



City Council Business Meeting Minutes January 10, 2023

Mayor: Robert Duncan, Presiding
Council President: Mike Caughey, Present
Councilors Present: Kim Downey, Adam Keaton, Randy Klemm and Charlotte Thomas
Councilors Absent: Robert Boese
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/ Deputy City Recorder Cathy Nelson and City Recorder/ Municipal Court Clerk Lori Ross
Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor Robert Duncan at the hour of 6:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All present were there for items on the agenda.

THE MATTER OF ADMINISTERING OATHS OF OFFICE AND APPOINTING A COUNCIL PRESIDENT

STAFF REPORT: The City Recorder Lori Ross, administered the Oaths of Office to City Council Members Kim Downey; Adam Keaton and Charlotte Thomas for a term ending December 31, 2026 and the Oath of Office to Mayor Robert Duncan for a term ending December 31, 2024. Copies of the signed Oath of Office forms are available in the City Recorders' Office.

The City Council then voted in an open ballot and selected Councilor Mike Caughey to serve once again as Council President for the next two years by a vote of 4-1. Councilor Adam Keaton received one vote. Ballots with detail of which Councilor's voted for whom are available in the City Recorders' Office.

THE MATTER OF UPDATING THE APPEAL PROCESS FOR TRESPASSING VIOLATIONS BY APPROVING ORDINANCE NO. 989, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 9.55.200”

STAFF REPORT: Eldridge explained the proposed change to HMC 9.55.200 which will allow Harrisburg Municipal Court to handle any trespassing appeals, which is a Class C Misdemeanor, instead of City Council. The change will go into effect February 10, 2023. Eldridge informed Council of two individuals who were recently trespassed and were also charged with Harassment. One of the defendants did appeal the notice. Both are scheduled to appear at court in February.

- **Caughey motioned to approve Ordinance No. 989, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 9.55.200” and was seconded by Downey. The motion passed by a vote of 5-0.** (Yes: Caughey, Downey, Keaton, Klemm, and Thomas. No: None.)

THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT THEIR REQUEST TO APPLY A 9% INCREASE TO CURRENT RATES, BASED ON THE RATE REFUSE INDEX

STAFF REPORT: Eldridge reviewed the staff report and the revisions to the current and proposed rates with Republic Services, provided by Kevin Larson. Eldridge informed Council the City has the ability to adjust the Franchise Agreement every two years and feels now is a good time to do so. She reminded Council that Republic Services does donate for the Summer Sounds as well as provides an annual City Clean-up held in June of each year.

- Julie Jackson with Republic Services handed out **Addendum 1** which included the rates for individual residential containers, rate history, fuel cost and the 2021/2022 Refuse Rate Index (RRI). She stated Republic Services is anticipating fuel costs going down, therefore, they are only asking for a 9% rate increase instead of 13.4% as suggested by the RRI. She noted some of the factors for the increase are fuel and labor costs, costs associated with CDL training for drivers and recycling market costs.
- Caughey commented he was concerned about the rate increase and thinks that 9% is excessive and feels that 7.5% would be more accepted by our citizens. He also noted that since 2017, we are looking a rate increases of over 24% including the new request.
- Mayor Duncan asked for Jackson to explain the RRI. Klemm asked also if it included the west coast along with California. Jackson replied that it did include California. Keaton explained later that the RRI's intent is to gradually increase rates and to provide average rates on the west coast including California. Nelson stated the City uses the Consumer Price Index (CPI) for rate increase information. Jackson commented they could look into using the CPI in the future.
- Thomas felt that our residents have no other place to go to for garbage services. Jackson replied that about 95% of Oregon is franchise based and there are benefits to the franchise as the City has some control over services provided.
- Downey disagreed, commenting on the current rate request and the limited services provided at the Harrisburg Clean-up. She is not happy with it and stated she agrees with Caughey about a 7.5% increase.
- Jackson commented that our franchise rate of 4.5% is lower than other cities and it is something that we can possibly update. She also commented that if we want a better clean-up day, we just need to specify what we want.

- Citizen, Collette Percell, asked Jackson how they purchase their fuel. Jackson replied that they mostly buy bulk. Percell asked how often they negotiate their fuel prices and Jackson replied she wasn't aware they did.
- Thomas asked Jackson if she could tell us what Monroe and Scio are paying. Julie commented that both cities are at a lower rate than Harrisburg due to having a different recycling schedules.
- Citizen, Donna Duncan, asked Jackson if the City is required to offer recycling and Jackson replied that you are only required once you hit a population of 4,000 but feels if you don't recycle, your garbage container size would need to increase to accommodate that.
- Percell asked Jackson what Republic Services profit per dollar was and Jackson replied 8 to 12% for every dollar.
- Eldridge recommended bringing back to another meeting and to obtain more information supporting the requested rate increase. Klemm requested the financials from 2017 to current and to have rate comparisons from other cities.
 - **Caughey motioned to table this subject until the next meeting scheduled for January 24, 2023 and was seconded by Klemm. The motion passed by a vote of 5-0** (Yes: Caughey, Downey, Keaton, Klemm and Thomas. No: None.)

THE MATTER OF REVIEWING THE DRAFT OF THE COMCAST FRANCHISE AGREEMENT, AND DIRECTING STAFF TO RETURN WITH AN ORDINANCE IN THE FUTURE

STAFF REPORT: Eldridge introduced Tim Goodman with Comcast. Eldridge asked if anyone had any concerns with the noted changes summarized on 42 of the agenda.

- Downey asked Goodman if this will impact our residents. Goodman replied it's written to protect our residents as it provides regulatory protection to get service from the right-of-way to the resident's home and it states Comcast must respond to customer complaints within a certain time frame.
 - **Downey motioned to direct staff to return with an Ordinance to adopt and was seconded Klemm. The motion passed by a vote of 5-0.** (Yes: Caughey, Downey, Keaton, Klemm, and Thomas. No: None)

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT: No comments or concerns.

- **Keaton motioned to approve the consent list and was seconded by Thomas. The motion passed by a vote of 5-0.** (Yes: Caughey, Downey, Keaton, Klemm, and Thomas. No: None.)

A motion to approve the consent list will approve the following:

- **The Payment Approval Report for December 2022**

The City Council Business Meeting recessed at the hour of 8:28pm for the HRA Board meeting.

The HRA Board meeting adjourned at the hour of 8:53pm, and City Council resumed at the hour of 8:56pm

OTHER ITEMS

- Eldridge informed Council of the following:
 - Open House for Cheryl Spangler's retirement on Tuesday as shown in **Addendum 2**.
 - City Day at the Capital is January 25th Reservations are due by January 19th.
 - Lobbying 101 has been moved to the February meeting.
 - The mercury TMDL was accepted by the DEQ. Scholz is now working on the next phase.
 - The owner of the Fern Ridge Tribune, Pam Petersdorf, has passed away. The future of the paper is uncertain.
 - The Strategic Plan will be coming to Council in the future. A copy of the 2022-2027 Strategic Plan has been provided this evening for Council review.
- Keaton asked the City Council their thoughts on the City's future participation with Cascade West Areas Commission on Transportation (CWACT) as he feels they are an advisory board and not listened to, but he's not sure if we want to give up our voice.
 - The consensus from Council was they supported Adam with his decision to remain or leave the CWACT.
- Keaton informed Council that he will be moving from Harrisburg to Missouri. He doesn't know when his last day will be.

With no further discussion, the City Council Business Meeting adjourned at the hour of 9:35pm.

Mayor

City Recorder

HARRISBURG REDEVELOPMENT AGENCY



ELAINE HOWARD
CONSULTING, LLC



TIBERIUS
SOLUTIONS

ROADMAP



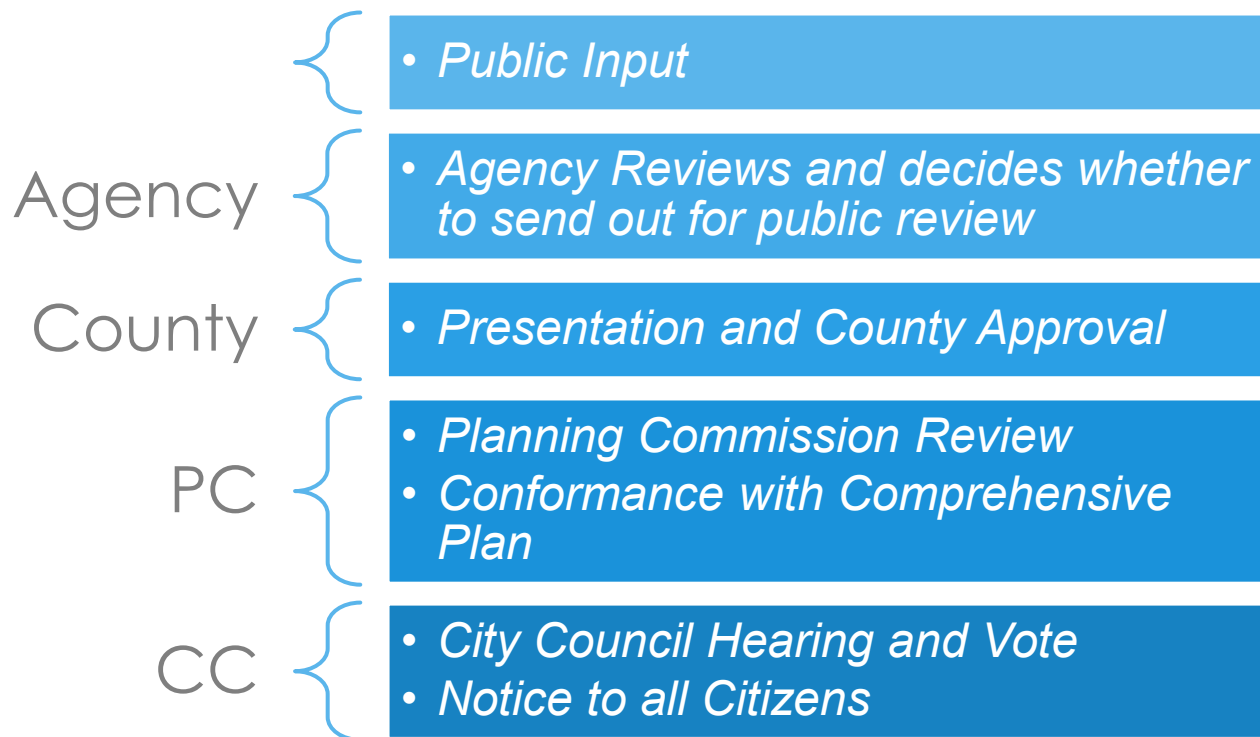
1. Role of Agency
2. Amendment Overview
3. Process

ROLE OF AGENCY

To determine whether the Harrisburg Urban Renewal Plan 2023 Substantial Amendment should undergo the “Public Review” process, including:

1. Taxing districts consult and confer
2. Planning Commission review for conformance to Comprehensive Plan
3. County briefing and vote
4. City Council hearing and vote

HOW IS A PLAN AMENDMENT ADOPTED?



PROPOSED PLAN CHANGES

1. Add parcels
2. Add projects
3. General updating

BOUNDARY

Insert boundary after Rob
creates

PROJECTS

Water Quality projects

North Site and South Site

FINANCIAL FORECASTING

1. No new maximum indebtedness
2. No “new” impacts to taxing districts
3. Revenue sharing thresholds reached in FYE 2018, commenced in 2019 - payments to taxing districts
4. Revenue Sharing will be a component of the Plan until termination
5. The Plan will now become a “permanent rate” plan, which means that it will only take division of tax revenues from permanent rate levies.
6. The time frame for urban renewal is until FYE 2035, one year less than forecasted in 2015. This is due to increased assessed values in the Area. This is in compliance with the 2036 termination stipulated in the Plan.
7. Schools and Education Service District are indirectly impacted

GENERAL GOVERNMENT

FYE	Linn County	City of Harrisburg	Harrisburg RFD	4H Extension District	Subtotal
2023	(\$46,502)	(\$116,188)	(\$41,256)	(\$2,556)	(\$206,502)
2024	(\$37,455)	(\$93,583)	(\$33,229)	(\$2,059)	(\$166,326)
2025	(\$37,449)	(\$93,568)	(\$33,223)	(\$2,058)	(\$166,298)
2026	(\$37,909)	(\$94,719)	(\$33,632)	(\$2,084)	(\$168,344)
2027	(\$38,459)	(\$96,093)	(\$34,120)	(\$2,114)	(\$170,785)
2028	(\$39,128)	(\$97,766)	(\$34,714)	(\$2,151)	(\$173,759)
2029	(\$39,829)	(\$99,517)	(\$35,335)	(\$2,189)	(\$176,870)
2030	(\$40,560)	(\$101,345)	(\$35,984)	(\$2,229)	(\$180,118)
2031	(\$41,324)	(\$103,253)	(\$36,661)	(\$2,271)	(\$183,509)
2032	(\$40,695)	(\$101,682)	(\$36,103)	(\$2,237)	(\$180,717)
2033	(\$40,685)	(\$101,659)	(\$36,095)	(\$2,236)	(\$180,675)
2034	(\$40,685)	(\$101,659)	(\$36,095)	(\$2,236)	(\$180,675)
2035	(\$18,371)	(\$45,903)	(\$16,298)	(\$1,010)	(\$81,581)
TOTAL					
:	(\$499,051)	(\$1,246,936)	(\$442,744)	(\$27,429)	(\$2,216,160)

EDUCATION

FYE	ESD Linn-Benton-Lincoln	Lane Community College	Harrisburg SD #7	Subtotal	Total
2023	(\$11,133)	(\$22,605)	(\$169,974)	(\$203,711)	(\$410,213)
2024	(\$8,967)	(\$18,207)	(\$136,904)	(\$164,078)	(\$330,404)
2025	(\$8,965)	(\$18,204)	(\$136,881)	(\$164,050)	(\$330,349)
2026	(\$9,075)	(\$18,428)	(\$138,564)	(\$166,067)	(\$334,411)
2027	(\$9,207)	(\$18,695)	(\$140,573)	(\$168,475)	(\$339,260)
2028	(\$9,367)	(\$19,020)	(\$143,020)	(\$171,408)	(\$345,167)
2029	(\$9,535)	(\$19,361)	(\$145,580)	(\$174,476)	(\$351,346)
2030	(\$9,710)	(\$19,716)	(\$148,254)	(\$177,680)	(\$357,799)
2031	(\$9,893)	(\$20,088)	(\$151,044)	(\$181,024)	(\$364,534)
2032	(\$9,742)	(\$19,782)	(\$148,746)	(\$178,270)	(\$358,987)
2033	(\$9,740)	(\$19,777)	(\$148,710)	(\$178,228)	(\$358,903)
2034	(\$9,740)	(\$19,777)	(\$148,710)	(\$178,227)	(\$358,903)
2035	(\$4,398)	(\$8,930)	(\$67,148)	(\$80,476)	(\$162,057)
TOTAL:	(\$119,473)	(\$242,590)	(\$1,824,108)	(\$2,186,172)	(\$4,402,331)

Schools are funded through the State School Fund on a per pupil basis: Urban Renewal indirectly impacts them.

NEXT STEPS & SCHEDULE

1. HRA meeting Jan. 10
2. Consult and confer Jan. 11
3. Planning Commission Jan 17
4. County briefing and vote Jan/Feb. 2023
5. City Council public hearing and first reading of Ordinance March 14
6. City Council second reading and adoption of Ordinance March 28

SUGGESTED MOTION

I move to forward the Harrisburg Urban Renewal Plan Substantial Amendment through the formal public review process.



Happy Retirement Cheryl Spangler!

After 26 years, Cheryl Spangler is retiring! Join us Thursday, January 12th for an open house from 4pm to 8pm at the Harrisburg Public Library.

Please stop by and enjoy cake and punch on us and don't forget to let Cheryl know how much she will be missed!