



Library Board Meeting Minutes July 11, 2022

Chairperson: Kristi Prozialeck, Presiding
Vice Chairperson: Katherine Hansen, Present
Board Members Present: Angela Christensen, Desri Hansen (arrived at 5:35pm) and Lori Pelkey
Library Staff Present: Cheryl Spangler and Amanda Pelkey
City Staff Present: Library Supervisor Cathy Nelson and City Recorder Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Chairperson Kristi Prozialeck at the hour of 5:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: None present.

APPROVAL OF MINUTES

- Christensen motioned to approve the minutes for the May 23, 2022 Library Board meeting and was seconded by K. Hansen. The Library Board unanimously approved the minutes for May 23, 2022.

THE MATTER OF DISCUSSING LIBRARY PROGRAMS

STAFF REPORT:

- Prozialeck stated that Crafting Club is still going well.
- D. Hansen stated that Story Time is going very well, and they have taken two trips to City Hall. This week's theme is bug hunting.
- A. Pelkey commented that Lego Club is still slow and feels they need to advertise more. K. Hansen asked about the Wednesday program and A. Pelkey replied that it was also slow. A. Pelkey stated she would make a post on the Harrisburg Uncensored Facebook page about the program.
- K. Hansen stated that Book Club has been slow, but they are having some good conversations about the books. They have had about seven in attendance at different times. This month's book is Run Rose Run followed by The Rosie Project.
- Spangler commented that Dungeons & Dragons is going well and that the club participated in the 4th of July float.
- Spangler suggested a cooking club held at the same time as Crafting Club, that would be based on different foods from different countries. The foods would be

prepared then presented to the Crafting Club. Nelson asked what age group and Spangler replied it would be focused towards teens.

THE MATTER OF DISCUSSING USE OF GRANTS FOR SUMMER LIBRARY PROGRAMS

Prozialeck reviewed the grants received and the dollar amounts available for both the SOC Grant and the Summer Grant and asked for ideas.

- Spangler asked about the age group for the Summer Grant and Ross replied it was for grades K to 12th grade.
- A. Pelkey stated she would like to have a Board Game Night Program and possibly a dance for teens that would include a DJ.
- Prozialeck commented that she liked the idea of a dance and thinks we should have a theme like 80's or Sadie Hockings. Spangler commented that she might know someone who could be the DJ.
- Prozialeck also suggested a costume contest and to award prizes, maybe this fall.
- A. Pelkey informed the Board that the library has purchased a karaoke machine and she needs assistance with creating a Google account. Prozialeck responded that she would assist A. Pelkey with it.
- It was discussed to have the Game Night and Karaoke Night programs at the same time, maybe once a month or every other month. A. Pelkey asked about using the TV inside the Municipal Center. Nelson responded that the library would need to purchase their own, and funds are available for that. She would look into getting a TV, portable stand, and a Nintendo Switch as per A. Pelkey's request.
- For the Summer Grant, D. Hansen asked about an aquarium field trip. Spangler asked who would be eligible for the field trip. A. Pelkey responded that in the application, it was stated that all children would be eligible for benefits from the Grant. Prozialeck wants to make sure that all kids are informed of the field trip and we don't miss informing any. Ross suggested mentioning it in the Utility Bill and Christensen suggested handing out flyers at the school.
- A. Pelkey also suggested a field trip to Wildlife Safari. Ross suggested finding transportation first as that will be a major expense and then we can focus on chaperone's. A. Pelkey responded that she would look into transportation tomorrow.
- A. Pelkey would like to use some of the Funds for tutoring as she thinks it would be great for our community.
- L. Pelkey suggested going down to one field trip as that will be a huge expense. D Hansen commented that one field trip would give us more funds for other programs. It was decided to start with one field trip and to see how it goes.
- Spangler asked about the background checks for the chaperone's. Ross and Nelson commented that we most likely will require one, but we would review that with the City Administrator and our insurance policy. The Board suggested having one chaperon for every five children.
- L. Pelkey asked about the Ready to Read Grant Funds. Ross responded that Grant pays for the gift cards and materials for our Summer Reading.
- D Hansen stated that she would like to get some crafting kits from Hobby Lobby for the Story Time Program as they are easy kits, with everything included and only cost about \$5 for about 13 packets.
- Prozialeck commented that she would like to have a community event next year that included a bouncy house, inviting LCSO, VFW and recruiters and asked if we held it at the school if we would need to get a permit? Ross and Nelson to look into it. L Pelkey suggested also having junior dancers from Junction City attend. Christensen suggested having the event next August.

- It was determined that we have enough ideas and to work on getting the group rate for the field trip to Wildlife Safari.

OTHERS:

- **Library Float:** Prozialeck stated the library took 2nd place for a non-profit in the 4th of July Parade. Next year they would like to get a sign-up sheet for participants, purchase more candy and have more flyers available. She commented the Board would also like to have a float in the Christmas Parade this year as well.
- **Mural Update:** Spangler stated she does not know when the mural will be finished. She commented that he is interested in painting a mural inside the library. No cost has been discussed at this time.
- **Sharing Libraries:** L. Pelkey stated this is a passport program that allows Harrisburg patrons to check out materials from other libraries. Spangler and A. Pelkey commented that they will look into whether or not the consortium has any issues or concerns with the program.
- **Quarterly Flyer:** Ross suggested again a quarterly news flyer for the library that would be inserted into the Utility Bill sent out by the City. D. Hansen thought it was a good idea. Ross stated she would email the Board the sample flyer that A. Pelkey has created and asked for any feedback by Thursday to meet the deadline.
- **Covid Testing:** Spangler informed the Board that the library has received Covid test, and she would like to start offering them at the library. She would like to set up a table out front on certain days where the patron will pick up the test, test inside their vehicle, then drop off in the provided box. She stated there would be no physical contact with the tester and that the test will be picked up by FedEx. Christensen thought it was a great idea.
- **Christmas Baking:** A. Pelkey mentioned that she would like to have a Christmas Baking Program where they could bake goodies and deliver them to local seniors citizens in our area. Prozialeck suggested that they also sing Christmas carols when delivering the goodies.
- **Facebook:** Nelson informed the Board and staff that she will begin working on the Facebook page and hopes to have it completed by the next meeting.
- **LGBTQ:** Prozialeck stated that she would like to have a LGBTQ program for the community as she feels there is a significant need for it in the Harrisburg area and she would like it to be a safe place where they could get together. She commented that books would be provided to the participants. A. Pelkey suggested calling it an Anti-Bullying Club and everyone could be included. Prozialeck commented that this program is open to anyone. K Hansen felt that the bullying club would be a separate thing. Ross and Nelson commented that they would need to speak with City Administrator, Michele Eldridge about the program. Nelson asked that more information be provided before going forward. Prozialeck commented that she would be emailing the information.
- **Next Meeting:** Because of the Librarians working on Thursday evenings, Ross asked the Board if we could meet on a different day of the week. It was decided by the Board to hold the next meeting on a Wednesday or a Monday in September. Ross stated she would email the Board with the next meeting date.

ADJOURN: With no further discussion, the Library Board meeting was adjourned at hour of 7:05pm.