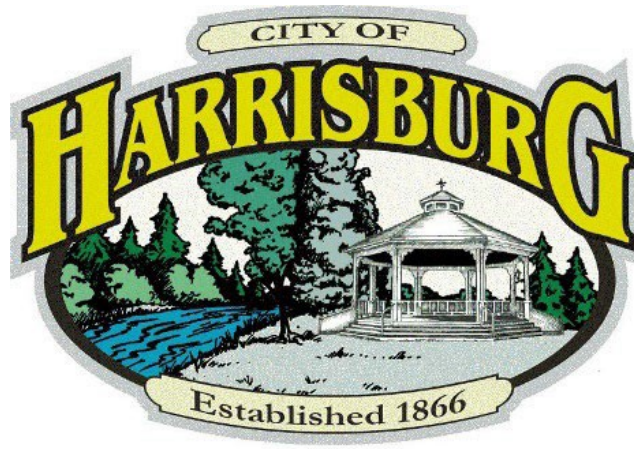


This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



## Harrisburg City Council Minutes June 10, 2025

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Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Randy Klemm, Charlotte Thomas, and Dana Henry
Councilors Absent:	Cindy Knox and Youth Advisor Nolan Malpass
Staff Present:	City Administrator Michele Eldridge, and Finance Director/Deputy City Recorder Cathy Nelson
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:34pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE:** All in attendance were there for items on the agenda.

**THE MATTER OF HOLDING A PUBLIC HEARING, AND APPROVING ORDINANCE NO. 1010, “AN ORDINANCE APPROVING AMENDMENTS TO THE HARRISBURG COMPREHENSIVE PLAN, AMENDING HARRISBURG MUNICIPAL CODE TITLES 18.80, 18.85, 19.30, 19.35, 19.45, AND 19.55, AND ADOPTING THE 2025 TRANSPORTATION SYSTEM PLAN (TSP)”.**

Eldridge introduced Erin David from Parametrix and David Helton from ODOT. Eldridge gave a summary of the Harrisburg Comprehensive Plan and the TSP, highlighting that they were last updated in 1999 and 2004. Chapter 12 of the Comprehensive Plan will be updated, and page 12 of the agenda packet shows the changes to Goal 12.

Criteria 1; Consistency with Statewide planning goals, Criteria 3; be in the interest of the public, and

Criteria 4; Amendments must conform to Oregon Transportation Rule, are met. Criteria 2 is not applicable.

Eldridge also highlighted that page 15 of the agenda packet shows the recommended changes; page 33 is where the bicycle parking facilities are added, and page 39 includes all of the added definitions. Eldridge reminded Council that the TSP was funded through a transportation grant from ODOT and DLCD.

### **Mayor Duncan opened the Public Hearing at the hour of 7:43pm.**

The Public Hearing allowed citizens who wish to provide public comment regarding amendments to the Comprehensive Plan or HMC Titles 18.80, 18.85, 19.30, 19.35, 19.45, and 19.55.

None present.

### **Mayor Duncan closed the Public Hearing at the hour of 7:44pm**

Erin David gave presentation on the final TSP Draft for adoption.

- Klemm asked if the speed limit coming into Harrisburg on Hwy 99 could be reduced. Helton stated that ODOT supervises speeds in Oregon. Reducing speed would create more danger than the solution. The current speed aligns with the roadside development and is set at 85% of the speed traffic drives.
- Thomas asked how to combat the land issue on Hwy 99 that will never be developed. Helton said that we needed to make sure the TSP includes; Harrisburg will continue to work with ODOT to reduce speed limit on north traffic coming across the bridge.
- Henry asked if ODOT can help us gain awareness of this issue on a state level. Helton said he was writing up a summary for Hwy 99 and will include the speed reduction and traffic control device on LaSalle and Hwy 99.
- Eldridge proposed adding an amendment to Goal 1, "1.7 – Coordinate with ODOT, Lane and Linn Counties, RST Members and LCDC to lower speed limits and improve safety on Hwy 99E and 3<sup>rd</sup> Street and to focus on lowering speeds on the elevated deck preceding the Willamette River Bridge.
- Henry asked how long it would take to get the RRFB (Rectangular Rapid Flash Beacon) on Smith St and Hwy 99. Helton said that unfortunately, fatalities drive funding. Due to the lack of fatalities at the intersection it would be over a year, and to keep advocating.
- Klemm wanted to know how we would be informed about any new grants we could use for the projects. Helton said the information could be found in organizational newsletters, attending conferences, requesting notices and through the Council of Governments (COG).
- Henry proposed to remove "persons of color" from pg. 42, policy 1, goal 1; accessibility to everyone.
  - **Thomas motioned to approve as amended Ordinance No. 1010, "AN ORDINANCE APPROVING AMENDMENTS TO THE HARRISBURG COMPREHENSIVE PLAN, AMENDING HARRISBURG MUNICIPAL CODE TITLES 18.80, 18.85, 19.30, 19.35, 19.45, AND 19.55, AND ADOPTING THE 2025 TRANSPORTATION SYSTEM PLAN (TSP)". This motion is based on findings contained in the June 3<sup>rd</sup>, 2025 staff report, and on findings made during deliberations on the request, and was seconded by Henry. The motion passed unanimously by a vote of 5-0. (Yes: Thomas, Klemm, Caughey, Downey, and Henry. No: None.)**

### **THE MATTER OF A PRESENTATION FROM PARAMETRIX IN RELATION TO THE REPORT ON THE TRANSPORTATION SYSTEM DEVELOPMENT CHARGE UPDATE:**

Eldridge gave a summary of the Transportation System Development Charge (SDC) process.

Caughey asked for clarification on page 67 which shows the SDC fee calculation and dollar value. Eldridge stated that the \$1,056 per daily trip was consistent with the TSP while tables 3.2 and 3.3 show the calculations and valuations which include the updated UGB.

Erin David from Parametrix gave a presentation on Transportation SDC.

Eldridge pointed out that page 56 shows current and proposed SDC fees. The City is looking to start the process of Transportation SDC, not set a rate at this time.

- Klemm **motioned to formally start the Transportation System Development Charge project according to HMC 12.35.100 and was seconded by Thomas. The motion passed unanimously by a vote of 5-0.** (Yes: Thomas, Klemm, Caughey, Downey, and Henry. No: None.)

#### **THE MATTER OF PROCLAIMING A SISTER CITY RELATIONSHIP WITH BREAL-SOUS-MONTFORT:**

Eldridge stated that there were some concerns with the terminology about facilitating visitors from the Sister City. She would get more information on what this might entail. The formal ceremony will be on June 20<sup>th</sup> at 8:30am. We will try and start with a flag raise with the American Legion and VFW. A formal press release will be issued. The ceremony will hopefully be at the Harrisburg Museum but might be in the Municipal Center if there is no flag raise or inclement weather. Notice will be given in advance of location.

- Thomas **Motioned to Authorize the Mayor to Sign the Sister Cities Agreement, to formally establish a Sister City relationship with Breal-Sous-Montfort, effective on June 13, 2025, and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Knox, Klemm, Caughey, Downey, and Henry. No: None.)

#### **THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE THE PUBLIC EVENT PERMIT FOR THE 73<sup>RD</sup> YEAR OF THE HARRISBURG OLD FASHIONED 4<sup>TH</sup> OF JULY:**

Eldridge highlighted the events to be held over the 4<sup>th</sup> of July weekend. We are having fireworks this year, but we are not sure about the future as several cities are moving towards a drone presentation.

- Thomas asked if 6<sup>th</sup> Street was going to close as early as last year. Eldridge said it will be.
- Henry asked for more enforcement for the “no smoking” ban in the park area.
- Caughey **Motioned to Authorize the City Administrator to Approve the Public Event Permit for the 73<sup>rd</sup> year of the Harrisburg Old Fashioned 4<sup>th</sup> of July Celebration as conditioned and was seconded by Thomas. The motion passed unanimously by a vote of 5-0.** (Yes: Klemm, Henry, Caughey, Downey, and Thomas. No: None.)

#### **THE MATTER OF APPROVING THE CONSENT LIST:**

- Thomas **motioned to approve the consent list and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Klemm, Downey, Caughey, Thomas, and Henry. No: None.) **A motion to approve the consent list approved the following:**
  - Minutes from the April 22, 2025 and the May 13, 2025 City Council Meeting
  - The Payment Approval Report for May 2025

#### **CITY ADMINISTRATOR VERBAL REPORT:**

- Eldridge handed out **Addendum 1**; a letter from DEQ regarding the TMDL.
- Council was reminded about the Sister City celebration on June 20<sup>th</sup>.
- City Wide clean-up scheduled for June 28<sup>th</sup>, 2025.

**With no further business, the City Council Meeting adjourned at the hour of 8:53pm**

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Mayor

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City Recorder



# Oregon

Tina Kotek, Governor

## Department of Environmental Quality

Western Region Eugene Office

165 East 7th Avenue, Suite 100

Eugene, OR 97401

(541) 686-7838

FAX (541) 686-7551

TTY 711

Tracking Number: 9307169904400080043609

June 4, 2025  
City Council Members  
Harrisburg City Council  
PO BOX 378  
Harrisburg, OR. 97446

Re: Issuance of the Mainstem Amendment to the Willamette Subbasins Temperature Total Maximum Daily Load and Water Quality Management Plan

Dear City Council Members,

The Oregon Environmental Quality Commission adopted the Mainstem and Major Tributaries rule amendment to the Willamette Subbasins Temperature Total Maximum Daily Load (TMDL) and Water Quality Management Plan (WQMP) as Oregon Administrative Rule 340-042-0090 on May 8, 2025. The TMDL can be found at OAR 340-042-0090(3)(a) and the WQMP at OAR 340-042-0090(3)(b). All documents will be made available on DEQ's webpage <https://www.oregon.gov/deq/about-us/eqc/Pages/202505.aspx>

The Department of Environmental Quality (DEQ) submitted the amended TMDL documents to the U.S. Environmental Protection Agency Region 10 for action (approval or disapproval) on May 14, 2025. DEQ developed the TMDL documentation pursuant to §303(d) of the Clean Water Act (CWA) and, when approved, this TMDL constitutes an update to Oregon's Continuing Planning Process per §303(e) of the CWA.

### Purpose of this letter:

You are receiving this letter because City of Harrisburg is identified as a Designated Management Agency in the WQMP. OAR 340-042-0030(2) defines Designated Management Agency as a federal, state, or local governmental agency that has legal authority over a sector or source contributing pollutants and is identified as such by DEQ in a TMDL.

As a DMA, City of Harrisburg is required under OAR 340-42-0080 to prepare a TMDL implementation plan to incorporate strategies to reduce sector nonpoint source pollutant loadings for temperature according to requirements identified in the WQMP. TMDL implementation plans are due on **November 9, 2026**. WQMP requirements and due dates are shown in the table below. Failure to submit a timely TMDL implementation plan required by rule is a violation under OAR 340-012-0053(2).

Requirement	WQMP Section	Due Date
TMDL Implementation Plan	Sec. 5.3	Nov. 9, 2026

Shade Gap Analysis Methodology*	Sec. 5.3.4	Nov. 9, 2026
Streamside Evaluation	Sec. 5.3.2	May 9, 2028
Shade Gap Analysis* and Updated Streamside Evaluation	Sec. 5.3.4	Nov. 9, 2030
120-Foot Streamside Buffer**	Sec. 5.3.3	Nov. 9, 2030
<p><i>* A shade gap methodology and assessment are only needed if DEQ completed a shade gap assessment for your jurisdiction and the jurisdiction desires to do an independent shade gap assessment.</i></p> <p><i>** Establishing a 120-Foot streamside buffer is not required unless the DMA chooses this implementation method.</i></p>		

For NPDES permittees, TMDL point source wasteload allocations for temperature will be incorporated into permit requirements upon renewal or reissuance, where necessary.

Please contact your primary DEQ staff contact if you have any questions about TMDL implementation responsibilities. Your primary DEQ staff contact for questions about this TMDL is:

Priscilla Woolverton  
priscilla.woolverton@deq.oregon.gov  
503-688-8801

Sincerely,

*Heather Tugaw*

Heather Tugaw, Interim Western Region Watersheds and Stormwater Manager  
221 Stewart Ave, Suite 201  
Medford, OR 97501  
503-702-0811  
Heather.tugaw@deq.oregon.gov

Ec: Priscilla Woolverton, Willamette Basin Coordinator  
Michele Eldridge, City Administrator, City of Halsey