



HRA Board Meeting Minutes March 10, 2026

Chairperson: Robert Duncan, Presiding
Vice Chairperson: Mike Caughey, Present
Members: Kimberly Downey, Charlotte Thomas, Cindy Knox and Dana Henry
Members Absent: Randy Klemm
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Director/Deputy City Recorder Cathy Nelson (by Phone) and City Recorder/Municipal Court Administrator Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Chairperson Robert Duncan at the hour of 6:33pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

MOTION TO APPROVE THE JANUARY 13, 2026, HRA BOARD MINUTES: No comments or concerns.

- Thomas **motioned to approve the January 13, 2026, HRA Board Minutes and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Thomas, Caughey, Downey, Knox and Henry. No: None.)

THE MATTER OF REVIEWING THE REQUEST FOR A PROPERTY IMPROVEMENT GRANT FOR PATRICK & DONNELL FREEMAN, DBA CLYDE THE GLIDE LLC; PROPERTY OWNERS FOR 285 MOORE ST: Eldridge referred to page 15 of the agenda showing the deterioration of the existing windows, which are being replaced with windows consistent with historical zone standards. Eldridge noted the amount of the request is \$7,967.50 which is the available funds left in the HRA for this fiscal year.

- Eldridge reviewed the conditions of approval and property improvement grant criteria as shown on page 6. Eldridge added her appreciation to the Freemans for the improvements already made to other buildings in the Historical District.
- Owner and Applicant, Patrick Freeman addressed Council. He voiced his excitement for once again being able to contribute in making the downtown area something special. Freeman informed Council their vision for developing is a mixed commercial/residential

use due to the great location and alley access. Freeman added they have had several parties interested in occupying the building already.

- Henry encouraged Freeman to apply for more funding for the project, if needed, next fiscal year when more funds are available.
 - **Thomas motioned to approve the request for the available funds of \$7,967.50 for Patrick and Donnell Freeman, DBA Clyde the Glide; for property located at 285 Moore St and was seconded by Henry. The motion passed unanimously by a vote of 5-0.** (Yes: Thomas, Henry, Caughey, Downey and Knox. No: None.)

THE MATTER OF APPROVING THE HARRISBURG REDEVELOPMENT AGENCY 2ND QUARTER 2025/2026 EXPENSE REPORTS: Nelson pointed out page 86, under Investment Revenues, noting the fund is currently at 50% which will cause a shortage of what was budgeted due to a large amount taken out for the water project earlier than expected. All other funds are progressing as expected.

- **Downey motioned to approve the HRA 2nd Quarter 2025/2026 Expense Report and was seconded by Henry. The motion passed unanimously by a vote of 5-0.** (Yes: Downey, Henry, Caughey, Thomas and Knox. No: None.)

With no further business, the HRA Board Meeting adjourned at the hour of 6:48pm.

Chairperson

City Recorder