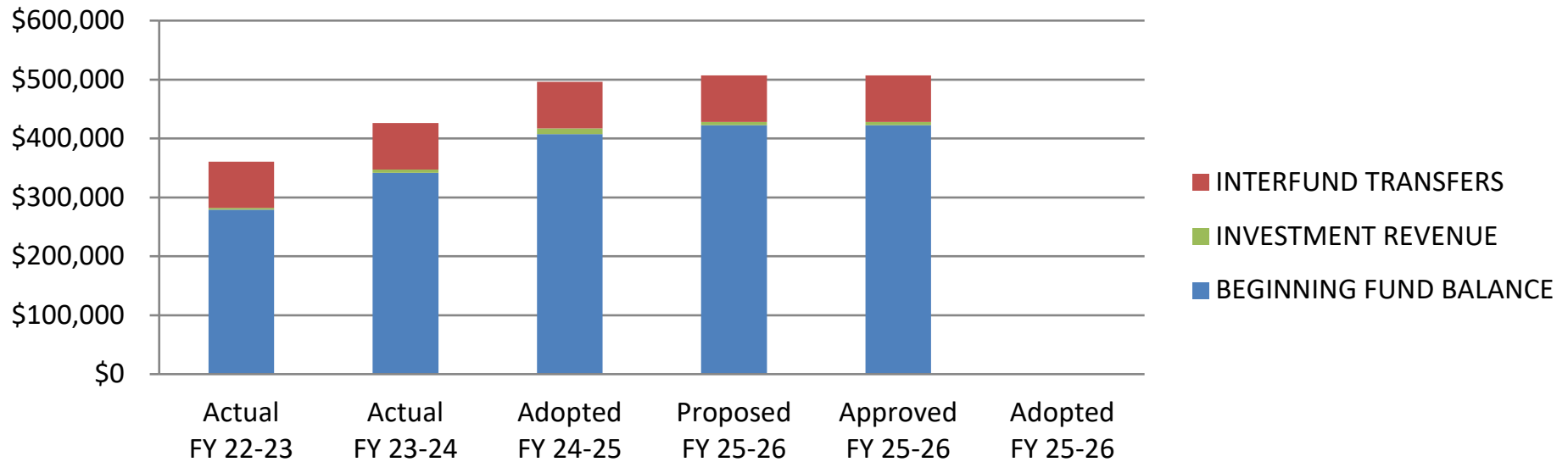
MATERIALS & SERVICES

19,257	18,251	19,250	FINANCIAL SYSTEM	19,500	19,500	0
21,222	39,820	43,375	MAINTENANCE & SOFTWARE	52,255	52,255	0
7,945	6,609	8,000	COMPUTER REPLACEMENT	8,000	8,000	0
5,433	1,561	8,000	MISC OFFICE EQUIP/FURNITURE	8,000	8,000	0
53,857	66,241	78,625	.	87,755	87,755	0

CAPITAL OUTLAY

0	4,140	10,800	COPIER RESERVE (\$2,000 PER YEAR)	8,570	8,570	0
3,393	0	10,110	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	12,110	12,110	0
3,393	4,140	20,910	TOTAL CAPITAL OUTLAY	20,680	20,680	0
57,250	70,381	99,535	TOTAL ORG./PROG. REQUIREMENTS	108,435	108,435	0
22,362	18,411	0	ENDING FUND BALANCE	0	0	0
79,612	88,792	99,535	TOTAL REQUIREMENTS	108,435	108,435	0

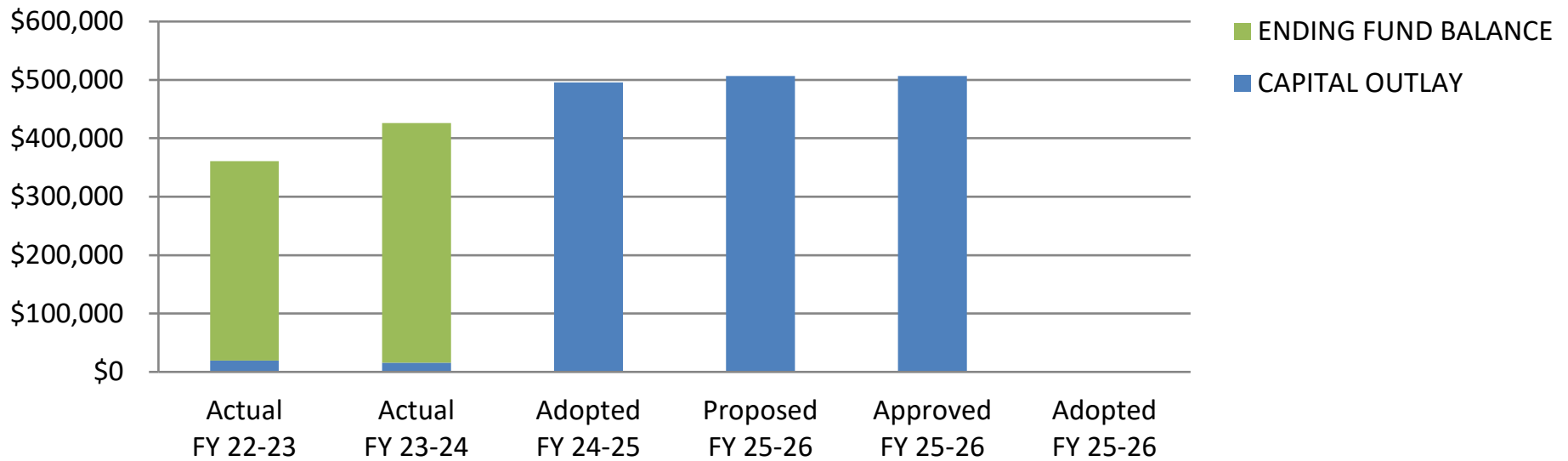
Equipment Reserve Fund Resources



EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$278,836	\$341,472	\$407,220	\$422,480	\$422,480	\$0
INVESTMENT REVENUE	\$3,088	\$5,594	\$9,680	\$5,580	\$5,580	\$0
INTERFUND TRANSFERS	\$78,900	\$78,900	\$78,900	\$78,900	\$78,900	\$0

Equipment Reserve Fund Requirements



EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
CAPITAL OUTLAY	\$19,351	\$15,600	\$495,800	\$506,960	\$506,960	\$0
ENDING FUND BALANCE	\$341,473	\$410,366	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Equipment Reserve Fund (41)

3.

EQUIPMENT RESERVE FUND (41): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
278,836	341,472					

INVESTMENT REVENUE

3,088	5,594	9,680	EARNED INTEREST	5,580	5,580	0
3,088	5,594	9,680	TOTAL INVESTMENT REVENUE	5,580	5,580	0

INTERFUND TRANSFER

26,300	26,300	26,300	TRANSFER FROM WATER FUND	26,300	26,300	0
26,300	26,300	26,300	TRANSFER FROM SEWER FUND	26,300	26,300	0
26,300	26,300	26,300	TRANSFER FROM STREET FUND	26,300	26,300	0
78,900	78,900	78,900	TOTAL INTERFUND TRANSFER	78,900	78,900	0
360,824	425,966	495,800	TOTAL RESOURCES	506,960	506,960	0

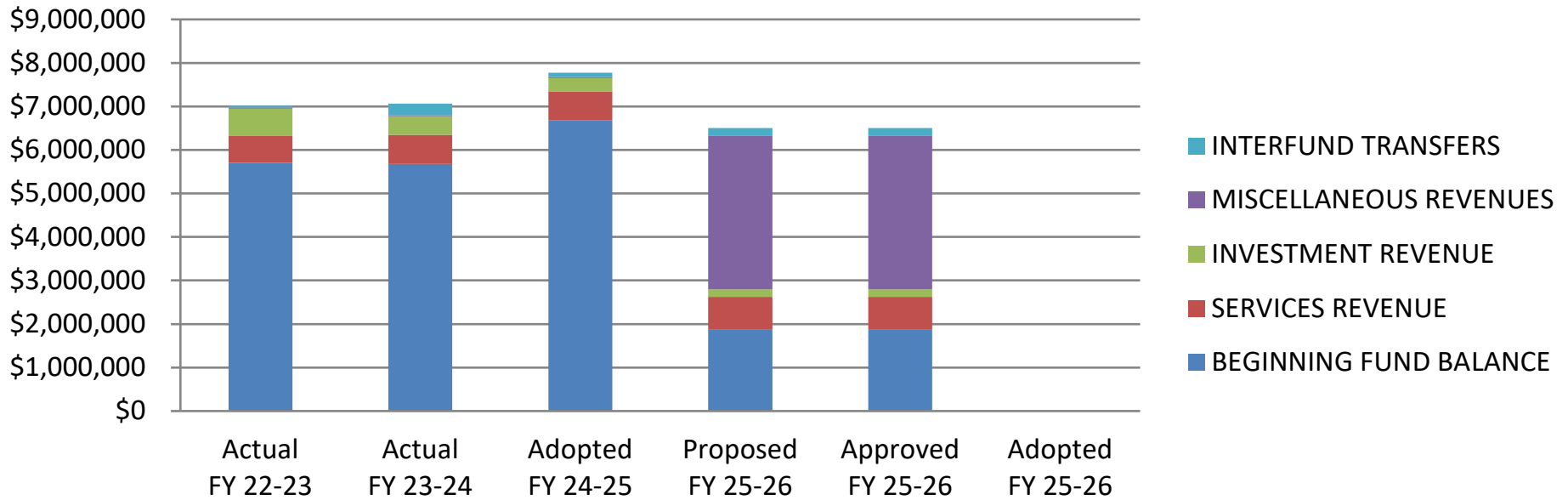
EQUIPMENT RESERVE FUND (41): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

CAPITAL OUTLAY

10,966	0	55,000	VEHICLE RESERVE FUND	29,100	29,100	0
0	0	301,000	HYDROVACTOR RESERVE FUND	331,000	331,000	0
0	0	24,000	BACKHOE RESERVE FUND	30,000	30,000	0
0	0	8,000	4 WHEELER RESERVE FUND	10,000	10,000	0
0	0	13,000	LAWN MOWER RESERVE FUND	15,000	15,000	0
0	0	66,000	DUMP TRUCK RESERVE FUND	74,000	74,000	0
8,385	15,600	28,800	OTHER MISC. EQUIPMENT	17,860	17,860	0
19,351	15,600	495,800	TOTAL CAPITAL OUTLAY	506,960	506,960	0
19,351	15,600	495,800	TOTAL ORG./PROG. REQUIREMENTS	506,960	506,960	0
341,473	410,366	0	ENDING FUND BALANCE	0	0	0
360,824	425,966	495,800	TOTAL REQUIREMENTS	506,960	506,960	0

Water Fund Resources



WATER FUND (51): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$5,704,571	\$5,677,337	\$6,674,190	\$1,878,450	\$1,878,450	\$0
SERVICES REVENUE	\$621,656	\$669,578	\$668,680	\$742,160	\$742,160	\$0
INVESTMENT REVENUE	\$621,656	\$429,448	\$306,300	\$176,460	\$176,460	\$0
MISCELLANEOUS REVENUES	\$28,628	\$24,890	\$25,500	\$3,527,600	\$3,527,600	\$0
INTERFUND TRANSFERS	\$42,000	\$263,500	\$100,000	\$175,500	\$175,500	\$0

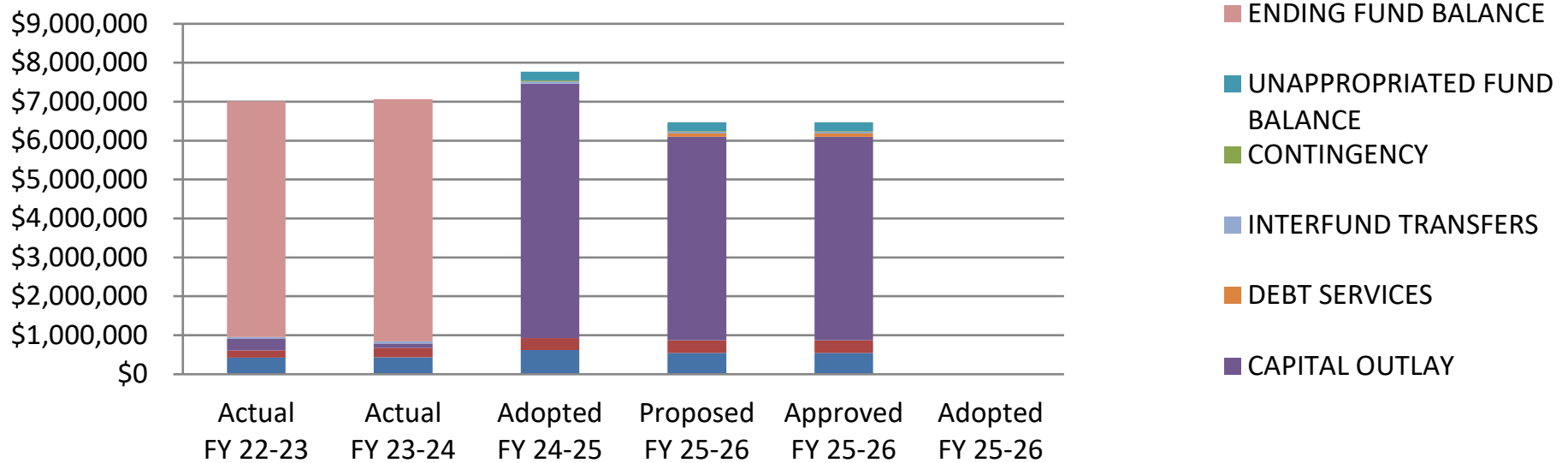
CITY OF HARRISBURG
Water Fund (51)

3.

WATER FUND (51): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
5,704,571	5,677,337	6,674,190	BEGINNING FUND BALANCE	1,878,450	1,878,450	0
<u>SERVICES REVENUE</u>						
4,795	6,675	15,000	NEW WATER CONNECTION CHARGES	20,000	20,000	0
616,861	662,903	653,680	WATER USE CHARGES	722,160	722,160	0
621,656	669,578	668,680	TOTAL SERVICES REVENUE	742,160	742,160	0
<u>INVESTMENT REVENUE</u>						
621,656	429,448	306,300	WATER FUND EARNED INTEREST	176,460	176,460	0
621,656	429,448	306,300	TOTAL INVESTMENT REVENUE	176,460	176,460	0
<u>MISCELLANEOUS REVENUE</u>						
14,940	15,200	14,500	WATER TAG FEE	16,000	16,000	0
2,550	3,390	2,500	TURN ON FEE	3,100	3,100	0
700	650	500	NSF CHECK FEE	500	500	0
10,438	5,650	8,000	MISCELLANEOUS INCOME	8,000	8,000	0
0	0	0	LOAN FROM STATE REVOLVING FUND	3,500,000	3,500,000	0
28,628	24,890	25,500	TOTAL MISCELLANEOUS REVENUE	3,527,600	3,527,600	0
<u>INTERFUND TRANSFERS</u>						
42,000	263,500	100,000	TRANSFER FROM GENERAL FUND	175,500	175,500	0
42,000	263,500	100,000	TOTAL INTERFUND TRANSFERS	175,500	175,500	0
7,018,511	7,064,753	7,774,670	TOTAL RESOURCES	6,500,170	6,500,170	0

Water Fund Requirements



WATER FUND (51): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
PERSONNEL SERVICES	\$427,096	\$431,805	\$616,780	\$546,715	\$546,715	\$0
MATERIALS & SERVICES	\$188,666	\$243,106	\$309,180	\$322,535	\$322,535	\$0
CAPITAL OUTLAY	\$294,509	\$117,334	\$6,540,000	\$5,229,500	\$5,229,500	\$0
DEBT SERVICES	\$0	\$0	\$0	\$79,920	\$79,920	\$0
INTERFUND TRANSFERS	\$49,300	\$49,300	\$51,300	\$51,300	\$51,300	\$0
CONTINGENCY	\$0	\$0	\$27,410	\$20,000	\$20,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$230,000	\$222,465	\$222,465	\$0
ENDING FUND BALANCE	\$6,053,511	\$6,223,208	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Water Fund (51)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

PERSONNEL SERVICES

235,702	247,317	320,000	WATER FUND WAGES	301,200	301,200	0
2,769	0	6,000	WATER FUND SEASONAL	6,000	6,000	0
2,083	2,048	2,015	WTR FD ON-CALL	2,015	2,015	0
6,821	6,877	9,975	WATER FUND OVERTIME	9,975	9,975	0
253	262	730	WTR FD UNEMPLOYMENT TAXES	720	720	0
19,333	20,070	26,250	WTR FD SOCIAL SECURITY TAXES	24,900	24,900	0
88,520	77,206	143,250	WTR FD MEDICAL INSURANCE	98,750	98,750	0
58,340	68,464	92,000	WTR FD PERS	87,000	87,000	0
661	687	930	WTR FD LIFE & DISABILITY INS	790	790	0
3,290	4,728	2,250	WTR FD COMP & LONGEVITY	2,190	2,190	0
81	78	560	WTR FD WORK COMP QUARTERLY	550	550	0
5,851	-503	7,000	WATER WORK COMP PREMIUM	7,000	7,000	0
1,344	2,523	3,185	OFPLA	2,990	2,990	0
998	998	1,285	CELLULAR PHONE	1,285	1,285	0
1,050	1,050	1,350	CLOTHING ALLOWANCE	1,350	1,350	0
427,096	431,805	616,780	TOTAL PERSONNEL SERVICES	546,715	546,715	0
5	5	5	Total Full-Time Equivalent (FTE)	5	5	5

MATERIALS & SERVICESPROFESSIONAL SERVICES

8,100	8,505	8,600	WTR FD AUDIT ASSISTANCE	9,000	9,000	0
16,281	20,373	23,430	WTR FD INSURANCE	24,135	24,135	0
24,381	28,878	32,030	TOTAL PROFESSIONAL SERVICES	33,135	33,135	0

WATER FUND (51): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

BUILDINGS & GROUNDS

5,380	8,976	10,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	0
4,068	0	5,000	GENERATOR MAINTENANCE	5,000	5,000	0
56,214	70,034	65,000	WTR FD - PP&L	80,000	80,000	0
3,876	2,691	7,800	WTR FD NW NAT GAS	5,000	5,000	0
444	444	1,500	SECURITY SYSTEM CONTRACT	600	600	0
1,499	1,066	1,500	WTR FD SAFETY SUPPLIES	1,500	1,500	0
2,949	2,627	2,500	WTR FD TELEPHONE EXPENSES	3,000	3,000	0
690	1,823	2,000	INTERNET CHARGES	2,000	2,000	0
30,362	44,315	65,000	WTR FD CHEMICALS	65,000	65,000	0
1,049	3,307	3,000	CHLORINATOR MAINTENANCE	3,000	3,000	0
7,662	4,962	10,000	WTR FD LAB TESTING	10,000	10,000	0
0	0	250	EMPLOYEE RECRUITMENT	250	250	0
14,792	25,557	25,000	WATER SYSTEMS MAINTENANCE & REPAIRS	25,000	25,000	0
0	1,307	1,500	BACKFLOW TESTING	1,500	1,500	0
1,700	1,700	3,500	OHA PERMIT FEE	3,500	3,500	0
130,685	168,809	203,550	TOTAL BUILDINGS & GROUNDS	215,350	215,350	0

ENGINEERING

1,439	10,154	30,000	CITY ENGINEERING EXPENSES	30,000	30,000	0
1,439	10,154	30,000	TOTAL ENGINEERING	30,000	30,000	0

MOTOR VEHICLE EXPENSES

7,770	7,886	9,000	WTR FD - GASOLINE	9,000	9,000	0
6,112	2,964	6,000	WTR FD - VEHICLE MAINTENANCE	6,000	6,000	0
13,882	10,850	15,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

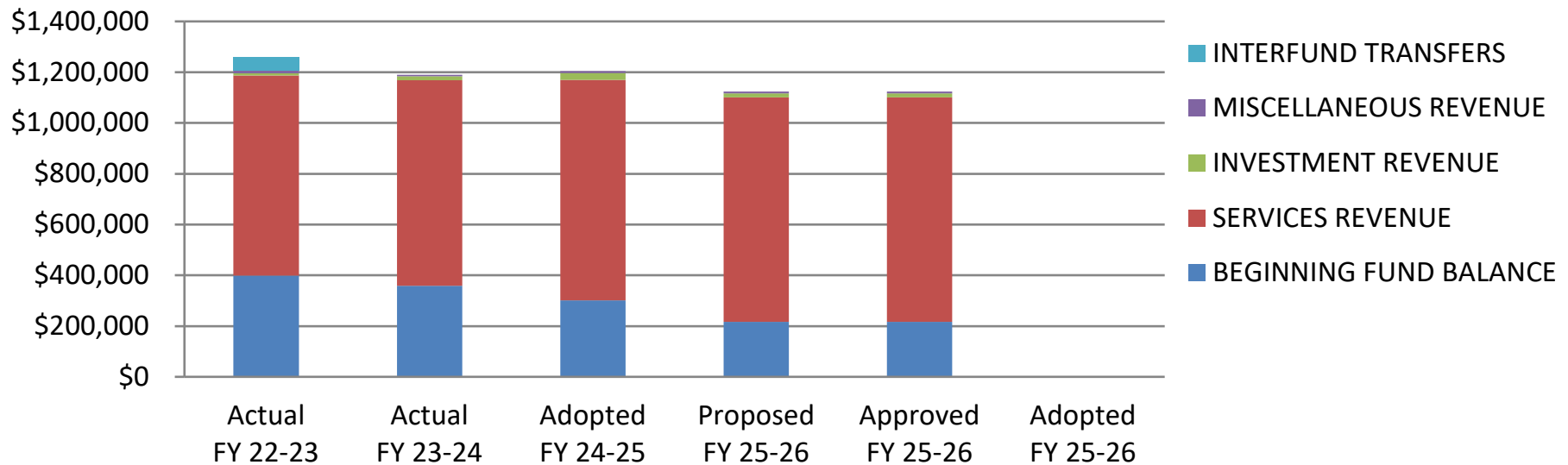
1,379	2,747	2,500	WTR FD-OFFICE EQUIP CONTRACTS	2,500	2,500	0
0	169	500	WTR FD OFFICE MACHINE MAINTENANCE	750	750	0
4,582	6,080	5,900	WTR FD POSTAGE EXPENSES	5,500	5,500	0
879	700	1,000	WTR FD SOFTWARE MAINT & UPGRADE	800	800	0
1,326	1,598	2,000	WTR FD OFFICE SUPPLIES	1,500	1,500	0
7,389	9,089	8,500	BANK/SERVICE FEES	9,800	9,800	0
15,555	20,383	20,400	TOTAL OFFICE FUNCTIONS	20,850	20,850	0

WATER FUND (51): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>TRAINING EXPENSES</u>						
1,774	2,967	4,000	WTR FD-SCHOOL-PUBLIC WORKS	4,000	4,000	0
950	1,065	2,200	WTR FD ROOM & BOARD EXPENSES	2,200	2,200	0
0	0	2,000	CDL CONSORTIUM	2,000	2,000	0
2,724	4,032	8,200	TOTAL TRAINING EXPENSES	8,200	8,200	0
188,666	243,106	309,180	TOTAL MATERIALS & SERVICES	322,535	322,535	0
<u>CAPITAL OUTLAY</u>						
14,397	13,329	20,000	SENSUS METER UPGRADES	20,000	20,000	0
280,112	104,005	6,520,000	WTR FD CONST PROJECT	5,209,500	5,209,500	0
294,509	117,334	6,540,000	TOTAL CAPITAL OUTLAY	5,229,500	5,229,500	0
910,271	792,245	7,465,960	TOTAL ORG./PROG. REQUIREMENTS	6,098,750	6,098,750	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>DEBT SERVICES</u>						
0	0	0	SRF LOAN PRINCIPLE PAYMENT	79,920	79,920	0
0	0	0	SRF LOAN INTEREST PAYMENT	27,735	27,735	0
0	0	0	TOTAL DEBT SERVICES	107,655	107,655	0
<u>INTERFUND TRANSFERS</u>						
26,300	26,300	26,300	TRANSFER TO EQUIP FUND	26,300	26,300	0
13,000	13,000	15,000	TRANSFER TO OFFICE EQUIPMENT FUND	15,000	15,000	0
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
49,300	49,300	51,300	TOTAL INTERFUND TRANSFERS	51,300	51,300	0
0	0	27,410	CONTINGENCY	20,000	20,000	0
49,300	49,300	78,710	TOTAL REQUIREMENTS NOT ALLOCATED	178,955	178,955	0
6,053,511	6,223,208	0	ENDING FUND BALANCE	0	0	0
0	0	230,000	UNAPPROPRIATED FUND BALANCE	222,465	222,465	-
7,018,511	7,064,753	7,774,670	TOTAL REQUIREMENTS	6,500,170	6,500,170	-

Sewer Fund Resources



SEWER FUND (52): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$399,445	\$359,163	\$301,995	\$217,295	\$217,295	\$0
SERVICES REVENUE	\$786,923	\$809,198	\$868,115	\$884,105	\$884,105	\$0
INVESTMENT REVENUE	\$8,868	\$15,634	\$27,075	\$15,595	\$15,595	\$0
MISCELLANEOUS REVENUE	\$10,370	\$6,432	\$7,430	\$7,430	\$7,430	\$0
INTERFUND TRANSFERS	\$53,000	\$0	\$0	\$0	\$0	\$0

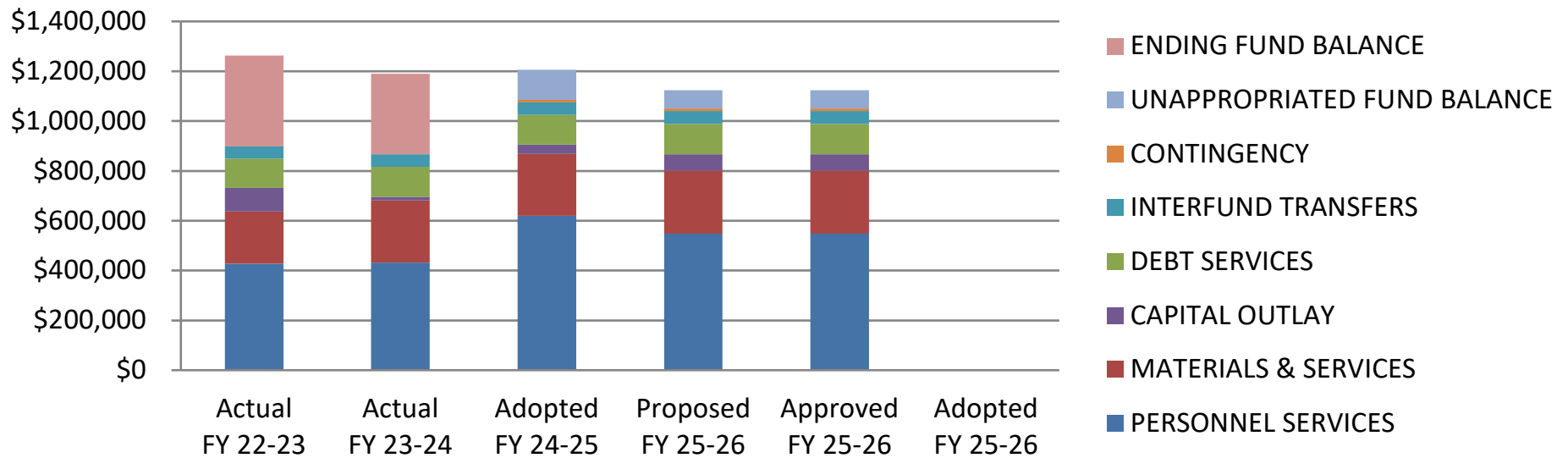
**CITY OF HARRISBURG
Sewer Fund (52)**

3.

SEWER FUND (52): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
399,445	359,163	301,995	BEGINNING FUND BALANCE	217,295	217,295	0
<u>SERVICES REVENUE</u>						
685	3,150	2,500	NEW SEWER CONNECTION CHARGES	8,000	8,000	0
786,238	806,048	865,615	SEWER USE CHARGES	876,105	876,105	0
786,923	809,198	868,115	TOTAL SERVICES REVENUE	884,105	884,105	0
<u>INVESTMENT INCOME</u>						
8,868	15,634	27,075	SEWER FUND EARNED INTEREST	15,595	15,595	0
8,868	15,634	27,075	TOTAL INVESTMENT INCOME	15,595	15,595	0
<u>MISCELLANEOUS REVENUE</u>						
6,432	6,432	6,430	FARMER LEASE PEORIA ROAD	6,430	6,430	0
3,938	0	1,000	SEWER FUND MISC INCOME	1,000	1,000	0
10,370	6,432	7,430	TOTAL MISCELLANEOUS REVENUE	7,430	7,430	0
<u>INTERFUND TRANSFERS</u>						
53,000	0	0	TRANSFER FROM GENERAL FUND	0	0	0
53,000	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
1,258,606	1,190,427	1,204,615	TOTAL RESOURCES	1,124,425	1,124,425	0

Sewer Fund Requirements



SEWER FUND (52): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
PERSONNEL SERVICES	\$426,955	\$431,806	\$619,280	\$548,805	\$548,805	\$0
MATERIALS & SERVICES	\$210,352	\$250,423	\$249,635	\$252,535	\$252,535	\$0
CAPITAL OUTLAY	\$95,092	\$13,329	\$36,000	\$65,000	\$65,000	\$0
DEBT SERVICES	\$117,300	\$121,399	\$119,400	\$122,400	\$122,400	\$0
INTERFUND TRANSFERS	\$49,300	\$49,300	\$51,300	\$51,300	\$51,300	\$0
CONTINGENCY	\$0	\$0	\$10,000	\$10,000	\$10,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$120,000	\$74,385	\$74,385	\$0
ENDING FUND BALANCE	\$364,120	\$324,170	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Sewer Fund (52)**

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

PERSONNEL SERVICES

235,702	247,317	320,000	SEWER FUND WAGES	302,000	302,000	0
2,769	0	8,500	SEWER FUND SEASONAL	8,500	8,500	0
1,978	2,048	2,015	SEWER FUND ON-CALL	2,050	2,050	0
6,821	6,877	9,975	SEWER FUND OVERTIME	9,975	9,975	0
253	261	730	SWR FD UNEMPLOYMENT TAXES	710	710	0
19,325	20,070	26,250	SEWER FUND SOCIAL SECURITY	24,800	24,800	0
88,520	77,206	143,250	SWR FD MEDICAL INSURANCE	98,600	98,600	0
58,312	68,465	92,000	SEWER FUND PERS	86,000	86,000	0
662	688	930	SWR FD LIFE & DISABILITY	790	790	0
3,290	4,728	2,250	SWR FD COMP & LONGEVITY	2,200	2,200	0
81	78	560	SWR FD WORK COMP QUARTERLY	550	550	0
5,851	-503	7,000	SEWER FUND WORK COMP PREMIUM	7,000	7,000	0
1,344	2,524	3,185	OFPLA	2,995	2,995	0
997	997	1,285	CELLULAR PHONE	1,285	1,285	0
1,050	1,050	1,350	CLOTHING ALLOWANCE	1,350	1,350	0
426,955	431,806	619,280	TOTAL PERSONNEL SERVICES	548,805	548,805	0
5	5	5	Total Full-Time Equivalent (FTE)	5	5	5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

8,700	9,135	9,200	AUDIT	9,600	9,600	0
16,281	20,373	23,430	SWR FD INSURANCE EXPENSES	24,135	24,135	0
24,981	29,508	32,630	TOTAL PROFESSIONAL SERVICES	33,735	33,735	0

SEWER FUND (52): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

BUILDINGS & GROUNDS

6,129	5,454	5,000	BUILDING & GROUNDS MAINTENANCE	5,000	5,000	0
4,062	910	4,000	STANDBY GENERATOR MAINTENANCE	4,000	4,000	0
16,353	24,417	23,000	SWR FD PP&L	23,000	23,000	0
588	604	750	SWR FD NW NATURAL GAS	750	750	0
444	444	1,200	SWR FD SECURITY CONTRACT	1,200	1,200	0
1,499	1,066	1,000	SWR FD SAFETY SUPPLIES	1,000	1,000	0
4,891	4,331	4,500	SWR FD TELEPHONE	4,500	4,500	0
690	1,823	2,000	INTERNET EXPENSES	2,000	2,000	0
70,363	86,267	75,000	SWR FD CHEMICALS	75,000	75,000	0
1,668	3,547	3,000	CHLORINATOR MAINTENANCE	3,000	3,000	0
20,702	24,746	22,000	SWR FD LAB TESTING	22,000	22,000	0
0	0	150	EMPLOYEE RECRUITMENT	150	150	0
14,882	20,677	20,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	20,000	20,000	0
2,773	3,022	3,500	DEQ PERMIT FEE	6,000	6,000	0
582	562	500	EMPLOYEE VACCINATIONS	1,000	1,000	0
7,647	7,996	5,000	LIFT STATION MAINTENANCE	5,000	5,000	0
153,273	185,866	170,600	TOTAL BUILDINGS & GROUNDS	173,600	173,600	0

ENGINEERING

0	0	3,500	ENGINEERING SEWER FD/CITY	3,500	3,500	0
0	0	3,500	TOTAL ENGINEERING	3,500	3,500	0

MOTOR VEHICLE EXPENSES

7,770	7,885	9,000	SWR FD VEHICLE GASOLINE	9,000	9,000	0
6,112	2,950	6,000	SWR FD VEHICLE MAINTENANCE	6,000	6,000	0
13,882	10,835	15,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

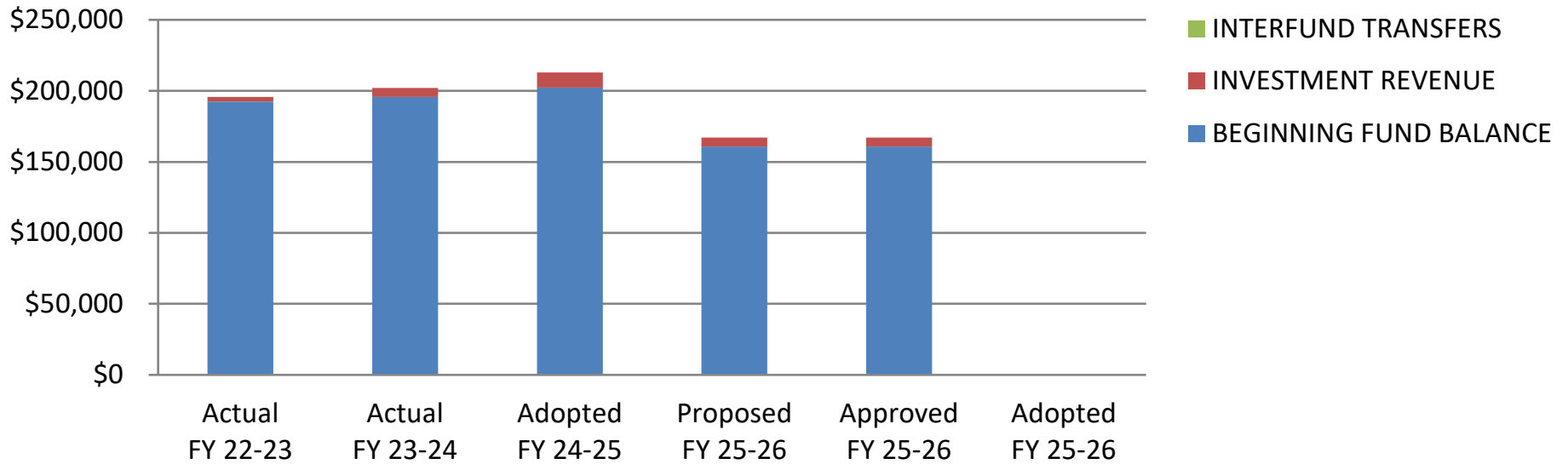
1,379	2,747	2,400	SWR FD OFFICE MACHINE CONTRACT	2,200	2,200	0
0	169	1,000	SWR FD MACHINE MAINTENANCE	750	750	0
4,582	6,080	5,855	SWR FD POSTAGE	5,500	5,500	0
879	700	1,000	SWR FD SOFTWARE MAINT/UPGRADE	750	750	0
1,555	1,802	2,000	SWR FD OFFICE SUPPLIES	1,500	1,500	0
6,862	9,089	8,350	BANK/SERVICE FEES	8,500	8,500	0
15,257	20,587	20,605	TOTAL OFFICE FUNCTIONS	19,200	19,200	0

SEWER FUND (52): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>TRAINING EXPENSES</u>						
2,009	2,562	3,800	SWR FD SCHOOL-PUBLIC WORKS	4,000	4,000	0
950	1,065	2,000	SWR FD ROOM & BOARD	2,000	2,000	0
0	0	1,500	CDL CONSORTIUM	1,500	1,500	0
2,959	3,627	7,300	TOTAL TRAINING EXPENSES	7,500	7,500	0
210,352	250,423	249,635	TOTAL MATERIALS & SERVICES	252,535	252,535	0
<u>CAPITAL OUTLAY</u>						
0	0	10,000	I/I INSPECTION & REPAIRS	15,000	15,000	0
80,695	0	5,000	SWR FD MISC EQUIP/PROJECTS	15,000	15,000	0
14,397	13,329	20,000	SENSUS METER UPGRADES	20,000	20,000	0
0	0	1,000	SWR SECURITY PROJECT	15,000	15,000	0
95,092	13,329	36,000	TOTAL CAPITAL OUTLAY	65,000	65,000	0
732,399	695,558	904,915	TOTAL ORG./PROG. REQUIREMENTS	866,340	866,340	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>DEBT SERVICES</u>						
45,000	50,000	50,000	SWR REV BOND PRINCIPAL PAYMENT	55,000	55,000	0
72,300	71,399	69,400	SWR REV BOND INTEREST PAYMENT	67,400	67,400	0
117,300	121,399	119,400	TOTAL DEBT SERVICES	122,400	122,400	0
<u>INTERFUND TRANSFERS</u>						
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
13,000	13,000	15,000	TRANSFER TO OFFICE EQUIP FD	15,000	15,000	0
26,300	26,300	26,300	TRANSFER TO EQUIPMENT FD	26,300	26,300	0
49,300	49,300	51,300	TOTAL INTERFUND TRANSFERS	51,300	51,300	0
0	0	10,000	CONTINGENCY	10,000	10,000	0
166,600	170,699	180,700	TOTAL REQUIREMENTS NOT ALLOCATED	183,700	183,700	0
364,120	324,170	0	ENDING FUND BALANCE	0	0	0
0	0	120,000	UNAPPROPRIATED FUND BALANCE	74,385	74,385	0
1,258,606	1,190,427	1,204,615	TOTAL REQUIREMENTS	1,124,425	1,124,425	0

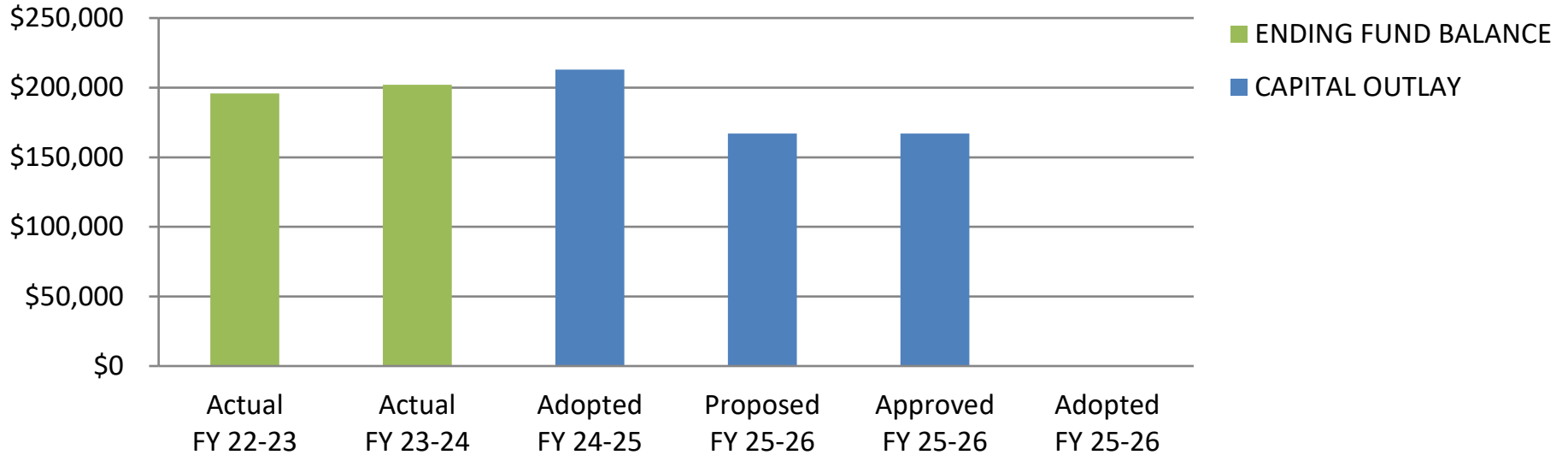
Water Reserve Fund Resources



WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$192,306	\$195,750	\$202,170	\$160,820	\$160,820	\$0
INVESTMENT REVENUE	\$3,444	\$6,238	\$10,800	\$6,225	\$6,225	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Water Reserve Fund Requirements



WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
CAPITAL OUTLAY	\$0	\$0	\$212,970	\$167,045	\$167,045	\$0
ENDING FUND BALANCE	\$195,750	\$201,988	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Water Reserve Fund (55)

3.

WATER RESERVE FUND (55): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
192,306	195,750					

INVESTMENT REVENUE

3,444	6,238	10,800	EARNED INTEREST	6,225	6,225	0
3,444	6,238	10,800	TOTAL INVESTMENT REVENUE	6,225	6,225	0
195,750	201,988	212,970	TOTAL RESOURCES	167,045	167,045	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

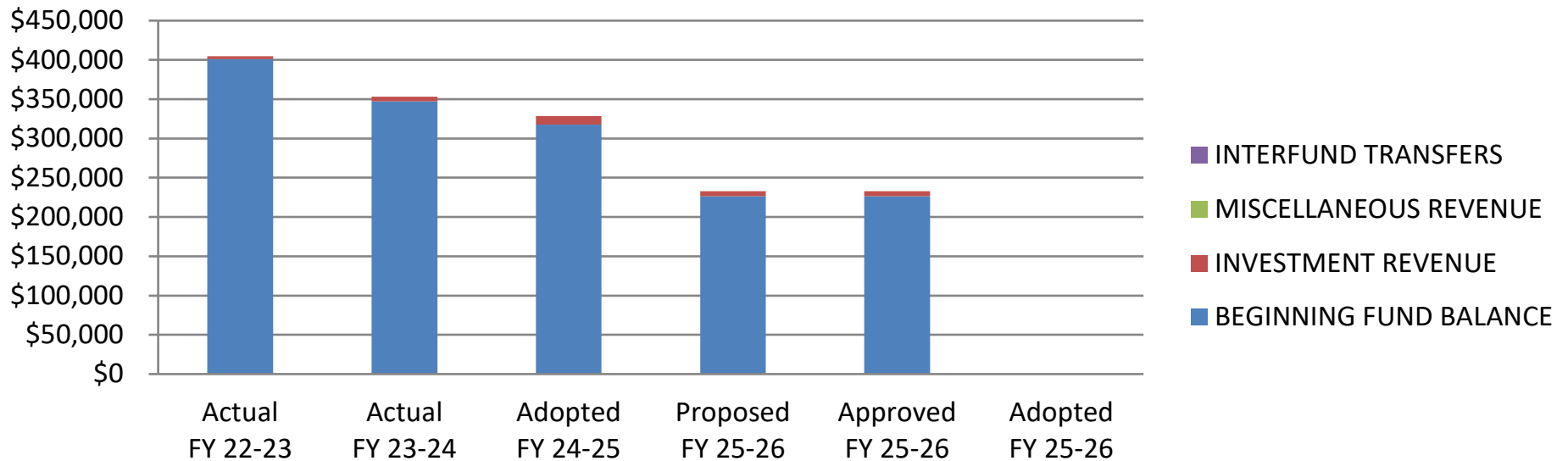
WATER RESERVE FUND (55): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

CAPITAL OUTLAY

0	0	56,000	WELLS/PUMPS RESERVE	50,000	50,000	0
0	0	156,970	WATER RESERVE CAPITAL PROJECTS	117,045	117,045	0
0	0	212,970	TOTAL CAPITAL OUTLAY	167,045	167,045	0
0	0	212,970	TOTAL ORG./PROG. REQUIREMENTS	167,045	167,045	0
195,750	201,988	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
195,750	201,988	212,970	TOTAL REQUIREMENTS	167,045	167,045	0

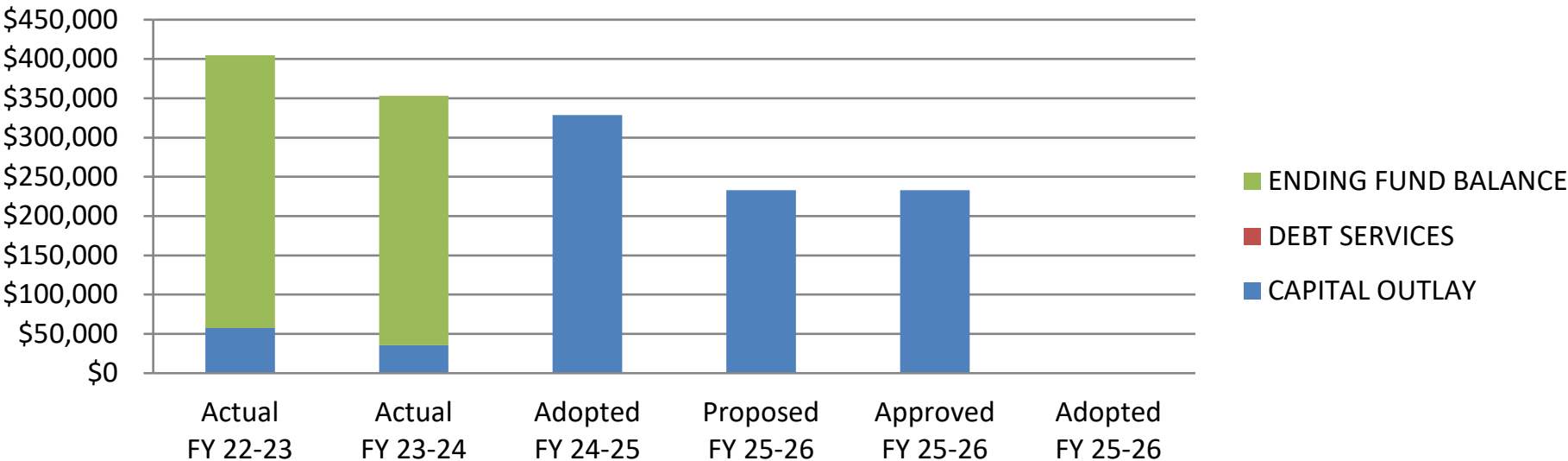
Sewer Reserve Fund Resources



SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$401,230	\$347,109	\$317,820	\$226,575	\$226,575	\$0
INVESTMENT REVENUE	\$3,444	\$6,238	\$10,800	\$6,225	\$6,225	\$0
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Sewer Reserve Fund Requirements



SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
CAPITAL OUTLAY	\$57,656	\$35,605	\$328,620	\$232,800	\$232,800	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$347,018	\$317,742	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Sewer Reserve Fund (56)

3.

SEWER RESERVE FUND (56): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
401,230	347,109					

INVESTMENT REVENUE

3,444	6,238	10,800	EARNED INTEREST	6,225	6,225	0
3,444	6,238	10,800	TOTAL INVESTMENT REVENUE	6,225	6,225	0
404,674	353,347	328,620	TOTAL RESOURCES	232,800	232,800	0

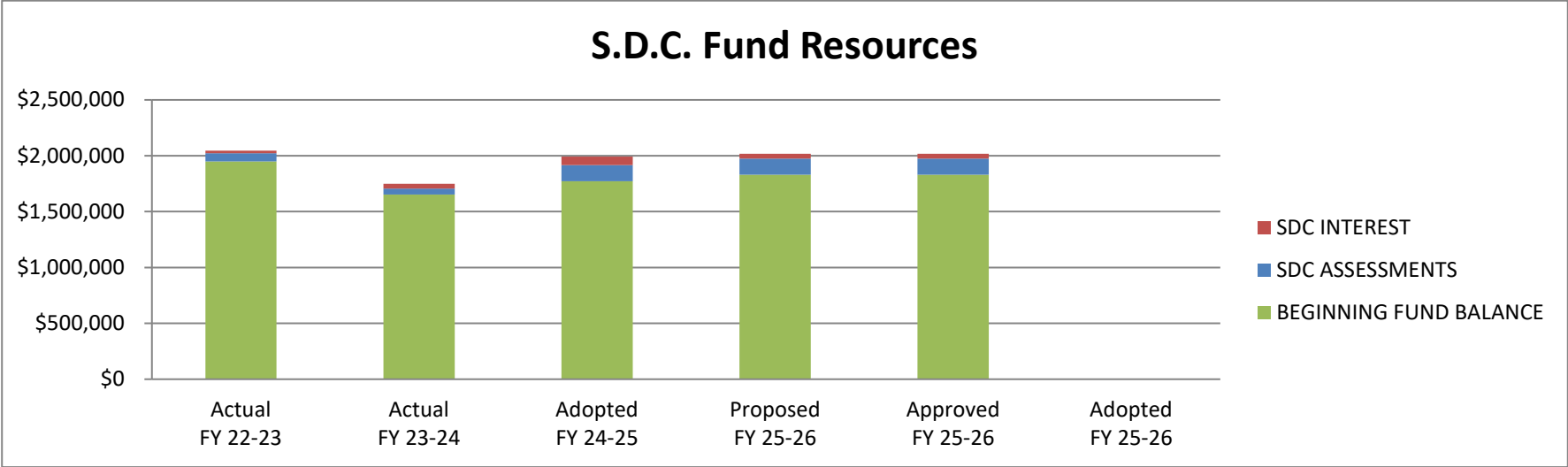
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER RESERVE FUND (56): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

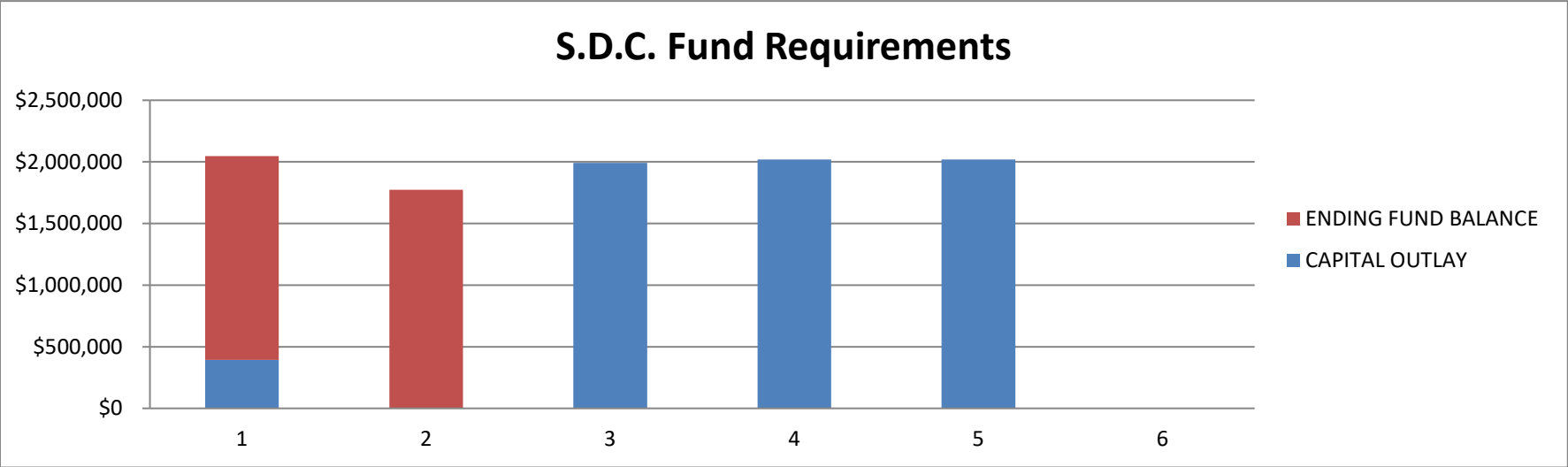
CAPITAL OUTLAY

57,656	35,605	328,620	WW CONSTRUCTION RESERVE	232,800	232,800	0
57,656	35,605	328,620	TOTAL CAPITAL OUTLAY	232,800	232,800	0
57,656	35,605	328,620	TOTAL ORG./PROG. REQUIREMENTS	232,800	232,800	0
347,018	317,742	0	ENDING FUND BALANCE	0	0	0
404,674	353,347	328,620	TOTAL REQUIREMENTS	232,800	232,800	0



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$1,950,553	\$1,651,974	\$1,772,975	\$1,831,170	\$1,831,170	\$0
SDC ASSESSMENTS	\$71,573	\$53,310	\$144,150	\$144,150	\$144,150	\$0
SDC INTEREST	\$24,029	\$43,534	\$75,390	\$43,425	\$43,425	\$0



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
CAPITAL OUTLAY	\$394,183	\$3,942	\$1,992,515	\$2,018,745	\$2,018,745	\$0
ENDING FUND BALANCE	\$1,651,999	\$1,770,208	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Transportation Systems Development Reserve Fund (60)

3.

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
378,923	221,398	253,565	BEGINNING FUND BALANCE	197,920	197,920	0

TRANSPORTATION SDC ASSESSMENTS

446	702	1,285	TRANSPORTATION ADMINISTRATIVE FEES	1,285	1,285	0
12,429	17,568	32,205	TRANSPORTATION IMPROVEMENT FEES	32,205	32,205	0
12,875	18,270	33,490	TOTAL TRANSPORTATION SDC ASSESSMENTS	33,490	33,490	0

TRANSPORTATION SDC INTEREST

5,146	10,013	17,340	INTEREST-TRANSPORTATION SDC (23%)	9,300	9,300	0
5,146	10,013	17,340	TOTAL TRANSPORTATION SDC INTEREST	9,300	9,300	0
396,944	249,681	304,395	TOTAL RESOURCES	240,710	240,710	0

Transportation Systems Development Reserve Fund (60)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

TRANSPORTATION SDC CAPITAL OUTLAY

175,547	0	304,395	TRANSPORTATION CAPITAL IMPROVEMENTS	240,710	240,710	0
0	0	0	SAFE ROUTES TO SCHOOL (SRTS) GRANT	0	0	0
175,547	0	304,395	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	240,710	240,710	0
175,547	0	304,395	TOTAL ORG./PROG. REQUIREMENTS	240,710	240,710	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
221,397	249,681	0	ENDING FUND BALANCE	0	0	0
396,944	249,681	304,395	TOTAL REQUIREMENTS	240,710	240,710	0

CITY OF HARRISBURG
Parks Systems Development Reserve Fund (61)

3.

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
224,665	216,241	217,460	BEGINNING FUND BALANCE	182,025	182,025	0
<u>PARKS SDC ASSESSMENTS</u>						
340	432	790	PARKS ADMINISTRATIVE FEES	790	790	0
8,160	10,368	19,000	PARKS IMPROVEMENT FEES	19,000	19,000	0
8,500	10,800	19,790	TOTAL PARKS SDC ASSESSMENTS	19,790	19,790	0
<u>PARKS SDC INTEREST</u>						
3,761	6,095	10,555	INTEREST-PARKS SDC (14%)	6,795	6,795	0
3,761	6,095	10,555	TOTAL PARKS SDC INTEREST	6,795	6,795	0
236,926	233,136	247,805	TOTAL RESOURCES	208,610	208,610	0

Parks Systems Development Reserve Fund (61)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>PARKS SDC CAPITAL OUTLAY</u>						
10,685	2,048	135,805	PARKS CAPITAL IMPROVEMENTS	116,610	116,610	0
10,000	1,894	0	OPRD GRANT EXPENSE	0	0	0
0	0	65,000	LGGP GRANT EXPENSE	50,000	50,000	0
0	0	47,000	RTP GRANT	42,000	42,000	0
20,685	3,942	247,805	TOTAL PARKS SDC CAPITAL OUTLAY	208,610	208,610	0
20,685	3,942	247,805	TOTAL ORG./PROG. REQUIREMENTS	208,610	208,610	0
216,241	229,194	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
236,926	233,136	247,805	TOTAL REQUIREMENTS	208,610	208,610	0

CITY OF HARRISBURG
Storm Systems Development Reserve Fund (62)

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
109,986	27,067	32,140	BEGINNING FUND BALANCE	46,320	46,320	0
<u>STORM SDC ASSESSMENTS</u>						
125	102	185	STORM DRAIN ADMINISTRATIVE FEES	185	185	0
1,308	1,062	1,945	STORM DRAIN IMPROVEMENT FEES	1,945	1,945	0
1,893	1,536	2,815	STORM DRAIN REIMBURSEMENT FEES	2,815	2,815	0
3,326	2,700	4,945	TOTAL STORM SDC ASSESSMENTS	4,945	4,945	0
<u>STORM SDC INTEREST</u>						
1,346	1,741	3,015	INTEREST-STORM DRAIN SDC (4%)	2,430	2,430	0
1,346	1,741	3,015	TOTAL STORM SDC INTEREST	2,430	2,430	0
114,685	31,508	40,100	TOTAL RESOURCES	53,695	53,695	0

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>STORM DRAIN SDC CAPITAL OUTLAY</u>						
87,592	0	40,100	STORM DRAIN CAPITAL IMPROVEMENTS	53,695	53,695	0
87,592	0	40,100	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	53,695	53,695	0
87,592	0	40,100	TOTAL ORG./PROG. REQUIREMENTS	53,695	53,695	0
27,093	31,508	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
114,685	31,508	40,100	TOTAL REQUIREMENTS	53,695	53,695	0

CITY OF HARRISBURG
Water Systems Development Reserve Fund (63)

3.

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
370,679	362,553	407,280	BEGINNING FUND BALANCE	502,030	502,030	0
<u>WATER SDC ASSESSMENTS</u>						
972	972	1,780	WATER ADMINISTRATIVE FEES	1,780	1,780	0
20,160	20,160	36,960	WATER IMPROVEMENT FEES	36,960	36,960	0
4,200	4,200	7,700	WATER REIMBURSEMENT FEES	7,700	7,700	0
25,332	25,332	46,440	TOTAL WATER SDC ASSESSMENTS	46,440	46,440	0
<u>WATER SDC INTEREST</u>						
3,444	13,931	24,125	INTEREST-WATER SDC (32%)	6,225	6,225	0
3,444	13,931	24,125	TOTAL WATER SDC INTEREST	6,225	6,225	0
399,455	401,816	477,845	TOTAL RESOURCES	554,695	554,695	0

Water Systems Development Reserve Fund (63)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<u>WATER SDC CAPITAL OUTLAY</u>						
36,902	0	477,845	WATER CAPITAL IMPROVEMENTS	554,695	554,695	0
36,902	0	477,845	TOTAL WATER SDC CAPITAL OUTLAY	554,695	554,695	0
36,902	0	477,845	TOTAL ORG./PROG. REQUIREMENTS	554,695	554,695	0
362,553	401,816	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
399,455	401,816	477,845	TOTAL REQUIREMENTS	554,695	554,695	0

CITY OF HARRISBURG
Sewer Systems Development Reserve Fund (64)

3.

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
866,300	824,715	862,530	BEGINNING FUND BALANCE	902,875	902,875	0

SEWER SDC ASSESSMENTS

828	828	1,515	SEWER ADMINISTRATIVE FEES	1,515	1,515	0
6,240	6,240	11,440	SEWER IMPROVEMENT FEES	11,440	11,440	0
14,472	14,472	26,530	SEWER REIMBURSEMENT FEES	26,530	26,530	0
21,540	21,540	39,485	TOTAL SEWER SDC ASSESSMENTS	39,485	39,485	0

SEWER SDC INTEREST

10,332	11,754	20,355	INTEREST-SEWER SDC (27%)	18,675	18,675	0
10,332	11,754	20,355	TOTAL SEWER SDC INTEREST	18,675	18,675	0
898,172	858,009	922,370	TOTAL RESOURCES	961,035	961,035	0

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

SEWER SDC CAPITAL OUTLAY

73,457	0	922,370	SEWER CAPITAL IMPROVEMENTS	961,035	961,035	0
73,457	0	922,370	TOTAL SEWER SDC CAPITAL OUTLAY	961,035	961,035	0
73,457	0	922,370	TOTAL ORG./PROG. REQUIREMENTS	961,035	961,035	0
824,715	858,009	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
898,172	858,009	922,370	TOTAL REQUIREMENTS	961,035	961,035	0

RESOLUTION NO. 1303

A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE
HARRISBURG MUNICIPAL WATERSYSTEM, REPEALING RESOLUTION
NO.1290, AMENDING RESOLUTION NO. 578, SECTION 5, AND
ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, HMC Chapter 13.15 of the City of Harrisburg authorizes the establishment of water rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the water system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Water Department, and intends to collect water use charges in accordance with HMC 13.15 to balance the Water Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1290, adopted June 25, 2024, and also amends Resolution No. 578, Section 5, adopted June 12, 1997;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly water rates be established:

Section 1. This Section repeals Resolution No. 1290 and shall be replaced by the following:

"Monthly Water Rates - Inside the City. The following water rates shall be paid by all users of the Harrisburg Municipal Water System located inside the City:

Residential Customers:

base	\$23.96 per month
plus	\$1.95 per EUU

Mobile Park/Apartment Customers:

base	\$3.96 per month, times the number of apartments or Mable Park spaces,
plus	\$1.95 per EUU

Commercial/Industrial Customers:

5/8" base	\$29.40 per month
plus	\$2.36 per EUU

3/4" base	\$31.32 per month
plus	\$2.36 per EUU

1" base	\$38.42 per month
plus	\$2.36 per EUU

1 ½" base	\$47.45 per month
plus	\$2.36 per EUU

2"	base	\$56.48 per month
	plus	\$2.36 per EUU
3"	base	\$74.59 per month
	plus	\$2.36 per EUU
4"	base	\$92.64 per month
	plus	\$2.36 per EUU
6"	base	\$119.73 per month
	plus	\$2.36 per EUU
<u>Government:</u>		
1"-2"	base	\$27.38 per month
	plus	\$1.97 per EUU
3"	base	\$56.48 per month
	plus	\$2.36 per EUU
4"	base	\$74.59 per month
	plus	\$2.36 per EUU
6"	base	\$92.64 per month
	plus	\$2.36 per EUU

Section 2. This Section amends Resolution No. 578, Section 5, which is replaced by the following:

"Bulk Water Purchases: \$5.47 per 1,000 gallons.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2025.

PASSED AND ADOPTED by the Harrisburg City Council this 24th day of June, 2025.

Approved by the Mayor this 24th day of June, 2025

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1304

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HARRISBURG ESTABLISHING A SEWER USER FEE, REPEALING RESOLUTION NO. 1291 AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the sewer collection and treatment system; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1291, adopted June 24, 2024; and

WHEREAS, the City of Harrisburg must operate with a balanced budget, and intends to collect sewer use charges in accordance with HMC Chapter 13.10 to balance the sewer fund budget; and

WHEREAS, residential users shall be charged for sewer services for water used during the months of November through April, based on the user fee times the average Equivalent Users Units (EUU's: An EUU is equal to 748 gallons of water), based on the lesser of the water used during the month, or their wintertime average; and

WHEREAS, all other users shall be charged the stated user fee times the metered or estimated (where a water meter is not available for a non-City water user) EUU's used during the prior month; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of Harrisburg, Oregon, that the following monthly sewer rates be established:

Section 1. This section repeals Resolution No. 1291, adopted June 25, 2024, and shall be replaced by the following:

Sewer Rates.

1. Monthly Sewer User Fees. The following sewer user fee will be charged to each user in an amount that is in proportion to their usage of the established sewer system:

- a. A minimum charge of \$24.06 per month for each account.
- b. The sewer user fee will be \$8.73 per EUU.

Section 2. This section amends Resolution No. 579, Section 2 (2) and shall be replaced by the following:

2. Monthly Sewer Rates:

- a. User charges shall be based upon the appropriate number of EUU's, as defined in HMC 13.10.
- b. When it has been demonstrated that water service to the property has been discontinued, at that time the user charge shall be the minimum charge of \$24.06 per month.

- c. On a sewer account which does not have city water, but the city has installed a water meter on their well, there shall be a \$4.06 monthly charge which shall help defray costs of maintenance of the water meter.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2025.

PASSED AND ADOPTED by the Harrisburg City Council this 24th day of June, 2025.

Approved by the Mayor this 24th day of June, 2025.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1305

**A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS
OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM,
REPEALING RESOLUTION NO. 1292, AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, HMC Chapter 13.25 of the City of Harrisburg authorizes the establishment of storm drainage rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the storm drainage system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Storm Drainage Fund, and intends to collect storm drainage fees in accordance with HMC 13.25 to balance the Storm Drainage Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1292, adopted June 25, 2024;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly storm water rates be established:

Section 1. This Section repeals Resolution No. 1292 and rates shall be replaced by the following:

1. \$4.04 per month, per dwelling unit, for residential customers; and,
2. 7% of the previous month's sanitary sewer fee per month for all non-residential customers, subject to a minimum fee of \$4.04 and a maximum fee of \$107.06.

Section 2. Effective Date: This Resolution shall take effect on July 1, 2025.

PASSED AND ADOPTED by the Harrisburg City Council this 24^h day of June, 2025.

Approved by the Mayor this 24th day of June, 2025.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION No. 1306

A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2025-2026.

3.

WHEREAS the Budget Committee of the City of Harrisburg has reviewed the budget of the City of Harrisburg for the fiscal year 2025-2026 and has approved it and referred it to the City Council.

NOW , THEREFORE BE IT RESOLVED that the City Council of the City of Harrisburg hereby adopts the budget for fiscal year 2025-2026 in the total amount of \$16,771,738.*

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025, for the following purposes:

General Fund

Administration	\$1,649,770
Transfers Out	\$490,000
Special Payments	\$5,000
Contingency	\$292,000
Total.....	\$2,436,770

Street Fund

Public Works	\$891,575
Transfers Out	\$26,300
Contingency	\$57,000
Total.....	\$974,875

Bike Path Reserve Fund

Public Works	\$58,715
Total.....	\$58,715

Community & Economic Development Fund

Administration	\$605,900
Total.....	\$605,900

Library Fund

Administration	\$122,295
Contingency	\$11,000
Total.....	\$133,295

Storm Drain Reserve Fund

Public Works	\$365,270
Total.....	\$365,270

Building Permit Fund

Administration	\$20,700
Contingency	\$79,765
Total.....	\$100,465

Electrical Permit Fund

Administration	\$2,300
Contingency	\$13,740
Total.....	\$16,040

Debt Services Fund

Administration	\$456,760
Total.....	\$456,760

Office Equipment Fund

Administration	\$108,435
Total.....	\$108,435

Equipment Fund

Public Works	\$506,960
Total.....	\$506,960

Water Fund

Public Works	\$6,098,750
Debt Services	\$107,655
Transfers Out	\$51,300
Contingency	\$20,000
Total.....	\$6,277,705

Sewer Fund

Public Works	\$866,340
Debt Services	\$122,400
Transfers Out	\$51,300
Contingency	\$10,000
Total.....	\$1,050,040

Water Reserve Fund

Public Works	\$167,045
Total.....	\$167,045

Sewer Reserve Fund

Public Works	\$232,800
Debt Services	\$0
Total.....	\$232,800

Transportation SDC Reserve Fund

Public Works	\$240,710
Total.....	\$240,710

Parks SDC Reserve Fund

Public Works	\$208,610
Total.....	\$208,610

Storm Drain SDC Reserve Fund

Public Works	\$53,695
Total.....	\$53,695

Water SDC Reserve Fund

Public Works	\$554,695
Total.....	\$554,695

Sewer SDC Reserve Fund

Public Works	\$961,035
Total.....	\$961,035

Total APPROPRIATIONS, All Funds . . . \$15,509,820

Total Unappropriated and Reserve Amounts, All Funds . . . **\$1,261,918**

TOTAL ADOPTED BUDGET . . . \$16,771,738

(*amounts with asterisks must match) *

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2025-2026:

- (1) At the rate of \$3.1875 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$465,758 for debt service on general obligation bonds;

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$3.1875/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$465,758

The above resolution statements were approved and declared adopted on June 24, 2025

X _____
Signature (Mayor)

X _____
Signature (City Recorder)

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF APPROVING AN EVENT PERMIT FOR THE TRI-COUNTY CHAMBER BUSINESS EXPO TO BE HELD ON JULY 24, 2025

STAFF REPORT:

- Exhibit A: Special Event Permit Request
- Exhibit B: Liquor License Request
- Exhibit C: Event Map

ACTION: MOTION TO APPROVE/AMEND/DENY THE REQUEST FOR AN EVENT PERMIT FOR THE TRI-COUNTY CHAMBER BUSINESS EXPO

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 25, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council allow and authorize the City Administrator to sign approval for the 4th Annual Tri-County Chamber Business Expo

BACKGROUND INFORMATION:

The City Administrator has the authority to approve event permits. However, similar to the 4th of July Event Permit, the City Administrator is also the Chairperson of the Tri-County Business Expo, as well as an officer in the Tri-County Chamber. The Business Expo is an event that started in Harrisburg, and is designed to rotate between the three cities that are part of the Tri-County Area. The event was held in Junction City in 2024, and Monroe in 2023. This will be the 4th year of the event.

The Business Expo is an outreach event for the Chamber. Businesses that are members of the Chamber, are allowed free booths. Those that aren't members, may apply most of their booth fee to a 1st year chamber membership. The Chamber also makes certain to touch base with the businesses in each community the Expo is held in. To make sure that we utilize businesses in the same community, we also provide a Passport Program. That allows attendees to visit area businesses that have a facility/shop, but aren't able to take merchandise to a different location. (In our City, that would include Hurds, Shear Country, and the Gallery.) Clara Nielsen at Allstate, and TJ at Arrow Services, will be invited to simply move a desk or table outside of their business, as they are actually located in the event area; otherwise, event staff will make certain that the business can still be accessed. The Chamber is also working with Gods

Storehouse to make sure that people can still access food on a Thursday afternoon, as well as including them on the passport program. That way people can become acquainted with the work that they do, and can even purchase clothing, since that helps raise funds for their mission.

When the Biz Expo was held in Harrisburg before, it was held at the Fire Department. Since the event is now held on a Thursday in July, it was logical to hold it in the same vicinity as the summer concert in order to conserve resources. Therefore, it was scheduled for July 24th, 2025, from 3:00 to 6:30. Outlaw Shine is playing that evening at 6:30pm. Businesses are allowed to keep their booths open if desired, but can otherwise close down shop at 6:30 so they can enjoy the concert.

The information about the event, and the Event Permit process require that information be shared with area residents and businesses, with the opportunity to comment. Staff and the Biz Expo committee will work with residents and businesses to accommodate any issues that they might be concerned about. The fact that the event is held on the same day, and right up to the concert, means that everyone is already expecting an influx of people, cars, and noise.

Staging of the event will likely start around 10:00am, with street shutdowns at that time. The gravel lot that is used for parking for the summer sounds concerts will be reserved for that purpose, for both the concerts and the event itself. Businesses will be asked to park east of 2nd St. Staff will also work with the Freeman's to possibly allow vehicles to park in the vacant lot adjacent to Smith St.

A Liquor Special Event Permit will be required, as the event in the past has utilized wineries, and breweries. This year is no exception; committee members do plan on obtaining at least one brewery, and one winery. They will be allowed to continue operating past the time of the concert if desired. Alcohol monitors will be provided by the Chamber of Commerce; no alcohol beyond this point signs will be prominent at the both ends of the event, and on both streets. In addition, a staked sign will be in the grass to prevent people from leaving the event location with alcohol. As normal, people may still bring their own alcohol when attending the concert. OLCC approval must be obtained for any breweries or wineries to be allowed to participate. Liquor Liability Insurance, protecting both the City, and the Chamber of Commerce, will also be required. The special event permit also requires alcohol monitors to be on site.

HMC 9.52: General Information:

General Findings: An application has been received by the City (**Exhibit A**). This contains the information needed as required by HMC 9.52.070. While the Summer Sounds event is one that has been present in the City for at least 15 years, this additional event added to it will incorporate one to one and a half additional streets. (Smith & some of Moore, if needed). As such, this activity doesn't technically fall under a structure or facilities that has been designed for that activity; that triggers the requirement for this event permit to be submitted.

Notice will be sent to all homes and businesses within 300' of the event, notifying them that the roads will be shut down and that an event is planned on the afternoon of the 24th of July. Staff will work with property owners to lessen the impact of the event as much as possible. Businesses will be invited to participate in the event, whether by having a booth, or by participating in the Passport Program.

Condition: Notice will be given to all property owners within 300' of the event location. Event Staff will work specifically with business and home owners in the area to help lessen any impact on them due to the event.

As conditioned, Staff finds this this criteria has been met.

HMC 9.52.100: Criteria applied to the decision-making process:

(1) Noise that will come from the public event that may impact neighboring properties, including information on any amplified sound.

Findings: The majority of the noise will be created by Outlaw Shine, who is playing starting at 6:30 in the evening; they typically set up and start playing music through the sound system starting around 4:30. Individual booths might choose to play music as well. Some announcements are possible from event staff, but will be limited. **Staff finds that the level of noise from this event is not excessive based upon the normal Summer Sounds level of noise.**

(2) Whether or not dust may be an issue.

Findings: Dust is already present in this area due to the gravel lot used for general parking. Some more might arise if the vacant lot owned by the Freeman's is used for booth parking. However, none of this is persistent, and calms down once people and booths are in place. **Staff finds that excess dust will not be generated for this event. This criterion has been met.**

(3) Provisions for dealing with trash containment and disposal.

Findings: Trash containment and disposal is directly provided by the City of Harrisburg. Multiple trash barrels and recycling barrels are provided throughout the event, with more located near the food trucks and ice cream handed out during the concert.

Condition: The City will provide several more cans for this event, and will concentrate them in the area adjacent to the park, and food trucks.

Staff finds that as conditioned, provisions for dealing with trash containment and disposal, and therefore this criterion, have been met.

(4) Other information relative to the impact the event may have on health and safety issues, or the convenience of neighbors near the event or the general public.

Findings:

Alcohol: The City of Harrisburg has allowed people to bring their own alcohol to the summer concerts since the inception of the program. There are plans to have both a winery and a brewery at this event. Therefore, OLCC special event licensing will be required, and is a condition of this event being approved, if alcohol will be served at the event by any seller. Signs indicating boundaries of the event will be at both ends of Smith and 1st St., warning buyers that nobody may leave the event with alcohol. In addition, the Chamber will provide alcohol monitors, who will watch for overindulgence. The individual businesses who sell alcohol are also required to carry licensing from OLCC on an individual basis. They are also required to monitor people who are drinking more than they should. A copy of the application to the City Council for a liquor license is shown in **Exhibit B**.

Insurance: Both Liquor liability insurance and regular liability insurance are required in a minimum of a \$1M policy; the City of Harrisburg must be listed as an additional insured. Business owners will sign an additional hold harmless agreement for the date of the event.

Food Vendors: All food vendors must have a Linn County Temporary Restaurant license, or have licensing that covers their business wherever they are located. The City of Harrisburg must be named an additional insured at a minimum of \$1M for each food vendor.

Conditions:

- **Applicants must provide an approved special event license from OLCC;**
- **Food and Drink Vendors must provide regular liability insurance, naming the City as an additional insured in the amount of \$1M**
- **The Tri-County Chamber must provide the City with liquor liability insurance and regular liability insurance in the amount of \$1M with the City of Harrisburg listed as additional insured**
- **A hold harmless agreement will be signed by all regular businesses by the morning of the event.**
- **All food trucks or food vendors will be required to obtain a Linn County temporary restaurant license to operate, or carry licensing from the State of Oregon that is acceptable in all counties.**

As Conditioned, Staff finds that the provisions to follow safety requirements are in place.

f. An event site plan designating, at a minimum, a traffic plan including emergency access routes, proposed parking areas, setbacks from adjoining properties, location and quantity of proposed sanitary facilities, source(s) of potable water, and any proposed overnight camping areas (must be provided).

Findings: A traffic plan is designated and shown on the event map (**Exhibit C**). EMS services can still access the event easily, by using either side of 1st St., or accessing the gravel lot from Moore St. They can also technically drive in through the alley off of S. 2nd St. Parking for the general public, whether for the Summer Sounds Concert, or for the event itself, is still provided in the gravel lot located next to City Hall. Only half of Moore St. will be used, (only if needed) so the public will still find parking on nearby streets. People with business booths will be parking slightly farther away, in the post

office parking lot. Staff will verify with the Freemans if they will allow parking in their vacant lot off of Smith St.

Sanitation: There will be two additional porta potties that will be provided on the corner of the gravel lot located next to City Hall. This has been brought in because the numbers during the concert might be elevated, due to the Business Expo. The regular restrooms at the riverfront are also in operation as normal.

Conditions:

- Porta Pots will be ordered and provided due to the number of citizens expected by this event.

Findings: As conditioned, Staff finds that this criterion has been met.

g. An estimate of the total number of persons attending and participating in the event.

Findings: The Chamber anticipates that there will be 300 to 350 people present at this event; although the numbers will not jump to higher until later in the evening. The night Dari-Mart/Lochmead are present are always the biggest nights of the summer concert series. **Staff finds that this criterion is met.**

h. Plans for signage.

Findings: The City will put out no parking barricades/signs starting on Monday night the week of the event. Barricades to block the road will be provided by Thursday morning; the event chairperson and Committee will need to make sure that the roads are adequately blocked off before businesses may set up their booth spaces. Sandwich signs will be on the corner of 3rd & Smith, reminding people about the event being located to the west. Signs that indicate the boundaries for the alcohol consumption will be put up on both ends of the event, on both Smith and 1st St; and on Moore St. if needed.

Conditions:

- Barricades with no parking signs must be put up on Monday prior to the event on Smith, 1st, and the west half of Moore St (if needed).
- Barricades suitable to close off roads will be provided by the City.
- Any signage for the event must not block ADA Access or cause a vision clearance problem.

As conditioned, Staff feels this criteria has been met.

Overall, Staff finds that the criteria to hold this public event in Harrisburg has been met. Therefore, a recommendation is being made for the City Council to authorize the City Administrator to approve the event permit for the 4th Annual Tri-County Chamber Business Expo event, with the conditions as shown below.

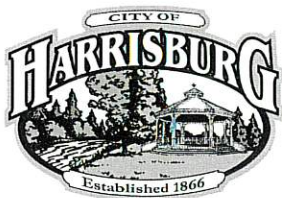
Proposed Conditions of Approval

1. Notice will be given to all property owners within 300' of the event location. Event Staff will work specifically with business and home owners in the area to help lessen any impact on them due to the event.
2. The City will provide several more cans for this evenings event, and will concentrate them in the area adjacent to the park, and food trucks.
3. Applicants must provide an approved special event license from OLCC;
4. Food and Drink Vendors must provide regular liability insurance, naming the City as an additional insured in the amount of \$1M
5. The Tri-County Chamber must provide the City with liquor liability insurance and regular liability insurance in the amount of \$1M with the City of Harrisburg listed as additional insured.
6. A hold harmless agreement must be signed by all regular business participants by the morning of the event.
7. All food trucks or food vendors will be required to obtain a Linn County temporary restaurant license to operate, or carry licensing from the State of Oregon that is accepted and valid in all counties.
8. Porta Pots will be ordered, and provided due to the number of citizens expected by this event.
9. Barricades with no parking signs must be put up on Monday prior to the event on Smith, 1st, and the west half of Moore St (if needed).
10. Barricades suitable to close off roads will be provided by the City.
11. Any signage for the event must not block ADA Access or cause a vision clearance problem.

REVIEW AND APPROVAL:



Michele Eldridge 06.17.25
City Administrator



Public Event Permit

Public Events in Harrisburg are allowed through Harrisburg Municipal Code (HMC) Chapter 9.52. A public event in Harrisburg is required for any activity below, where there are likely more than 100 participants or attendees. A public event is required for events in which:

1. Persons are permitted or invited to attend, and where a fee is charged; or
2. A voluntary contribution is paid or solicited for the privilege of attending; or
3. Any money is raised or items are sold to defray the expenses of such events, unless exempted under Chapter 9.52; or
4. It is an event which is required to obtain a permit from Linn County pursuant to the Linn County Outdoor Assembly Peace, Health, Safety, and Welfare Code, found in Linn County Code Chapter 580.

There are exceptions to the requirement of a public event permit; those are included in HMC Chapter 9.52. Please contact the City of Harrisburg if you feel that your event should fall under the exemptions for obtaining a permit. The Harrisburg Municipal Code can be found by going to our website, at www.ci.harrisburg.or.us.

Permit Application Fee: \$165 for events 500 people or less; \$250 for events with more than 500 people. Permit Fees are set by Council Resolution.

Permits are required to be submitted at least 30 days prior to the first day upon which such public event is to be held.

Date of Application: June 16, 2025

Applicant: Name: Rhonda Giles c/o Tri-County Chamber of Commerce

Mailing Address: 355 W. 6th St., Junction City, OR 97448

Phone Number: (w)541-998-6154 (c) 541-321-3413

Email: Director@tri-countychamber.com

Organizer: Name: Michele Eldridge, Tri-County Business Expo Committee Chairperson

Mailing Address: PO Box 96, Monroe, OR 97456

Phone Number: (h) 541-847-5783 (c) 541-554-5435

Email: cheleeldridge@gmail.com

Main Contact: Name: Rhonda Giles or Michele Eldridge

Address: _____

Phone Number: (h) _____ (c) _____

Email: _____

Owner of Property, if not an applicant, organizer or contact person:

Name: City of Harrisburg

Address: 120 Smith St.

Phone Number: (w) 541-995-6655

Email: meldridge@ci.harrisburg.or.us

Please note; the City of Harrisburg needs the contact information for persons principally involved in this event. Those are typically the owners, managers, producers, and others who may be requested by the City. The City Administrator might contact you for other contact information, if needed.

Address and Description of Property on which the proposed public event will be conducted:

In 2025, the Event will be held near City hall, on the same date as the Summer Sounds Concert. The address is 120 Smith St. We are asking for Smith St, from 2nd to 1st, and 1st St., Moore to Smith, as our main streets of use, which will be shut down. We are also asking for Moore St., just in case it is needed. A standard booth is 10' wide, and with 300' of block, it allows for up to 60 booth spaces, with the same space on 1st St.

Date(s) and Time(s) of Event:

Event Hours: Active Hours: July 24, 3:00pm to 6:30pm. Set up can start as early as 10:00am, and take down will likely be from 6:30 to 9:30pm

How many people do you expect to attend this event? 300 to 350

Please describe the Public Event, including potential nuisance issues such as noise, dust, trash, and other health and safety considerations.

Businesses will bring their own tables, chairs and canopies. General Tables and Chairs will be set up for people to eat food at located at the side of the gazebo on the pavement. Wineries/Breweries are planned, and if present, will be interspersed with regular business booths. Food Trucks will be present on 1st St. Garbage Cans & Recycle Bins will already be present; we are asking the City to please donate two more sets for use. Two porta-potty's will be placed at the back corner of the City lot, near the event area. Outlaw Shine is the Band playing at the gazebo for Summer Sounds this same evening, and Dari Mart will also have their ice cream available.

Because this is a tourism driven event, we ask for the City to put out the no-parking barricades, by Monday of the same week in order to make sure that nobody is parked in an incorrect location on July 24, 2025. Attendees will be encouraged to participate in a passport program, which will allow them to visit businesses nearby in order to have them represented and visited by others. All businesses are encouraged to have sale or discount events. Passport Programs are then returned to the Chamber booth in order to enter into prize drawings.

The Chamber will be obtaining a special event license for having a brewery and winery present during the event. This must be approved by OLCC. The City of Harrisburg is asked to approve and recommend acceptance to OLCC. Liquor Liability and Regular liability insurance is required by the

Chamber of Commerce. The brewery and winery, plus food trucks, are welcome to stay open during the concert itself. Signs will be placed at the end of the event on 1st St. and on Smith St., establishing boundaries for people beyond which liquor may not be taken. The Chamber of Commerce will have alcohol monitors present, monitoring both for people removing alcohol from established boundaries, as well as over indulgence.

Insurance Requirements: *If the decision maker determines that the public event creates a significant potential for injury to persons or property, the applicant shall furnish evidence of liability insurance. If the organizer doesn't file proof of non-cancellable insurance at least 10 days prior to the first day of the event, the City Administrator may void a permit for the public event, and will notify the organizer at the address above.*

The City of Harrisburg, has been named as an additional insured on a certificate of liability, which is attached. Coverage is \$2 million per occurrence, and \$4 million general aggregate.

Noise: Will this event include noise that may impact neighboring properties, including information on any amplified sound? X Yes ☐ No. If yes, please describe what kind of noise or amplified sound you are providing, and the hours of such operations:

General announcements will be made per a sound system during the event. Outlaw Shine is playing starting at 6:30pm. The noise is normal for a concert night after 6:30pm, and only slightly louder than regular vehicles and businesses cause during the business day.

Other information relative to the impact the event may have on health and safety issues, or the convenience of neighbors near the event or the general public:

The businesses on Smith St. will need to be notified about the event, and will be invited to bring the business to the street, if they'd like to be outside of their normal business location. There are currently only 3 businesses affected. Spot Hogg, Arrow Services in the Rampy Building, and Clara Nielsen AllState Insurance.

You are required to include an event site plan (drawn to scale) that provides the following information:

- X A Traffic Plan, including emergency access routes: HFRD will still have access via 2nd St., 1st St. on either side of the event 'grounds', and through the alley between City Hall and 2nd St.
- X Proposed parking areas: *The gravel parking lot will still be available; vendors will be asked to park at the post office parking lot, or on 2nd St or Moore.*
- X Setbacks from adjoining properties – *None needed. Businesses will be in the street.*
- X Location and quantity of proposed sanitary facilities – *The restroom at Riverfront Park will be available, and two porta potty's will also be added.*
- X Source(s) and location of potable water – *City water system*
- X Any proposed overnight camping area - *None*
- X Location and plans for proposed signage for the event – *Sidewalk signs will be located at the corner of 3rd & Smith St. with arrows.*

X Location and number of garbage cans and recycling containers, and a plan for how waste generated by your event will be disposed of - *2 additional garbage barrels will be on-hand, and 1 recycling barrel. Waste will be removed by the City just like at any other summer concert.*

X If dust will be generated by this event; please provide a plan showing how you will contain it. –
N/A

You are required to provide a valid copy of all necessary licenses required by the state, or local health authorities. Please list applicable licenses provided: *The Chamber of Commerce is required to obtain approval from OLCC for a special event permit before wineries & breweries can be allowed. Wineries and breweries are licensed through OLCC as well.*

Any changes to the persons principally involved with this event must be communicated to the City Administrator prior to the first day of the event.

Applicant Signature: Rhonda J. Gillo
Date: 06-17-2025

Preapplication Conference: A preapplication conference might be required before the application is deemed complete by the City. Any preapplication conference shall take place within 10 working days of receipt of the application by the City.

Application Review: The City Administrator shall review the application for completeness. Each reviewing authority shall review the application, and determines whether the application contains sufficient information to show that the applicant can comply with the requirements of HMC 9.52. (Reviewing authorities means any government official designated by the City Council to review an application for a permit to conduct a public event. It can also include, but is not limited to the City Administrator, the Public Works Director, the Chief of Harrisburg Fire and Rescue, and the Linn County Sheriff or his/her designee).

Upon receipt of the complete application, the City Administrator will mail a notice to property owners within 300 feet of the planned location for the proposed public event. The City Administrator is required to provide property owners with at least ten days from the date of the mailing to comment in writing on the proposal.

The City Administrator may impose any conditions deemed appropriate, regardless of whether they are included in HMC Chapter 9.52. Written notice of conditions and approval shall be provided to the applicant.

The City Administrator can deny the application if:

1. The applicant is unable to demonstrate compliance with or the ability to comply with the rules and regulations set forth in this chapter.
2. The City Administrator is unable to make any of the findings of fact required in HMC Chapter 9.52.

Any party may appeal a final decision of the City Administrator on a public event application to the City Council by providing written notice to the City Administrator no later than 10 days after the mailing of the notice of decision. Any hearing on the appeal shall be conducted de novo. Notice of the hearing shall be provided to the appellant and to all participating parties, either orally or in writing, at least 10 days prior to the City Council hearing.

Office Staff Use Only:

To be verified with applicant:

- ☒ Temporary Liquor License needed
- ☒ Noise Permit protocol needed
- ☐ Dance Permit required

Date Rec:

Review Complete:



OREGON LIQUOR & CANNABIS COMMISSION

Instructions for Local Government Recommendation – Special Events License

The local government is as follows:

- (a) If the address of the event is within a city’s limits, the local government is the city.
- (b) If the address of the event is not within a city’s limits, the local government is the county.

The OLCC will accept local government recommendations for alcohol special events in two formats: the commission produced form, or a written endorsement produced by the local government that meets our standards described below. Annual Liquor License applications must have their recommendation given on their specific form, which is different from this special event form.

FORM INSTRUCTIONS:

- **Section 1: Applicant** completes Section 1 of this form and submits it to the appropriate city or county jurisdiction. Applicant verifies with the local government whether additional forms or fees are required. **Applicant completes payment to local jurisdiction for processing application if they require fees. This does not include OLCC license fees.**
- **Section 2: Local government** completes Section 2 of this form and returns it to the applicant. **Applicant** uploads the complete form and any supporting information provided by the city or county to CAMP.

WRITTEN RECOMMENDATION INSTRUCTIONS:

Instead of using this form, The OLCC will accept a written recommendation produced by the Local Government and given to the applicant to submit. The recommendation must be in written format such as letter or email, and includes the required information described below. Applicant uploads this recommendation and any supporting information provided by the city or county to CAMP.

Required Recommendation Information: The written recommendation must include the event applicant name, event name, event address, event license type, event dates, name of local government, name & title of reviewing official, date of review, and the recommendation outcome. Recommendation outcomes can be: Recommend Granting License, No Recommendation given/Neutral, or Recommend Denial. If recommending denial, please explain as to why it would meet the denial criteria in OAR 845-005-0308.

Special Event License Types	
Temporary Sales License, For Profit (TSL-FP)	Special Event Brewery-Public House (SEBPH)
Temporary Sales License, Non-Profit 1 (TSL-NP1)	Special Event Brewery (SEB)
Temporary Sales License, Non-Profit 2 (TSL-NP2)	Special Event Distillery (SED)
Temporary Use of Annual License – Limited (TUAL-L)	Special Event Grower Sales Privilege (SEG)
Temporary Use of Annual License – Full (TUAL-F)	Special Event Winery (SEW)



Local Government Recommendation – Special Event License

Section 1 – Submission - To be completed by Applicant:		
License Information		
Applicant Name(s): Tri-County Chamber of Commerce		<input type="checkbox"/> Annual Licensee
Event Name: Tri-County Business Expo		
Event Address: 120 Smith St.		Ste:
City: Harrisburg	County: Linn	Zip: 97446
License Type: Special Event Brewery		<input type="checkbox"/> At Existing Licensed Premises
Application Contact Information		
Contact Name: Michele Eldridge		Phone: 541-554-5435
Mailing Address: PO Box 96		
City: Monroe	State: OR	Zip: 97456
Email Address: cheleeldridge@gmail.com		
Event Details		
Event Dates: July 24, 2025		
Event Times: 3:00 - 6:30 (Expo) to 8:30pm (Summer Sounds)		
Expected Daily Attendance: 300		Peak Expected Attendance: 350
To the best of your knowledge, is this the only special event application for this event? Y/N?y		
Please check all that apply to your proposed event:		
Off-Premises Sales:	<input type="checkbox"/> Beer/Wine/Cider	<input type="checkbox"/> Distilled Spirits
Tastings only:	<input type="checkbox"/> Beer/Wine/Cider	<input type="checkbox"/> Distilled Spirits
On-Premises Consumption:	<input checked="" type="checkbox"/> Beer/Wine/Cider	<input type="checkbox"/> Distilled Spirits
<input type="checkbox"/> Indoor Consumption	<input checked="" type="checkbox"/> Outdoor Consumption	
Food Service Available: Kentos Hibachi, Lochmead Ice Cream, Smok'n Gingers		
<input checked="" type="checkbox"/> Proposing to Allow Minors		
Section 1 Continued on next page		



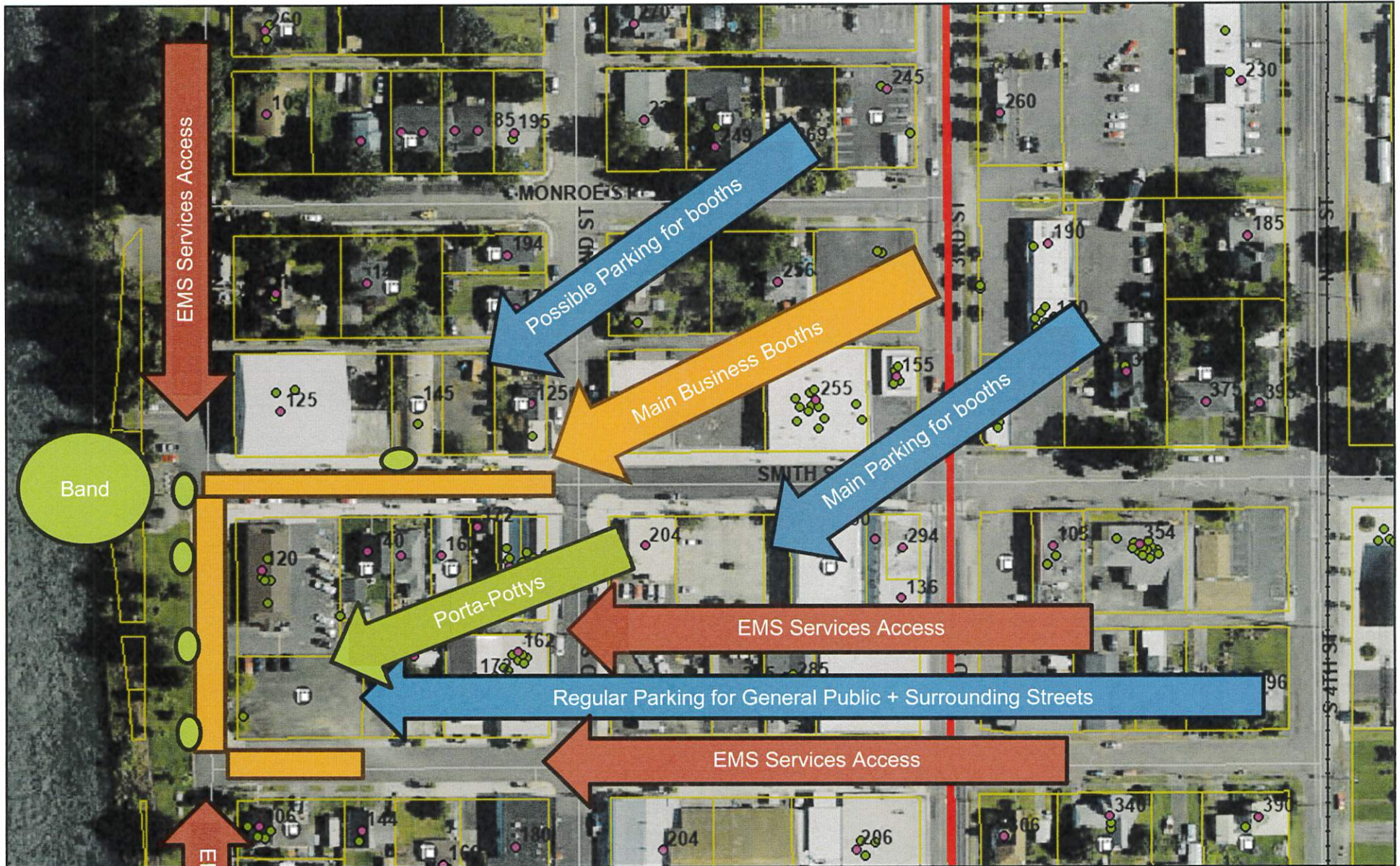
Local Government Recommendation – Special Event License

Section 1 Continued – Submission - To be completed by Applicant:
Applicant Name/Legal Entity Name: Tri-County Chamber of Commerce
Event Name: Tri-County Business Expo
After completing section 1, please submit your application to the local government for recommendation

Section 2 – Recommendation - To be completed by Local Government:
Local Government Recommendation Proof of Acceptance
After accepting this form, please return a copy to the applicant with received and accepted information
City or County Name: Harrisburg
Optional Date Received Stamp
Date Application Received: 06.17.25
Received by: Lori Ross
<input type="radio"/> Recommend this license be granted
<input type="radio"/> Recommend this license be denied (Please include documentation that meets OAR 845-005-0308)
<input type="radio"/> No Recommendation/Neutral
Name of Reviewing Official: Lori Ross
Title: City Recorder/Court Administrator
Date: 06.24.25
Signature:
After providing your recommendation and signature, please return this form to the applicant.

Tri-County Chamber Business Expo Event Area

4.



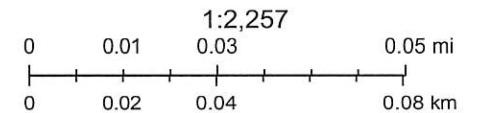
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- Sales
- Permits
- Roads
- City Limits
- Tax Lots
- County Boundary

Linn County 2022 12in



Garbage Cans



Linn County GIS, City of Albany, City of Brownsville, City of Halsey, City of Harrisburg, City of Idanha, City of Lebanon, City of...

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF APPROVING A NEW 3-YEAR INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES

STAFF REPORT:

- Exhibit A: Draft IGA – Redlined Version
- Exhibit B: IGA for Law Enforcement Services

ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE IGA FOR LAW ENFORCEMENT SERVICES WITH THE CITY OF COBURG

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 24, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$62,000	Yes	General

STAFF RECOMMENDATION:

Staff recommends the City Council approve the IGA with the City of Coburg for Municipal Law & Code Enforcement Services

BACKGROUND INFORMATION:

The City has worked with the City of Coburg to supply supplementary traffic enforcement services since 2019. The relationship has worked well for Harrisburg in the past; LCSO sometimes asks Coburg to assist on issues when they are needed. Citizens have remarked in social media that they are glad to see additional law enforcement services in town.

During the Budget Process, and as discussed briefly in the past, Staff will be using Coburg more to assist in the process of code enforcement services. They provide these same code enforcement services in Coburg, and are used to working with citizens on issues such as vegetation nuisances, illegal structures, and normal issues such as abandoned/non-working vehicles, and other standard nuisance issues. In code enforcement, LCSO typically works on abandoned vehicles, and especially with people living in RV's, and issues such as these; where they have more experience with a much broader area that they cover.

Harrisburg has some issues coming up where the experience of Coburg officers working on common municipal problems will be very welcome. While Caleb Smith, our Administrative Assistant, does a good job on code enforcement, people sometimes pay

more attention to problems, when those issues are brought to them by a uniformed officer. Having them as auxiliary law enforcement is a resource that works well for Harrisburg, especially considering the fact that our cities are located on the east side of the Willamette River. Their focus remains on additional traffic enforcement for Harrisburg, as we are able to ask for specific hours spent on that issue. They are also able to provide traffic surveys in addition to the other services they provide.

The last few years, public safety officers have had their pay consistently increase by high percentages. It is normal now for communities that contract for law enforcement services to be paying well over \$100 an hour those services. Providing law enforcement services is extremely expensive for cities, counties, and states. Not only do they require additional training and professional development, but they must also pass physical assessments, as well as training with their weapons to retain a certain proficiency. The laws continue to change, requiring further training, and unfortunately, the criminals are (sometimes) getting smarter. Police services often result in higher litigation numbers. In addition, physical injuries, workers compensation cases filed, mental health problems, and PTSD are common in police services. These are just some of the reasons that someone who works as a Public Safety Officer, can retire earlier in the PERS system than general employees.

Harrisburg, while sometimes known as Mayberry in the past, does still have crime occurring. While crime has cycles, depending upon the season, we still are dealing with more crime than we have in the past, and some of it has become more serious lately. Because of recent business break-ins, more frequent property crimes, and scams, along with a continued public who are angrier in general this year, we felt it prudent to try to keep the same hours that we have in the past for our law enforcement services. This has led us to the following, which was approved by the Budget Committee, and was also presumably approved by the City Council earlier this same evening.

22/23	23/24	24/25		Proposed	Approved	Adopted
261,657	272,118	287,010	COUNTY LAW ENFORCEMENT	305,650	305,650	0
26,379	33,757	54,290	SUPPLEMENTAL LAW ENFORCEMENT	62,000	62,000	0
288,036	305,875	341,300	Combined Law Enforcement Services	\$367,650		

LCSO is not passing on the entire increased costs of their work force to the contract cities; something that we are very thankful for. Therefore, their actual hourly rates (\$92.62 in the next fiscal year) are slightly less than what Coburg is now charging. While we are thankful to Sheriff Duncan for making that decision, we still must deal with a community who is well aware that they are paying for services through property taxes, a levy, and then through City property taxes. Collective bargaining went later this year than anticipated, therefore, LCSO is not yet ready to move forward with another 3-year contract, although they have provided us with initial projected numbers.

Coburg doesn't have a county levy, or other ways to fund their police services; they must pass on the full costs of the services that they provide. The combined rate

Harrisburg is charged does include more services from the police chief, who is the person who is most skilled in working on municipal issues, and the highest paid in their department. Coburg is not passing on the full 100% of their costs either, as the PERS rate for the next two years contains the highest increase for the Public Safety PERS category, at 30%.

Staff is thankful that we have the resources to pay for maintaining the same services in this fiscal year. Unfortunately, increases across the board for all law enforcement services will likely mean that we will need to adjust hours in future budget years, if the costs for law enforcement services continue to rise exponentially. Staff will bring the full discussion in relation to law enforcement services, and how they are charged to us in late fall for discussion.

The language shown in **Exhibit A** is the previous contract that was approved by the City Council, with amendments where needed. Staff has been working with the City Administrator in Coburg, and Police Chief Larry Larson since earlier this year. The language and details in this agreement have met with their approval. The Coburg City Council will be reviewing this at their first meeting in July; they are still supportive of this partnership.

Public safety is expensive, but it's obviously critical to community safety and liability. Staff believes we have the best of both worlds with the combination of services. We are grateful for law enforcement services; Linn County provides more resources with deeper pockets. The City benefits from a partnership that has access to advanced services in narcotics, vice, and detectives who can focus on investigations. They also provide emergency preparedness services. Great community policing is hard to come by; the focus on municipal services, and ability to express where we need to focus those services on is important to Harrisburg. That is ultimately why we have joined with the City of Coburg in a mutual partnership to provide municipal police services & code enforcement.

REVIEW AND APPROVAL:



Michele Eldridge 06.19.25
City Administrator

INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

CITY OF HARRISBURG/CITY OF COBURG

THIS AGREEMENT is made and entered by and between the CITY OF HARRISBURG hereinafter called HARRISBURG, a municipal corporation of the State of Oregon, and the CITY OF COBURG, hereinafter called COBURG, a municipal corporation of the State of Oregon.

WITNESSETH

WHEREAS¹: Harrisburg is desirous of contracting with Coburg for the performance of the hereinafter described law and enforcement traffic enforcement functions within the boundaries of Harrisburg by Coburg thereof, and;

WHEREAS²: Both cities desire to provide mutual support and assistance in furnishing quality and cost-effective municipal services to our respective residents, as well as an enhanced emergency response.

WHEREAS³: Representatives of both cities shall meet during the month of April, or at other mutually agreed time(s), to measure the success and mutual benefit of this IGA with due consideration of all necessary amendments to this agreement as well as possible expansion of this agreement to encompass additional, joint municipal services in 202³⁵ and beyond.

WHEREAS, Coburg has agreed to tender such services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of ORS 190.010.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN CONTAINED, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **TERM:** The term of this agreement shall be two-three years, commencing July 1, 202²⁵ and terminating June 30, 202⁴⁸, except as may be extended and amended as mutually agreed or terminated in accordance with Section 8 of this agreement.
2. **COMPENSATION:** Harrisburg shall pay to Coburg for such law enforcement services as provided herein as follows:

- a. Costs for this period. Payments shall be made in equal quarterly installments, and shall be invoiced by the City of Coburg.
- b. Hourly rates shall be adjusted on an annual basis consistent with February CPI-U, and shall be conveyed to Harrisburg by March 1 of each year.
- c. Base and Annual Hours can be adjusted as needed by either Coburg or Harrisburg by March 1 of each year.

Annual Contract	Base Hours	Annual Hours	Hourly Rate
July 1, 2025 to June 30, 2026	52	620	\$98.92
July 1, 2026 to June 30, 2027	57	680	
July 1, 2027 to June 30, 2028	62	740	

- d. In the event an incident within Harrisburg requires extraordinary police services above and beyond the typical investigation and causes the hours to be performed on behalf of Harrisburg to exceed the base hours average, Harrisburg shall pay for such services at the established hourly rate listed above. Prior to any payments being made under this subparagraph, the City Administrators shall review the time involved in the investigation and jointly agree on the additional amount of compensation which should be due.

e. Coburg shall provide a minimum amount of hours per week/month to be dedicated to Harrisburg as listed below. Harrisburg may adjust the time spent by Coburg in traffic enforcement or code enforcement as needed and warranted on a monthly basis.

Code Enforcement – Per Week		Traffic - Monthly		Bailiff - Monthly	
	Annual		Annual		
5	<u>260</u>	25	300	5	60
5	260	30	360	5	60
5	260	35	<u>420</u>	5	60

- e.f. Special Event Hours shall be provided according to the following schedule, with the monthly numbers per task to be adjusted to compensate.

Event	SubTask	People	Hours - EA
4 th of July	Parade	2	5
	Fireworks	2	5
Total 4th of July		4	20
Harvest Festival	Per Day	2	7
Harvest Festival Total		4	28

3. **ADDITIONAL HOURS:** Additional hours may be requested by Harrisburg to cover special events or patrols. Such requests shall be made in writing to Coburg no less than 30 days prior to the event or patrol. Coburg shall make reasonable accommodations to cover these additional hours. Unless prior arrangements are made and agreed to by both parties in writing, Harrisburg shall pay for such services at the average hourly rate listed above. Additional hours available for special events will be based solely on the availability of Coburg officers to cover such event.
4. **POLICE RESPONSIBILITIES:** The Linn County Sheriff's Department still provides police services to Harrisburg. Coburg agrees to provide police traffic and code enforcement services within the corporate limits of Harrisburg to the extent and in the manner herein set forth below. The police services shall encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by a city police department. Such services shall include enforcement and investigations involved in the field of public safety, criminal law enforcement, or related fields within the legal power of the Chief of Police to so provide and shall be provided in conformance with the standards generally accepted within the policing profession. The law enforcement services provided by Coburg shall include the following:
- a. **Traffic Patrols.** Police patrols with a minimum of ~~35-25~~ hours dedicated to traffic enforcement per month and up to a maximum of 10-5 hours per month week of crime prevention and code enforcement patrol. Patrols shall be conducted on both a regular and irregular basis or as specifically requested by Harrisburg. The ~~35—~~hours dedicated to traffic enforcement will be in marked police vehicles. These hours will increase by 5 hours a month over the next two years, unless otherwise determined by Coburg and/or Harrisburg.
 - b. **Code Enforcement.** Coburg officers shall perform miscellaneous code enforcement functions for the City of Harrisburg, as described in HMC Titles 6, 8, 9, and 10, in coordination with the Harrisburg Code Enforcement Officer. City code enforcement functions shall include, among others:
 - (1) Reporting possible code violations
 - (2) Delivering written violation notices and citations to responsible party(ies),
 - (3)—Make initial contact and investigate possible code violations as requested by the Code Enforcement Officer,
 - (4) All code enforcement-related activities and functions shall be at the direction of the Harrisburg Code Enforcement Officer who, with the City Administrator, shall have the authority to reduce or eliminate Coburg Police code enforcement functions in Harrisburg.
 - c. Travel time shall be charged at a rate of 15 minutes total per roundtrip to Harrisburg.

- d. Immediate and appropriate response to calls, subject only to necessary priorities caused by concurrent matters. Priority non-traffic enforcement calls should go to Linn County Sheriff. Coburg will respond to these calls when requested by the Linn County Sheriff or Harrisburg staff and as priorities allow. ~~Harrisburg will need to make the decision as to whether they wish to count the time spent on a priority non-traffic call as part of 35 hours per this agreement, or if they wish to pay the City of Coburg for the officer time spent per the 'Average' hourly rate as established in Section 2 of this agreement.~~
- e. Provide a written report to Harrisburg on or before the **10th** day of each month following the end of the quarter setting forth the actual number of calls for service and number of citations and arrests for the previous quarter. The Chief of Police or his designee shall attend any and all meetings concerning policing issues as may be necessary and as requested by Harrisburg or Coburg.
- f. Conduct spot radar enforcement as necessary to alert drivers of speed limits during normal duty hours. In addition, Coburg shall furnish Harrisburg a summary traffic survey on an annual basis, but not later than June 30, 2023 of each year, documenting the type, frequency and severity of traffic violations noted by Coburg officers and/or traffic survey equipment. The Coburg Police Chief will work with the Harrisburg staff to define the scope and delivery of a traffic survey. If the traffic survey scope and delivery is outside of the allocated 25 hours per month, then the City of Coburg will be reimbursed for the additional hours at the standard hourly charge established in Section 2 (a) of this agreement.
- g. Prosecution of misdemeanors and infractions in Harrisburg Municipal Court as set forth in Section 6 of this Agreement. The Harrisburg Municipal Court normally convenes on the second Wednesday of every month. Citations issued shall be made available via encrypted email, by fax, or dropped in person within seven days of issuance. Physical copies of the citations for in the prior month shall be delivered or mailed to, or otherwise made available, to the Harrisburg Court Clerk to arrive not later than last day of that month.
- h. Advise City officials of situations encountered by patrolling officers that may affect the health, safety and welfare of residents and visitors, including inadequate, missing or broken traffic or safety signs;
- i. Advise City officials of the need for new ordinances or revisions to existing ordinances to address changes in state legislation and/or law enforcement concerns;
- (1) Assist the City Administrator in preparing responses to queries from County, State and other jurisdictions in matters relating to law enforcement needs and activities, jail facilities, reports and similar matters;

(2) Maintain close liaison with City officials concerning law enforcement matters;

(3) ~~Upon request, The Coburg Chief of Police or his designee shall attend Harrisburg City Council meetings-work sessions in April, July, October, and December~~ January, to review the quarterly report and upon request, shall attend such other meetings as may be appropriate, and as may be mutually agreed.

- (i) Assist victims and witnesses at the crime scene;
- (ii) Preserve crime scenes;
- (iii) Retain evidence;
- (iv) All original reports shall be maintained by the Coburg police department and made available upon request in accordance with state law;
- (v) Administration. The Coburg Chief of Police shall be under the administrative direction of the City Administrator of the City of Coburg and shall exercise all authority vested in that office.
- (vi) Make available for the performance of the duties herein properly supervised officers, certified by the Oregon Department of Public Safety Standards and Training (except as to reserve officer/cadets), and furnish and supply all other necessary labor, supervision, equipment, communications facilities, and supplies to maintain the level of services to be rendered hereunder. Harrisburg shall supply support for Coburg when able including but not limited to a 'Ready Room', emergency vehicle towing and repair, and other miscellaneous support of Coburg officers while within Harrisburg city limits or in transit to or from Coburg.
- (vii) Coburg and Harrisburg shall cooperate and coordinate with the preparation and dissemination of public information to help citizens of both communities better understand the role, benefits, and limitations of this agreement.

5. **ADDITIONAL ASSOCIATED PUBLIC SAFETY SERVICES:** As noted in Section 4.c. of this Agreement, Harrisburg may at times request associated public safety services typically performed by a city police department but not directly related to traffic enforcement. Coburg will reasonably endeavor to provide these services to the best of its ability, subject to availability of personnel and other limiting factors. These services will not be counted towards monthly hours and Coburg shall be reimbursed at the average hourly rate established in Section 2 of this agreement.

6. **PERSONNEL:** The rendition of such service, standards of performance, the discipline of officers, and other matters incident to the performance of such services and control of personnel so employed shall remain solely with the City of Coburg.

- a. With the exception of police department reserves, all personnel employed in the performance of such services pursuant to this agreement shall be Coburg employees and all persons employed hereunder shall have City pensions, salary, worker's compensation and any status or rights under the provisions of City employment paid for by Coburg.
 - b. Harrisburg shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any Coburg personnel performing services hereunder for Harrisburg or any liability other than that provided for in this agreement. Except as otherwise herein specified, Harrisburg shall not be liable for compensation or indemnity to any Coburg employee for any injury, or sickness arising out of his or her employment.
7. **COURT:** Upon request of the Harrisburg Municipal Court Judge or Clerk, Coburg may provide a bailiff for the Harrisburg Municipal Court who shall be present whenever the Court is in session. An Officer scheduled to testify at Court may serve as Bailiff. If Harrisburg elects to have an officer at Court, then Harrisburg shall pay for such services at the average hourly rate listed above. Hours served as Court Bailiff shall be in addition to the hours of traffic patrol described in Section 4-a.
8. **DISPUTE RESOLUTION:** Specifically, the Administrators shall attempt to resolve any disputes between the cities concerning the terms of this agreement and the performance thereof and may recommend that the cities enter into mediation or arbitration if the Administrators are unable to resolve a dispute matter. The type and quality of service shall be reviewed annually by the respective councils.
9. **TERMINATION:** This agreement may be terminated by either city at any time upon giving 30 days written notice of their intent to do so. Termination of this agreement may also be made by 24-hour emergency email notice by Coburg to the Harrisburg City Administrator ~~and/or Asst. City Administrator~~, or notice by Harrisburg to the Coburg City Administrator in the event of an unforeseen or an urgent or emergency situation. These include, but are not limited to, the necessary allocation of City personnel or equipment elsewhere, a financial exigency, or other pressing City need as determined by the Coburg City Administrator or Harrisburg City Administrator.
10. **HOLD HARMLESS:** The parties hereby covenant and agree to hold and save each other, their officers, agents and other employees, harmless from all claims whatsoever, including attorney's fees and costs, by reason of any act or omission of each city, its officers, agents, or employees. Coburg will provide Harrisburg a certificate of insurance indicating the City of Coburg carries an insurance policy providing liability insurance for its Police Department and any contractual arrangements with other agencies.
11. **MISCELLANEOUS:** Any amendments or modification hereto shall be made in writing as approved by respective councils.

IN WITNESS WHEREOF, this instrument has been executed in duplicate pursuant to resolutions heretofore duly and legally adopted by each of the parties hereto.

CITY OF COBURG

Nancy Bell, Mayor

Date

Adam Hanks
City Administrator

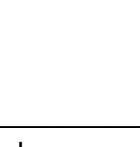
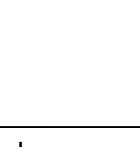
Date

CITY OF HARRISBURG

Bobby Duncan, Mayor

Date

Michele Eldridge
City Administrator

Signature	Date	Signature	Date
			
<p>Michele Eldridge City Administrator</p>		<p>Michele Eldridge City Administrator</p>	

INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

CITY OF HARRISBURG/CITY OF COBURG

THIS AGREEMENT is made and entered by and between the CITY OF HARRISBURG hereinafter called HARRISBURG, a municipal corporation of the State of Oregon, and the CITY OF COBURG, hereinafter called COBURG, a municipal corporation of the State of Oregon.

WITNESSETH

WHEREAS; Harrisburg is desirous of contracting with Coburg for the performance of the hereinafter described law and traffic enforcement functions within the boundaries of Harrisburg by Coburg thereof, and;

WHEREAS; Both cities desire to provide mutual support and assistance in furnishing quality and cost-effective municipal services to our respective residents, as well as an enhanced emergency response.

WHEREAS; Representatives of both cities shall meet during the month of April, or at other mutually agreed time(s), to measure the success and mutual benefit of this IGA with due consideration of all necessary amendments to this agreement as well as possible expansion of this agreement to encompass additional, joint municipal services in 2025 and beyond.

WHEREAS, Coburg has agreed to tender such services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of ORS 190.010.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN CONTAINED, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **TERM:** The term of this agreement shall be three years, commencing July 1, 2025 and terminating June 30, 2028, except as may be extended and amended as mutually agreed or terminated in accordance with Section 8 of this agreement.
2. **COMPENSATION:** Harrisburg shall pay to Coburg for such law enforcement services as provided herein as follows:

- a. Costs for this period. Payments shall be made in equal quarterly installments, and shall be invoiced by the City of Coburg.
- b. Hourly rates shall be adjusted on an annual basis consistent with February CPI-U, and shall be conveyed to Harrisburg by March 1 of each year.
- c. Base and Annual Hours can be adjusted as needed by either Coburg or Harrisburg by March 1 of each year.

Annual Contract	Base Hours	Annual Hours	Hourly Rate
July 1, 2025 to June 30, 2026	52	620	\$98.92
July 1, 2026 to June 30, 2027	57	680	
July 1, 2027 to June 30, 2028	62	740	

- d. In the event an incident within Harrisburg requires extraordinary police services above and beyond the typical investigation and causes the hours to be performed on behalf of Harrisburg to exceed the base hours average, Harrisburg shall pay for such services at the established hourly rate listed above. Prior to any payment being made under this subparagraph, the City Administrators shall review the time involved in the investigation and jointly agree on the additional amount of compensation which should be due.
- e. Coburg shall provide a minimum amount of hours per week/month to be dedicated to Harrisburg as listed below. Harrisburg may adjust the time spent by Coburg in traffic enforcement or code enforcement as needed and warranted on a monthly basis.

Code Enforcement – Per Week		Traffic - Monthly		Bailiff - Monthly	
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5	260	25	300	5	60
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	Fireworks	2	5
Total 4th of July		4	20
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3. **ADDITIONAL HOURS:** Additional hours may be requested by Harrisburg to cover special events or patrols. Such requests shall be made in writing to Coburg no less than 30 days prior to the event or patrol. Coburg shall make reasonable accommodations to cover these additional hours. Unless prior arrangements are made and agreed to by both parties in writing, Harrisburg shall pay for such services at the average hourly rate listed above. Additional hours available for special events will be based solely on the availability of Coburg officers to cover such event.

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 - (1) Reporting possible code violations
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 - c. Travel time shall be charged at a rate of 15 minutes total per roundtrip to Harrisburg.

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- e. Provide a written report to Harrisburg on or before the **10th** day of each month following the end of the quarter setting forth the actual number of calls for service and number of citations and arrests for the previous quarter. The Chief of Police or his designee shall attend any and all meetings concerning policing issues as may be necessary and as requested by Harrisburg or Coburg.
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 - (1) Assist the City Administrator in preparing responses to queries from County, State and other jurisdictions in matters relating to law enforcement needs and activities, jail facilities, reports and similar matters;
 - (2) Maintain close liaison with City officials concerning law enforcement matters;
 - (3) The Coburg Chief of Police or his designee shall attend Harrisburg City Council work sessions in April, July, October, and January, to review

the quarterly report and upon request, shall attend such other meetings as may be appropriate, and as may be mutually agreed.

- (i) Assist victims and witnesses at the crime scene;
- (ii) Preserve crime scenes;
- (iii) Retain evidence;
- (iv) All original reports shall be maintained by the Coburg police department and made available upon request in accordance with state law;
- (v) Administration. The Coburg Chief of Police shall be under the administrative direction of the City Administrator of the City of Coburg and shall exercise all authority vested in that office.
- (vi) Make available for the performance of the duties herein properly supervised officers, certified by the Oregon Department of Public Safety Standards and Training (except as to reserve officer/cadets), and furnish and supply all other necessary labor, supervision, equipment, communications facilities, and supplies to maintain the level of services to be rendered hereunder. Harrisburg shall supply support for Coburg when able including but not limited to a 'Ready Room', emergency vehicle towing and repair, and other miscellaneous support of Coburg officers while within Harrisburg city limits or in transit to or from Coburg.
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b. Harrisburg shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any Coburg personnel performing services hereunder for Harrisburg or any liability other than that provided for in this agreement. Except as otherwise herein specified, Harrisburg shall not be liable for compensation or indemnity to any Coburg employee for any injury, or sickness arising out of his or her employment.

7. **COURT:** Upon request of the Harrisburg Municipal Court Judge or Clerk, Coburg may provide a bailiff for the Harrisburg Municipal Court who shall be present whenever the Court is in session. An Officer scheduled to testify at Court may serve as Bailiff. If Harrisburg elects to have an officer at Court, then Harrisburg shall pay for such services at the average hourly rate listed above. Hours served as Court Bailiff shall be in addition to the hours of traffic patrol described in Section 4a.
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10. **HOLD HARMLESS:** The parties hereby covenant and agree to hold and save each other, their officers, agents and other employees, harmless from all claims whatsoever, including attorney's fees and costs, by reason of any act or omission of each city, its officers, agents, or employees. Coburg will provide Harrisburg a certificate of insurance indicating the City of Coburg carries an insurance policy providing liability insurance for its Police Department and any contractual arrangements with other agencies.
11. **MISCELLANEOUS:** Any amendments or modification hereto shall be made in writing as approved by respective councils.

IN WITNESS WHEREOF, this instrument has been executed in duplicate pursuant to resolutions heretofore duly and legally adopted by each of the parties hereto.

CITY OF COBURG

Nancy Bell, Mayor

Date

CITY OF HARRISBURG

Bobby Duncan, Mayor

Date

Adam Hanks
City Administrator

Date

Michele Eldridge
City Administrator

Date