



City Council Work Session Minutes  
April 26, 2022

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Mayor: Robert Duncan, Presiding  
Council President: Mike Caughey, Present  
Councilors Present: Kimberly Downey, Adam Keaton (via phone), Randy Klemm  
Councilors Absent: Robert Boese and Charlotte Thomas  
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz and City Recorder Lori Ross  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:30pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All present were there for items on the agenda

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:** Sergeant Frambes summarized the reports for February and March and commented there were a handful of traffic crashes.

- Klemm commented that he was glad to see traffic citations for cell phone violations. Sergeant Frambes stated that during wet weather, they try to enforce more visual violations because you can't rely on electronic radar as much. He informed Council that there are some new faces on patrol due to retirements, moving around and detectives coming back to patrol. Frambes noted there were 10 arrests made in April which included served warrants. He also informed Council that the Huskie complaint, as seen on social media, has been addressed and the owner will be appearing at court in June.
- Downey thanks Sergeant Frambes for his participation in the Crime Prevention Forum meeting held on the 14<sup>th</sup> of April.

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

**STAFF REPORT:** Captain Larson summarized his first quarterly report and stated they focused patrols on 8<sup>th</sup> and Diamond Hill Rd and issued 22 speeding violations. Captain Larson commented that he feels there has been an impact on Diamond Hill Rd with the new signage in place.

- Downey also thanked Captain Larson for his participation in the Crime Prevention Forum meeting.

**THE MATTER OF REVIEWING THE 1ST QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG**

**STAFF REPORT:** Eldridge summarized the 1<sup>st</sup> quarter crime report stating there was one more crime than last year at this time. She pointed out page 67 which is comparing us to other cities in our area and noted that all 13 other arrests, on page 65, belong to one person who will be appearing at court next month.

**THE MATTER OF WATERLINE AND STREET IMPROVEMENTS ON MONROE STREET FROM 1ST STREET TO 2ND STREET**

**STAFF REPORT:** Scholz stated this project is part of the Transportation Plan from 2017. The road is a designated boat ramp, and the job will include sidewalks, curb and gutter and will widen the road 18 inches which will allow parking. Scholz pointed out that M.L. Houck Construction is the same company who had the Diamond Hill Rd project.

- Downey **motioned to recommend that the contract be awarded to M.L. Houck Construction in the amount of \$345,392.50 and was seconded by Klemm. The City Council then voted unanimously to recommend that the contract be awarded to M.L. Houck Construction in the amount of \$345,392.50.**

**THE MATTER OF A DISCUSSION IN RELATION TO THE BNSF FRANCHISE AGREEMENT EXTENSION IN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H)**

**The Mayor declared an Executive Session as per ORS 192.660 (1)(2)(H) at the hour of 6:44pm**

**The City Council exited the Executive Session at the hour of 7:19pm**

**At the conclusion of Executive Session and with no others, the City Council Work Session was adjourned at the hour of 7:20pm**

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Mayor

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City Recorder



April 21, 2022

City of Harrisburg  
120 Smith Street  
Harrisburg, OR 97446  
Attn: Chuck Scholz, Public Works Director

**RE: Monroe Street Rehabilitation  
Notice of Apparent Low Bidder and Engineer's Recommendation for Award  
of Contract**

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The City received the following bids for the Monroe Street Rehabilitation project.

1. <u>M.L. Houck Construction.</u>	<u>\$ 345,392.50</u>
2. <u>Delta Construction</u>	<u>\$ 351,710.39</u>
3. <u>BRX Inc</u>	<u>\$ 357,438.00</u>
4. <u>Knife River Construction</u>	<u>\$ 359,718.00</u>
5. <u>North Santiam Paving</u>	<u>\$ 368,603.25</u>
6. <u>Durbin Excavating</u>	<u>\$ 369,763.82</u>
7. <u>Wildish Construction</u>	<u>\$ 424,590.70</u>

I have reviewed all bid packages and found all to be complete and responsive.

I recommend that the contract be awarded to M.L. Houck Construction in the amount of \$345,392.50.

Sincerely,

Branch Engineering Inc.  
Damien Gilbert, P.E.  
City Engineer