



## City Council Work Session Minutes February 14, 2023

Mayor: Robert Duncan, Presiding  
Council President: Mike Caughey, Present  
Councilors Present: Adam Keaton, Randy Klemm and Charlotte Thomas  
Councilors Absent: Kim Downey and Rob Boese  
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz,  
City Recorder/ Municipal Court Clerk Lori Ross  
Location: Harrisburg Municipal Center Located at 354 Smith St

*Due to City Council not having a quorum at the start of the meeting, Citizen Mike Dame approached Council with information about his request.*

Prior to Dame speaking, Eldridge informed Council that in 2005 the City donated \$25,000 toward the cost of the tennis court refurbishment and that there were not specifications to the agreement and no conditions tied to it currently.

Dame informed Council of potential plans for renovating the tennis courts which would include one tennis court and a basketball court. It was brought up before the school board and he wanted to inform City Council also. Dame stated that Harrisburg Teacher, Jordan Buehler, will be assisting with the fundraising, along with the Booster Club. If enough funds are raised, they would like to resurface the entire area with a longer lasting material.

- *Councilor Randy Klemm arrived at 6:41pm. Quorum present for discussion.*
- Dame commented that if there were any funds available from the City that would be helpful as the cost is \$25,000.
- Harrisburg resident Collette Percell asked Dame if they were planning on having lights installed and Dame replied that he didn't think lights were in the budget as of now.
- Thomas asked about the tax revenue funds that the school turned down and if there were some funds available, they could use. Klemm liked that idea and noted the importance of keeping youth active.
- Eldridge commented the City would need to be careful with using funds for a different taxing district and that she would want to consult with our Attorneys. Eldridge further commented that she has some grant information that might benefit the project.

- Dame commented that previously students and citizens were able to utilize the basketball courts at the Elementary School which is now fenced off and locked. This area would be open to all except for school hours if in use.
- The consensus from City Council was to look into donating for the project.

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:53pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** No further comments or concerns. All in attendance were there for items on the agenda.

**THE MATTER OF APPROVING ORDINANCE NO. 991, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.15 WATER SYSTEM”**

**STAFF REPORT:** Eldridge commented the only new changes, since the HMC was discussed at the January 24<sup>th</sup> meeting, is section 13.15.220(9) referring to the Oregon Fire Code.

- Keaton **motioned to approve Ordinance No. 991, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.15 WATER SYSTEM” and was seconded by Caughey. The motioned was approved by a vote of 4-0** (Yes: Caughey, Keaton, Klemm and Thomas. No: None.)

**THE MATTER OF APPROVING ORDINANCE NO. 992, “AN ORDINANCE DEDICATING TAX MAP AND LOT NO. 15S04W15CA03100 AS THE SOUTHERN EXTENSION OF 9TH ST. WITHIN THE CITY OF HARRISBURG”, AND AUTHORIZING THE MAYOR TO SIGN THE BARGAIN AND SALE DEED**

**STAFF REPORT:** Eldridge referred to page 8 of the supplemental agenda pointing out the location of the tax lot. She indicated we will need to sign the deed at a cost of about \$300. She noted the street is currently open and there are no issues with having it open prior to having it dedicated.

- Thomas **motioned to approve Ordinance No. 992, “AN ORDINANCE DEDICATING TAX MAP AND LOT NO. 15S4W15CA03100 AS THE SOUTHERN EXTENSION OF 9TH ST. WITHIN THE CITY OF HARRISBURG” AND AUTHORIZING THE MAYOR TO SIGN THE BARGAIN AND SALE DEED and was seconded by Caughey. The motioned was approved by a vote of 4-0.** (Yes: Caughey, Keaton, Klemm and Thomas. No: None.)

**THE MATTER OF A PUBLIC HEARING TO ALLOW MS. FRED A LUNN TO APPEAL AN EXCLUSION FROM RIVERFRONT PARK**

**STAFF REPORT:** Ms. Lunn was not present for the hearing. City Council reviewed the video footage provided by the City of Ms. Lunn and Ms. Angela Sanchez involved in an altercation at Riverfront Park.

- Keaton **motioned to table until Ms. Lunn is present and was seconded by Klemm. Motion passed by a vote of 4-0.** (Yes: Caughey, Keaton, Klemm and Thomas. No: None.)

**THE MATTER OF DECLARING A PUBLIC WORKS VEHICLE AS SURPLUS PROPERTY**

**STAFF REPORT:** Eldridge informed Council that Public Works Director Scholz has received his new work vehicle and City Council must specify that his previous vehicle, a 2004 Ford GMC, become surplus personal property.

- Thomas asked why the minimum bid is the valued amount as typically you start the bidding process below the blue book value.
- Eldridge replied this is the way it has been done in the past and if we don't sell it, we can discuss donating the vehicle.
- Caughey agreed with Thomas that it should start below blue book value.

- Eldridge commented that the City will state that is the minimum bid allowed and if the bid isn't received, the City can go out for bid again.
- Scholz stated he would be surprised if we didn't get several bids for the vehicle.
  - **Thomas motioned to have staff follow the process as specified in HMC 3.10.070 and declare the City's 2004 GMC YUKON to be surplus personal property and was seconded by Caughey. The motion passed by a vote of 4-0.** (Yes: Caughey, Keaton, Klemm and Thomas. No: None.)

#### **THE MATTER OF REVIEWING THE LOC LOBBYING 101 WEBINAR**

**STAFF REPORT:** Eldridge informed Council the webinar is over an hour long and they could watch a portion today and the remaining at the next meeting or we could email Council the link to watch the video at their own discretion. Eldridge noted there is a cost associated with going forward but felt this would strengthen us for advocacy and noted Brownsville is also on board.

- Mayor Duncan and Klemm both commented they are not thrilled with having a lobbyist, but felt it was likely a necessary evil.
- Thomas stated that if we don't make our voices heard, nobody is going to stand up for us.
- It was the consensus of the Council to have the webinar emailed to them and to bring back to a future meeting for discussion.

#### **THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:** No comments or concerns.

- Keaton **motioned to approve the Consent List and was seconded by Thomas. The motion was approved by a vote of 4-0.** (Yes: Caughey, Keaton, Klemm, and Thomas. No: None.) **A motion to approve the consent list approved the following:**
  - **The Minutes from the December 13, 2022 and the January 10, 2023 City Council Meeting**
  - **The Payment Approval Report for December 2022**

#### **OTHERS:**

- Eldridge commented on the LOC Small City meeting stating that it wasn't a good meeting as it was mostly just viewing/listening to the state legislature webinar. She also commented that S 9<sup>th</sup> St is now open for traffic and the property owner to the east, Aaron Brown, is looking into partitioning his property.
- Klemm asked Scholz how long it was going to take for ODOT to finish the ADA job on Hwy 99. Scholz replied that the projected finish date was December of 2022, but they are hoping for September 2023. Mayor Duncan asked what was wrong with the previous ramps and Scholz replied they went from a 1% slope to .5%. Scholz commented that over \$8 million has been spent on the statewide project.
- Thomas commented about a business owner who met with RAIN and stated they weren't impressed by the service they provided because the business owner felt they weren't focused on their business and the service they provided.

**With no further discussion, the City Council Work Session adjourned at the hour of 8:16pm.**

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Mayor

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City Recorder