



Harrisburg Personnel Committee  
Minutes for October 21, 2019

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Time: 7:00 PM

Place: Harrisburg Municipal Center, located at 354 Smith St. (Jury Room)

Committee members present: Kimberly Downey, and Mike Caughey. Rob Boese was absent. Also present was Interim City Administrator John Hitt.

**Called to order by Chairperson Downey at 7:07PM**

1. *Chairperson Downey asked for any public input. No members of the public were present.*

***Chairperson Downey recessed the public portion of the meeting and opened an Executive Session as per ORS 192.660(1)(2)(a) to consider the employment of a public official/employee***

**2.a. SUBJECT:**

**2.b. DISCUSSION: THE MATTER OF RECRUITING A NEW CITY ADMINISTRATOR.**

**Review applications for Harrisburg City Administrator as submitted by the Oregon Cascades West Council of Governments (OCWCOG), as per the Harrisburg/OCWCOG city administrator recruitment agreement.**

**Chairperson Downey closed the Executive Session and reconvened the public session at 7:43 pm**

**ACTION:**

- **Caughey moved to recommend to the City Council that all current City Administrator applications not receive further consideration and that the city re-open a public solicitation/recruitment for a new City Administrator. Chairperson Downey seconded and motion passed.**
- **Chairperson Downey moved and Member Caughey seconded to bring back to the next Personnel Committee meeting, for further consideration, the 'Alternative Interview Questions', proposed by ICA John Hitt. Motion Passed.**

**The Personnel Committee adjourned the meeting at 8:20p.m.**

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**Chairperson**

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**City Recorder**