



Library Board Minutes November 4, 2025

Chairperson: Alexandria Bennett
Vice-Chairperson: Lori Pelkey
Board Members: Danielle Pedersen, Madison Stepherson and Pat Rufo
Staff Members: Library Supervisor Cathy Nelson, and Librarian Amanda Pelkey
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Chairperson Alexandria Bennett at the hour of 5:30pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE: None present.

APPROVAL OF MINUTES: No comments or concerns.

- Stepherson **motioned to approve September 2, 2025, Library Board Minutes and was seconded by Rufo. The motion passed unanimously by a vote of 5-0.** (Yes: Rufo, Pedersen, Bennett, Stepherson and Pelkey. No: None.)

THE MATTER OF APPROVING A LIBRARY VOLUNTEER POLICY (HIP) 25-1.1: Nelson reviewed the staff report that the minimum age requirement for a volunteer is 16 years of age.

- Rufo **motioned to approve the Library Volunteer Policy (HIP) 25-1.1 and was seconded by Stepherson. The motion passed unanimously by a vote of 5-0.** (Yes: Rufo, Pedersen, Bennett, Stepherson and Pelkey. No: None.)

THE MATTER OF DISCUSSING THE LIBRARY BUDGET: Nelson reviewed the budget and clarified line items and contingency.

THE MATTER OF DISCUSSING LIBRARY PROGRAMS: The following programs were discussed:

Crafting Club: Program is going well. No holiday themed events planned.

Teen Book Club: A. Pelkey is going to try and get it started again after the holidays.

Story Time: Picking back up, doing a lot of holiday themed programs, including having a pumpkin patch at the library.

Baby Story Time: They have 8-12 participants, with some coming from Eugene.

Grief Support: They are averaging 5-7 participants per meeting.

Lego Club: Looking for a volunteer to help lead.

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Holiday Bazaar: We have filled all 22 vendor spots. We have a local author attending and signing books. Bennett will ask for donations for the raffle baskets from local businesses. Board will donate a "Movie Night Basket".

Others:

- Board discussed having a movie license. Nelson has researched fees and will get permission from City Administrator. Will bring information at next meeting.
- Board decided not to have a float in the Annual Harrisburg Light Parade.
- Next meeting is scheduled for January 6, 2026.

With no further discussion, the Library Board Meeting adjourned at the hour of 6:29pm.