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Harrisburg City Council/Planning Commission
Special Meeting Minutes
August 13, 2024

City Council Members Present: Mayor Robert Duncan, Presiding; Kim Downy; Robert Boese, Randy Klemm, Charlotte Thomas and Youth Advisor Taylor Tatum

City Council Members Absent: Council President Mike Caughey (Excused) and Cindy Knox (Excused)

Planning Commissioners Present: Vice-Chair Gordon Moritz; Joe Neely and Youth Advisor Nolan Malpass

Planning Commissioners Absent: Chairperson Todd Culver (Excused), Rhonda Giles (Excused), Kurt Kayner (Unexcused), Kent Wullenwaber (Excused), and Susan Jackson (Excused)

Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Clerk Lori Ross

Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

Mayor Robert Duncan led the Pledge of Allegiance

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

THE MATTER OF REVIEWING A REPORT FOR THE TRANSPORTATION SYSTEM PLAN SYSTEM IMPROVEMENTS AS PROVIDED BY CONSULTANTS PARAMETRIX AND ODOT REPRESENTATIVE DAVID HELTON: Eldridge introduced Erin David with Parametrix and David Helton with ODOT. David informed Council this Transportation System Plan (TSP) has been in the works for about one year. She reviewed her slide presentation as shown in **Addendum 1**. Some of the highlights included:

- This TSP is focused on enhancing safety and connectivity. The final TSP will be adopted and will include goals and objectives.
- Klemm pointed out page 4 of Addendum 1 and asked that farm equipment be included with freight industry.
- Downey and Moritz both agree that speeding is an issue coming off the bridge. Mayor Duncan would like to see signage, warning of the reduced speed ahead when entering Harrisburg. Thomas would like to see a 30MPH sign before entering the bridge. Scholz commented that the City previously asked for more signage and was denied by ODOT.
- Neely asked about the amount of traffic coming from I-5. Helton stated that information would be picked up on a traffic count study and that hasn't been looked at specifically.
- David reviewed page 23 and asked if Council agreed to an alternative to a roundabout option as shown in Alternative 2. **The consensus from Council was Alt 2; install a traffic signal.** Moritz was concerned about traffic backing up over the bridge and thought two lights were needed. David replied that this intersection does meet the TSP terms and initial test requirements, but she can't speak for ODOT. David further commented they have included in the TSP, speed limits, signage and pavement delineation.
- Neely asked about having a bypass for traffic. Helton replied that topic didn't come up in the study, however, the cost is astronomical.
- David referred to page 24; bicycle improvements and Helton commented that with a major construction on Hwy 99, there is a legal requirement to supply bike lanes, and the only exception is if you have an alternative route adopted. **The consensus from Council was for Alt 2; develop parallel neighborhood greenways on 2nd St and/or S 4th.**
- David referred to page 26; crossing improvements, which will include a Rectangular Rapid Flashing Beacon (RRFB) on LaSalle St, as a short-term solution. Downey commented on the importance of adding one also on Smith St.
- Thomas inquired about R-8, on page 27. Eldridge replied that would be a consideration for a street improvement if an industrial business purchased the property and developed, allowing an alternate route to Eagle Park. However, she thinks it's unlikely that the railroad would allow it.
- Dana Henry, of Whitledge PI, commented about R-5 on page 27, stating the extension as shown would go through duplexes if extended straight through and R-4 would go through driveways. David to look into.
- David referred to page 27; N 7th and Diamond Hill Rd and commented there was no data gathered for this area, as they were informed about the concerns during their study, but noted this is an intersection to keep on the radar.
- Mayor Duncan asked about Riley Way and N 6th St. Scholz commented that the City does not own any of the property and until it's developed, doesn't have any control for developing a through road. Eldridge felt it would improve traffic flow and also provide faster access for emergency vehicles.
- Mayor Duncan asked about paving Hwy 99. Scholz stated it is not on the long term ODOT list. Helton added they have high expectations for their next street fund and now is a good time to speak with our legislatures about advocating for improving the highway.
- No further comments or concerns.

The City Council/Planning Commission Special Meeting recessed at the hour of 8:10pm to prepare for the City Council Meeting.

The City Council Meeting resumed at the hour of 8:16pm.

THE MATTER OF FORMALLY ADOPTING INTERNAL POLICY NO. HIP 23-4.01, AND THE REVISED JOB DESCRIPTION FOR THE PUBLIC WORKS DIRECTOR: Eldridge stated that no changes have been made since last reviewed and adopting it will make it official.

- Downey stated, for the record, that she stand behind what City Council has done and feels they, and City Staff, did nothing wrong.
 - **Klemm motioned to formally approve Harrisburg Internal Policy (HIP) 23-4.01 and the revised Job Description for the Public Works Director and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Klemm, Downey, Thomas and Boese. Youth Advisor Taylor Tatum also voted in favor. No: None.)

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- **Downey motioned to approve the consent list and was seconded by Thomas. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Thomas, Klemm, and Boese. Youth Advisor Taylor Tatum also voted in favor. No: None.)
A motion to approve the consent list approved the following:
 - **Minutes from the June 11, 2024 City Council Meeting**
 - **The Payment Approval Report for June 2024**

CITY ADMINISTRATOR VERBAL REPORT

- Eldridge informed Council the permit for the South Water System is ready and the North Water System has been submitted and is in plan review. Once returned, construction can begin. Scholz added we have received the water rights transfer from Well No. 5 for Well No. 9. Mayor Duncan asked what happens with Well No. 5 and Scholz replied that Well No. 5 has limited rights which can be used for Eagle Park or the Industrial Area, just not for drinking.
- Scholz informed Council that the S 6th Street Construction Project will not be completed in time for School to start due to delays with the sub-contractors.
- The City-Wide Garage Sale is Saturday, August 17th. Contact Jamie to be added to the list.
- The City has received the Public Event Permit Application for the Pacific Northwest Marathon to be held Saturday, September 21st. Same route as last year, except for S 6th St.
- Eldridge and Scholz met with City Attorney Sean Kidd, and it was decided the City will no longer wait while BNSF has dealings with their middleman. Klemm asked about having BNSF pay for our extra-legal expenses due to their continual delays. Kidd will be attending a future meeting with an update.
- Eldridge also met with Republic Services (RS) who was under the impression the termination was based on customer complaints. Eldridge informed RS we were going with another company that offers cheaper services for our residents. RS will be addressing Council about the termination at a future meeting.
- The 1st Fentanyl Forum (**Addendum 2**) will be Thursday night followed by the 2nd on the 29th and is open to the community.
- Nelson informed Council there were 31 residents who paid the \$5.00 fee for the City-Wide Clean-up Event and that investment funds have gone up from 5.2% to 5.3%

With no further business, the City Council Meeting adjourned at hour of 8:50pm.

Mayor

City Recorder



CITY OF HARRISBURG
TRANSPORTATION SYSTEM PLAN

JOINT PLANNING COMMISSION / CITY COUNCIL
MEETING

AUGUST 13, 2024

AGENDA

- What is a Transportation System Plan?
- Project Overview
- Issues and Needs
- Discussion: Draft Solutions
- Next Steps



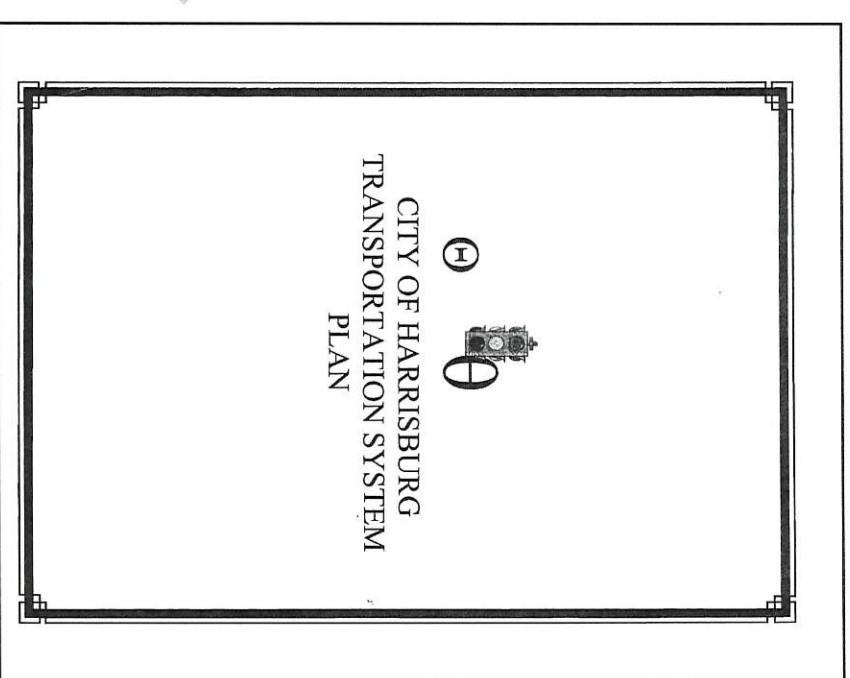
TSP REVIEW

Appendum 1

WHAT IS A TRANSPORTATION SYSTEM PLAN (TSP)?



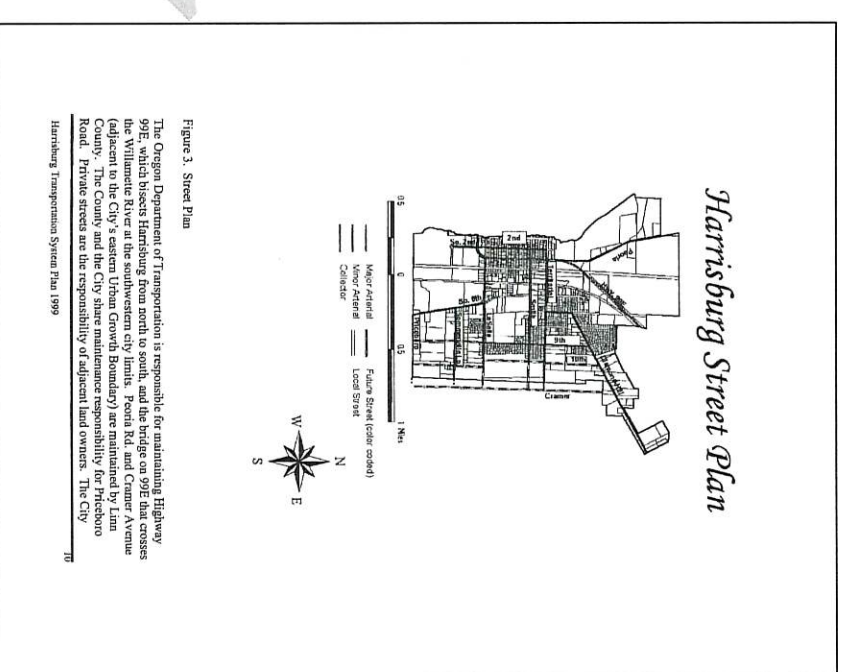
- Addresses transportation needs for all modes of travel now and for the next 20 years.
- Special focus on:
 - Enhancing connectivity and improving safety for all modes of travel.
 - Supporting freight industry and expanding accessibility to industrial sites.
 - Enhancing coordination with ODOT related to 3rd St (OR 99E).





WHAT IS A TSP?

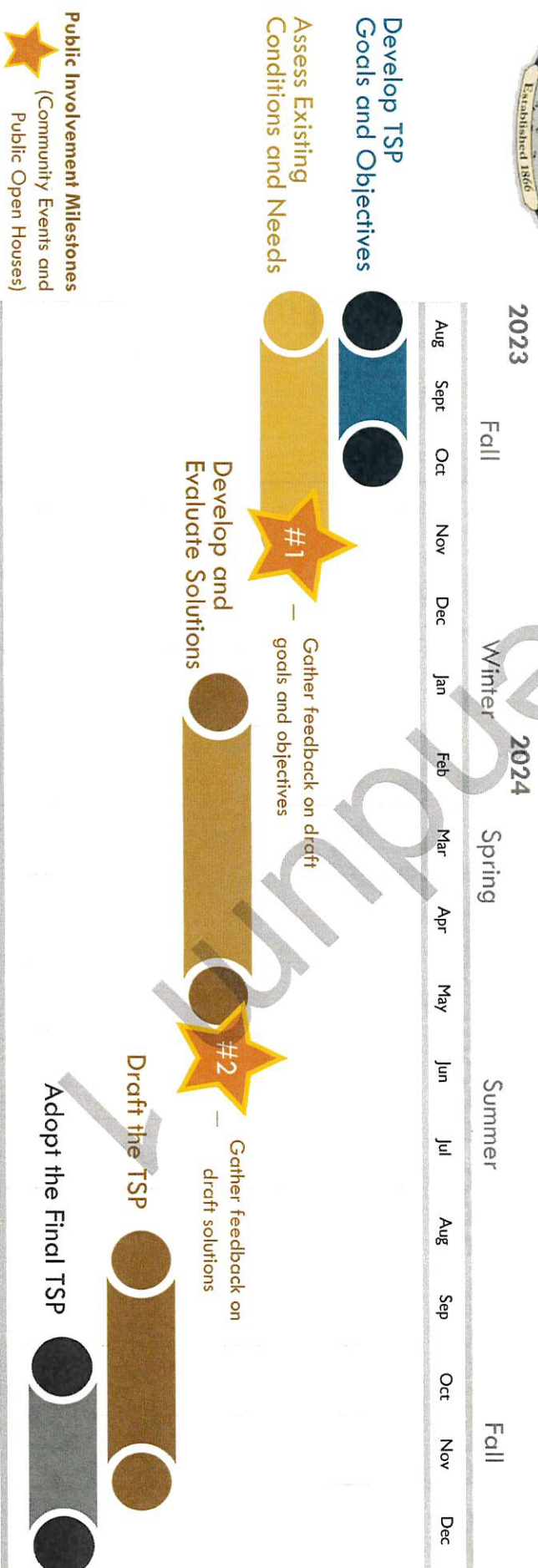
- Goals and objectives to guide process
- Prioritize projects and programs
- Funding options
- City code updates
- Comply with state rules
- Consider rules for new development



SCHEDULE



Harrisburg Transportation System Plan (TSP) Update Public Involvement Schedule



TSP GOALS

1. **Transportation for All People**
2. **Livability and Economic Vitality**
3. **Well-Connected Multi-Modal System**
4. **Environmentally Sustainable**
5. **Fiscal Responsibility**



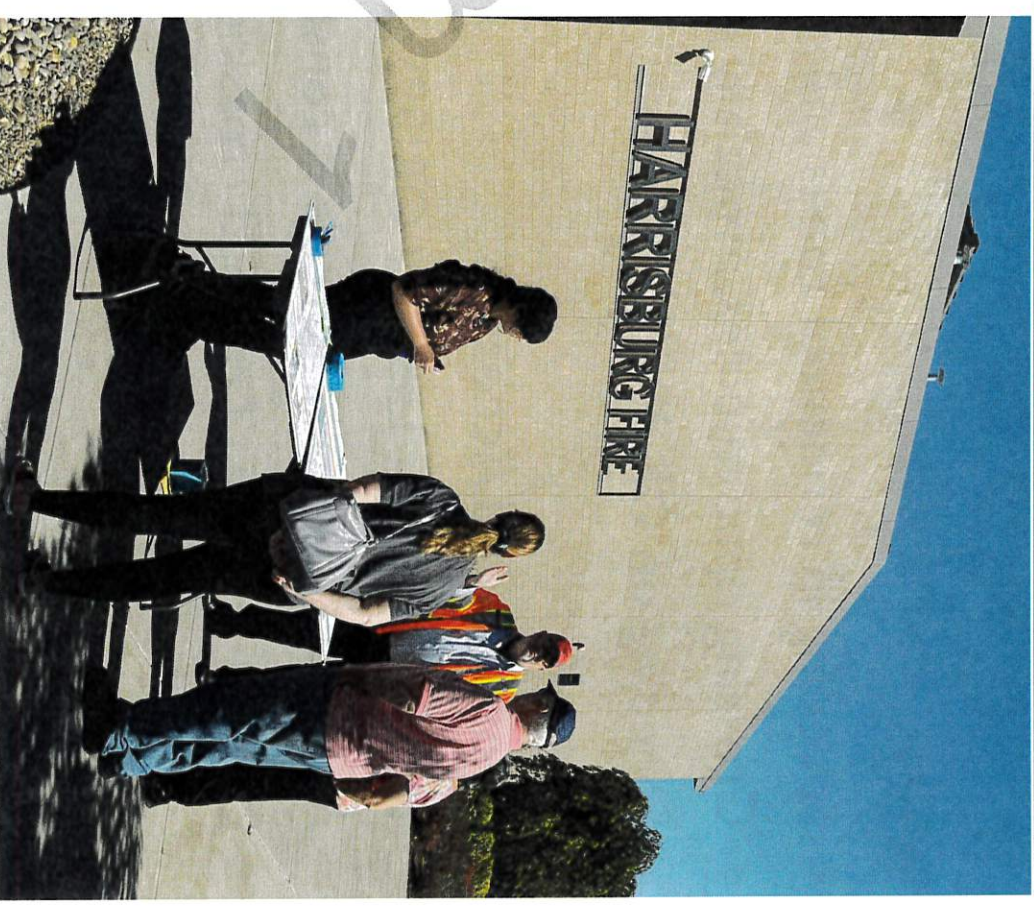
ENGAGEMENT

Agenda Item 7

ENGAGEMENT ACTIVITIES + TOOLS



- Project Advisory Committee (PAC) – 4 total meetings
- Public Event #1 – December 2023
 - In-person event and online survey
- Public Event #2 – June 2024
 - In-person event and online survey (closed July 25)



ENGAGEMENT FEEDBACK



- **Safety:**
 - Speeding in residential zones and near school
 - Crossing opportunities, especially on OR 99E/S 3rd Street
 - Speeding on OR 99E/S 3rd Street
- **Congestion and Access**
 - Turning issues at LaSalle / OR 99E, especially for trucks
 - Access to industrial parcels is constrained
 - Limited number of railroad crossings

ENGAGEMENT FEEDBACK



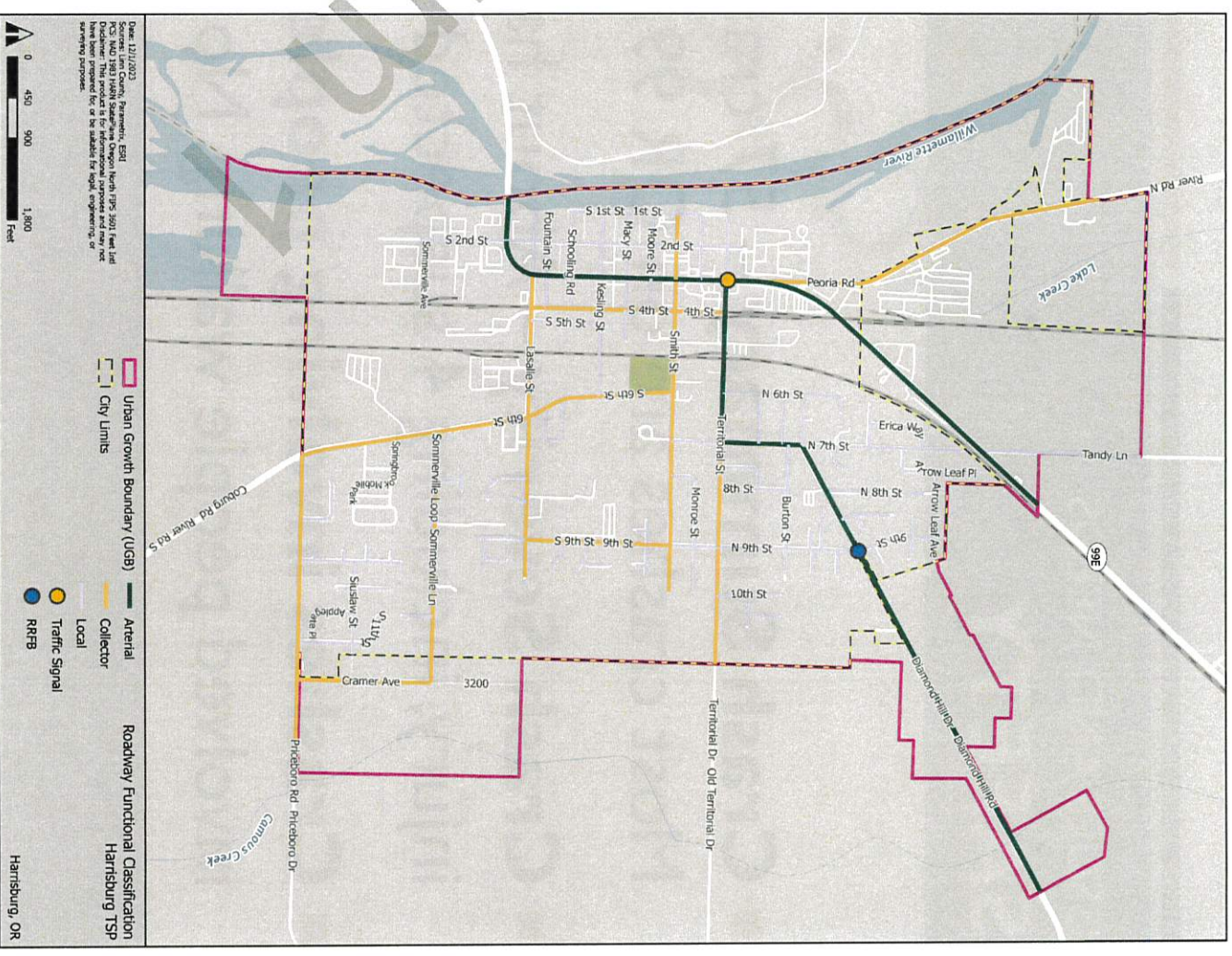
- **Mobility Options**
 - Walking and biking improvements are important for quality of life
 - Support kids getting around safely – this was expressed in responses for **both** surveys
 - Public transportation options
- **Quality of Life**
 - Access to Eagle Park
 - Connectivity across the city, especially across the railroad and 3rd St

ISSUES AND NEEDS

Agenda Item 7

ISSUES AND NEEDS STREETS

- **Road Connectivity** – Few routes provide continuous connections. Connectivity is limited in locations near the railroad. Need for additional connections to serve new development.
- **Pavement Condition** – Average score of “Fair” based on City’s comprehensive pavement inventory
- **Congestion** – Along OR 99E/S 3rd St, especially at LaSalle St
- **Multimodal Conflicts** – OR 99E/S 3rd St identified as biggest barrier





- **Crash Summary** – 57 crashes occurred from 2017-2021. Most crashes are on OR 99 E.
- **Crash Severity** – About half of crashes resulted in a possible injury, including 4 suspected serious injuries
- **Crashes involving people walking and biking** – 2 crashes involved people walking. No crashes involved people biking.

ISSUES AND NEEDS

FREIGHT



- Most freight travels on OR 99E/S 3rd St
- Intersection improvements may be needed on:
 - OR 99E and 2nd St
 - OR 99E and LaSalle St

ISSUES AND NEEDS

TRAFFIC OPERATIONS



- **Mobility Targets** – Intersection of OR 99 E and LaSalle Street currently exceeds its mobility target
- **Traffic Congestion** – Along OR 99E, particularly at LaSalle St

ISSUES AND NEEDS

WALKING AND BICYCLING



Pedestrian Level of Traffic Stress – Major roadways are rated PLTS 2 (low stress). High stress routes include OR 99E.



Bicycle Level of Traffic Stress – Low-stress connections near school. High-stress routes include OR 99E and Territorial St.



Bicycle and Pedestrian Gaps – Basic pedestrian network is present but lacks dedicated walking facilities in some neighborhoods. Bicycle network is limited.

PEDESTRIAN CROSSINGS



- OR 99E/S 3rd St. currently has one signalized crossing at Territorial St. and one unsignalized marked crossing at Smith St.
- New and enhanced crossings are needed across OR 99E
- Most crosswalks in Harrisburg are marked but many of these are fading. Curb ramps are present but lack detectable warning surfaces.

PUBLIC TRANSPORTATION



- **Public Transit** – No current transit service. Interest in providing services through partnerships.
- **Populations that may benefit from public transportation** – 30% of residents are under the age of 18, and 16% identify as having a disability. Public transportation can expand mobility opportunities.



DRAFT SOLUTIONS

DRAFT

DRAFT SOLUTIONS

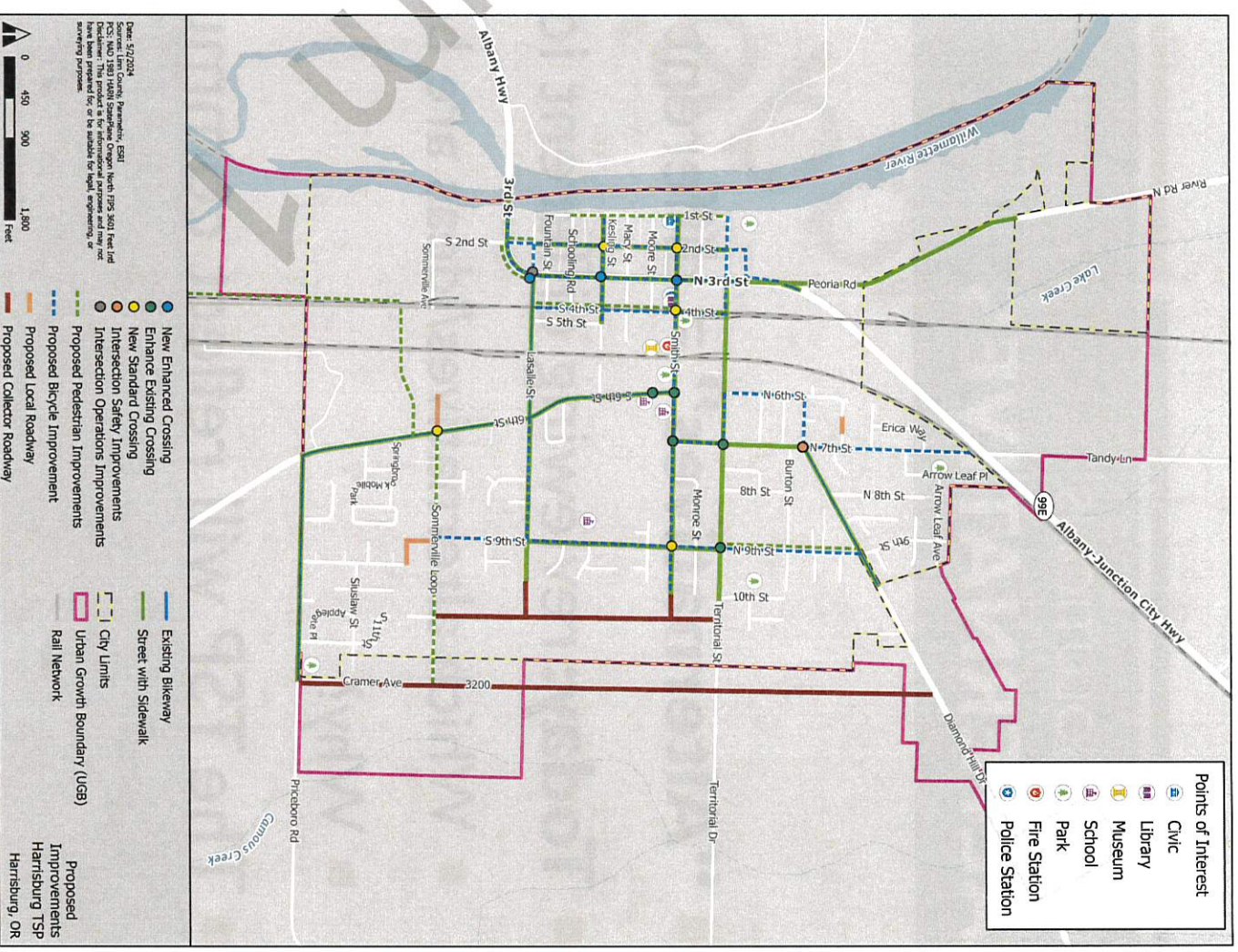
ALTERNATIVES



- **“Alternatives”** = different ways of tackling a problem
- **Today:** reviewing different ideas to hear your feedback
 - Which alternatives/ideas are better for the community?
 - Why?
- The TSP will reflect community priorities and preferences.

DRAFT SOLUTIONS

- Intersection Operations Improvements
- New roadway connections
- Bicycle and pedestrian improvements, including crosswalks



DRAFT SOLUTIONS

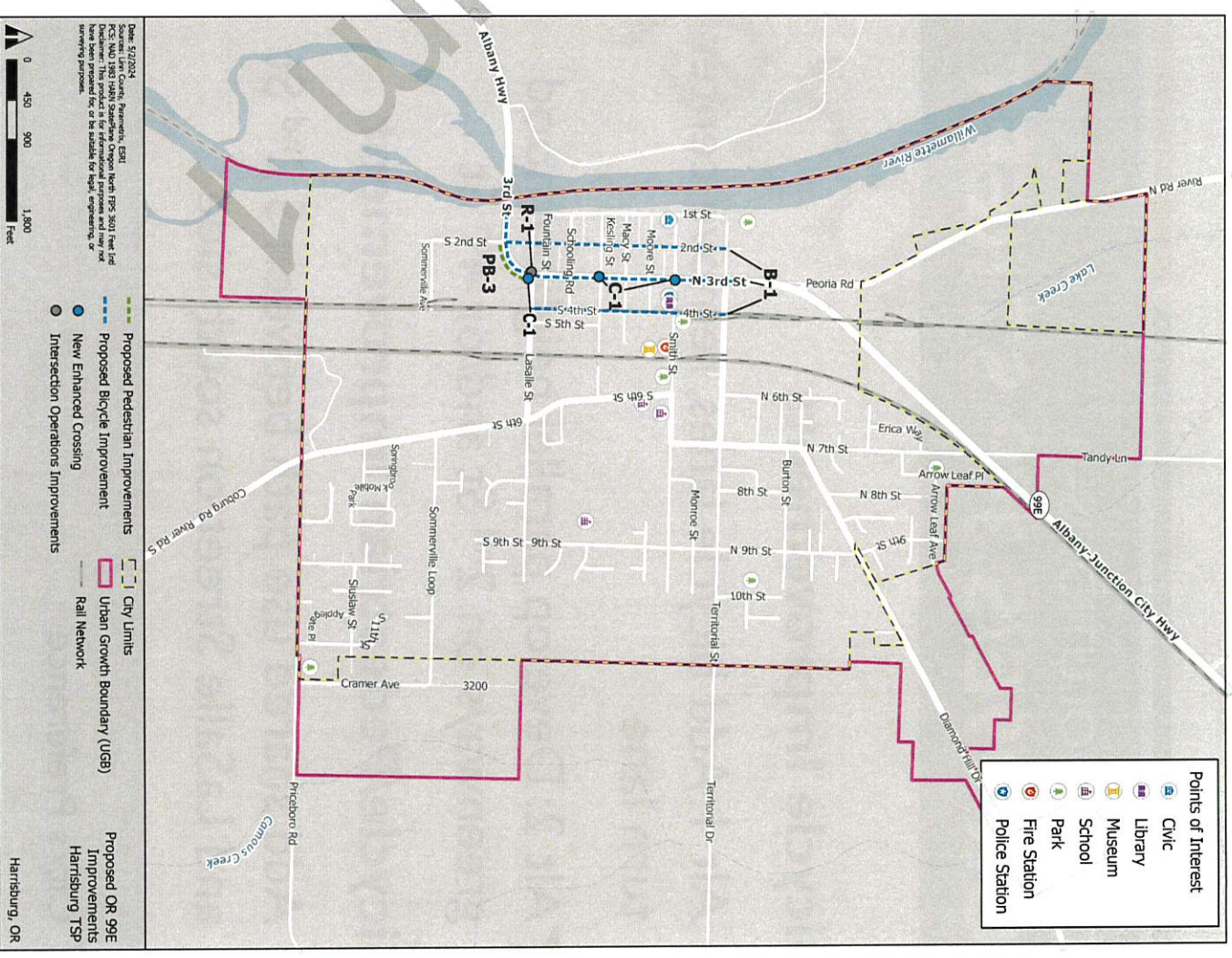
OR 99E/S 3RD STREET

Intersection of OR 99E and LaSalle St

- Alt 1: Install a one-lane roundabout
 - Benefits: Improved intersection operations and safety
 - Impacts: Significant right-of-way impacts, limited freight turning movements
- ★ Alt 2: Install a traffic signal
 - Benefits: Improved intersection operations and safety
 - Impacts: Right-of-way impacts

Final determination on intersection control improvement must be based on an Intersection Control Evaluation.

★ City's Preference

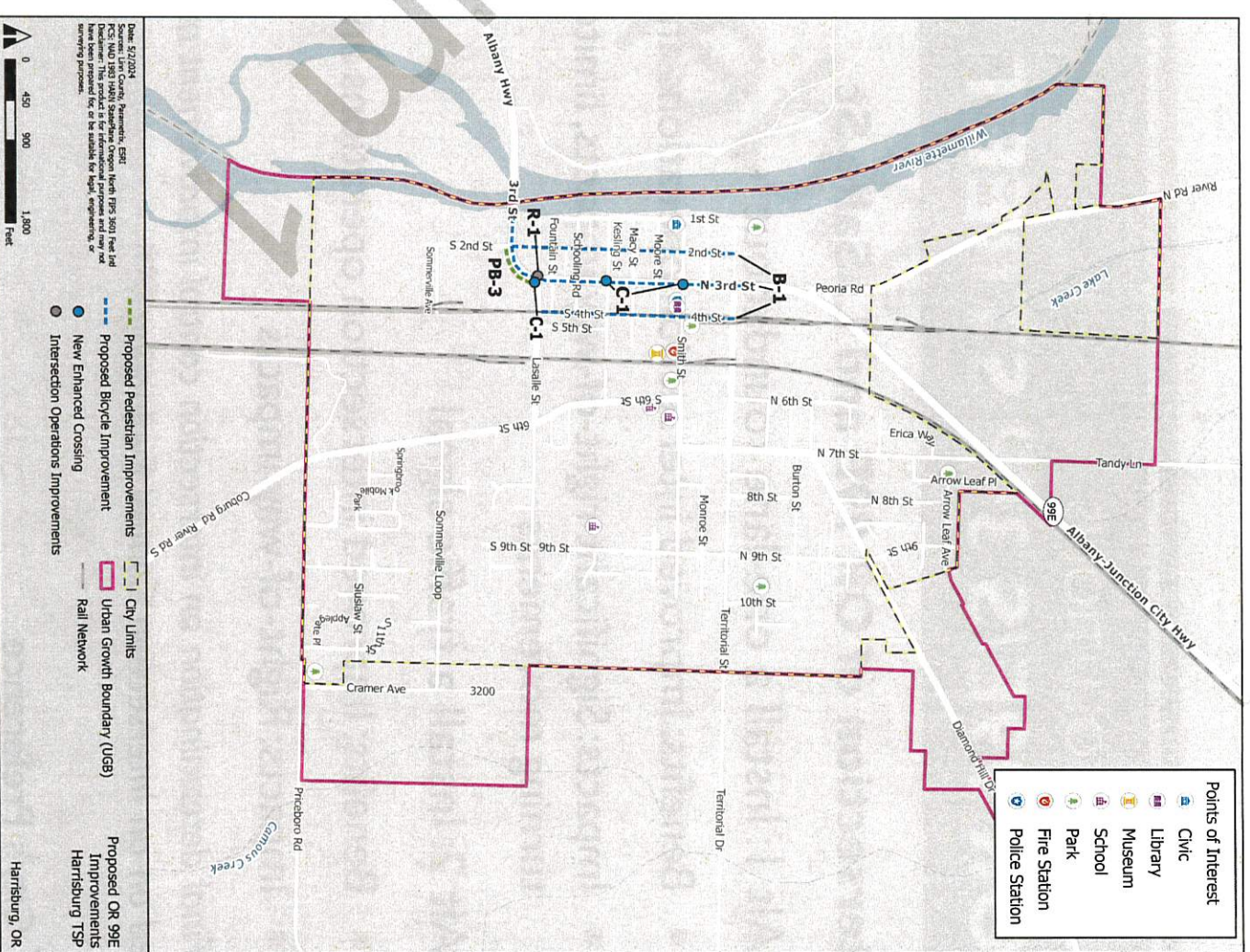


DRAFT SOLUTIONS OR 99E/S 3RD STREET

Bicycle Improvements

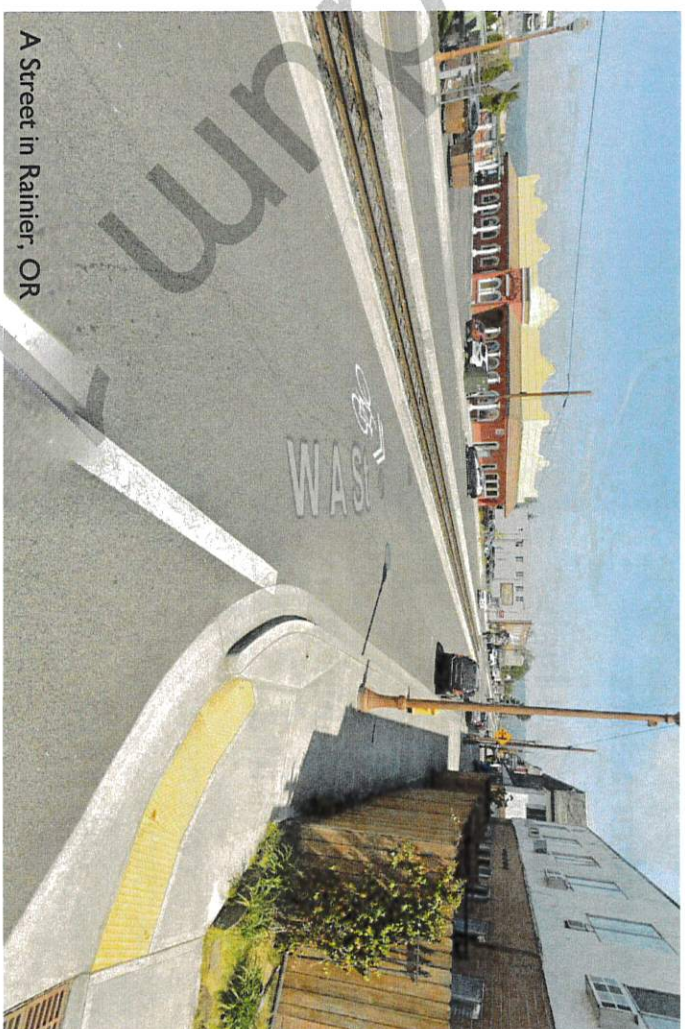
- Alt 1: Add bicycle lanes, remove center turn lane
 - ★ Alt 2: Develop parallel neighborhood greenways on 2nd St and/or 4th St
- ## Bicycle/Pedestrian Improvement
- Add shared use path between S 2nd St and LaSalle Street on south side

★ City's Preference





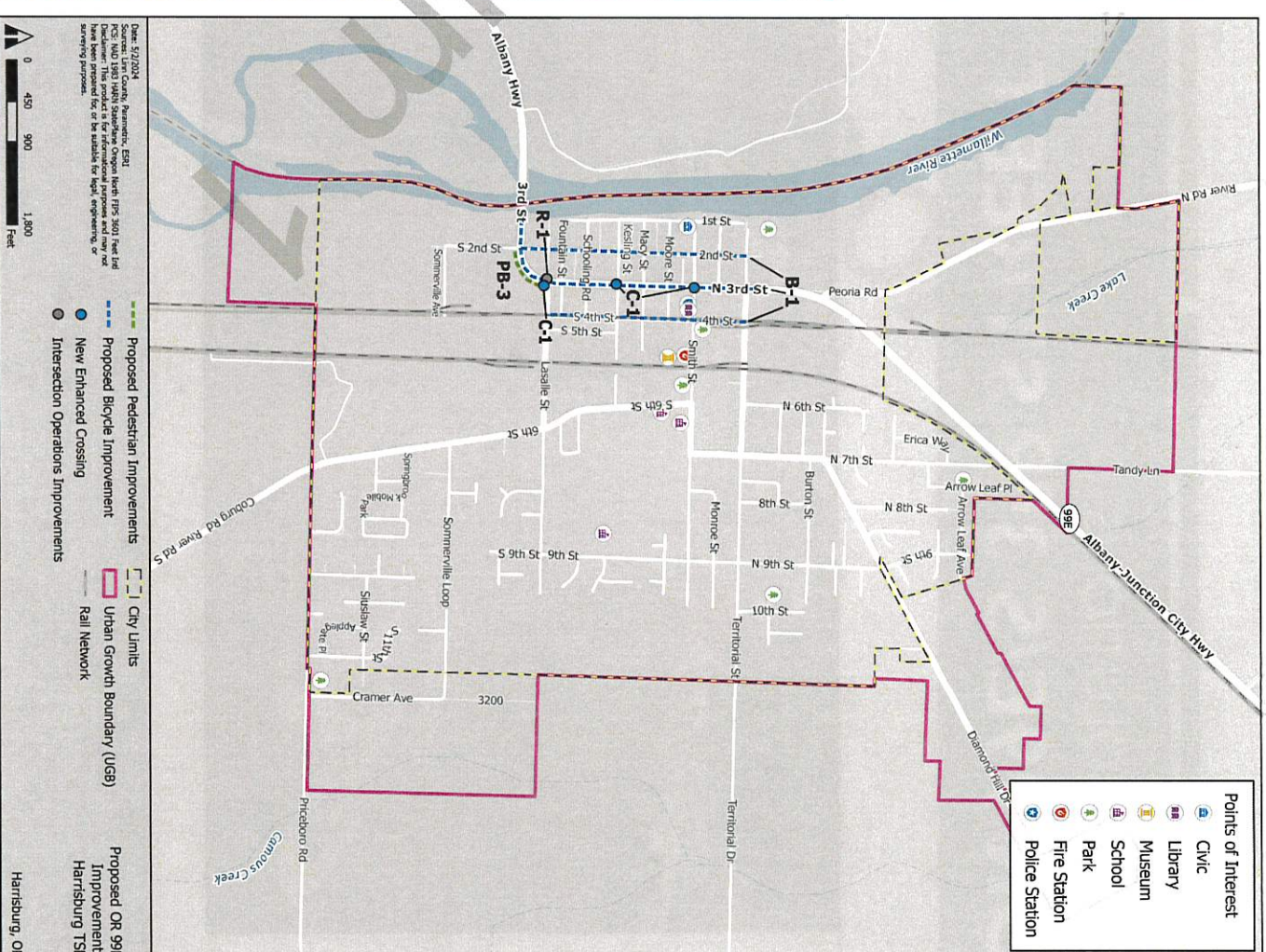
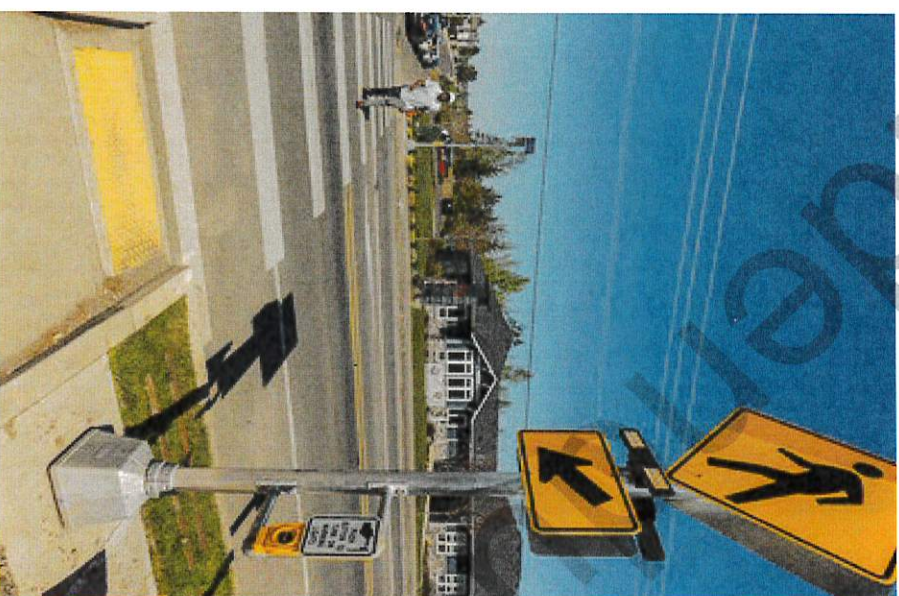
DRAFT SOLUTIONS OR 99E/S 3RD STREET



DRAFT SOLUTIONS OR 99E/S 3RD STREET

Crossing Improvements

- Enhanced crossings are high-visibility continental crosswalk markings and supporting signage
- Install enhanced crossings at:
 - Smith St – with RRFB
 - Kesling St – continental crosswalk markings
 - LaSalle St – with RRFB



DRAFT SOLUTIONS ROADWAY

Local Road Connections

- Riley Way – N 6th St to N 7th St
- S 9th St – Sommersville Loop to 9th St in the Marcus Landing Subdivision

Collector Road Connections

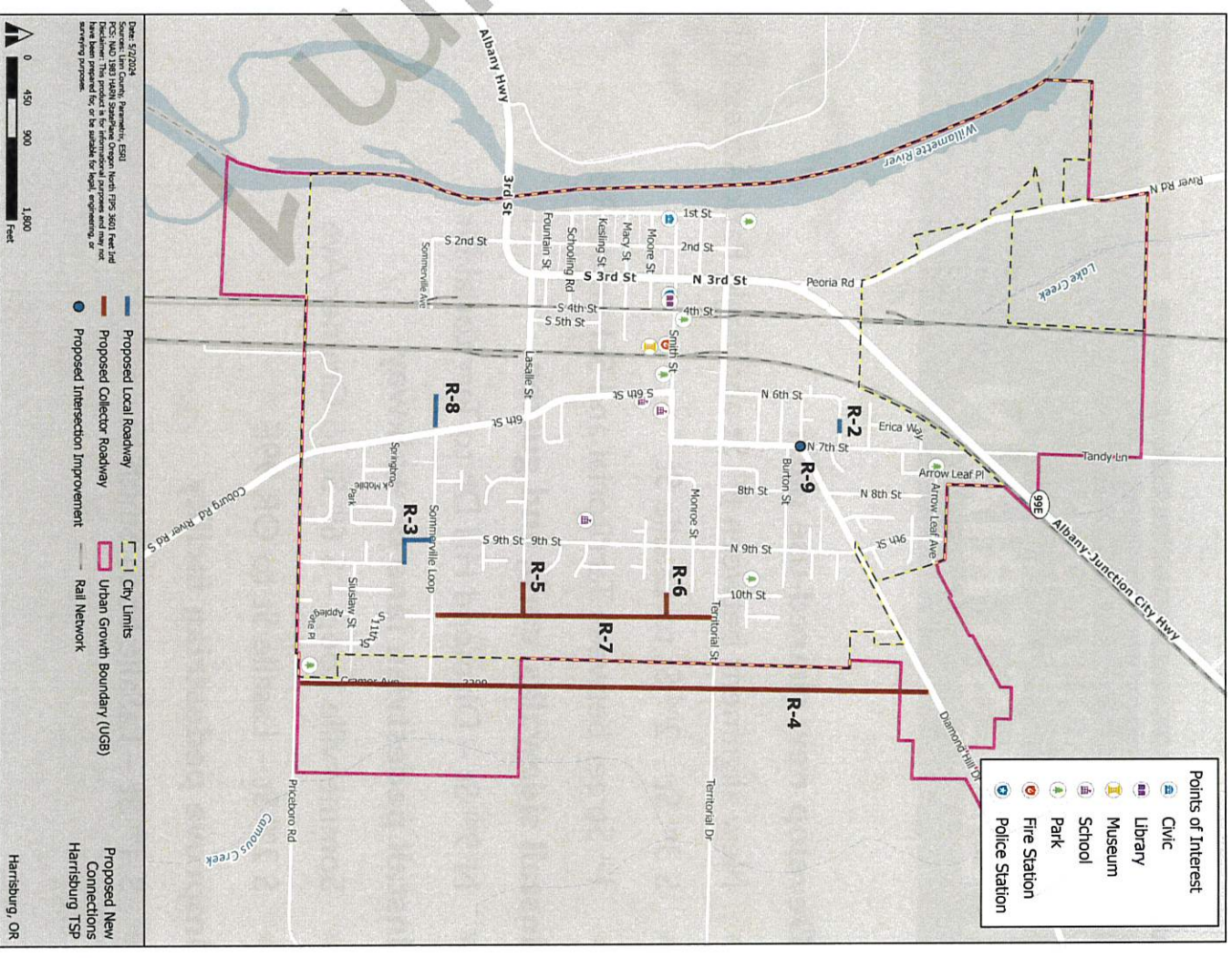
- Cramer St (new roadway)
- LaSalle St (extension)
- Smith St (extension)
- 10th St (new roadway)

Update functional classification

- Sommerville Loop, west of S 6th St (reduce roadway standard)

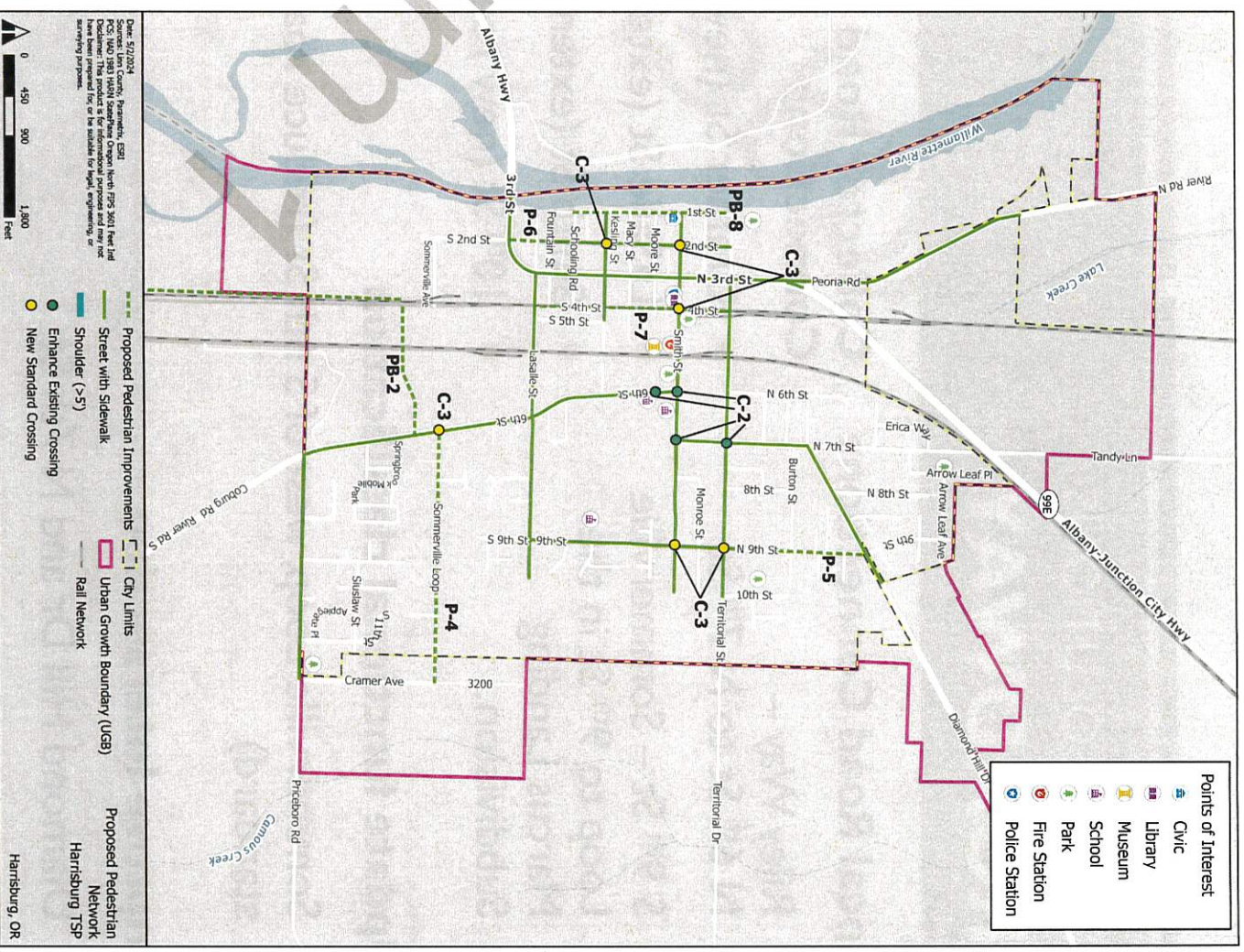
Improve Intersection

- Diamond Hill Dr and N 7th St



DRAFT SOLUTIONS PEDESTRIAN

- **Develop new shared-use path**
- New alignment between 6th St and Eagle Park Access Rd
- S 3rd St – 2nd St to Lasalle St
- 1st Street between Territorial and Schooling Rd
- **Install sidewalks, curb, and gutter**
- N 9th St – Diamond Hill Dr to Territorial Dr
- **Install pedestrian lane or walkway**
- Somerville Loop – S 6th St to Cramer Ave
- S 2nd St – Lasalle St to OR 99E
- **Improve pedestrian facility**
- S 4th St – LaSalle St to Smith St

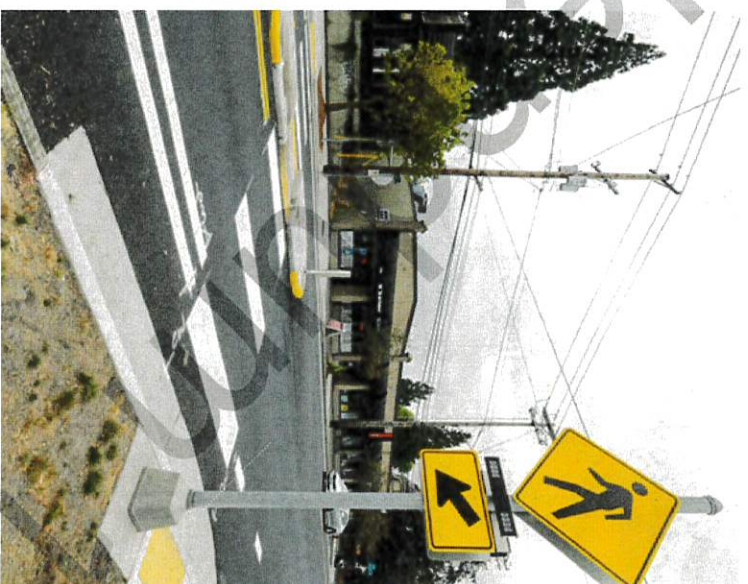


DRAFT SOLUTIONS CROSSING



Standard Crossings: basic crossing improvements, typically lower cost

- Pavement markings
- Signage



Enhanced Crossings: provide more protection

- Pedestrian-activated flashing beacons
- Illuminated signage
- Median refuge islands

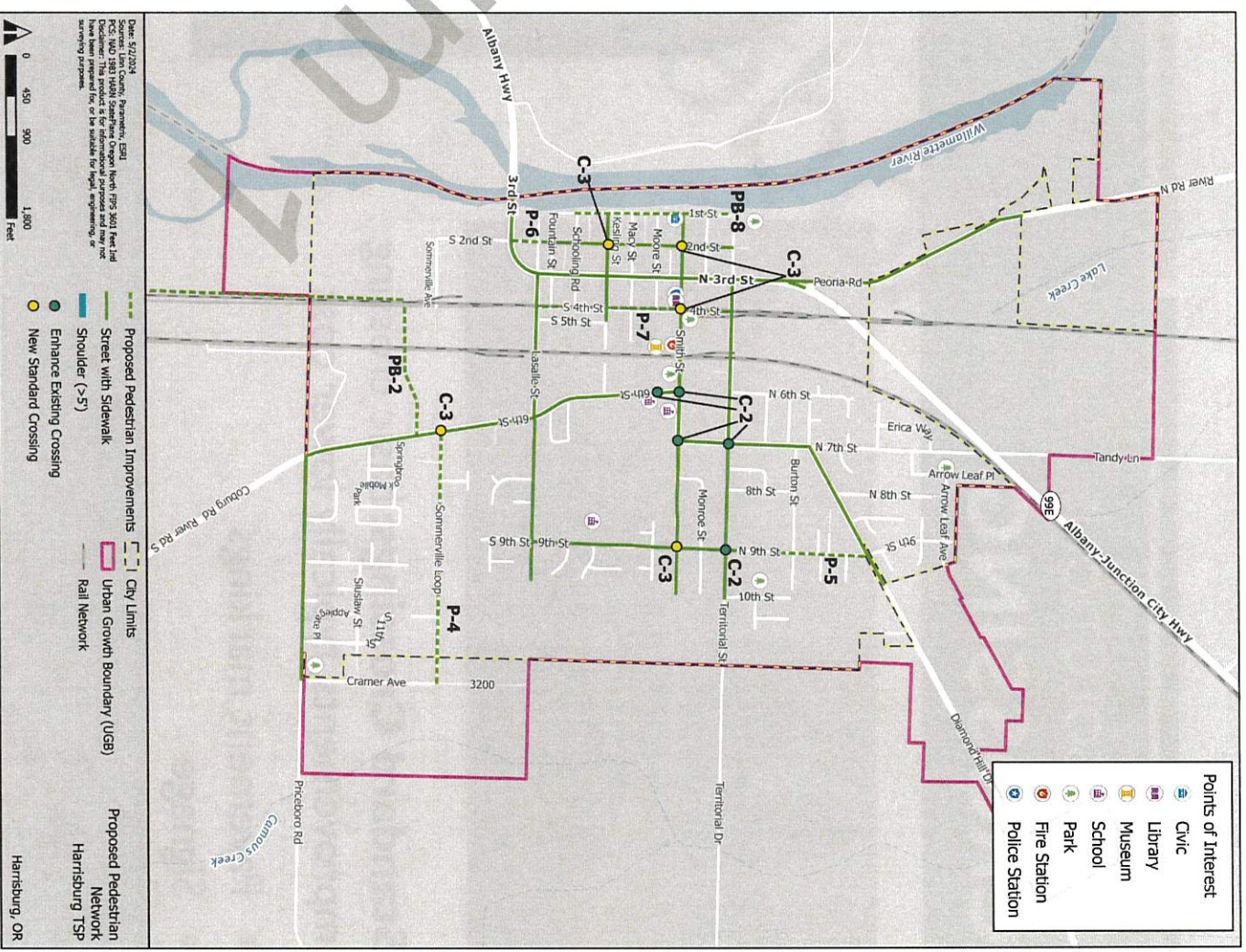
DRAFT SOLUTIONS CROSSING

Enhanced Crossing (New or Improved)

- Smith St and S 6th St
- Smith St and N 7th St
- S 6th St, south of Smith St
- N 7th St and Territorial St
- N 9th St and Territorial St
- Kesling St and S 3rd St
- 3rd St and Smith St

Standard Crossing

- 2nd St and Smith Street
- S 2nd St and Kesling St
- 4th St and Smith St
- S 9th St and Smith St
- Sommersville Loop and S 6th St



DRAFT SOLUTIONS BICYCLE

Develop neighborhood greenway

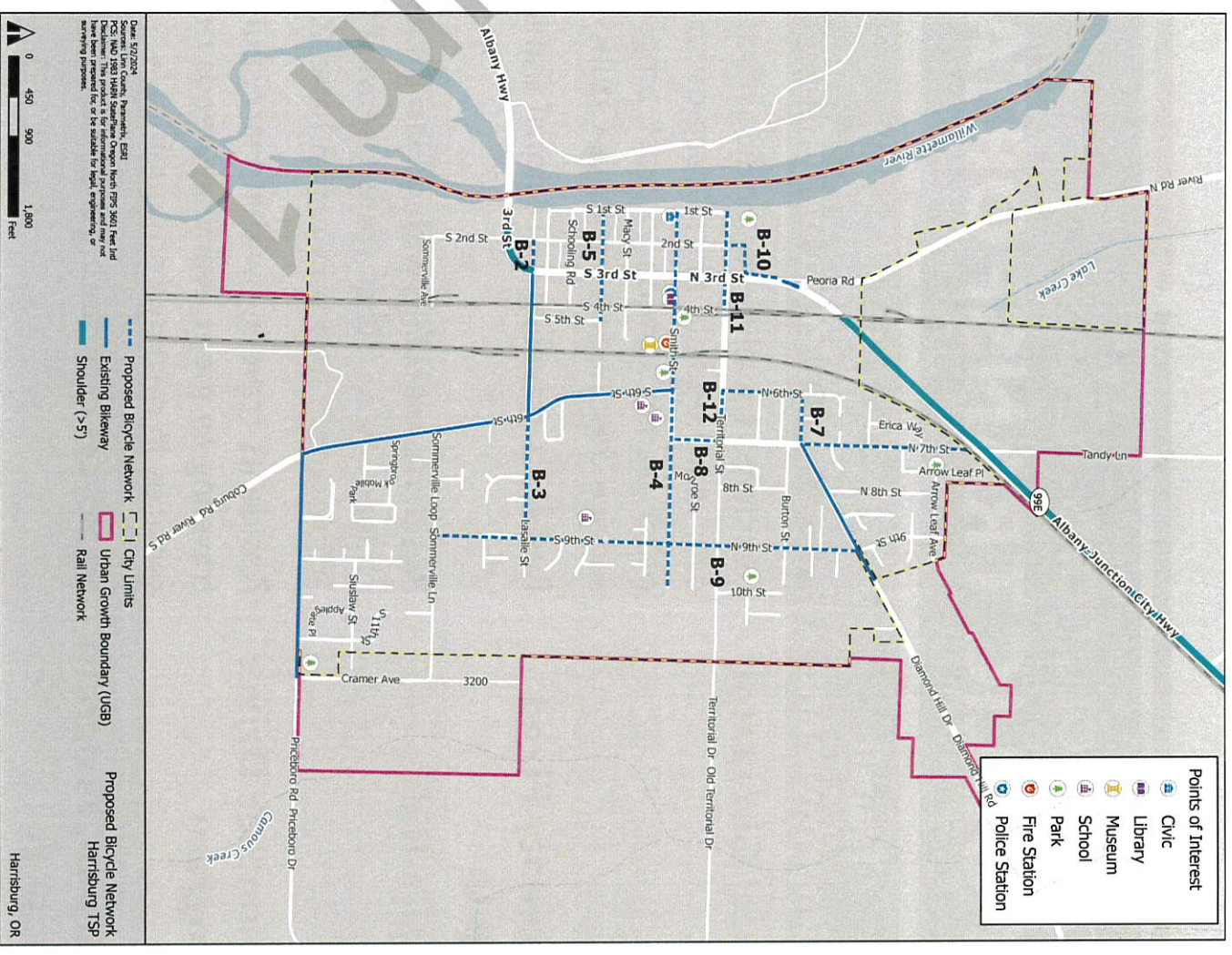
- 2nd St – Territorial to 3rd St
- Lasalle St – 2nd St to 3rd St
- 4th St – Territorial to Lasalle St
- Smith St – 1st St to 9th St
- Kesling St – 1st St to 5th St
- 6th St, 7th St, Dempsey – Territorial St to City limits
- 9th St – Diamond Hill to Somerville Loop
- Lasalle St – 6th St to 9th St

Install striped bicycle lane

- Territorial St – 6th to 7th

Develop bike lane connection

- Connection between 2nd St/Territorial and OR 99E
- Territorial – 1st St to 4th St



DRAFT SOLUTIONS

PUBLIC TRANSPORTATION



Transit Improvement	Who Benefits?	Potential Operators	Cost (\$ - \$\$\$\$)
Local Circulator	Residents traveling to local destinations and everyday needs in Harrisburg or connecting to other transit service to reach employment or service destinations in Lane County.	<ul style="list-style-type: none"> City of Harrisburg, Linn County, Cascades West Transportation, and/or Link Lane 	\$\$\$
Intercity Fixed Route	Residents traveling to regional transit hubs.	<ul style="list-style-type: none"> Link Lane and/or Cascades West 	\$-\$\$\$
Dial-a-Ride	Residents traveling within Harrisburg; residents connecting to other transit service to reach employment and services in Lane County.	<ul style="list-style-type: none"> City of Harrisburg, Linn County, Cascades West, and/or Private company 	\$\$\$
Volunteer Driver Program	Residents traveling within Harrisburg or traveling to meet everyday needs or other services in nearby communities.	<ul style="list-style-type: none"> City of Harrisburg, Linn County, and/or Cascades West 	\$-\$
Carpool Program Support	Employees commuting outside of Harrisburg.	<ul style="list-style-type: none"> City of Harrisburg, Cascade West/OCWCOG, and/or Major Employers 	\$

SOLUTIONS DISCUSSION



- Are these draft solutions heading the right direction?
- What solutions should be prioritized?
- What other issues need to be addressed that we haven't discussed today?
- Is there anything we should add or change?

NEXT STEPS

Agendum 7

NEXT STEPS



Cost Estimates and Funding Sources

- Developing planning level cost estimates for projects
- Evaluating what funding options exist knowing limited funds are available (will need to align with grant opportunities)

NEXT STEPS



Funding Sources

- **OR 99 Roadway Projects**
 - Statewide Transportation Improvement Program (STIP)
- **Safety & Capacity Projects**
 - Small City Allotment Grants
- **Bicycle and Pedestrian Projects**
 - Recreational Trails Program
 - Oregon Community Paths
 - Safe Routes to School

NEXT STEPS



Feedback

- Send to Michele at meldridge@ci.harrisburg.or.us

Fall 2024: Draft TSP

Fall/Winter 2024: TSP Adoption

THANK YOU!

THANK YOU!