



City Council Business Meeting Minutes June 13, 2023

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Robert Boese, Randy Klemm
Councilors Absent:	Charlotte Thomas and Vacant Position
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:29pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF ADOPTING ORDINANCE NO. 994, "AN ORDINANCE CONFORMING TO ORS 195.530 RELATED TO KEEPING WARM AND DRY ON PUBLIC PROPERTY, ADOPTING AMENDMENTS TO HMC CHAPTER 9.55, ADDING HMC CHAPTER 9.65, AND DECLARING AN EFFECTIVE DATE"

STAFF REPORT: Eldridge informed Council that no additional changes have been made to this version of the ordinance since the last meeting. She noted the effective date will be immediately due to health and safety concerns. No further comments or concerns.

Downey motioned to approve the ordinance and transposed the ORS number. With no second, the motion died.

- Downey motioned to approve Ordinance No. 994, "AN ORDINANCE CONFORMING TO ORS 195.530 RELATED TO KEEPING WARM AND DRY ON PUBLIC PROPERTY, ADOPTING AMENDMENTS TO HMC CHAPTER 9.55, ADDING HMC CHAPTER 9.65, AND DECLARING AN EFFECTIVE DATE" and was seconded by Klemm. The motion passed unanimously by a vote of 4-0. (Yes: Caughey, Downey, Boese, and Klemm. No: None.)

THE MATTER OF CONSIDERING A REQUEST FOR A MEMORIAL BENCH FROM KRISTA JOHNSON

STAFF REPORT: Eldridge introduced Krista Johnson whose daughter, Sarah King, recently passed away. Johnson informed Council although her daughter didn't meet the volunteer criteria, she did attend Harrisburg School District from 2006-2017 and was the only student in a wheelchair. She was also a member of band for 10 years, attending many concerts. Johnson commented that her daughter taught many students about compassion and about being able to see other people's differences in a positive manner. She thinks that many students would appreciate having a place to remember Sarah as well as her family.

- Eldridge stated if Council approved the request, it would then follow the normal procedure.
 - Klemm **motioned to allow a memorial for Sarah King to be established following Council policy and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Boese and Klemm. No: None.)

THE MATTER OF A CONSIDERATION OF A REQUEST FROM CINDY KNOX FOR THE PROPOSED EAGLES NEST PLAYGROUND NEAR THE BASKETBALL COURT/TENNIS COURT

STAFF REPORT: Eldridge introduced Harrisburg resident, Cindy Knox who is working, along with the Harrisburg Christian Church Outreach Team, on raising funds for a future playground to be called the Eagle's Nest. Knox noted this property is located on 6th St and is owned by the Harrisburg School District. Knox stated the price quote for the playground is \$122,958 and she would like to ask the City to help financially and to show the community the City's support for the project. Knox commented that she has applied for a \$16,000 grant and has the support of the Harrisburg PTA to help with fundraising. The School District also committed to donating \$26,000 if they can raise the remaining funds. Knox introduced Steve Lebwohl, President of Wildwood Playgrounds NW.

- Lebwohl referred to **Addendum 1** showing the plans for the playground. Boese asked how big the area was. Lebwohl replied the area is 6,400 sq. ft.
- Lebwohl commented that the plans are ADA compliant and include activities for ages 2-12 as well as fitness equipment for middle to high school students as well as adults.
- Knox stated that she did receive another quote which was considerably higher.
- Boese asked about the time frame for completion. Knox replied that it would take 8-12 weeks once the order is placed. Lebwohl added that it would take one week to install, and the School District will be responsible for clearing and prepping the area.
- Boese asked where they are financially with fundraising. Knox replied the only confirmed funding is from the School District for \$26,000, but they will begin fundraising by having a booth up for the 4th of July to make the public aware of the project.
- Boese asked Scholz for his opinion on the price of the project and Scholz replied that he thought it was a great price compared to quotes he's received for Territorial and Priceboro Parks.
- Scholz reminded Council that the Small Cities Allotment (SCA) Grant is for S 6th St to Kesling St and feels this would be a great addition to the new street.
- Nelson informed Council that any donation request over \$25,000 would need to go before the Budget Committee.
- Downey feels comfortable with a figure between what was donated for the basketball courts and what the School District will be donating. Caughey would like to support the project as much as we can. Klemm commented he would be okay with donating \$15,000.

- Mayor Duncan thanked Knox and Lebwohl for their time.
 - Klemm **motioned to direct the Finance Officer to modify the approved budget document by an amount of \$15,000, as discussed, and direct the City Administrator to modify the existing MOU with the Harrisburg School District and was seconded by** Caughey. **The motion passed by a vote of 3-1.** (Yes: Caughey, Downey and Klemm. No: Boese.)

THE MATTER OF ADOPTING THE STRATEGIC PLAN FOR THE RURAL ECONOMIC ALLIANCE (REAL), AND CONTINUING OUR PARTNERSHIP WITH THE 9 CITY ECONOMIC DEVELOPMENT PARTNERSHIP

STAFF REPORT: Eldridge referred to her power point presentation as shown in **Addendum 2** pointing out all the different cities involved with Rural Economic Alliance (REAL). Eldridge pointed out the features of REAL's website and the hyperlinks that link directly to each individual City's website.

- Boese asked about the hits on the website's and if they have logistics. Eldridge replied that they haven't been employing them yet, but they will.
- Downey asked if REAL has a social media page, and Eldridge replied yes on Facebook.
- Klemm commented he would like to know if it is helping, who it is helping and how.
 - Caughey **motioned to approve the 2023-2027 Strategic Plan for REAL and was seconded by** Downey. **The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Boese and Klemm. No: None.)

THE MATTER OF REVIEWING THE DRAFT HMC 13.05 SEWER SYSTEM REGULATIONS IN THE CITY OF HARRISBURG

STAFF REPORT: Eldridge pointed out this HMC has combined chapters 13.05 and 13.10 into one chapter and is in line with the approved water ordinance.

- Scholz commented that this code is in line with the state code and is less confusing and consistent.
- Caughey pointed out some editing concerns and asked about page 60 section 3 and wanted clarification that once a citizen is annexed into the City that they would no longer be paying double rates. Scholz replied that is correct.
- Downey asked if there were any new regulations added into the code. Scholz replied there are a few but they were copied from the water ordinance which has already been approved.
- Eldridge commented that a final version will be brought back to Council at a future meeting.

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT: No comments or concerns.

- Caughey **motioned to approve the consent list and was seconded by** Klemm. **The motion passed by a vote of 4-0.** (Yes: Caughey, Downey, Boese and Klemm. No: None.) **Motion to approve the consent list approved the following:**
 - **The City Council Minutes for April 25th, May 9th, and May 25th, 2023.**
 - **The Payment Approval Report for May 2023.**

OTHER ITEMS

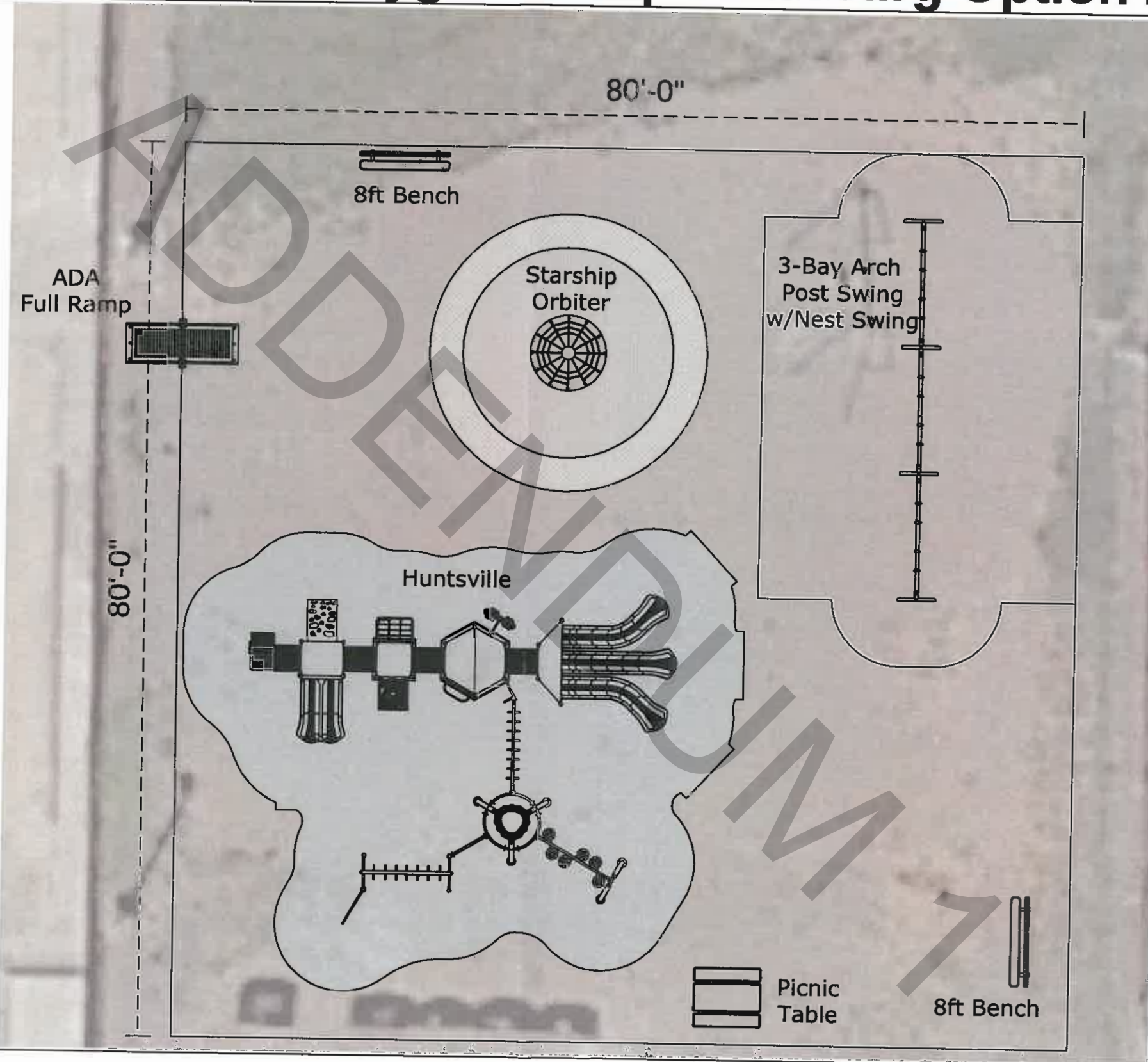
- Eldridge commented that at the last LCSO meeting, LCSO asked to have the curfew code consistent for all contracted cities and Eldridge asked if Council would like to adopt the same curfew code as the State of Oregon.
 - Boese asked about the age limit of the current code. Eldridge replied under 18 years of age.
 - Klemm asked if there was a problem currently with our code. Eldridge replied not that she is aware of but it's easier for LCSO if we are consistent with other cities.
 - Klemm asked if the code is the same year-round. Eldridge replied yes.
 - *The consensus from City Council was to leave the curfew code as is and not change.*
- Eldridge asked City Council about canceling the August 22 work session or changing it to the 16th if needed. Due to both Mayor Duncan and Klemm being absent for that meeting, the consensus was to cancel the meeting.
- Eldridge informed Council of a grant request from Maria de Guadalupe Carbajal de Jones, the owner of the Air Thai Restaurant building. Jones originally applied for an HRA Grant then it was discovered the building is not in the HRA district. Eldridge wanted to know if Council was willing to use American Rescue Plan Act (ARPA) funds for this request. Downey stated she would prefer this to be brought back as a regular agenda item with more information available.
- Eldridge informed Council the BNSF Franchise Agreement extension ending June 30, 2023 and City Attorney would like to ask for a one-month extension for both parties to come to an agreement. *Consensus is to bring an ordinance back for the June 27, 2023 City Council meeting.*
- Eldridge informed Council that City Staff met with Sophia Roberts, a field representative for Senator Merkley's office and Roberts feels the City may be able to obtain a waiver for Made in America funding for the \$1M in parts the City already owns for the water bond project.
- Klemm asked if Eldridge has heard anything about our capital request and Eldridge replied she doesn't think anything has been decided yet.
- Scholz informed Council that ODOT will be closing Hwy 99E on July 15th for a 4-day project to fix the crossings at the BNSF track.
- Caughey commented that he isn't pleased with the Chamber for this year's concerts being held on a Thursday night instead of the usual Tuesday night and feels this will hurt National Night Out which is held on Tuesday, August 1st.
- Caughey further commented on his continuing frustration with Republic Services with their inconsistent schedule for picking up glass and yard debris and their lack of customer service.
- Eldridge commented that due to the Summer Sounds donations being down, including no payment from Republic Services, there may not be a 5th week performer, but we will have a band for National Night Out.
- Nelson stated interest rates have increased from 3.75% to 4.05%.
- Mayor Duncan informed Council that he has asked Cindy Knox to be on City Council and finish out former Councilor Adam Keaton's term.

With no further discussion, the City Council Business Meeting adjourned at hour of 8:38pm.

Mayor

City Recorder

Wildwood Playgrounds | Harrisburg Option 2







Wildwood Playgrounds NW

Wildwood Playgrounds design by PlaygroundEquipment.com

Harrisburg City Park

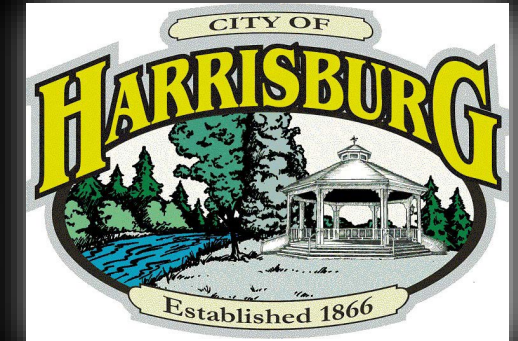
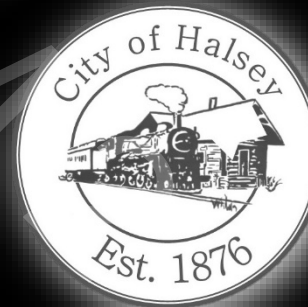
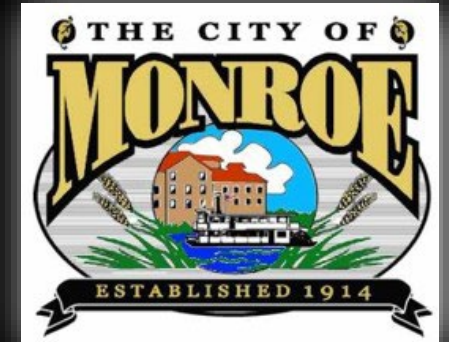
STRATEGIC PLAN 2023-2027



June 13, 2023

6:30pm

Brought to you by:



Our Mission

*Building a thriving business economy
throughout our rural communities.*



Core Values



75 Years Young!

- ★ Collaboration
- ★ Resourcefulness
- ★ Community
- ★ Approachability
- ★ Initiative

REAL↑BUSINESS

Areas of Focus



**Isovolta Group
Aerospace Industry
Supplier**

- ★ Retention & Expansion
- ★ Recruitment
- ★ Land Use
- ★ Entrepreneurship
- ★ Advocacy
- ★ Marketing & Stakeholder Engagement



Be Part of Something Bigger

Retention & Expansion

Workforce Needs Assessment

Matching Needs

Technical Resources

Website Maintenance

Facilitate Connections

Tourism & Visitors

Microgrant Program Development

Recruitment

Recruitment Strategy

Identify Needs & Synergies

Traded Sector & Incentives

Business Oregon Relationship

Incentive Packages

Land Use

Regional Inventory
Growth & Expansion Capabilities
**Oregon Prospector &
Business Oregon**
Wetlands Implications

Knife River

Entrepreneurship

Maximize Partnerships
Training Opportunities
Materials & Resources
Funding Mechanisms



Advocacy

Create Strategic Plan

Build Stories & Relationships

Leverage Partners

Wetlands Implications

Grocery Deals



Marketing & Stakeholders

Marketing & Communications
Program

Brand Talking Points

Marketing Materials

Amenities & Natural Beauty

Share Success Stories

Develop Annual Report



Thank You

**Hayworth Saddle &
Ag-Businesses!**