



Harrisburg City Council Minutes May 27, 2025

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Cindy Knox and Dana Henry
Councilors Absent:	Randy Klemm, Charlotte Thomas and Youth Advisor Nolan Malpass
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:34pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: Troy Jones with Friends of Gap Road (FOGR) stopped by to update Council on the progress with the Muddy Creek Energy Park located outside of the City limits. Jones indicated that the applicants were granted a one time extension expiring January 19, 2026 to complete resource studies with the Oregon Department of State Lands and the Army Corp of Engineers as well as the need for multiple redesigns. Jones informed Council of the FOGR involvement with HB 3422, which was shot down, but Jones feels they made great progress in protecting the future of our farmlands. Jones appreciates Council's support and feels the FOGR have a good chance at the next session. Henry would like Council to be informed of their next session so they could provide testimony of support.

THE MATTER OF MEETING WITH A REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE:

Sergeant Frambes reviewed the April 2025 report. Some of the highlights included:

- No property crimes.
- One person was arrested for a bar fight.

- Most traffic citations issued were for no insurance.
- Sergeant Frambes informed Council they have identified a suspect for the local pop can thefts and stated a warrant affidavit will be issued soon for an arrest as they are not local. Sergeant Frambes commented that LCSO only received two calls for this issue, but there were over a dozen reports on Social Media.
- Downey commented on the Solar Panel Company who is soliciting around town and how pleased she was that they had a license. Ross stated they have issued 9 licenses recently.

THE MATTER OF APPROVING/AMENDING/DENYING ORDINANCE NO. 1009, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 12.35.080”, AND RESOLUTION NO. 1300, ESTABLISHING A MODIFICATION TO COLLECTION OF SDC’S FOR MULTI-FAMILY HOUSING OF 3 DWELLING UNITS OR MORE: Eldridge informed Council that City Attorney Sean Kidd was okay with the definition of multi-family housing. Eldridge referred to **Addendum 1**, the red-lined version of HMC 12.35.080, showing that Council has the authority to modify the collection of SDC’s on a case-by-case basis. Eldridge reviewed the procedure as noted in Resolution No. 1300.

- Henry would like to omit the words “in excess” from the title of the Resolution.
 - Downey **motioned to approve Ordinance No. 1009, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 12.35.080”, AND RESOLUTION NO. 1300, “A RESOLUTION ESTABLISHING A MODIFICATION TO COLLECTION OF SDC CHARGES FOR *MULTI-FAMILY HOUSING / DEVELOPMENTS OF THREE DWELLING UNITS OR MORE”** and was **seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Henry, Caughey and Knox. No: None.)

THE MATTER OF NEXT STEPS IN MITIGATING A DANGEROUS HOUSE LOCATED AT 790 BURTON STREET: Eldridge reviewed the staff report outlining the next steps needing to be completed for the abatement as noted on pages 43-44. She informed Council that Judge Blake will review the biggest lien, which is the court fines, once the home is in compliance. Eldridge noted her appreciation for Dan Schroeder.

- Henry voiced her appreciation for Schroeder addressing the abatement so quickly.
- Schroeder informed Council that most of the blackberries have been removed and they will be working on removing the dangerous tree this weekend. They also have plans for cleaning up the yard and replacing windows.

THE MATTER OF APPROVING THE 3RD QUARTER 2024/2025 EXPENSE REPORT: Nelson informed Council we are 75% through the budget year. Nelson pointed out Investment Revenues on page 46 being at 61% due to using funds for the Water Bond Project and also due to the federal interest rate going down.

- Henry **motioned to approve the 3rd Quarter 2024/2025 Expense Report and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Henry, Caughey, Downey and Knox. No: None)

THE MATTER OF APPROVING OUT OF STATE TRAINING AND TRAVEL EXPENSES FOR THE CITY RECORDER: Ross informed Council this was a last minute request; therefore, it wasn’t included in the last meetings consent list.

- Henry **motioned to approve the out of state travel cost to allow the City Recorder, Lori Ross to attend the Professional Development III training in Tacoma, Washington and was seconded by Downey. The motion passed**

unanimously by a vote of 4-0. (Yes: Henry, Downey, Caughey, and Knox. No: None.)

After the motion, it was decided to keep the out of state travel in the consent list for Council's information. Eldridge to continue to approve in state travel.

THE MATTER OF APPROVING A PARADE PERMIT FOR THE HARRISBURG COMMUNITY

OLD-FASHIONED 4TH OF JULY PARADE: Eldridge informed Council the permit covers the 4th of July Parade as well as the Pet Parade being held on July 5th. Eldridge pointed out the new Highway Restriction form on pages 86-87 (Exhibit B), and commented on how much more in depth it is than previously.

- Caughey **motioned to approve the Parade Permit for the Harrisburg 2025 Old Fashioned 4th of July Parade and was seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Henry, Downey and Knox. No: None.)

Others:

- Eldridge informed Council that she and Nelson will be giving a presentation to the State of Oregon Infrastructure Funding Board for the Water Bond Project on the 13th at 10:30am. Eldridge stated that is also the same day as the proposed Sister City commemoration for 1st Lieutenant Russell Quinn, but at 8am. Eldridge will be reaching out to the Museum, the VFW in Junction City, the School District and other Military Schools to attend. She is still waiting to hear back from Breal. She added this date is the anniversary of when Lt. Quinn was shot down in France. Eldridge would like Council to attend if possible.
- Eldridge will be presenting at the State of Oregon in July for a \$250,000 Large Government Group Grant. Funds would be used for the large playground and the adult fitness area in Eagle Park; west of the dog park.
- Knox commented on the beautiful Lupines at Eagle Park and how great the paths were. Eldridge stated we are still working on park requirements and will be getting barriers or boulders to block off sections of the park. She is currently working on the flood plain development and hazard permit. Once completed, the City will get the funds from the RTP Grant.

With no further business, the City Council Meeting adjourned at the hour 7:25pm to begin the HRA Board Meeting.

Mayor

City Recorder

12.35.080 Collection of charge.

1. The systems development charge is payable upon issuance of a building permit. If no building permit is involved, then the systems development charge is payable upon the first occurrence of any of the following events:

- a. Upon approval of a site plan;
- b. Prior to connection to the City water system;
- c. Prior to connection to the City sewer system; or
- d. At the time the usage of the capital improvement is increased.

2. A building permit will not be issued until the charge has been paid in full.

a. The City Council shall reserve the right to modify the time of collection as determined on a case-by-case basis.

3. If property is annexed to the City of Harrisburg, and the property includes a structure or use for which systems development charges would have been assessed if located within the City limits, then systems development charges shall be paid at the time of annexation. However, if the City Council makes findings that it would be to the benefit of the City of Harrisburg and its citizens to have the property within the City limits, the City Council may waive all or a percentage of the systems development charges to encourage the annexation.

4. If any systems development charge is not paid when due, in addition to being a violation subject to citation under this chapter, the City can order that all work on the improvement stop until payment is made, and the unpaid systems development charge and interest thereon shall constitute a lien against the parcel of land with the same priority as a local improvement lien and subject to collection and foreclosure as a local improvement lien.

5. The City shall advise anyone who files a written objection to the calculation of charges of the right to petition for a writ of review as provided for in ORS Chapter 34. [Ord. 906 § 1, 2012; Ord. 786 § 9, 2001.]