



Library Board Meeting Minutes  
November 02, 2021

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**Chairperson Pro-Tem:** Desri Hansen  
**Board Members:** Angela Christensen and Kristi Prozialeck  
**Staff Present:** Library Supervisor Lori Ross and Librarian Cheryl Spangler  
**Meeting Location:** Harrisburg City Hall located at 120 Smith St

**CALL TO ORDER AND ROLL CALL at the hour of 6:00pm**

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** None present

**APPROVAL OF MINUTES**

- Prozialeck motioned to approve the minutes for the September 9, 2021, meeting and was seconded by Christensen. The Library Board then voted unanimously to approve the minutes for the September 9, 2021, meeting.

**THE MATTER OF FILLING A LIBRARY BOARD VACANCY**

**STAFF REPORT:** Ross introduced Katherine Hansen and thanked her for applying to be part of the Library Board. K. Hansen introduced herself stating that she has volunteered previously at her children's school when they were in grade school, worked at the school Library and volunteered 12 years with Campfire. She is recently retired and is happy to be volunteering once more.

- Hansen motioned to recommend to the City Council that the appoint Katherine Hansen to the Library Board with the term ending June 30, 2023 and was seconded by Prozialeck. The Library Board then voted unanimously to recommend to the City Council that they appoint Katherine Hansen to the Library Board with the term ending June 30, 2023.

**THE MATTER OF DISCUSSING LIBRARY PROGRAMS**

**STAFF REPORT:** D Hansen opened up the discussion of Library Programs.

**Caregivers Support Group:** Spangler stated there are several people interested in the program and she has a participant who would possibly want to be a volunteer for the program. Ross asked Spangler what would be needed to make that program more successful, and Spangler stated that

we just need to get the word out. Spangler described the program as a support group where people get together and talk about how things are going with their person and what they need to help themselves as caretakers easily forget to take care of themselves. It's an opportunity to get together and talk.

- Ross suggested ordering a self-help book that was broken up into chapters that could be reviewed at each session.
- Spangler stated that participants have journals, supplied by the Library, where they can write down their feelings and discuss at a future meeting.
- Prozialeck suggested speaking with a home health agency and see if they could speak about home health and hospice and how that plays in caregiving.

**Storytime:** D. Hansen updated the board on Storytime and discussed ways to get more attendance, by possibly changing the time as it seems to conflict with other programs or activities happening at the same time. Ross suggested contacting the other program volunteer, Lori Pelkey and see what her schedule would allow. D. Hansen says it's been a great program, but they just need more children like they did prior to Covid. K.Hansen suggested also advertising more on Facebook. Christensen suggested contacting the school about distributing flyers.

- D. Hansen asked about the Library having their own Facebook page as she thought it would be more effective. A lot of the time, the Library post get buried with other City matters. Ross said that she would speak with the City Administrator to see if it was an option.
- K. Hansen asked about the Storytime program and if parents are asked then what time works well for them? D. Hansen responded that she has asked in the pass and has thought about asking citizens on Facebook uncensored. D. Hansen commented that the program in the past had a great turnout and she's thinking the low numbers are related to the pandemic. At one point, the program was having around 15 children attend. D. Hansen stated that they have been having older kids attend like first graders, rather than the usual three-, four- or five-year-old's. She suggested running the program so it could accommodate both age groups. When the programs gets big again, we can think about breaking it up at that point. D. Hansen commented that, it would be great to have the Storytime program at the same time as Lego Club, so both age groups could be attend. Prozialeck commented that she liked the idea of having them both at the same time. Ross informed the Board that if that is something they want to do, we would need a volunteer as Pelkey can't run both programs. D Hansen stated that she might be able to assist on a biweekly basis.

**Lego Club:** D. Hansen stated Lego Club has been going very well and Pelkey is having a great turn out . She commented it was amazing what these kids are making! There are no suggestions for improving the program.

**Knitting and Crochet Club:** Prozialeck made a flyer (Addendum 1) showing the idea of the knitting club program. She stated that it doesn't have to be a knitting club, but an overall craft club. She is able to teach several different things and has some great ideas, whether it's teaching how to knit or crochet a flower, a square or a temperature blanket.

- Ross suggested finding a book, where we could copy the pages of the project for that session, and possibly supply materials to get them started. Prozialeck suggested a "Mystery Crochet Along", where you get clues that are part of a pattern, you knit that, then the next clue comes and so on. She would like to not limit it to one craft and to find out what the attendees would like to learn. Prozialeck commented that she loves it when young people want to learn and encourages all ages to attend.

- D. Hansen asked what it would take to get started. Prozialeck stated cheap yarn is fine to start with and knitting needles. Both can be purchased at Walmart or Goodwill. She stated that she has some crochet hooks to donate. Ross stated that the Library could also donate some materials as well. K.Hansen suggested contacting businesses for donations.
- Christensen asked if once a month would work or would it need to be sooner between dates? Prozialeck thought that twice a month would work as once you get started with those first few squares, they can move ahead to the next step.
- Spangler suggested meeting twice a month, the first month could be the project, the second could be a follow-up for anyone that had questions or problems.
- Ross asked what days she would like to hold the program and when she would like to start? Prozialeck suggested, from 5pm to 7pm, on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of the month beginning November 18<sup>th</sup>. Program is to be held at the Municipal Center. Ross commented that she would order a couple crochet books for the Library. Prozialeck to email Ross the updated flyer and any supplies needed for the program.
- Ross informed Board and staff that Anita McClure gave her resignation today and will no longer be a member. Ross asked for members to spread the word and noted that the opening would be placed on the City website and remain open until the end of December. Ross also informed the Board that we will need to appoint a Chairperson at the next board meeting which is scheduled for January 13<sup>th</sup>. Ross reminded Board and staff that the request for the mural will need to be presented before Council. We will need to include the drawing, the cost, time frame and location of the mural. K.Hansen suggested contacting the High School and see if anyone in the Art Program, would like to volunteer as it would be a great learning experience for the students.

**ADJOURN at the hour of 7:12pm**