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City Council Minutes  
March 24, 2026

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Mayor: Robert Duncan, Presiding  
Council President: Mike Caughey, Present  
Councilors Present: Kimberly Downey, Randy Klemm, Cindy Knox, and Dana Henry  
Councilors Absent: Charlotte Thomas (Excused)  
Staff Present: City Administrator Michele Eldridge, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:38pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All in attendance were there for items on the agenda.

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE:** Lieutenant Hardy with LCSO reviewed the January and February 2026 reports. Some highlights included:

- LCSO has received several juvenile complaints and are working with parents and the school district to resolve.
- Lane County Sheriff's detectives arrested a Harrisburg man for internet crimes. Several charges were filed including Encouraging Child Sex Abuse and Encouraging Sexual Assault of an Animal.
- There has been a rise in scams involving the selling of fake gold and silver items.
- Issues with firing candy at cars.

**THE MATTER OF APPROVING RESOLUTION NO. 1313, TO DISSOLVE AN IGA WITH LINN COUNTY THAT ESTABLISHED THE LINN COUNTY EMERGENCY TELEPHONE AGENDA:**

Eldridge stated the resolution is to formally terminate the program, which is no longer needed.

- **Knox motioned to approve Resolution No. 1313, “A RESOLUTION TO DISSOLVE THE LINN COUNTY EMERGENCY TELEPHONE AGENCY (ETA) INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATION SERVICES” and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Knox, Caughey, Downey, Klemm, and Henry. No: None.)

**THE MATTER OF REVIEWING AN INTERGOVERNMENTAL AGREEMENT (IGA) FOR GRANT SUPPORT AND PLANNING SERVICES, WHEN NEEDED, WITH THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG):**

Eldridge informed Council she received a response for the OCWCOG. The suggested changes were as follows:

- The OCWCOG rejected the proposed change on page no.105, section 4b.
- Suggested changes on page no.107 were accepted as well as the column changes for Attachments A and B on page no. 109 and 110. They did reject the suggestions on the bottom of those pages but did include that both the City and the OCWCOG have the right to renegotiate rates as needed during the contract term.
- OCWCOG still wants to be able to change rates annually based on their budget needs.
- Eldridge stated we can enter into a contract now then terminate if the rates increase, or we can hold off until their services are needed.
- *The consensus was to sign an agreement and to have it in place if needed.*
  - **Klemm motioned to approve the IGA with OCWCOG for Grant Support and Planning Services, when needed and was seconded by Caughey.**
- Henry clarified with Eldridge the agreement would be active now and if the rates changed, we could cancel or choose not to use.
  - **The motion passed unanimously by a vote of 5-0.** (Yes: Klemm, Caughey, Downey, Henry, and Knox. No: None.)

**THE MATTER OF REVIEWING THE 2nd DRAFT OF THE 2026-2031 STRATEGIC PLAN:**

Eldridge informed Council, this version reflects changes made at the previous meeting and inquired if any Council Priorities needed to be changed.

- Henry referred to page no. 131; Public Safety and page no. 132; Economic Development and pointed out that objective no. 13 is listed twice as well as objective no.17, under Efficient Governance on page no. 135 and 136.
- Knox referred to page no. 130, Public Safety Objective no. 8a, pointing out the removal of the word *do* before the word *create*.
- Henry would like to add objective no.13, under Public Safety, as a Council Priority.
- *The consensus was to have objective no. 13 as a Council Priority.*
  - **Henry motioned to approve the 2026-2031 Strategic Plan as amended and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Henry, Downey, Caughey, Klemm, and Knox. No: None.)

**THE MATTER OF CONSIDERATION OF ADDING A VETERAN’S MEMORIAL TO RIVERFRONT PARK:** Eldridge informed Council she was able to speak to some local veterans who were fine with the wording. The only suggestions, they wanted, were to not include an eagle as it would mess up the symmetry and to add a symbol for the Merchant Marines.

- Klemm informed Council the National Guard would fall under the Army Branch.
- Caughey also stated that during times of war, the Marines and the Coast Guard were part of the Navy.

- After discussion, *the consensus was to include only the six branches.*
- Knox inquired if memorial benches could eventually be placed by the monument for veterans. Eldridge agreed on the importance and would discuss it with Scholz.
- Eldridge added that at a later date, the City will be adding a memorial for 1<sup>st</sup> Lieutenant Russel Quinn.
- Eldridge added that she was able to save the City \$2,800 by placing the order already, adding there is still time to change to the wording if needed.
  - **Henry motioned to approve the purchase and installation of the monument at the Gazebo, in the brick courtyard, as worded in the staff report and to include all six symbols of services and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Henry, Caughey, Downey, Klemm, and Knox. No: None.)

**OTHER ITEMS:**

- June 13<sup>th</sup> there will be a memorial for Veterans and honoring Lieutenant Russell Quinn. Some suggestions for the celebration include getting a bagpiper, involving the American Legions as well as Boy and Girls Scouts, a National Guard fly-over and flags to distribute in both English and French. *The consensus was to start the event at 2pm.*
- Knox commented on the Institute of Applied Ecology that offers restoration for Fender Blue Butterflies by bringing back their host plant, the Lupine. Knox to send Eldridge more information.
- A 100<sup>th</sup> birthday celebration will be held for Girdie Cramer at the Municipal Center on April 18<sup>th</sup> from 1pm to 3pm. The Senior Center is hoping to receive 100 cards for her birthday.

**With no further business, the City Council Meeting adjourned at the hour 7:53pm.**

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Mayor

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City Recorder