



City Council Work Session Minutes October 24, 2023

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, (Excused absence)
Councilors Present:	Kimberly Downey, Robert Boese (Via phone), Randy Klemm and Cindy Knox
Councilors Absent:	Charlotte Thomas (Excused absence)
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz, and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

Mayor Robert Duncan led the Pledge of Allegiance.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sergeant Frambes with LCSO reviewed the report for September 2023. Some of the highlights included:

- Two calls for shoplifting at the Dollar General. No charges were filed.
- Arrest for Domestic Assault, DUII, Driving While Suspended-Misdemeanor and an individual who was intoxicated and walked into his neighbor's house.
- A routine traffic stop, by Deputy Newman, led to the arrest of two individuals for multiple warrants, and charges for possession of 10 grams of meth and felon in possession of a firearm.
- Klemm thanked Sergeant Frambes for LCSO's assistance with helping a homeless person get the services they needed.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE: Chief Larson, with Coburg Police Department reviewed the 3rd Quarter Stats. Some of the highlights included:

- Assisting with the 4th of July Celebration, National Night Out and the Harvest Festival.
- DUI arrest.
- Assisting as the Court Bailiff monthly.
- Assisted LCSO on burglary and domestic calls.
- Chief Larson noted Coburg only worked 28 hours during the month of September due to having one officer retire and one on medical leave after being shot on the job.
- Coburg is also in the process of a traffic study. The trailer currently is on 6th and LaSalle St. Coburg will decide whether to move the trailer to a new location or leave after reviewing the data.

THE MATTER OF REVIEWING THE 3RD QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG: Eldridge reviewed the 3rd Quarter Stats and noted person crimes are down by eight and even though property crimes increased by one, they are still lower than in 2022.

- Sergeant Frambes commented that this quarter was for the summer months, which is their busiest time, and he sees nothing to be concerned about in the report.

THE MATTER OF A PRESENTATION FROM RYAN VOGT, EXECUTIVE DIRECTOR OF THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG): OCWCOG Executive Director Ryan Vogt introduced himself. He referred to Exhibit A, the 2022 Harrisburg Annual Report. With no comments from City Council, Vogt informed Council the COG has been leading the first phase of the Linn Benton Lincoln Broadband Effort. He further commented that those funds are not distributed based on need. Vogt stated that for the next phase, the Linn County Broadband Task Force will work with internet providers to find viable projects. Vogt is unsure of the COG's place in phase two.

- Mayor Duncan wanted clarification on how they determine what areas need broadband services. Vogt responded it's the private enterprises that determine where they are going to lay their fiberoptic lines and they want the most consumers to make more it profitable. Cities will need to write attractive project offers and demonstrate they have a cable provider that is willing to fund their portion.

Vogt informed Council the COG is in the process of hiring three grant writers to assist cities with grant writing. COG would split the cost 50/50 with the applicant.

- Mayor Duncan asked if the grant fee could be added to the grant. Vogt responded unless is stated differently, they apply for 10%.
- Klemm asked if there was a list of different grants available. Vogt responded that the grant writer will be the resource once they find out the individual needs of each city.
- Vogt spoke of having multiple communities coming together for a mutual project making the grant application more attractive by turning it into a bigger project.
- Vogt referred to **Addendum 1** and stated that Meals on Wheels in Brownsville will be serving dinner in Harrisburg on Tuesdays, beginning in November and they are looking for volunteers.

THE MATTER OF A DISCUSSION IN RELATION TO FUTURE LEGISLATIVE ADVOCACY: Eldridge informed Council that at the December meeting, we will need to determine the Council priorities for the short session. She asked Council if they would like to establish an Ad-Hoc committee for the 2025 session or wait and see what the legislation priorities are. Eldridge referred to Brownsville's Policy Committee as shown in Exhibit A.

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- Downey thinks Council should hold a brainstorming work session and commented she enjoyed the SMAC session and learned a lot. She was also pleased and impressed with Shawn Tate. Downey reminded Council that Oregon is a charter state, and we need to remember each City has their own and she wants to bring back some autonomy to Harrisburg.
- Klemm asked if each City comes up with their own priorities. Eldridge replied yes then the cities will get together to compare them. She noted each City does have the ability to go forward on their own if needed.

THE MATTER OF REVIEWING A PERMIT FOR THE 2023 LIGHT PARADE: Eldridge stated the Light Parade will be held on December 2nd at 7pm. The route will be the same as previous years and this year's theme is "Candy Land Christmas". No comments or concerns.

- Klemm **motioned to approve the 2023 Light Parade as presented and was seconded by Downey. The motion passed unanimously by a vote of 4-0.**
(Yes: Downey, Klemm, Boese and Knox. No: None.)

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) TO DISCUSS THE CONSTRUCTION AND MAINTENANCE AGREEMENT FROM BNSF

Mayor Duncan declared an Executive Session per ORS 192.660(1)(2)(H) at the hour of 7:19pm.

The City Council exited the Executive Session at the hour of 7:53pm and returned to the City Council Work Session Meeting.

OTHER ITEMS: None

With no further discussion, the City Council Work Session adjourned at the hour of 7:54pm

Mayor

City Recorder



MEALS **on** WHEELS

Linn • Benton • Lincoln

Meals on Wheels of Linn, Benton, and Lincoln Counties, provides nourishing meals, friendly smiles and regular safety checks to older adults, and people with disabilities, in their homes or at our dining sites across the 3 county region.

WE NEED VOLUNTEERS to ensure



that clients in Brownsville and Harrisburg receive nutritious meals. In as little as 2-3 hours a week, you can make a positive impact on those in your community.

PLEASE CONTACT US FOR MORE INFORMATION, OR STOP BY THE MEAL SITE TO SEE HOW YOU CAN GET INVOLVED.

BROWNSVILLE MEAL SITE

Brownsville Christian Church
117 N. Main Street
Brownsville, OR 97327
Delivering Meals: Tues/Thurs



CONTACT

Volunteer Coordinator
volunteers@ocwcog.org
(541) 812.6015
www.ocwcog.org/connect