



City Council Work Session Meeting Agenda
January 28, 2020
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Youth Advisor Quinton Sheridan
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF A DISCUSSION WITH THE LINN COUNTY SHERIFF'S OFFICE (LCSO) – DECEMBER REPORTS

STAFF REPORT:

Exhibit A: LCSO Report for December

Exhibit B: LCSO Detail Report for December

ACTION: DISCUSSION ONLY

2. THE MATTER OF REVIEWING THE CITY'S STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Current Strategic Plan

Exhibit B: 50% Fiscal report

ACTION: CITY COUNCIL AND DISCUSSION OF THE CITY'S STRATEGIC PLAN AND DIRECTION TO STAFF CONCERNING POSSIBLE PLAN UPDATES, REVISED PRIORITIES, OR NEW OBJECTIVES OR ACTIONS

3. THE MATTER OF A DISCUSSION CONCERNING POSSIBLE CONSIDERATION OF THE CITY ENTERING INTO AN EMPLOYMENT AGREEMENT WITH JOHN HITT AS HARRISBURG CITY ADMINISTRATOR

The City Council may enter into an Executive Session under ORS 192.660 (1)(2)(a) if desired. "The Governing body of a Public Body may hold an Executive Session (a) To consider the employment of a public officer, employee, staff member or individual agent."

Exhibit A: Draft Employment terms and conditions

(The Staff Report is a public document, but the exhibit is protected under ORS 192.660(1)(2)(a)).

ACTION: DISCUSSION AND

- 1. MOTION TO BRING BACK A FORMAL EMPLOYMENT AGREEMENT AT THE FEB. 11, 2020 REGULAR CITY COUNCIL MEETING, AFTER REVIEW BY THE CITY ATTORNEY; OR**
- 2. MOTION TO DENY THE PROPOSAL**

4. THE MATTER OF CONSIDERATION OF RECOMMENDATIONS BY THE PERSONNEL COMMITTEE REGARDING RECRUITING AND HIRING A NEW CITY ADMINISTRATOR.

IF THE CITY COUNCIL MOTIONS TO APPROVE THE RETURN OF A FORMAL EMPLOYMENT AGREEMENT WITH THE INTERIM CITY ADMINISTRATOR (AGENDA ITEM NO. 3); COUNCIL CAN MOTION TO POSTPONE INDEFINITELY THE CONSIDERATION OF RECOMMENDATIONS BY THE PERSONNEL COMMITTEE REGARDING RECRUITING AND HIRING A NEW CITY ADMINISTRATOR

STAFF REPORT:

Exhibit A: Listing of all known current Oregon City/County Administrator/Manager Recruitments

Exhibit B: Recruitment Proposal from Prothman Company

Exhibit C: Proposed Recruitment Timeline

ACTION:

1. APPROVE/REJECT/AMEND THE CITY ADMINISTRATOR RECRUITMENT PROPOSAL/AGREEMENT FROM THE PROTHMAN COMPANY

2. APPROVE/AMEND THE PROPOSED CITY ADMINISTRATOR RECRUITMENT TIMELINE.

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF A DISCUSSION WITH THE LINN COUNTY SHERIFF'S OFFICE
(LCSO) – DECEMBER REPORTS**

STAFF REPORT:

Exhibit A: LCSO Report for December

Exhibit B: LCSO Detail Report for December

ACTION: NONE

THIS AGENDA BILL IS DESTINED FOR: Information—No action – Jan 28, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
n/a	n/a	n/a

STAFF RECOMMENDATION:

Staff recommend that if a member of LCSO is present, that City Council listen to the report for the month of December

BACKGROUND INFORMATION:

LCSO typically sends Sergeant Klein, or another representative to meet with the City Council to review the previous months report at the work sessions. City Council has access to the reports and is encouraged to ask questions, if there are any.

MOTION (If necessary):

For Information Only

REVIEW AND APPROVAL:

Michele Eldridge Date
City Recorder/ACA



LINN COUNTY SHERIFF'S OFFICE

Jim Yon, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

2019

MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

December

TRAFFIC CITATIONS: _____	14
TRAFFIC WARNINGS: _____	23
TRAFFIC CRASHES: _____	3
ADULTS CITED/VIOLATIONS: _____	0
ADULTS ARRESTED: _____	5
JUVENILES CITED/VIOLATIONS: _____	0
JUVENILES ARRESTED: _____	0
COMPLAINTS/INCIDENTS INVESTIGATED: _____	150

TOTAL HOURS SPENT:	HARRISBURG	280
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CONTRACT HOURS= 275 HOURS

**Jim Yon,
Sheriff, Linn County**

By: Sergeant Greg Klein



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 12/ 1/19 to 12/31/19

Total Incidents This Month: **150**

Incident Information:	Description
CAD# 2019174797 TIME: 12/1/2019 1:04:06PM CASE# 1904736 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: THEFT Reported At Block Of 200 N 3RD ST Occurred between 1304 hours on 12/1/2019 and 1304 hours on 12/1/2019 . Reported: Caller reported a theft which occurred in the business on 11/29/19.
CAD# 2019174868 TIME: 12/1/2019 3:46:05PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUICIDAL SUBJECT Reported at Block of 200 S 1ST ST HBRG Deputy conducted a welfare check on an adult female living at a group home in Harrisburg.
CAD# 2019175060 TIME: 12/2/2019 12:44:30AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPECT FOLLOW UP Reported at Block of 200 N 3RD ST HBRG No Public Narrative.
CAD# 2019175081 TIME: 12/2/2019 2:11:57AM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC HAZARD Reported at Block of 800 MONROE ST HBRG Report of hazard vehicle, owner advised to move vehicle.
CAD# 2019175194 TIME: 12/2/2019 9:59:20AM CASE# CAD Only HBRG CAD CALL COMPLETE	PHONE HARASSMENT Reported at Block of 1000 S 6TH ST HBRG Deputies responded to a dispute between neighbors. A warning was issued for telephonic harassment and trespassing.

Incident Information:**Description**

CAD# 2019175514
TIME: 12/2/2019 8:51:50PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 N 2ND ST HBRG

Deputy conducted follow up for assault case.

CAD# 2019175516
TIME: 12/2/2019 9:03:42PM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2019175528
TIME: 12/2/2019 9:40:50PM
CASE# CAD Only
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

CAD# 2019175529
TIME: 12/2/2019 9:43:20PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 500 PEORIA RD HBRG

Deputy located suspicious vehicle and advised appropriate party to move it.

CAD# 2019175629
TIME: 12/3/2019 4:04:41AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 100 S 2ND ST HBRG

Owner of Voodoo Bar in Harrisburg was advised to turn his music down at 0400 hours after receiving a noise complaint. Owner was just cleaning the bar and enjoying the music.

CAD# 2019175647
TIME: 12/3/2019 5:46:38AM
CASE# 1904749
HBRG

REPORT TAKEN

Report Filed. ACCIDENT VEHICLE NO INJ Reported At Block Of 700 PRICEBORO DR/COBURG RD Occurred between 0546 hours on 12/3/2019 and 0546 hours on 12/3/2019 .

Deputies responded to a non injury crash on Coburg Road south of Priceboro Drive. Crash related to icy conditions.

Incident Information:**Description**

CAD# 2019175769
TIME: 12/3/2019 10:04:21AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 KESLING ST HBRG

No Public Narrative.

CAD# 2019175841
TIME: 12/3/2019 12:08:30PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

THREATS Reported at Block of 400 S 9TH ST HBRG

Caller reported an ex-boyfriend was threatening her daughter. The matter was investigated and the threats were determined to be non-credible.

CAD# 2019175958
TIME: 12/3/2019 3:12:23PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 N 3RD ST HBRG

Obtained evidence for a follow up investigation.

CAD# 2019175970
TIME: 12/3/2019 3:34:22PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 300 S 6TH ST HBRG

Deputies responded to a location for a missing person. Deputies located the male at an out of area hospital.

CAD# 2019176284
TIME: 12/4/2019 9:23:13AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 ERICA WAY HBRG

Checked the area and did not locate anyone going through garbage cans.

CAD# 2019176433
TIME: 12/4/2019 1:24:50PM
CASE# CAD Only
HBRG

NON 911 ISSUE Reported at Block of 500 LASALLE ST HBRG

Incident Information:	Description
<p>CAD# 2019177475</p> <p>TIME: 12/6/2019 9:06:59AM</p> <p>CASE# 1904792</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. BURGLARY 1 - BUSINESS Reported At Block Of 200 N 3RD ST Occurred between 1815 hours on 12/5/2019 and 0900 hours on 12/6/2019 . Reported: 12/6/2019</p> <hr/> <p>Deputies responded to a burglary in Harrisburg. Over the counter medications were stolen. Value unknown at this time.</p>
<p>CAD# 2019177887</p> <p>TIME: 12/6/2019 8:37:32PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>BUSINESS CHECK Reported at Block of 100 S 2ND ST HBRG</p> <hr/> <p>Deputy conducted bar check at the Voodoo in Harrisburg.</p>
<p>CAD# 2019177906</p> <p>TIME: 12/6/2019 9:19:33PM</p> <p>CASE# 1904810</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. PROPERTY, FOUND Reported At Block Of 100 SMITH ST Occurred between 2119 hours on 12/6/2019 and 2119 hours on 12/6/2019 . Reported: 12/6/2019 Officer</p> <hr/> <p>Wallet turned into Harrisburg City Hall after citizen reported finding it on the ground outside the post office. Deputy attempted contacting possible owner and was unable to locate them. Deputy lodged wallet into the Linn County Sheriff's Office and found property.</p>
<p>CAD# 2019178176</p> <p>TIME: 12/7/2019 12:23:27PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>MVC NON INJURY Reported at Block of 100 N 3RD ST HBRG</p> <hr/> <p>Deputies responded to a minor crash in a parking lot. Drivers exchanged insurance information.</p>
<p>CAD# 2019178349</p> <p>TIME: 12/7/2019 6:05:44PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>INFORMATION ONLY REPORT Reported at Block of 1000 WHITLEDGE PL HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019178399</p> <p>TIME: 12/7/2019 8:15:10PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>OD INGESTION POISONING Reported at Block of 100 MACY ST HBRG</p> <hr/> <p>No Public Narrative.</p>

Incident Information:**Description**

CAD# 2019178805
TIME: 12/8/2019 5:17:04PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SHOTS HEARD Reported at Block of 800 S 9TH ST HBRG

No Public Narrative.

CAD# 2019178813
TIME: 12/8/2019 5:26:34PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

THEFT Reported at Block of 300 LASALLE ST HBRG

Caller reporting additional stolen property from a theft reported two weeks ago.

CAD# 2019179232
TIME: 12/9/2019 12:12:04PM
CASE# CAD Only
HBRG

PRIVATE PROPERTY TOW Reported at Block of 300 N 3RD ST HBRG

No Public Narrative.

CAD# 2019179267
TIME: 12/9/2019 1:01:10PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

MAIL THEFT Reported at Block of 900 LASALLE ST HBRG

No Public Narrative.

CAD# 2019179382
TIME: 12/9/2019 3:33:13PM
CASE# CAD Only
HBRG

TRAFFIC COMPLAINT Reported at Block of 600 S 2ND ST/LASALLE ST HBRG

No Public Narrative.

CAD# 2019179422
TIME: 12/9/2019 4:35:25PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

MVC NON INJURY Reported at Block of 200 SMITH ST/N 3RD ST HBRG

Non injury crash. All parties exchanged information.

Incident Information:**Description**

CAD# 2019179434
TIME: 12/9/2019 4:47:14PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 100 S 2ND ST HBRG

report of a traffic complaint at a local business.

CAD# 2019179508
TIME: 12/9/2019 7:54:28PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 200 N 3RD ST HBRG

No Public Narrative.

CAD# 2019179613
TIME: 12/10/2019 2:46:07AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 1000 S 6TH ST HBRG

Caller reported suspicious activity with their juvenile.

CAD# 2019179617
TIME: 12/10/2019 2:54:08AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 S 3RD ST HBRG

Female flagged me down asking to go to jail. I told her I could not do that.

CAD# 2019179790
TIME: 12/10/2019 11:23:20AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 600 SMITH ST HBRG

Report of a juvenile complaint.

CAD# 2019179909
TIME: 12/10/2019 3:13:24PM
CASE# CAD Only
HBRG

WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 300 N 9TH ST HBRG

37/25

Incident Information:	Description
CAD# 2019180140 TIME: 12/11/2019 3:21:07AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 300 N 3RD ST/PEORIA RD HBRG <hr/> Warning issued to bicyclist for a lighting violation.
CAD# 2019180153 TIME: 12/11/2019 4:48:58AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 700 S 2ND ST HBRG <hr/> Warned driver for speeding, unsignaled turned and an improper left turn. Driver did not show signs of impairment.
CAD# 2019180371 TIME: 12/11/2019 1:28:56PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 200 N 3RD ST HBRG <hr/> No Public Narrative.
CAD# 2019180373 TIME: 12/11/2019 1:31:42PM CASE# CAD Only HBRG CAD CALL COMPLETE	THREATS Reported at Block of 200 S 6TH ST HBRG <hr/> Deputies responded to a disturbance at Harrisburg Middle School.
CAD# 2019180405 TIME: 12/11/2019 2:22:07PM CASE# CAD Only HBRG CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 700 GALEEN WAY HBRG <hr/> Welfare check
CAD# 2019180494 TIME: 12/11/2019 4:42:14PM CASE# CAD Only HBRG CAD CALL COMPLETE	JUVENILE COMPLAINT Reported at Block of 800 S 9TH ST HBRG <hr/> Deputies contacted a caller about her son drinking alcohol and possibly using narcotics.

Incident Information:	Description
CAD# 2019180679 TIME: 12/12/2019 6:29:12AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG <hr/> No Public Narrative.
CAD# 2019180700 TIME: 12/12/2019 7:40:06AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 100 N 9TH ST/SMITH ST HBRG <hr/> Operator issued a citation for DWS-V and warned for Failure to Carry Proof of Insurance.
CAD# 2019180708 TIME: 12/12/2019 8:05:01AM CASE# CAD Only HBRG WARNING SEATBELT VIOLAT	TRAFFIC STOP Reported at Block of 500 KESLING ST/S 6TH ST HBRG <hr/> Vehicle stopped for operator not wearing a seat belt properly , operator educated.
CAD# 2019180714 TIME: 12/12/2019 8:18:01AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG <hr/> Vehicle stopped for expired registration . Operator educated on the requirements of registering a vehicle they bought from a private party as they believed that was done automatically.
CAD# 2019180743 TIME: 12/12/2019 9:01:02AM CASE# 1904854 HBRG REPORT TAKEN	Report Filed. PROPERTY, FOUND Reported At Block Of 300 SMITH ST Occurred between 0800 hours on 12/8/2019 and 0900 hours on 12/8/2019 . Reported: 12/12/2019 Officer <hr/> The caller found a gold ring at Subway in Harrisburg on 12/08/2019. The ring was secured in Property and Evidence at the Linn County Sheriff's Office. Anyone who believes they are the owner of the ring contact the Sheriff's Office at 541-967-3950 to describe the ring.
CAD# 2019180747 TIME: 12/12/2019 9:06:50AM CASE# CAD Only HBRG CITE AGGRESSIVE DRIVER	TRAFFIC STOP Reported at Block of 300 N 3RD ST/PEORIA RD HBRG <hr/> Vehicle stopped for speed and failing to stop at a stop sign . Operator issued a citation for 76 in a 55 and Failure to Obey a Traffic Control Device

Incident Information:	Description
<p>CAD# 2019180896</p> <p>TIME: 12/12/2019 1:18:30PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSAULT Reported at Block of 200 S 1ST ST HBRG</p> <hr/> <p>Deputies responded to a disturbance at an adult care home.</p>
<p>CAD# 2019181022</p> <p>TIME: 12/12/2019 4:16:12PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>OD INGESTION POISONING Reported at Block of 900 ARROW LEAF PL HBRG</p> <hr/> <p>Call to assist Harrisburg fire. LCSO was cancelled while enroute.</p>
<p>CAD# 2019181083</p> <p>TIME: 12/12/2019 5:39:17PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 900 S 2ND ST HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019181199</p> <p>TIME: 12/12/2019 10:13:53PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 S 2ND ST HBRG</p> <hr/> <p>Gate malfunctioning at Harrisburg City shops.</p>
<p>CAD# 2019181259</p> <p>TIME: 12/13/2019 1:50:33AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSIST OTHER AGENCY Reported at Block of 200 S 1ST ST HBRG</p> <hr/> <p>female did not want to stay at residence. caregiver told me there was no order requiring her to stay and she could not be held there. female left the area on foot</p>
<p>CAD# 2019181276</p> <p>TIME: 12/13/2019 2:48:51AM</p> <p>CASE# 1904864</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. MENTAL HOLD BY POLICE OFFICER-POH Reported At Block Of 100 MONROE ST/N 1ST ST Occurred between 0247 hours on 12/13/2019and 0248 hours on</p> <hr/> <p>Male was admitting to being suicidal so he was transported to Albany General Hospital for an evaluation.</p>

Incident Information:	Description
<p>CAD# 2019181302</p> <p>TIME: 12/13/2019 5:30:02AM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 800 SMITH ST HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019181424</p> <p>TIME: 12/13/2019 10:34:20AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CIVIL DISPUTE REPORT Reported at Block of 600 DEMPSEY ST HBRG</p> <hr/> <p>The RP had legal questions regarding a civil matter . I provided her information regarding resources she can possibly use to find answers to her questions. NFA</p>
<p>CAD# 2019181746</p> <p>TIME: 12/13/2019 7:22:15PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 500 S 3RD ST/FOUNTAIN ST HBRG</p> <hr/> <p>Caller had questions regarding a crash that happened earlier in the day.</p>
<p>CAD# 2019181961</p> <p>TIME: 12/14/2019 6:49:42AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE MOVING VIOLATION</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Vehicles were parked in a posted restricted parking space at the Post Office . Citations issued.</p>
<p>CAD# 2019182087</p> <p>TIME: 12/14/2019 12:20:16PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DISTURBANCE Reported at Block of 500 SMITH ST HBRG</p> <hr/> <p>This is related to 726`s call in regards to the same thing.</p>
<p>CAD# 2019182092</p> <p>TIME: 12/14/2019 12:25:17PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DISTURBANCE Reported at Block of 600 SMITH ST HBRG</p> <hr/> <p>This is related to 726`s call in regards to the same thing.</p>

Incident Information:	Description
<p>CAD# 2019182311</p> <p>TIME: 12/14/2019 8:07:27PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 S 1ST ST HBRG</p> <hr/> <p>The female that walked away from her care home was eventually located walking in the city. She was in good condition and was not ready to go home yet. She eventually said she would go home when she got cold and tired.</p>
<p>CAD# 2019182915</p> <p>TIME: 12/16/2019 1:08:35AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>NOISE DISTURBANCE Reported at Block of 100 MOORE ST HBRG</p> <hr/> <p>Anonymous caller reported loud music coming from the bar. I checked the area and didn't hear or see anything.</p>
<p>CAD# 2019182927</p> <p>TIME: 12/16/2019 1:51:47AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>NOISE DISTURBANCE Reported at Block of 100 S 2ND ST HBRG</p> <hr/> <p>Received second call about a noise disturbance from bar. I contacted the owner and was uncooperative. The noise stopped shortly after.</p>
<p>CAD# 2019182935</p> <p>TIME: 12/16/2019 2:16:27AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DISTURBANCE Reported at Block of 800 SOMMERVILLE LOOP HBRG</p> <hr/> <p>Caller reported a disturbance. Checked with the home and determined it was a juvenile who was still up screaming.</p>
<p>CAD# 2019183059</p> <p>TIME: 12/16/2019 10:12:07AM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>DOG COMPLAINT Reported at Block of 700 SMITH ST/MONROE ST HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019183146</p> <p>TIME: 12/16/2019 12:28:06PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>No Public Narrative.</p>

Incident Information:	Description
<p>CAD# 2019183149</p> <p>TIME: 12/16/2019 12:34:01PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSAULT Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Deputies responded to disturbance regarding a child custody issue. The parties were separated and agreed to stay separated.</p>
<p>CAD# 2019183768</p> <p>TIME: 12/17/2019 2:28:35PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CITY ORDINANCE VIOLATION Reported at Block of 100 S 2ND ST HBRG</p> <hr/> <p>I contacted the owner inside the tavern. The owner wanted to immediately apologize to the deputy he had contact with the morning of 12/16/19 and added he was out of line and would certainly comply with city and state laws regarding unreasonable noise. I gave the owner a copy of the City Ordinance.</p>
<p>CAD# 2019183926</p> <p>TIME: 12/17/2019 7:18:35PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRAFFIC COMPLAINT Reported at Block of 400 SMITH ST HBRG</p> <hr/> <p>UNABLE TO LOCATE VEH</p>
<p>CAD# 2019183965</p> <p>TIME: 12/17/2019 9:33:44PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG</p> <hr/>
<p>CAD# 2019183975</p> <p>TIME: 12/17/2019 9:47:42PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG</p> <hr/> <p>VEH IS NOT REPORTED STOLEN. PAPER IN BACK WINDOW SHOWS A FLOW CHART, APPEARS IT COULD BE HOMEWORK</p>
<p>CAD# 2019184158</p> <p>TIME: 12/18/2019 9:06:59AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE SPEEDING VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 800 LASALLE ST/S 9TH ST HBRG</p> <hr/> <p>Male issued a cite in a school zone.</p>

Incident Information:	Description
CAD# 2019184255 TIME: 12/18/2019 11:11:28AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 700 ERICA WAY HBRG <hr/> Male going through cycle containers, not a city ordinance violation or a crime.
CAD# 2019184297 TIME: 12/18/2019 12:18:56PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 700 SMITH ST HBRG <hr/> Warn left brake light out.
CAD# 2019184328 TIME: 12/18/2019 1:08:32PM CASE# CAD Only HBRG CITE SPEEDING VIOLATION	TRAFFIC STOP Reported at Block of 700 MONROE ST HBRG <hr/> Male was issued a cite for 25/20 and warned for fail to obey a traffic control device. (Stop sign)
CAD# 2019184389 TIME: 12/18/2019 2:21:52PM CASE# 1904934 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 500 SMITH ST Occurred between 1420 hours on 12/18/2019 and 1421 hours on 12/18/2019. Reported: <hr/> No Public Narrative. <i>Gloria arrived for muni court today in Harrisburg. She had a confirmed warrant out of APD for FTA (DWS). she was issued a cite for this warrant to appear on 01-13-20 at 1015 hours, at Albany Muni.</i>
CAD# 2019184433 TIME: 12/18/2019 3:26:25PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOG COMPLAINT Reported at Block of 700 SOMMERVILLE LOOP HBRG <hr/> stray dog returned to owner prior to my arrival
CAD# 2019184558 TIME: 12/18/2019 8:30:52PM CASE# CAD Only HBRG	NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG <hr/>

Incident Information:**Description**

CAD# 2019184795
TIME: 12/19/2019 10:11:11AM
CASE# 1904940
HBRG
REPORT TAKEN

Report Filed. RUNAWAY JUVENILE - OWN AGENCY Reported At Block Of 800 BURTON ST Occurred between 1010 hours on 12/19/2019 and 1011 hours on 12/19/2019. Reported:

16 YO MALE RAN AWAY FROM HOME EARLY THIS MORNING. JUVENILE WAS ENTERED AS A RUNAWAY

CAD# 2019185133
TIME: 12/19/2019 9:04:10PM
CASE# CAD Only
HBRG
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Citation issued to driver for failure to renew vehicle registration and driving uninsured.

CAD# 2019185210
TIME: 12/20/2019 12:54:39AM
CASE# 1904950
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: ALARM LAW ONLY Reported At Block Of 200 N 3RD ST Occurred between 0054 hours on 12/20/2019 and 0054 hours on 12/20/2019.

A local business was burglarized overnight.

CAD# 2019185217
TIME: 12/20/2019 1:02:53AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

OD INGESTION POISONING Reported at Block of 600 N 7TH ST HBRG

Assisted in medical call.

CAD# 2019185350
TIME: 12/20/2019 9:15:54AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputies investigated reports of a suspicious vehicle. They located an authorized employee from an adjacent business.

CAD# 2019185394
TIME: 12/20/2019 10:26:01AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 900 ARROW LEAF AVE HBRG

Deputies are investigating suspected package thieves.

Incident Information:**Description**

CAD# 2019185509
TIME: 12/20/2019 1:23:43PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 300 SMITH ST HBRG

Follow up to a theft investigation

CAD# 2019185867
TIME: 12/21/2019 12:53:35AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 1000 S 6TH ST HBRG

Deputy responded to suspicious vehicle call.

CAD# 2019185935
TIME: 12/21/2019 7:17:38AM
CASE# 1904969
HBRG

REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 800 S 6TH ST
Occurred between 0717 hours on 12/21/2019 and 0717 hours on 12/21/2019. Reported:

Deputies are investigating the theft of construction tools.

CAD# 2019185983
TIME: 12/21/2019 9:44:05AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 800 S 9TH ST HBRG

Deputies responded to a welfare check request on a juvenile. The juvenile was located with family.

CAD# 2019186098
TIME: 12/21/2019 3:03:08PM
CASE# 1904972
HBRG

REPORT TAKEN

Report Filed. THEFT 1 - FROM BUILDING Reported At Block Of 300 LASALLE ST Occurred
between 0800 hours on 6/1/2019 and 1503 hours on 12/21/2019. Reported: 12/21/2019

Storage unit broken into. Estimated value of stolen property is \$2,500

CAD# 2019186125
TIME: 12/21/2019 4:08:41PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 800 SOMMERVILLE LOOP HBRG

Attempted to locate subject with a custody warrant.

Incident Information:	Description
<p>CAD# 2019186191</p> <p>TIME: 12/21/2019 6:43:50PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRESPASS Reported at Block of 200 FOUNTAIN ST HBRG</p> <hr/> <p>Caller requested her adult son be removed from the property. Adult son was verbally aggressive towards her and not cooperative. Deputies responded and assisted the male in leaving the property. Male was advised he would be arrested for trespass if he returns.</p>
<p>CAD# 2019186266</p> <p>TIME: 12/21/2019 9:59:58PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019186276</p> <p>TIME: 12/21/2019 10:18:25PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG</p> <hr/> <p>Deputy located unoccupied motor vehicle in Harrisburg High School parking lot. Vehicle has been at location for couple weeks.</p>
<p>CAD# 2019186403</p> <p>TIME: 12/22/2019 8:52:39AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ABANDON VEHICLE Reported at Block of 400 S 9TH ST HBRG</p> <hr/> <p>Deputies checked on abandoned vehicle.</p>
<p>CAD# 2019186433</p> <p>TIME: 12/22/2019 10:19:45AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL/</p>	<p>TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Warning for equipment violation</p>
<p>CAD# 2019186445</p> <p>TIME: 12/22/2019 10:49:58AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL/</p>	<p>TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG</p> <hr/> <p>No Public Narrative.</p>

Incident Information:	Description
<p>CAD# 2019186530</p> <p>TIME: 12/22/2019 2:21:47PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRAFFIC COMPLAINT Reported at Block of 700 LASALLE ST/S 8TH PL HBRG</p> <hr/> <p>Driving complaint. Spoke with the driver and advised him of the complaint. Complaint unfounded.</p>
<p>CAD# 2019186679</p> <p>TIME: 12/22/2019 8:57:47PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>FOCUSED PATROL</p>	<p>EXTRA PATROL Reported at Block of 800 DIAMOND HILL DR/CRIMSON WAY HBRG</p> <hr/> <p>Deputy conducted extra traffic patrol on Diamond Hill Drive near Crimson Way in Harrisburg .</p>
<p>CAD# 2019186682</p> <p>TIME: 12/22/2019 9:05:39PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>RECOVERED/RETURNED PERSON Reported at Block of 800 BURTON ST HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019186686</p> <p>TIME: 12/22/2019 9:16:02PM</p> <p>CASE# 1904983</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: DISTURBANCE Reported At Block Of 300 MOORE ST Occurred between 2116 hours on 12/22/2019and 2116 hours on 12/22/2019. Reported:</p> <hr/> <p>Kayla Renee Fleming, of Eugene Oregon, was arrested for Physical Harassment in Harrisburg Oregon. Kayla hit a male friend, causing injury to his nose and broke his classes. Kayla was cited in lieu of custody and released from the scene. Alcohol was an involved factor in the altercation.</p>
<p>CAD# 2019186722</p> <p>TIME: 12/22/2019 11:41:58PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>FIELD CONTACT FORM</p>	<p>SUSPICIOUS PERSON Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy contacted a male on foot near AG West and Knife River property in Harrisburg . Male refused courtesy ride from Deputy and left area on foot.</p>
<p>CAD# 2019186738</p> <p>TIME: 12/23/2019 12:43:43AM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>No Public Narrative.</p>

Incident Information:	Description
CAD# 2019186765 TIME: 12/23/2019 4:11:06AM CASE# CAD Only HBRG FALSE ALARM POLICE	ALARM LAW ONLY Reported at Block of 23600 PEORIA RD HBRG <hr/> Deputy responded to alarm at Life Bible Church in Harrisburg. Alarm was false after employee failed to enter the correct code in time.
CAD# 2019186891 TIME: 12/23/2019 10:50:24AM CASE# CAD Only HBRG CAD CALL COMPLETE	UEMV Reported at Block of 1000 WHITLEDGE PL HBRG <hr/> : Caller wants LCSO to be aware of a UEMV in case there additional problems in the area.
CAD# 2019186957 TIME: 12/23/2019 12:05:24PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 800 BURTON ST HBRG <hr/> <i>I CONTACTED THE FATHER BY PHONE AND HE STATED HIS SON, WAS WITH HIM. THE FATHER STATES HE HAS SOLE CUSTODY OF HIM AND IF THERE IS ANY FUTURE ISSUES TO CONTACT HIM AND HE WOULD PROVIDE THE COURT PAPERWORK. THE RECOVERY WAS YESTERDAY, 12-22-19.</i>
CAD# 2019186976 TIME: 12/23/2019 12:38:39PM CASE# CAD Only HBRG CAD CALL COMPLETE	DISTURBANCE Reported at Block of 300 N 6TH ST HBRG <hr/> VERBAL ALTERCATION BETWEEN BOYFRIEND AND GIRLFRIEND OVER HIS DRINKING TOO MUCH AND BECOMING AGGRESSIVE. MALE AGREED TO LEAVE AND STAY IN A HOTEL UNTIL HE SOBERS UP.
CAD# 2019187062 TIME: 12/23/2019 3:15:12PM CASE# CAD Only HBRG	ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG <hr/> No Public Narrative.
CAD# 2019187200 TIME: 12/23/2019 8:20:35PM CASE# CAD Only HBRG CAD CALL COMPLETE	WARRANT SERVICE Reported at Block of 300 S 4TH ST HBRG <hr/> Attempted Warrant arrest.

Incident Information:**Description**

CAD# 2019187412
TIME: 12/24/2019 9:17:05AM
CASE# 1904999
HBRG
REPORT TAKEN

Report Filed. PROPERTY, FOUND Reported At Block Of 700 S 6TH ST Occurred between 0910 hours on 12/24/2019 and 0917 hours on 12/24/2019. Reported: 12/24/2019 Officer

A bicycle was left on private property. I collected, attempted to find the owner and eventually transported the bike to SO and lodged as found property.

CAD# 2019187456
TIME: 12/24/2019 10:47:04AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2019187616
TIME: 12/24/2019 5:56:09PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 N 3RD ST HBRG

Caller reported a suspicious male in the area. Located the male and offered him a ride into Albany.

CAD# 2019187711
TIME: 12/24/2019 10:27:30PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 600 RILEY WAY HBRG

Attempted to serve arrest warrant.

CAD# 2019187715
TIME: 12/24/2019 10:39:13PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 800 PRICEBORO DR HBRG

No Public Narrative.

CAD# 2019187718
TIME: 12/24/2019 10:47:47PM
CASE# 1905005
HBRG
REPORT TAKEN

Report Filed. MENACING - INTIMIDATE/THRT DOMESTIC Reported At Block Of 100 S 2ND ST Occurred between 2247 hours on 12/24/2019 and 2247 hours on 12/24/2019. Reported:

Responded to a disturbance at bar that involved a male with a gun. It was determined there was no gun involved. 55 year old, Daniel David Mills, was arrested for Domestic Violence Menacing and Disorderly Conduct II. He was lodged at the Linn County Jail without incident.

Incident Information:	Description
<p>CAD# 2019187719</p> <p>TIME: 12/24/2019 10:49:11PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>WARRANT SERVICE Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Attempted arrested warrant service.</p>
<p>CAD# 2019187994</p> <p>TIME: 12/25/2019 7:26:00PM</p> <p>CASE# 1905014</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: WARRANT SERVICE Reported At Block Of 600 RILEY WAY Occurred between 1926 hours on 12/25/2019 and 1926 hours on 12/25/2019.</p> <hr/> <p>Rebekka Lynne Johnson, 20, of Harrisburg Oregon, was arrested on an outstanding warrant. Rebekka as taken into custody without issue and transported to the Linn County Jail where she was lodged.</p>
<p>CAD# 2019188016</p> <p>TIME: 12/25/2019 8:43:55PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>INFORMATION ONLY REPORT Reported at Block of 800 SOMMERVILLE LOOP HBRG</p> <hr/> <p>No Public Narrative.</p>
<p>CAD# 2019188036</p> <p>TIME: 12/25/2019 10:18:15PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>Deputy contacted two young adults parked in an area closed after sunset. The individuals were advised to redress and leave the area. Parties understood and left.</p>
<p>CAD# 2019188042</p> <p>TIME: 12/25/2019 10:47:07PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DOG COMPLAINT Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Deputy responded to dog at large call. Deputy did not locate the dog running in the area. Caller reported seeing a possible German Shepard running in the area of the Dollar General in Harrisburg.</p>
<p>CAD# 2019188065</p> <p>TIME: 12/25/2019 11:56:30PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 100 MOORE ST HBRG</p> <hr/> <p>Deputy contacted male living in vehicle which was parked on Harrisburg City property. Deputy advised the male to relocate his vehicle.</p>

Incident Information:	Description
<p>CAD# 2019188152</p> <p>TIME: 12/26/2019 8:39:18AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 300 N 3RD ST HBRG</p> <hr/>
<p>CAD# 2019188275</p> <p>TIME: 12/26/2019 12:52:16PM</p> <p>CASE# 1905023</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. RECKLESS ENDANGERING - DIS CONDUCT Reported At Block Of 800 S 8TH ST Occurred between 0715 hours on 12/22/2019and 1230 hours on 12/26/2019.</p> <hr/> <p>Caller came home from Christmas vacation and found someone had shot a bullet through his window which then hit an object on the wall in the kitchen. The bullet was recovered on the floor. There is no investigate leads at this time. There is a four day window as to when this might have occurred.</p>
<p>CAD# 2019188494</p> <p>TIME: 12/26/2019 7:13:33PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DUII Reported at Block of 100 TERRITORIAL ST/N 2ND ST HBRG</p> <hr/> <p>Deputy checked area for possible DUII driver. Vehicle was not located.</p>
<p>CAD# 2019188519</p> <p>TIME: 12/26/2019 8:03:02PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>FOCUSED PATROL</p>	<p>EXTRA PATROL Reported at Block of 800 DIAMOND HILL DR/CRIMSON WAY HBRG</p> <hr/> <p>Traffic speed enforcement conducted on Diamond Hill Drive near Crimson Way in Harrisburg . Deputy issued three separate speed citations.</p>
<p>CAD# 2019188533</p> <p>TIME: 12/26/2019 8:23:10PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE SPEEDING VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG</p> <hr/> <p>Deputy issued citation to driver for traveling 41mph in a posted 25mph zone on Diamond Hill Drive.</p>
<p>CAD# 2019188565</p> <p>TIME: 12/26/2019 10:11:36PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE SPEEDING VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG</p> <hr/> <p>Deputy issued citation to driver for traveling 49mph in a posted 35mph zone on S 6th Street in Harrisburg.</p>

Incident Information:**Description**

CAD# 2019188643
TIME: 12/27/2019 3:23:24AM
CASE# CAD Only
HBRG
FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 100 N 3RD ST HBRG

False police alarm at the E-Z Stop Market in Harrisburg.

CAD# 2019188767
TIME: 12/27/2019 10:51:59AM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 500 S 3RD ST/FOUNTAIN ST HBRG

38/25

CAD# 2019188775
TIME: 12/27/2019 11:03:13AM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 LASALLE ST HBRG

ROLLED STOP SIGN

CAD# 2019188782
TIME: 12/27/2019 11:10:40AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 600 LASALLE ST HBRG

CONTACTED MELODY AND SHE IS FINE. MELODY TOLD ME SHE HAS BEEN HAVING TROUBLE GETTING THROUGH TO THE CALLER.

CAD# 2019188823
TIME: 12/27/2019 11:55:48AM
CASE# CAD Only
HBRG
CITE SEATBELT VIOLATION

TRAFFIC STOP Reported at Block of 800 LASALLE ST HBRG

S VEH TURNED EAST ONTO LA SALLE FROM 6TH AND WAS NOT WEARING SEAT BELT. FORGOT TO PUT IT ON

CAD# 2019188834
TIME: 12/27/2019 12:25:08PM
CASE# CAD Only
HBRG
CITE CELLPHONE VIOLATION

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

S VEH WAS SB ON 3RD ST NEAR QUINCY AND WAS TALKING ON CELL PHONE. WAS UP TO LEFT EAR AS PASSED ME AS I WAS NB. SAID WAS TALKING TO MOM CAUSE HER CHILD WAS SICK. DID HAVE A HANDS FREE DOCKING DEVICE BUT SAID SHE DIDN'T HAV EHER BLUETOOTH. S STATED NO DL. DMV SHOWED DWS-V. S WAS

Incident Information:**Description**

CAD# 2019188856
TIME: 12/27/2019 1:04:48PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

STOPPED PASSED WHITE STOP LINE

CAD# 2019188863
TIME: 12/27/2019 1:19:40PM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

39/25

CAD# 2019188880
TIME: 12/27/2019 1:45:55PM
CASE# CAD Only
HBRG
CITE AGGRESSIVE DRIVER

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR HBRG

S VEH WAS WB ON DIAMOND HILL NEAR 9TH AND CAME INTO MOVING FRONT RADAR ANTENNA AT 46, 45 IN 25 ZONE. CLEAR TONE, VISIBLY FAST, ONLY VEHICLE. DIDN'T REALIZE GOING THAT FAST. PART SUNNY, DRY, COOL, CALM, DRY. CITED 45/25 AND WARNED EXPIRED TAGS AND NO CURRENT INSURANCE CARD

CAD# 2019188900
TIME: 12/27/2019 2:33:23PM
CASE# CAD Only
HBRG
CITE SEATBELT VIOLATION

TRAFFIC STOP Reported at Block of 300 LASALLE ST HBRG

S VEH WAS WB ON LA SALLE NEAR 4TH AND AS PASSED ME THE S WAS NOT WEARING SEAT BELT. SAID HE FORGOT TO PUT IT ON. CITED FOR NO SEAT BELT

CAD# 2019188925
TIME: 12/27/2019 3:17:15PM
CASE# 1905034
HBRG
REPORT TAKEN

Report Filed. SEX ABUSE 1 - PHYSICAL MOLEST Reported At Block Of 500 LASALLE ST Occurred between 0000 hours on 1/1/1969 and 0830 hours on 9/18/2019 . Reported:

No Public Narrative.

CAD# 2019189102
TIME: 12/27/2019 9:45:55PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 MONROE ST HBRG

No Public Narrative.

Incident Information:	Description
CAD# 2019189108 TIME: 12/27/2019 10:01:17PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG Warned driver for lighting violation and failing to provide an insurance card .
CAD# 2019189429 TIME: 12/28/2019 2:18:44PM CASE# CAD Only HBRG CALL TRANSFERRED TO OTI	TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG
CAD# 2019189590 TIME: 12/28/2019 7:50:40PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 800 MONROE ST HBRG No Public Narrative.
CAD# 2019189593 TIME: 12/28/2019 8:09:00PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 600 SMITH ST/N 7TH ST HBRG Warned driver for a headlight out.
CAD# 2019189657 TIME: 12/28/2019 10:38:26PM CASE# CAD Only HBRG CAD CALL COMPLETE	INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG Caller wanted to have an incident documented.
CAD# 2019189714 TIME: 12/29/2019 12:28:30AM CASE# CAD Only HBRG NO REPORT	NOISE DISTURBANCE Reported at Block of 100 S 2ND ST HBRG No Public Narrative.

Incident Information:**Description**

CAD# 2019189855
TIME: 12/29/2019 10:17:31AM
CASE# 1905048
HBRG
REPORT TAKEN

Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 800 UMPQUA ST Occurred between 1900 hours on 12/28/2019 and 0900 hours on 12/29/2019. Reported: 12/29/2019

\$384 worth of property stolen from vehicle overnight.

CAD# 2019189945
TIME: 12/29/2019 1:57:20PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

fto tcd, rolled thru

CAD# 2019190060
TIME: 12/29/2019 7:05:04PM
CASE# 1905053
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: UEMV Reported At Block Of 700 PRICEBORO DR Occurred between 1905 hours on 12/29/2019 and 1905 hours on 12/29/2019. Reported:

Unauthorized entry of 2 motor vehicles and theft of an ipod.

CAD# 2019190117
TIME: 12/29/2019 10:04:50PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 MONROE ST HBRG

No Public Narrative.

CAD# 2019190299
TIME: 12/30/2019 9:09:57AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 300 N 2ND ST HBRG

Checked on abandoned vehicle. Vehicle was being removed.

CAD# 2019190986
TIME: 12/31/2019 11:14:59AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 300 N 2ND ST HBRG

No Public Narrative.

Incident Information:	Description
<p>CAD# 2019191024</p> <p>TIME: 12/31/2019 12:46:47PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 800 S 6TH ST HBRG</p> <hr/> <p>No Public Narrative.</p>

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING THE CITY'S STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Current Strategic Plan

Exhibit B: 50% Fiscal report

ACTION: CITY COUNCIL AND DISCUSSION OF THE CITY'S STRATEGIC PLAN AND DIRECTION TO STAFF CONCERNING POSSIBLE PLAN UPDATES, REVISED PRIORITIES, OR NEW OBJECTIVES OR ACTIONS

THIS AGENDA BILL IS DESTINED FOR: Information/discussion—No action – Work Session of Jan 28, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
unknown	Not Determined	N/A

STAFF RECOMMENDATION:

- A. Staff recommends Review of the Current Strategic Plan (Exhibit A) in preparation for City Council & staff discussion of the 2020-2021 'Council Priorities' (p. 3) or the Goals & Measures of the four 'Strategic Plan Themes' (pp.4 – 10)**
- B. While specifics will not be provided here, Staff does intend to update the current status of Council Priorities No. 4, 6, 9,11, & 13. We will also present possible revisions or substitutions for Goals 1 – 3 in 'Great Neighborhoods', (p.4) as well as update the status of 'Objective 7' (p.6). For 'Public Safety', (p.7), we need to discuss possibly eliminating 'Objective 8' and will update No. 9-12. Under 'Economic Development' staff will update 'Objectives' 13 & 14, (p. 9) and discuss 'Objectives' 15-18, (p.10).**

BACKGROUND INFORMATION:

The city typically annually reviews the adopted Strategic Plan for possible changes in the annual priorities as well as revisions in the longer-term goals and objectives.

MOTION (If necessary):

None necessary, unless there is a desire to pass a motion giving direction to staff or make formal changes to the current Strategic Plan.

REVIEW AND APPROVAL:

John Hitt Date
Interim City Administrator

Harrisburg Strategic Plan

FY2019 – FY2023



**Prepared by City Staff
December 2018**

City Administrator Message

Mayor and City Council,

I am pleased to present the City of Harrisburg's FY2018-22 five-year Strategic Plan. This plan will serve as a guide to fulfill Harrisburg's mission and vision through a number of goals, objectives and actions. There are four overarching themes in the plan, which bring focus to the mission and vision of the city and organize the long term goals of the plan. The four themes of the plan are:



Brian Latta - City Administrator

1. Great Neighborhoods
2. Public Safety
3. Economic Development
4. Efficient Governance

Within each theme are goals, and objectives and actions. The goals are intended to last for many years and should only change with shifting community values. The objectives and actions however, are dynamic and should be modified to ensure the goals, vision, and mission of the city are being met.

The Strategic Plan fulfills the desires of the Mayor and City Council to look forward and plan ahead. The plan is intended to enhance the quality of life for our citizens and patrons, as well as ensuring the city organization is run with efficiency and effectiveness.

A special thanks to the management team involved in the development of this plan. Their contributions and input into the plan have been and will continue to be invaluable as we work together to accomplish the many objectives and actions identified in the plan.

A handwritten signature in dark ink, appearing to read 'B. Latta', written over a horizontal line.

Brian Latta
City Administrator



OUR MISSION

“Providing the highest quality public services
for a better hometown Harrisburg”

OUR VISION

“A vibrant and charming community that has a high quality of life, great neighborhoods, balanced economic growth, and quality public services”

OUR VALUES

The City of Harrisburg's Strategic Plan is governed by three key elements: our mission, vision, and values. Our Mission Statement reflects the character of our community and is based on the principles of service and commitment. Our Vision Statement honors our history and presents a promising future to which this Strategic Plan is directed. Our mission and vision are built on the foundation of the following core values, by which our elected officials, employees and volunteers are expected to act.

Transparent, Open, and Honest Government – This value reflects our most important responsibility to our citizens and customers. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Public Service – We are public servants. We proactively find solutions to the community's needs. We are accessible, responsive, respectful, consistent, and understanding. We provide assistance beyond our customers' expectations.

Fiscal Responsibility – Proper use of public resources is a trust which we honor and protect. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity – Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence – Excellence is shown by being creative, professional, innovative, showing initiative, and being committed to our community. In this pursuit, we support continuing education and training for everyone in the organization.

Teamwork – We are a team that supports each other and the community, and we emphasize a high level of trust. We embrace a spirit of teamwork, empowerment, cooperation, collaboration, and community. We operate under the Together Everyone Accomplishes More (T.E.A.M.) concept.

Diverse and Humane Organization – We are an organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor are essential tools in our organization. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us.

STRATEGIC PLAN THEMES

The Strategic Plan has four main themes that reflect our Mission and Vision Statements: Great Neighborhoods, Public Safety, Economic Development, and Efficient Governance. Specific goals, objectives, and actions related to these four themes will cause the city to achieve its mission and create the vision of the community.

Each theme is followed by the City's primary goals under that theme for the foreseeable future. The goals should remain constant over time and only be revised to reflect significant community changes or unanticipated events. A list of measureable objectives with benchmarks helps us track progress towards the goals. Objectives are generally identified to cover the five-year strategic planning period from the date they are adopted. Action items are the steps needed to meet the objective. Many more strategies and action items will be developed throughout the organization to align the entire organization with the goals and objectives identified in this plan.

This Plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and action items will need periodic review and adjustment. We will track progress through regular reporting on the measures, and they will be incorporated into organization and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, identifying relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Wastewater Master Plan, Drainage Plan, and Parks Master Plan, and related planning documents also support the Strategic Plan.

The Plan, although adopted near the beginning of the calendar year, is based on the Fiscal Year schedule. For example, a plan objective identified to be accomplished in 2016 means Fiscal Year 2016-17. The timing of the adoption of the plan allows the City Council to have a mid-year check in with how the prior year's plan objectives are progressing, and also assists City staff with preparing the budget to assist with the Council's priorities adopted in the Plan.

Council Priorities

The City Council identified its priority objectives and actions for Fiscal Year 2019-20 from out of the strategic plan. The following table lists the top three priorities. These priorities shape the work plan for city staff and have budgetary impacts in the immediate future.

Objective / Action #	Description
#4	<p>Achieve and maintain total City park land inventory at a minimum of 7 acres per 1,000 residents.</p> <p><i>Action: Acquire by purchase the 100-acre parcel from Knife River. Develop existing and future parklands.</i></p>
#6	<p>Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities.</p> <p><i>Action: Create and implement budget policies that increase the street maintenance fund. Seek alternative permanent street funding options.</i></p>
#7	<p>Repair and improve 4th Street from LaSalle Street to Smith Street.</p> <p><i>Action: Design and construct a long-term rail/roadway solution with the railroad. Determine how to fund this project.</i></p>
#9	<p>Bring community awareness to crime issues in our city and work to create solutions to reduce and prevent crime.</p> <p><i>Action: Hold quarterly community crime prevention forums; Establish and strengthen neighborhood watch groups and neighborhood watch patrol.</i></p>
#11	<p>Provide second sanitary sewer crossing beneath the railroad tracks.</p> <p><i>Action: Design and construct LaSalle Street pump station and piping beneath the railroads crossings on LaSalle Street.</i></p>
#13	<p>Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development.</p> <p><i>Action: Revise and update the City's Capital Improvement Plan. Update the City's SDC program and consider SDC incentives to encourage development.</i></p>

I. GREAT NEIGHBORHOODS

Goals:

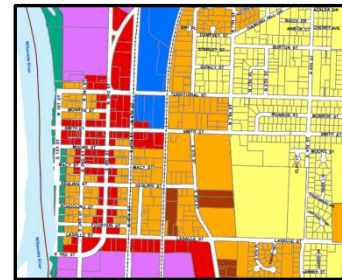
- **Goal 1:** Develop and maintain diverse neighborhoods where citizens will take pride in where they live.
- **Goal 2:** Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.
- **Goal 3:** Provide a functional transportation system that supports all modes of transportation.

Great Neighborhood Objectives:

Goal 1: Develop and maintain diverse neighborhoods where citizens will take pride in where they live.

Objective 1: Review and update the Harrisburg Zoning and Subdivision Ordinances, and assure the ordinances reflect changing community conditions. [City Planner]

Actions: Complete a comprehensive re-write of the city's subdivision and zoning ordinance by June 30, 2020. Thereafter, review and update the ordinance biennially.



Zoning Map

Objective 2: Initiate water conservation measures and best-practices community education programs. [Public Works]

Actions: Present annually water conservation presentations to the public at various venues such as the Harrisburg Schools, Senior Center, Library, or HART Center. Inform the community on the importance of conservation methods through the use of our newsletter, social media and our website. Provide homeowner community education classes on increasing irrigation efficiency, low flow fixtures, proper watering techniques, and landscape management to further reduce their monthly water bills.

Measures

Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
1	Biennial Zoning/Subdivision Ordinance updates	1	n/a	1	n/a	1
2	Initiate water conservation practices and public education	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

I. GREAT NEIGHBORHOODS

Goal 2: Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.



Harrisburg Library

Objective 3: Promote and encourage more patron use of the Library. [Library]

Actions: Collaborate with the school district and other community organizations to determine ways to increase patron visits to the library; and, develop and implement new library programs.

Objective 4: Achieve and maintain total City park land inventory at a minimum of 7 acres per 1,000 residents. [City Administrator]

Actions: Acquire by purchase the 100-acre parcel from Knife River. Develop existing and future parklands.

Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
3	New Library Programs	2	1	1	1	1
4a	Make final payment to Knife River by 2019 or earlier as specified in the 5-year extension agreement.	n/a	1	n/a	n/a	n/a
4b	Apply for and acquire grants to develop existing and future parklands.	1	1	1	1	1

Goal 3: Provide a functional transportation system that supports all modes of transportation.

Objective 5: Review and update the Transportation System Plan (TSP), and assure the plan incorporates changing community conditions. [Public Works, City Planner]

Actions: Apply for a grant through the Oregon Department of Transportation (ODOT) Transportation and Growth Management (TGM) program to update the City's TSP. The plan update needs to address the UGB expansion and other changing conditions.



4th Street Railroad Project

Objective 6: Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities. [Public Works, Finance]

Actions: Create and implement budget policies that increase the street maintenance fund. Seek alternative permanent street funding options.

I. GREAT NEIGHBORHOODS

Objective 7: Repair and improve 4th Street from LaSalle Street to Smith Street. [Public Works, City Administrator]

Actions: Design and construct a long-term rail/roadway solution with the railroad. Determine how to fund this project.

Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
5	Obtain TGM grant and complete TSP update	n/a	Complete	n/a	n/a	n/a
6	Explore options and implement an increase in revenue to the street maintenance fund. Target is \$250,000/ year.	\$175,000	\$200,000	\$250,000	\$250,000	\$250,000
7	Repair and Improve the roadway			Complete		

II. PUBLIC SAFETY

Goals:

- **Goal 1:** Ensure public safety by protecting people and property.
- **Goal 2:** Provide safe and reliable drinking water, sewage disposal and drainage systems.

Public Safety Objectives:

Goal 1: Ensure public safety by protecting people and property.

Objective 8: Continue participation in FEMA National Flood Insurance Program and start participation in the Community Rating System (CRS) program. [City Recorder-ACA]

Actions: Make application to participate in the CRS.

Objective 9: Bring community awareness to crime issues in our city and work to create solutions to reduce and prevent crime. [City Administrator]

Actions: Hold quarterly community crime prevention forums; Establish and strengthen neighborhood watch groups and neighborhood watch patrol.

Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
8	Apply to the CRS rating program with FEMA	n/a	Complete	n/a	n/a	n/a
9a	Quarterly Community Crime Prevention Forums	4	4	4	4	4
9b	Establish Neighborhood Watch groups	1	1	1	1	1

Goal 2: Provide safe and reliable drinking water, sewage disposal and drainage systems.

Objective 10: Design, build, and operate a conventional Water Treatment Plant. [Finance, Public Works]

Actions: Acquire financing, design, and construct the \$7.5 million water system improvement project approved by the Harrisburg voters.

Objective 11: Provide second sanitary sewer crossing beneath the railroad tracks. [Public Works]

Actions: Design and construct LaSalle Street pump station and piping beneath the railroad crossings on LaSalle Street.



City crews repairing sanitary sewer system

II. PUBLIC SAFETY

Objective 12: Address the 5th Street storm drainage issues

Actions: Design and construct storm drainage solutions to effectively remove storm water from 5th Street.

Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
10	Construct and Operate Water Treatment Facility	10%	15%	20%	30%	40%
11	Design and construct LaSalle Street pump station and piping.	25%	100%			
12	Design and construct storm drainage infrastructure for 5 th Street	0%	50%	100%		

III. ECONOMIC DEVELOPMENT

Goal 1: Business Friendly – Promote an environment where businesses come, stay, and thrive through improved infrastructure, less red tape, and partnerships.

Goal 2: Maintain an active Harrisburg Redevelopment Agency who responds to the changing needs of the economy and is active in downtown redevelopment.

Economic Development Objectives:

Goal 1: Business Friendly – Promote an environment where businesses come, stay, and thrive through improved infrastructure, less red tape, and partnerships.

Objective 13: Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development. [City Administrator, Finance, Public Works]

Actions: Revise and update the City's Capital Improvement Plan. Update the City's SDC program and consider SDC incentives to encourage development.

Goal 2: Maintain an active Harrisburg Redevelopment Agency who responds to the changing needs of the economy and is active in downtown redevelopment.

Objective 14: Utilize Urban Renewal dollars to maximize the total investment and redevelopment efforts in Harrisburg's downtown. Create an increase in the assessed value of the Harrisburg redevelopment area by making strategic public investments to spur private investments. [City Administrator, Finance Officer]

Actions: Continue to promote the HRA Loan and Grant programs for redevelopment of downtown buildings.



Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
13.a	Revise and Update City's Capital Improvement Plan	1	n/a	n/a	n/a	n/a
13.b	Revise SDC program	1	n/a	n/a	n/a	n/a
14	Total Value of private investment	\$75K	\$75K	\$100K	\$100K	\$100K

IV. EFFICIENT GOVERNANCE

Goal 1: Effectively and efficiently provide the services that Harrisburg's citizens need, want, and are willing to support.

Goal 2: Maintain a qualified, effective, and happy workforce.

Efficient Governance Objectives:

Goal 1: Effectively and efficiently provide the services that Harrisburg's citizens need, want, and are willing to support.

Objective 15: Ensure transparent financial reporting and budgeting to the community. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance]

Actions: Continue to publish annual budget and audit results on the City's website. Achieve annual audit with no reportable findings of non-compliance.



Harrisburg City Hall

Objective 16: Investigate and implement new technologies and workplace practices that save time and resources. [All Departments]

Actions: Implement technology and workplace practices that reduce costs by \$75,000.

Goal 2: Maintain a qualified, effective, and happy workforce.

Objective 17: Timely, meaningful annual reviews are conducted for all full-time and part-time employees. [All Departments]

Actions: Employee evaluations are completed by the supervisor prior to an employee's anniversary date.

Objective 18: Maintain staff that is well-trained, certified, and given opportunities for growth inside the City organization. [All Departments]

Actions: Employees and supervisors are encouraged to find relevant training opportunities to ensure employees are qualified for assigned work tasks. Where appropriate, supervisors shall cross-train employees.

Objective	Measure	FY2020	FY2021	FY2022	FY2023	FY2024
15	Reportable audit findings of noncompliance	None	None	None	None	None
16	Reduce service delivery costs by \$75,000	\$75,000	Maintain	Maintain	Maintain	Maintain
17	100% evaluations completed on-time	100%	100%	100%	100%	100%
18	Maintain certifications for employees	17	17	18	19	20

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	731,700.00	731,700.00	731,700.00	0.00	100.00%
TAXES	593,652.45	593,652.45	604,005.00	10,352.55	98.29%
FRANCHISE FEES	102,142.13	102,142.13	327,880.00	225,737.87	31.15%
LICENSES AND PERMITS	73,325.39	73,325.39	81,500.00	8,174.61	89.97%
INTERGOVERNMENTAL REVENUE	132,260.35	132,260.35	383,437.00	251,176.65	34.49%
FINES AND FORFEITURES	16,484.89	16,484.89	22,000.00	5,515.11	74.93%
INVESTMENT REVENUE	6,134.66	6,134.66	15,000.00	8,865.34	40.90%
MISCELLANEOUS REVENUE	9,664.94	9,664.94	17,750.00	8,085.06	54.45%
TOTAL FUND REVENUE	1,665,364.81	1,665,364.81	2,183,272.00	517,907.19	76.28%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	196,039.27	196,039.27	494,146.00	298,106.73	39.67%
MATERIALS & SERVICE	403,140.50	403,140.50	877,562.00	474,421.50	45.94%
CAPITAL OUTLAY	0.00	0.00	25,000.00	25,000.00	0.00%
SPECIAL PAYMENTS	15,000.00	15,000.00	15,000.00	0.00	100.00%
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00%
TRANSFERS OUT	133,499.96	133,499.96	247,000.00	113,500.04	54.05%
CONTINGENCY	0.00	0.00	218,327.00	218,327.00	0.00%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	306,237.00	306,237.00	0.00%
TOTAL FUND EXPENDITURES	747,679.73	747,679.73	2,183,272.00	1,435,592.27	34.25%
NET REVENUES OVER EXPENDITURES	917,685.08	917,685.08	0.00	(917,685.08)	47%

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

STREET FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	552,400.00	552,400.00	552,400.00	0.00	100.00%
TAXES & ASSESSMENTS	292.39	292.39	432.00	139.61	67.68%
INTERGOVERNMENTAL REVENUE	135,480.26	135,480.26	342,170.00	206,689.74	39.59%
INVESTMENT REVENUE	6,725.81	6,725.81	11,500.00	4,774.19	58.49%
MISCELLANEOUS REVENUE	150.00	150.00	200.00	50.00	75.00%
TRANSFERS IN	82,499.94	82,499.94	165,000.00	82,500.06	50.00%
TOTAL FUND REVENUE	777,548.40	777,548.40	1,071,702.00	294,153.60	72.55%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	21,059.47	21,059.47	43,170.00	22,110.53	48.78%
MATERIALS & SERVICE	32,667.16	32,667.16	87,200.00	54,532.84	37.46%
CAPITAL OUTLAY	6,290.00	6,290.00	766,433.00	760,143.00	0.82%
TRANSFERS OUT	9,000.00	9,000.00	18,000.00	9,000.00	50.00%
CONTINGENCY	0.00	0.00	59,835.00	59,835.00	0.00%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	97,064.00	97,064.00	0.00%
TOTAL FUND EXPENDITURES	69,016.63	69,016.63	1,071,702.00	1,002,685.37	6.44%
NET REVENUES OVER EXPENDITURES	708,531.77	708,531.77	0.00	(708,531.77)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

BIKE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	33,900.00	33,900.00	33,900.00	0.00	100.00%
TAX REVENUE	1,362.58	1,362.58	2,500.00	1,137.42	54.50%
INVESTMENT REVENUE	333.06	333.06	550.00	216.94	60.56%
TOTAL FUND REVENUE	35,595.64	35,595.64	36,950.00	1,354.36	96.33%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	36,950.00	36,950.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	36,950.00	36,950.00	0.00%
NET REVENUES OVER EXPENDITURES	35,595.64	35,595.64	0.00	(35,595.64)	0.00%

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

COMMUNITY AND ECONOMIC DEVELOPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	334,800.00	334,800.00	334,800.00	0.00	100.00%
INVESTMENT REVENUE	2,630.99	2,630.99	8,000.00	5,369.01	32.89%
MISCELLANEOUS REVENUE	8,842.50	8,842.50	13,500.00	4,657.50	65.50%
TOTAL FUND REVENUE	346,273.49	346,273.49	356,300.00	10,026.51	97.19%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	9,512.61	9,512.61	106,113.00	96,600.39	8.96%
CAPITAL OUTLAY	176,850.28	176,850.28	250,187.00	73,336.72	70.69%
TOTAL FUND EXPENDITURES	186,362.89	186,362.89	356,300.00	169,937.11	52.31%
NET REVENUES OVER EXPENDITURES	159,910.60	159,910.60	0.00	(159,910.60)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

LIBRARY FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	25,400.00	25,400.00	25,400.00	0.00	100.00%
INVESTMENT REVENUE	439.19	439.19	2,200.00	1,760.81	19.96%
MISCELLANEOUS REVENUE	1,442.50	1,442.50	1,950.00	507.50	73.97%
TRANSFERS IN	40,999.98	40,999.98	82,000.00	41,000.02	50.00%
TOTAL FUND REVENUE	68,281.67	68,281.67	111,550.00	43,268.33	61.21%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	19,787.49	19,787.49	50,848.00	31,060.51	38.91%
MATERIALS & SERVICE	12,020.32	12,020.32	25,300.00	13,279.68	47.51%
CAPITAL OUTLAY	0.00	0.00	5,000.00	5,000.00	0.00%
CONTINGENCY	0.00	0.00	5,578.00	5,578.00	0.00%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	24,824.00	24,824.00	0.00%
TOTAL FUND EXPENDITURES	31,807.81	31,807.81	111,550.00	79,742.19	28.51%
NET REVENUES OVER EXPENDITURES	36,473.86	36,473.86	0.00	(36,473.86)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

STORM DRAIN FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	240,800.00	240,800.00	240,800.00	0.00	100.00%
STORM WATER ASSESSMENT REVENUES	33,487.42	33,487.42	65,000.00	31,512.58	51.52%
INVESTMENT REVENUE	2,913.57	2,913.57	4,800.00	1,886.43	60.70%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND REVENUE	<u>277,200.99</u>	<u>277,200.99</u>	<u>310,600.00</u>	<u>33,399.01</u>	<u>89.25%</u>

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	3,466.12	3,466.12	20,000.00	16,533.88	17.33%
CAPITAL OUTLAY	6,065.00	6,065.00	290,600.00	284,535.00	2.09%
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND EXPENDITURES	<u>9,531.12</u>	<u>9,531.12</u>	<u>310,600.00</u>	<u>301,068.88</u>	<u>3.07%</u>
NET REVENUES OVER EXPENDITURES	<u>267,669.87</u>	<u>267,669.87</u>	<u>0.00</u>	<u>(267,669.87)</u>	<u>0.00%</u>

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

DEBT SERVICES FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	57,350.00	57,350.00	57,350.00	0.00	100.00%
TAXES	364,027.33	364,027.33	389,150.00	25,122.67	93.54%
INVESTMENT REVENUE	1,428.06	1,428.06	1,800.00	371.94	79.34%
TOTAL FUND REVENUE	422,805.39	422,805.39	448,300.00	25,494.61	94.31%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	0.00	0.00	105,050.00	105,050.00	0.00%
INTEREST	100,256.97	100,256.97	281,600.00	181,343.03	35.60%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	61,650.00	61,650.00	0.00%
TOTAL FUND EXPENDITURES	100,256.97	100,256.97	448,300.00	348,043.03	22.36%
NET REVENUES OVER EXPENDITURES	322,548.42	322,548.42	0.00	(322,548.42)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

OFFICE EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	21,700.00	21,700.00	21,700.00	0.00	100.00%
INVESTMENT REVENUE	223.71	223.71	450.00	226.29	49.71%
TRANSFERS IN	36,000.00	36,000.00	36,000.00	0.00	100.00%
TOTAL FUND REVENUE	57,923.71	57,923.71	58,150.00	226.29	99.61%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	37,990.06	37,990.06	42,150.00	4,159.94	90.13%
CAPITAL OUTLAY	0.00	0.00	16,000.00	16,000.00	0.00%
TOTAL FUND EXPENDITURES	37,990.06	37,990.06	58,150.00	20,159.94	65.33%
NET REVENUES OVER EXPENDITURES	19,933.65	19,933.65	0.00	(19,933.65)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	195,400.00	195,400.00	195,400.00	0.00	100.00%
INVESTMENT REVENUE	2,059.36	2,059.36	5,500.00	3,440.64	37.44%
TRANSFERS IN	27,000.00	27,000.00	54,000.00	27,000.00	50.00%
TOTAL FUND REVENUE	224,459.36	224,459.36	254,900.00	30,440.64	88.06%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	9,192.81	9,192.81	254,900.00	245,707.19	3.61%
TOTAL FUND EXPENDITURES	9,192.81	9,192.81	254,900.00	245,707.19	3.61%
NET REVENUES OVER EXPENDITURES	215,266.55	215,266.55	0.00	(215,266.55)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

WATER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	397,400.00	397,400.00	397,400.00	0.00	100.00%
SERVICES REVENUE	325,125.39	325,125.39	618,000.00	292,874.61	52.61%
INVESTMENT REVENUE	49,405.25	49,405.25	12,000.00	(37,405.25)	411.71%
MISCELLANEOUS REVENUE	8,385,605.20	8,385,605.20	8,113,350.00	(272,255.20)	103.36%
TOTAL FUND REVENUE	9,157,535.84	9,157,535.84	9,140,750.00	(16,785.84)	100.18%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	210,602.51	210,602.51	425,793.00	215,190.49	49.46%
MATERIALS & SERVICE	67,000.24	67,000.24	252,600.00	185,599.76	26.52%
CAPITAL OUTLAY	117,344.14	117,344.14	7,650,000.00	7,532,655.86	1.53%
DEBT SERVICES	0.00	0.00	350,000.00	350,000.00	0.00%
TRANSFERS OUT	34,499.96	34,499.96	61,000.00	26,500.04	56.56%
CONTINGENCY	0.00	0.00	79,470.00	79,470.00	0.00%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	321,887.00	321,887.00	0.00%
TOTAL FUND EXPENDITURES	429,446.85	429,446.85	9,140,750.00	8,711,303.15	4.70%
NET REVENUES OVER EXPENDITURES	8,728,088.99	8,728,088.99	0.00	(8,728,088.99)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

SEWER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	245,100.00	245,100.00	245,100.00	0.00	100.00%
SERVICES REVENUE	395,127.24	395,127.24	772,550.00	377,422.76	51.15%
INVESTMENT REVENUE	6,336.43	6,336.43	9,500.00	3,163.57	66.70%
MISCELLANEOUS REVENUE	6,432.00	6,432.00	356,436.00	350,004.00	1.80%
TOTAL FUND REVENUE	652,995.67	652,995.67	1,383,586.00	730,590.33	47.20%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	214,322.25	214,322.25	433,793.00	219,470.75	49.41%
MATERIALS & SERVICE	88,462.64	88,462.64	239,050.00	150,587.36	37.01%
CAPITAL OUTLAY	12,676.00	12,676.00	60,000.00	47,324.00	21.13%
DEBT SERVICES	38,379.30	38,379.30	470,500.00	432,120.70	8.16%
TRANSFERS OUT	21,999.98	21,999.98	36,000.00	14,000.02	61.11%
CONTINGENCY	0.00	0.00	51,679.00	51,679.00	0.00%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	92,564.00	92,564.00	0.00%
TOTAL FUND EXPENDITURES	375,840.17	375,840.17	1,383,586.00	1,007,745.83	27.16%
NET REVENUES OVER EXPENDITURES	277,155.50	277,155.50	0.00	(277,155.50)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

WATER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	274,300.00	274,300.00	274,300.00	0.00	100.00%
INVESTMENT REVENUE	2,663.06	2,663.06	5,000.00	2,336.94	53.26%
TRANSFERS IN	12,499.98	12,499.98	25,000.00	12,500.02	50.00%
TOTAL FUND REVENUE	289,463.04	289,463.04	304,300.00	14,836.96	95.12%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	72,501.83	72,501.83	304,300.00	231,798.17	23.83%
TOTAL FUND EXPENDITURES	72,501.83	72,501.83	304,300.00	231,798.17	23.83%
NET REVENUES OVER EXPENDITURES	216,961.21	216,961.21	0.00	(216,961.21)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

SEWER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	374,300.00	374,300.00	374,300.00	0.00	100.00%
DEBT SERVICES	0.00	0.00	350,000.00	350,000.00	0.00%
INVESTMENT REVENUE	3,501.70	3,501.70	10,000.00	6,498.30	35.02%
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND REVENUE	377,801.70	377,801.70	734,300.00	356,498.30	51.45%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	51,406.58	51,406.58	734,300.00	682,893.42	7.00%
TOTAL FUND EXPENDITURES	51,406.58	51,406.58	734,300.00	682,893.42	7.00%
NET REVENUES OVER EXPENDITURES	326,395.12	326,395.12	0.00	(326,395.12)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

TRANSPORTATION SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	524,100.00	524,100.00	524,100.00	0.00	100.00%
ASSESSMENTS	172.31	172.31	9,135.00	8,962.69	1.89%
INVESTMENT REVENUE	5,168.32	5,168.32	10,000.00	4,831.68	51.68%
TOTAL FUND REVENUE	529,440.63	529,440.63	543,235.00	13,794.37	97.46%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	543,235.00	543,235.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	543,235.00	543,235.00	0.00%
NET REVENUES OVER EXPENDITURES	529,440.63	529,440.63	0.00	(529,440.63)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

PARKS SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	204,300.00	204,300.00	204,300.00	0.00	100.00%
ASSESSMENTS	0.00	0.00	5,400.00	5,400.00	0.00%
INVESTMENT REVENUE	2,523.76	2,523.76	4,800.00	2,276.24	52.58%
TOTAL FUND REVENUE	206,823.76	206,823.76	214,500.00	7,676.24	96.42%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	214,500.00	214,500.00	0.00%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	214,500.00	214,500.00	0.00%
NET REVENUES OVER EXPENDITURES	206,823.76	206,823.76	0.00	(206,823.76)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

STORM DRAIN SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	79,700.00	79,700.00	79,700.00	0.00	100.00%
ASSESSMENTS	7,713.60	7,713.60	1,350.00	(6,363.60)	571.38%
INVESTMENT REVENUE	1,456.93	1,456.93	1,200.00	(256.93)	121.41%
TOTAL FUND REVENUE	88,870.53	88,870.53	82,250.00	(6,620.53)	108.05%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	82,250.00	82,250.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	82,250.00	82,250.00	0.00%
NET REVENUES OVER EXPENDITURES	88,870.53	88,870.53	0.00	(88,870.53)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

WATER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	238,500.00	238,500.00	238,500.00	0.00	100.00%
ASSESSMENTS	4,223.00	4,223.00	12,666.00	8,443.00	33.34%
INVESTMENT REVENUE	1,814.55	1,814.55	4,200.00	2,385.45	43.20%
TOTAL FUND REVENUE	244,537.55	244,537.55	255,366.00	10,828.45	95.76%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	255,366.00	255,366.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	255,366.00	255,366.00	0.00%
NET REVENUES OVER EXPENDITURES	244,537.55	244,537.55	0.00	(244,537.55)	0.00%

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019**

SEWER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	736,100.00	736,100.00	736,100.00	0.00	100.00%
ASSESSMENTS	7,180.00	7,180.00	10,770.00	3,590.00	66.67%
INVESTMENT REVENUE	7,075.13	7,075.13	12,500.00	5,424.87	56.60%
TOTAL FUND REVENUE	750,355.13	750,355.13	759,370.00	9,014.87	98.81%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	759,370.00	759,370.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	759,370.00	759,370.00	0.00%
NET REVENUES OVER EXPENDITURES	750,355.13	750,355.13	0.00	(750,355.13)	0.00%

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF A DISCUSSION CONCERNING POSSIBLE CONSIDERATION
OF THE CITY ENTERING INTO AN EMPLOYMENT AGREEMENT WITH JOHN
HITT AS HARRISBURG CITY ADMINISTRATOR**

Exhibit A: Draft Employment terms and conditions
(The Staff Report is a public document, but the exhibit is
protected under ORS 192.660(1)(2)(a)).

ACTION: DISCUSSION AND

- 1. MOTION TO BRING BACK A FORMAL EMPLOYMENT AGREEMENT AT
THE FEB. 11, 2020 REGULAR CITY COUNCIL MEETING, AFTER REVIEW
BY THE CITY ATTORNEY; OR**
 - 2. MOTION TO DENY THE PROPOSAL**
-

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Approx. \$157,538	FY 19/20 portion 'Yes'	General Fund

STAFF RECOMMENDATION:

Staff recommends discussion/deliberation as to whether to consider termination of the current Interim City Administrator agreement with John Hitt and enter into a new agreement with him as permanent City Administrator. This discussion may affect Agenda Item No. 4.

BACKGROUND INFORMATION:

Two prior public recruitment efforts for a new City Administrator failed to yield a candidate acceptable to the City Council. At the last Personnel Committee meeting (Jan. 20th) the Personnel Committee discussed with Mr. Hitt the possibility of entering into a longer-term agreement with him as City Administrator and suspending any further public recruitment attempts.

Suspending further recruitment efforts would save the city some expense but might result in missing out on a strong candidate who could meet most, or even all, City Council expectations. As will be explained at the meeting, the actual contract terms, broadly proposed by Mr. Hitt in Exhibit 'A', would result in approximately the same annual expense to the city as hiring a new candidate at the current approved maximum

A motion to deny the proposal will then lead to the next agenda item, in which the City Council will consider a 3rd City Administrator Recruitment Effort. If the City Council should decide to accept the proposal of the Interim City Administrator, they can postpone indefinitely the next agenda item.

*Motion to bring back a formal employment agreement at the Feb. 11, 2020 Regular City Council Meeting, after review by the City Attorney, **OR***
Motion to Deny the Proposal.

John Hitt
Interim City Administrator

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF CONSIDERATION OF RECOMMENDATIONS BY THE PERSONNEL COMMITTEE REGARDING RECRUITING AND HIRING A NEW CITY ADMINISTRATOR.

STAFF REPORT:

Exhibit A: Listing of all known current Oregon City/County Administrator/Manager Recruitments

Exhibit B: Recruitment Proposal from Prothman Company

Exhibit C: Proposed Recruitment Timeline

ACTION: 1. APPROVE/REJECT/AMEND THE CITY ADMINISTRATOR RECRUITMENT PROPOSAL/AGREEMENT FROM THE PROTHMAN COMPANY

2. APPROVE/AMEND THE PROPOSED CITY ADMINISTRATOR RECRUITMENT TIMELINE.

THIS AGENDA BILL IS DESTINED FOR: Work Session Regular Agenda Jan 28, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$6,800	NO	GENERAL FUND

STAFF RECOMMENDATION:

Staff recommends approving the Prothman Company proposal and agreement and the Recruitment Timeline (as may be amended)

BACKGROUND INFORMATION: On January 20th the Personnel Committee of the City Council (Boese absent) met to follow-up on the City Council's December 10th decision not to move forward with any of those who had applied for the City Administrator position, and instead desired to start a new recruitment effort after the new year.

At their meeting, the Personnel Committee discussed recruitment proposals from the OCWCOG, the Prothman Company and the Ensign Group. The committee is recommending recommencing the CA recruitment with Prothman, or if the City Council is reluctant to spend approx. \$6,800, then they recommend continuing to use the OCWCOG for an additional fee of approx. \$2,200. They also recommend approving the proposed recruitment timeline as a separate motion.

The Personnel Committee felt that Prothman has extensive experience recruiting public sector administrators/managers and would likely be more effective than the OCWCOG.

MOTION (If necessary):

- A. *I move to approve the Prothman Company proposal and agreement to recruit a new City Administrator in an amount not to exceed \$6800 to be allocated from General Fund reserves.*
- B. *I move to approve the recommended/amended City Administrator Recruitment Timeline.*

REVIEW AND APPROVAL:

John Hitt
Interim City Administrator

Current Listing of all known Oregon City/County/Manager/Administrator Recruitments:

City	Salary Scale	Due Date for Recruitment	Population (Approx)
Tillamook	\$80,000 to \$105,000	Feb 28, 2020	5,000
Washington County	\$225,000 to \$275,000	Feb 7, 2020	600,000
Toledo	\$90,000 to \$125,000	Feb 2, 2020	3,580
Eagle Point	\$104,000 to \$122,000	Jan 17, 2020	9,000
*verified via LOC & ICMA on 01.23.20			

January 21, 2020

Mr. John Hitt
Interim City Administrator
City of Harrisburg
P.O. Box 378
120 Smith Street
Harrisburg, OR 97446

Dear Mr. Hitt:

We thank the City of Harrisburg for its confidence in Prothman to assist in providing sourcing and outreach services for the recruitment of its new City Administrator. The following represents a scope of work for these services and the associated professional fee and expenses.

Scope of Work – Sourcing & Outreach Only

Position Profile Development

Working with you, we will create a position profile. This document will be posted on our website. Profiles include the following:

- ◆ **A description of the ideal candidate's qualifications**
- ◆ **Organization-specific information**
- ◆ **Community-specific information**
- ◆ **Compensation package details**
- ◆ **Information on how to apply**

Advertising & Outreach Strategy

Our staff will handle all advertising and outreach on your behalf. We have an aggressive recruitment strategy which involves the following:

- ◆ **Print and Internet-based Ads** placed nationally in professional publications, journals and on related websites.
- ◆ **Targeted Candidate Outreach** via direct mail recruitment brochures sent directly to hundreds of city/county manager/administrators who are not actively searching for a new position.
- ◆ **Focused Candidate Outreach** via thousands of personal emails to ICMA registered managers/administrators.
- ◆ **Posting the Position Profile on Prothman's Facebook and LinkedIn pages, and on the Prothman website**, which receives over five thousand visits per month from potential candidates.

Use of Prothman OAS - Online Application Service

We will work with you to set up your application in our OAS software. With your personal login and administration page, you will be able to collect and view applications, resumes, cover letters and other documents as they are submitted. For more information on this service: www.prothman-jobboard.com/OnlineApplicationService.aspx

The City of Harrisburg handles all screening and interviews from this point.

Professional Fee & Expenses

Fee: The fee for a Sourcing & Outreach Recruitment is \$4,500.

Expenses: We do not mark up expenses. Expenses include:

- Newspaper, trade journal, websites and other advertising (\$1,200)
- Direct mail announcements (\$1,800)
- Any client-required licenses, fees or taxes

Total Cost: The total cost for a sourcing & outreach recruitment is \$7,500, billed at the beginning of the recruitment.

Warranty

If a candidate is not chosen from the first pool of applicants, we will repeat the process with no additional fee, the only cost to you would be the cost for the advertising and direct mail.

Accepted by:

CITY OF HARRISBURG

PROTHMAN

Date

Sonja Prothman Jan. 21, 2020
Sonja Prothman Date
Vice President

Name

Title



FROM THE OFFICE OF THE CITY RECORDER/ASST. CITY ADMINISTRATOR

TO: PERSONNEL COMMITTEE & CITY COUNCIL – JANUARY 2020

SUBJECT: CITY ADMINISTRATOR RECRUITMENT TIMELINE – THIRD TIME IS THE CHARM!

DATE:	ACTION:
JANUARY 28, 2020	CITY COUNCIL TO APPROVE RECRUITMENT SCHEDULE, SALARY SCALE AND PERSONNEL COMMITTEE RECOMMENDATIONS
JAN 29 TO FEB 4, 2020	POST POSITION OPENING TO CITY WEBSITE, LOC (\$20), OCCMA LISTSERV & ICMA (\$450); COMPANY TO MAINTAIN AND MONITOR ONLINE RECRUITMENT PROCESS – APPLICATIONS FOR QUALIFIED CANDIDATES SHOULD BE SENT TO STAFF ON REGULAR BASIS
MON, FEB 3, 2020	START DIRECT MARKETING CAMPAIGN; MAIL BROCHURE TO PROSPECTIVE CANDIDATES
THU, FEB 20, 2020	DEADLINE FOR CANDIDATES TO APPLY
FRI, FEB 21, 2020	1 ST REVIEW OF QUALIFIED CANDIDATES USING SCREENING MATERIALS (CITY STAFF)
MON, FEB 24, 2020	PERSONNEL COMMITTEE MEETS TO REVIEW FINAL APPLICANT POOL, AND TO DETERMINE NUMBER OF CANDIDATES TO INTERVIEW.
TUES, FEB 25, 2020	CONVEY DETERMINATION TO HIRED COMPANY. THEY COMMUNICATE WITH CANDIDATES NOT PROGRESSING FORWARD TO INTERVIEW, AND CALL CANDIDATES WHO WILL BE INTERVIEWING WITH THE CITY COUNCIL.
MON, MARCH 9, 2020	INTERVIEWS DURING EXECUTIVE SESSION – CITY COUNCIL AND DEPARTMENT HEADS DETERMINE TOP CANDIDATE(S)
TUES, MARCH 10, 2020	IF NEEDED, AN EXECUTIVE SESSION AFTER THE BUSINESS MEETING CAN BE HELD FOR FURTHER DISCUSSION
WED, MARCH 11, 2020	CONVEY INFORMATION TO COMPANY, THEY START BACKGROUND AND REFERENCE CHECKS
MON, MARCH 16, 2020	COMPANY TO CONVEY RESULTS OF BACKGROUND AND REFERENCE CHECKS
WED, MARCH 18, 2020	POSSIBLE EXECUTIVE SESSION IF NEEDED. CITY STAFF MAKE THE JOB OFFER AND START CONTRACT NEGOTIATIONS
TUES, MARCH 24, 2020	SPECIAL CITY COUNCIL MEETING TO ACCEPT/DISCUSS CONTRACT NEGOTIATIONS; SCHEDULE FURTHER COUNCIL MEETINGS MIGHT BE NEEDED.
MAY 24, 2020	POSSIBLE START DATE FOR NEW CITY ADMINISTRATOR DEPENDING ON CONTRACT REQUIREMENTS AT PREVIOUS CITY, IF APPLICABLE.