



Harrisburg City Council Minutes March 11, 2025

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Randy Klemm, Charlotte Thomas, Cindy Knox, and Dana Henry
Councilors Absent:	Youth Advisor Nolan Malpass
Staff Present:	Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

THE MATTER OF AN ORDINANCE AMENDMENT TO STRENGTHEN LANGUAGE IN THE SEWER ORDINANCE, BY APPROVING ORDINANCE NO. 1007, "AN ORDINANCE AMENDING HMC 13.05": Nelson stated an adjustment needed to be made to the sewer municipal code to match the water municipal code. No comments or concerns.

- Klemm **motioned to approve Ordinance No. 1007, "AN ORDINANCE AMENDING HMC 13.05"** and was **seconded by Downey. The motion passed unanimously by a vote of 6-0.** (Yes: Klemm, Downey, Caughey, Thomas, Knox and Henry. No: None.)

THE MATTER OF APPROVING RESOLUTION NO. 1299, AND THEREBY AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT THE APPLICATION FOR A LARGE LGGP GRANT TO THE

OREGON PARKS AND RECREATION DEPARTMENT: Nelson stated this is a \$250,000 grant request with \$50,000 matching funds. She reviewed the breakdown of those funds for phase 3.

- Downey asked about what kind of equipment the fitness site would consist of and the definition of fitness.
- Knox commented that she discussed with Eldridge the equipment she was looking at for the park on Smith St and it consisted of metal bars for chin-up but also outdoor electronic fitness equipment.
- Thomas worried about outdoor electronic equipment in this weather.
- Henry pointed out the concept plan states Disk Golf.
- Klemm asked about HB 3654 and if it passes, would this grant hinder us from obtaining a larger grant. Nelson replied, no.
- Thomas **motioned to approve Resolution No. 1299 and was seconded by Klemm. The motion passed unanimously by a vote of 6-0.** (Yes: Thomas, Klemm, Caughey, Downey, Knox, and Henry. No: None.)

THE MATTER OF VIEWING THE VIDEO FROM BREAL-SOUS-MONTFORT AND FURTHER DISCUSSION IN RELATION TO ESTABLISHING A SISTER CITY RELATIONSHIP: The City Council, staff and the audience viewed the video, "The Fallen Heroes of WWII" from Breal-Sous-Montfort provided by Russ Hayworth. After the video presentation, Hayworth commented that he values Jean Paul Favrais for his mission and as he has just turned 93, he is hoping to attend their Proclamation at their City Hall when he visits in April. Hayworth recommended everyone watch the entire video to get the most out of it.

- Klemm is humbled by the response of Breal and feels the least we could do was to become a Sister City.
- Downey asked about the white crosses at the memorial and if only Americans were buried there. Hayworth responded yes, and that there were over 26,000 Americans killed. Hayworth added that his uncle was buried there for a while before he was brought back to Eugene. He added that once the cross memorials are in place, they stay there forever.
- Hayworth stated that almost everyone in Breal knows where Harrisburg is located. Downey would like all of Harrisburg to know about Breal and would like to see a sign mentioning our City Sister relationship.
- Thomas suggested having the grade and middle school students participate in making something for the care package.
- Caughey suggested a photograph of our logo.
- Ross mentioned Harrisburg apparel and stated that Eldridge would like to include a group photo of City Council by the Gazebo.
- No further discussion at this time.

THE MATTER OF APPROVING THE CONSENT LIST: Mayor Duncan introduced Library Board Member applicant Pat Rufo who was in attendance. No further comments or concerns.

- Thomas **motioned to approve the consent list and was seconded by Caughey. The motion passed unanimously by a vote of 6-0.** (Yes: Thomas, Caughey, Downey, Klemm, Knox and Henry. No: None.) **A motion to approve the consent list approved the following:**
 - **Minutes from the January 29, 2025 City Council Meeting**
 - **The Payment Approval Report for February 2025**
 - **The Appointment of Pat Rufo to the Library Board for a term ending June 30, 2025**

THE MATTER OF CONSIDERING PROVIDING APPROVAL FOR PATRICK AND DONNEL FREEMAN TO APPLY FOR THE MAIN STREET REVITALIZATION GRANT FOR THE QUONSET HUT SET ON THE NORTH SIDE OF SMITH ST AT 145 SMITH ST:

Ross informed Council that this agenda item is being reviewed at both the City Council Meeting and at the HRA Board Meeting to cover the grant request which is unknown at this time.

- Mayor Duncan informed Council the Freeman's have purchased the Quonset Hut across from City Hall and the grant request needs to be submitted by the 13th which is the reason for the last minute addition for the HRA agenda. Mayor Duncan added the \$60,000 grant matching funds will be provided by the Freeman's, not the City and that there will be a stipulation on the agreement stating so.
- Mayor Duncan referred to page 2 of the HRA Agenda showing the listed conditions of approval.
- Thomas likes the way the conditions of approval are worded and that they must go through the planning requirement process.
- Henry asked if this was in addition to the other grant requested. Nelson replied that this request is for a different property.
 - Thomas **motioned to authorize the City Administrator to sign the application for the Main Street Revitalization Grant, as conditioned and was seconded by Klemm. The motion passed unanimously by a vote of 6-0.** (Yes: Thomas, Klemm, Caughey, Downey, Knox and Henry. No: None.)

City Administrator Verbal Report:

- Water Bond Project will be updated next month when Scholz is present.
- City Council and the Planning Commission will be holding a joint meeting March 25th at 6pm to discuss the Transportation System Plan (TSP).
- The Budget Committee Meeting is set for May 12th. Currently there is still one vacant position.
- SEI opens March 15th and closes April 15th.

OTHER ITEMS

- Concerned Citizen: Harrisburg resident Brian Shaddy joined the meeting late and requested an update on the status of 4th Street.
 - Mayor Duncan replied that most discussions have taken place in Executive Session so the City is limited on what they can disclose. Mayor Duncan did comment that the railroad does have a deadline, and they won't be able to meet it at this point.
 - Shaddy stated he and his neighbors are worried about the value of their property being affected and believe they should have some say and as of today, they haven't been notified as promised.
 - Klemm commented that Shaddy's frustrations are Council's as well.
 - Thomas commented that the railroad does not communicate with the City and Council is doing what we can.
 - Caughey added that BNSF has one year to figure things out.
 - Shaddy stated the new sidewalks should be funded by the railroad and not the responsibility of the home owners. Thomas replied that there has been no discussions about residents paying for anything.
 - Council informed Shaddy that the City will update him when they have something to report.

The City Council Meeting recessed the hour 8:04pm to begin the HRA Board Meeting.

The City Council Meeting resumed at the hour of 8:06pm and with no further business, the City Council Meeting adjourned at the hour of 8:06pm.

Mayor

City Recorder