



City Council Work Session Meeting Minutes August 25, 2020

Council President: Mike Caughey, Presiding
Councilors Present: Kimberly Downey, Robert Boese, Randy Klemm
Staff Present: City Administrator John Hitt, Asst. City Administrator/City Recorder Michele Eldridge, and Public Works Director Chuck Scholz
Absent: Mayor Robert Duncan, plus Councilors Adam Keaton and Charlotte Thomas
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL by Council President Mike Caughey at 6:30pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.) All present in the audience were for items on the agenda.

NEW BUSINESS

THE MATTER OF THE PRESENTATION OF A TRAFFIC REPORT FROM THE COBURG POLICE DEPARTMENT

COBURG POLICE CHIEF LARRY LARSON REPORT: Chief Larson reviewed the reports that he handed out to City Council (Please see Addendums 1 and 2). One was his traffic stop monthly breakdown for the months of June, July and August, and the other was the results of the initial traffic study he did. He reviewed the results of the monthly breakdown, noting that he had only 3 residents so far in August, and 22 nonresidents. The other months were more of an even group. The traffic stops resulted in the arrest of a sex offender for failure to register, which is both a misdemeanor and a felony; plus, he had two offer sex offender checks during traffic stops. They have a relationship with the United States Marshals, and the University of Oregon Police, working on a program to check on sex offenders in Lane County, as tracked by the Oregon State Police sex offender's unit. Many people don't realize that there are over 700 sex offenders in Lane County alone. Coburg has 10. Unfortunately, the study doesn't include Harrisburg, so he doesn't know how many we might have.

- Klemm asked him if he might be able to check on that.

- Chief Larson told him he would see what he could come up with on that. He spoke about the stops themselves, and that sometimes, they aren't were the violation occurred due to the location of where the vehicle actually stopped. He asked if there were any questions about the report.

Council asked questions that ranged all over, based on sex offenders, and locations. Boese asked where some of the worst speeding was; he was curious if 9th and LaSalle seemed to be bad. However, Chief Larson said that this was an example of one of the locations that was based on where they stopped. He would try to have his officers change that in the future on their reporting. Boese also asked about the sign on Coburg Rd with the blue lights, that show your speed when you are coming into town; he was interested in the cost of those. However, Chief Larson told him that those are owned by Lane County, not the City of Coburg, as the road is a Lane County road; those are likely around \$4,000.

Chief Larson then reviewed the traffic study. The unit was placed just north of the bridge, and it provided a six-hour snapshot for each day. Council had several observations, including Downey's outrage over the person still traveling at 58mph on that corner in town. Chief Larson would be getting some additional graphs, and he'd like to narrow the focus down to a best time for the study. Some discussion also ensued between Chief Larson and Scholz, who had a good understanding of how the trailers recorded data. Scholz noted that if traffic is close together, that the machine doesn't have time to reset itself; that resulted in some of the confusing data in the reports. Boese thanked him for the work that he had done; and Caughey asked if we could share it with the public. Chief Larson told him it was public information.

THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS AS REPORTED BY/ON LCSO DASHBOARD

STAFF REPORT: Hitt noted that LCSO has put this dashboard up, which breaks out all of the contract cities, and gives concentrated data. It recognizes city limits, so is useful to know where hot spots are. He had put together a small handout (Please see Addendum No. 3), that showed total crimes per category in a one-year period as well as a comparison to other cities in our region. As you can see, we are 2nd in property crimes, and personal crimes, but have the most traffic crimes. He tried to get into the system but needed Lieutenant Brandon Fountain to pull up his access into the system. Council moved onto the 3rd item on the agenda while Lieutenant Fountain worked on obtaining access.

THE MATTER OF DISCUSSING USE OF CITY OWNED PROPERTY FOR POLITICAL ADVOCACY

STAFF REPORT: Hitt reviewed the information in the staff report and in the attached policy. He was hoping that City Council could let him know if this looks like something we can allow.

- Caughey asked about the definition of a 'sustained presence'. He looked it up but couldn't really find a legal definition for it.
- Hitt agreed. He said that if you didn't have the government signs, then you wouldn't need a permit. But if you want to sit at a table, and have a bunch of people join you, then it changes. If that happened, he would go outside, and ask them to leave, until they complied with the policy. There are some parameters that we can work with within the policy.
- Caughey could see someone taking advantage of this opportunity, so he wanted to make certain we had something set up to adequately address it.
- Boese commented that someone could set up in a park too.
- Hitt told him that was correct. But it can't be near City Hall once we get the ballot box, and they can't go into certain areas, like the PW yard.

- Caughey said that they could stand outside the fence on the sidewalk.
- Eldridge added as long as they don't block ADA access.
- Boese asked how we had drafted this.
- Hitt said that he started with some initial restrictions, and then sent it to the City Attorney.
- Boese was fine with that, as long as the controls are in the City's hands.

THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS AS REPORTED BY/ON LCSO DASHBOARD – RESUMED DISCUSSION

- Lieutenant Fountain had the crime statistics page open and started showing Council how it works. He noted all the different crimes that are included, and that you could see a lot of the breakdown of the types of crimes on it. Harrisburg for the most part, is lower this year in crime than compared to last year. Property crimes are isolated in certain areas, which we can then focus on.
- Caughey asked if warnings were in this report.
- Lieutenant Fountain told him no, these are only actual crimes. You won't see a lot of traffic violations here, unless they result in a stop that an arrest occurs in.

Council was enthusiastic about the information included on the report. They asked if they were able to access this, but unfortunately, the system is set up on a licensed basis, so only one person from Harrisburg could access it...in this case, the City Administrator. Lieutenant Fountain told them that right now across the board, there is a jump in personal crimes; because more people are unable to control their tempers. There is a lot of stress out there right now. Downey asked if Chief Larson was seeing that in Coburg too, and he told her there was. Klemm thanked him for the presentation.

THE MATTER OF DISCUSSING STREET PARKING ISSUES

STAFF REPORT: Hitt said that as Council is aware, we often have complaints about people parking large vehicles and trailers on the street. Recently, we've had a lot of campers, in which people are moving around town on a frequent basis.

- Caughey said that there was a lot of that lately.
- Hitt agreed, and said it was very hard, and is a sensitive area for a lot of people. He directed City Council to the current code, which stated that someone can't park without moving 2/10ths of a mile within a 48-hour period, if the vehicle is not adjoining the address shown on the registration. He had done some research, which he shared, such as from Junction City, which gives five days to transfer from the house to an RV, but that an operator can't park more than 72 hours in one location. Corvallis and Coburg, both have similar prohibitions in residentially zoned areas. Ultimately, there are a lot of ways we can set this up. We can set a time limit, or we can restrict on certain streets where parking is more problematic.
- Caughey would like to have Lori Ross here, since she is the code enforcement officer. Scholz likely has some feedback too.
- Scholz said that he has shared a lot with John already. His problem with the code, is anything that tries to define a length, or deals with size, like small or large. He prefers a simple 48 hours, or some other time limit. It should be simple to enforce, and to understand.

Downey has seen this a lot in the past. 48 hours might not be enough, but at least people should have that to load and unload campers. She knows that they can't live in them, and thought electrical cords were already in the ordinance as not being allowed. Klemm said that actually, they will have their camper hooked up to the house, so that they can cool down the refrigerator. Downey asked if that was on their property, and Klemm told her it was,

and it was only temporary. Scholz reminded everyone that people aren't allowed to have cords or hoses over the sidewalks, as it violates ADA standards. He added that his research showed things all over the board. It's not like the manual on uniform traffic control; everybody (cities) just created their own rules. Caughey asked if the law enforcement individuals in the room had an opinion on this? Lieutenant Fountain said simpler is better, and easier to enforce. Chief Larson agreed, but said that Coburg has a separate ordinance that deal with differences for RVs vs. commercial rigs, vs. 18-wheelers. Klemm was in favor of doing something simple, that would help our staff. Hitt said that he would work out something that was simpler to both understand and enforce.

THE MATTER OF REVIEW AND DISCUSSION OF PROPOSED ZONING TABLE AND ZONING USES ALLOWED AND GENERAL REVIEW PROCEDURES

STAFF REPORT: Hitt commented that he is working with the Planning Commission on the zoning amendment project, right where Brian Latta left off. He's actually gone through the entire model zone now and has rewritten portions of it to apply to Harrisburg. Handed out to each of you (Please see Addendum No. 4) is a copy of the new matrix, which is a zoning chart. He walked Council through how to read it, and pointed out some examples, such as a standard residential use.

Caughey thought it sounded like it was being simplified. Hitt told him yes, especially with the matrix. There are certain items in here that can be approved administratively. However, after talking with the Planning Commission, he said that some of the members felt that everything as it was now, should still come in front of the public body. He understands that. However how this was being set up, is that if somebody complies with all the standards, which are set by the Planning Commission, and staff confirms that, then they don't need to go through a process that is more complicated, and that costs money, and takes up more staff time. He feels that the appeal process will serve to bring things to the Planning Commission if any citizen has an issue with something. He truly believes that this will benefit our citizens. On page 4-6 of the handout, you can see an overview for the different types of permits and applications, and which reviews would go to the Planning Commission under the model code. He felt that this would be simpler for the citizens and would also work to be positive for economic development in our community. He wanted City Council's opinion on this.

Downey said that she had no problem with what he is suggesting. But at the same time, there could still be some things that should come in front of the Planning Commission. She was on the Planning Commission for a while, and some of the strangest things came up. Would notices still go out? Hitt told her yes, even on some of the administrative approvals. Then, if someone wasn't happy with it, they could ask for it to be heard in front of the Planning Commission. Downey didn't have a problem with that. If the neighbors aren't pleased, they can do something about it. Boese asked if the Planning Commission had talked about this? Hitt told him that we were missing 3 people, but two there had clear feelings on this, and were not altogether happy with the suggestions. Boese asked if Todd Culver was there? Hitt told him he was, and he was one of the ones that wasn't happy about the changes. Downey asked if the citizens wouldn't have to pay as much for something allowed under an administrative allowance? Hitt told her yes. Caughey said that he had a message from the Mayor, *"that there are some ideas from Salem about changing zoning laws that he feels are extremely unacceptable. While tonight's issue is a time saver, and sounds fine, he would like to see staff keep an eye on any new possible statewide zoning change ideas and keep Council informed"*. Downey thought that might be like some of the things going on in Portland, where they are allowing multi-use buildings in residential zones. Klemm said Eugene was considering the same thing. Downey knew people were unhappy about that, but that's not what we are talking about here. Caughey asked who created the model code and was told that it was the LOC (League of Oregon Cities) and DLCD (Department of Land Conservation and Development).

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It makes common sense out of most things, is easier to understand, and is easier to find information you are looking for.

Caughey thought that one issue he wasn't sure about is why there have been homes in the commercial zone for years, and why now those lots won't allow a single-family dwelling to be on them. He thought that was sort of weird. Downey wished that Thomas was here, as she had some really good ideas, having served on the Planning Commission. Boese asked if he was discussing it with them yet, and Hitt told him that he's just started. He wanted to get an opinion on it. He will bring that back to the Planning Commission. Boese said that he's ok with that, and as Klemm said, that he's ok if they are easy site plans. He's not sure where Chairperson Culver was with his feelings on it. Hitt said that was his impression with it as he didn't explicitly say that. Klemm said that he might contact Chairperson Culver, because he's usually terrific on this type of stuff. Downey felt something was missing. Hitt said that it could be. He got the impression that they wanted for us to leave the current code alone, as far as applications and criteria for what comes to the Planning Commission. Downey commented that in a situation like this, she would rather have money used on that property, or on the dwelling rather than for the review in front of a government body. Caughey said he was also interested on that view; Culver runs that position so well.

THE MATTER OF DISCUSSING A POTENTIAL AGREEMENT WITH THE AZAVAR CORPORATION TO PROVIDE A 'REVENUE AUDIT' FOR THE CITY

STAFF REPORT: Hitt said that he had put this in the Council Agenda, but Eldridge brought something to him tonight that concerned him. She pointed out that there was a provision in the contract, that with the smallness of our city, that would cause a problem because of how the software would interact with our computer system, and could put this company in contact with the elements that control the LEDS system. That would violate the agreement we have with the OSP and FBI. We might not be able to do this, and he will need to check into this.

- Caughey commented that they certainly spent a lot of money on their attorney! He thanked Eldridge for finding that.

OTHER ITEMS:

- Hitt reminded the Council that we were meeting on the 15th and the 29th in September. Thomas told him that she couldn't be at the meeting on the 15th. He also reminded Council that we are still meeting with Junction City about having them take over our inspections and plan reviews for building permits.
- Caughey asked if Linn County can actually stop this from happening?
- Hitt told him that they can postpone it, but Junction City is credentialed by the state, so as long as we are following state code, then they can't stop it.
- Hitt then reminded City Council that he sent out a reminder that there is no parking on LaSalle St while the construction work is occurring. Work should start there any day.

ADJOURN: The meeting was adjourned at the hour of 8:12pm.

Mayor

City Recorder

TRAFFIC STOP MONTHLY BREAKDOWN:

June	5 citations	21 stops
	13 verbal warnings	(10 residents)
	3 written warnings	(11 nonresidents)
July	7 citations	22 stops
	15 verbal warnings	(10 resident)
	0 written warnings	(11 nonresidents)
August	9 citation	25 stops (August to 25th)
	13 verbal warnings	(3 residents)
	3 written warnings	(22 nonresidents)

1 Arrest of a sex offender for failure to register

Misdemeanor and Felony

1 sex offender check on July 30th during a traffic stop

1 sex offender check on August 19th during a traffic stop

Operation Oregon Valley with USMS

35 registered sex offenders in Harrisburg area

CPD did 17 compliance checks in Harrisburg on Friday August 21st

DRIVER DATA SEX/RACE: June, July, August

40 males

30 females

53 white

7 Hispanic

3 other

CITATION VIOLATIONS WRITTEN:

Speeding	11
Driving While Suspended violation	4
Fail to obey a traffic control device	2
No valid driver's license	2
Cell phone	1
Driving uninsured	5
Expired vehicle tags	0
	25 violations

LOCATION OF TRAFFIC STOPS: June 2020

3rd and Territorial

4th and Territorial

7th and Territorial

9th and LaSalle

8th and Diamond Hill

9th and Diamond Hill

Hwy 99 at the bridge

6th and Sommerville

3rd and Smith

9th and Monroe

6th and Territorial

Hwy 99 and MP 27

6th and Summerville

6th and Priceboro

8th and Smith Street

3rd and Smith

6th and LaSalle

3rd and Monroe

3rd and LaSalle

LOCATION OF TRAFFIC STOPS: July 2020

3rd and LaSalle

5th and LaSalle

2nd and Macy

2nd and Moore 9th and Burton

Hwy 99 and 2nd Street

6th and Priceboro

6th and Territorial

6th and Priceboro

Diamond Hill and Powerline

Diamond Hill and Powerline

3rd and LaSalle

10th and Territorial

30655 Territorial

9th and Diamond Hill

7th and Diamond Hill

3rd and Monroe

6th and Priceboro

7th and Smith

3rd and Moore 3rd and Territorial

LOCATION OF TRAFFIC STOPS:

August 2020

9th and Diamond Hill

6th and Summerville Loop

565 LaSalle

7th and Territorial

9th and Diamond Hill

Knox and Diamond Hill

Diamond Hill and Powerline

7th and Erica Place

3rd and Monroe

Farmers Helper

Diamond Hill and Knox IG

Diamond Hill and Powerline

Hwy 99 and Norton

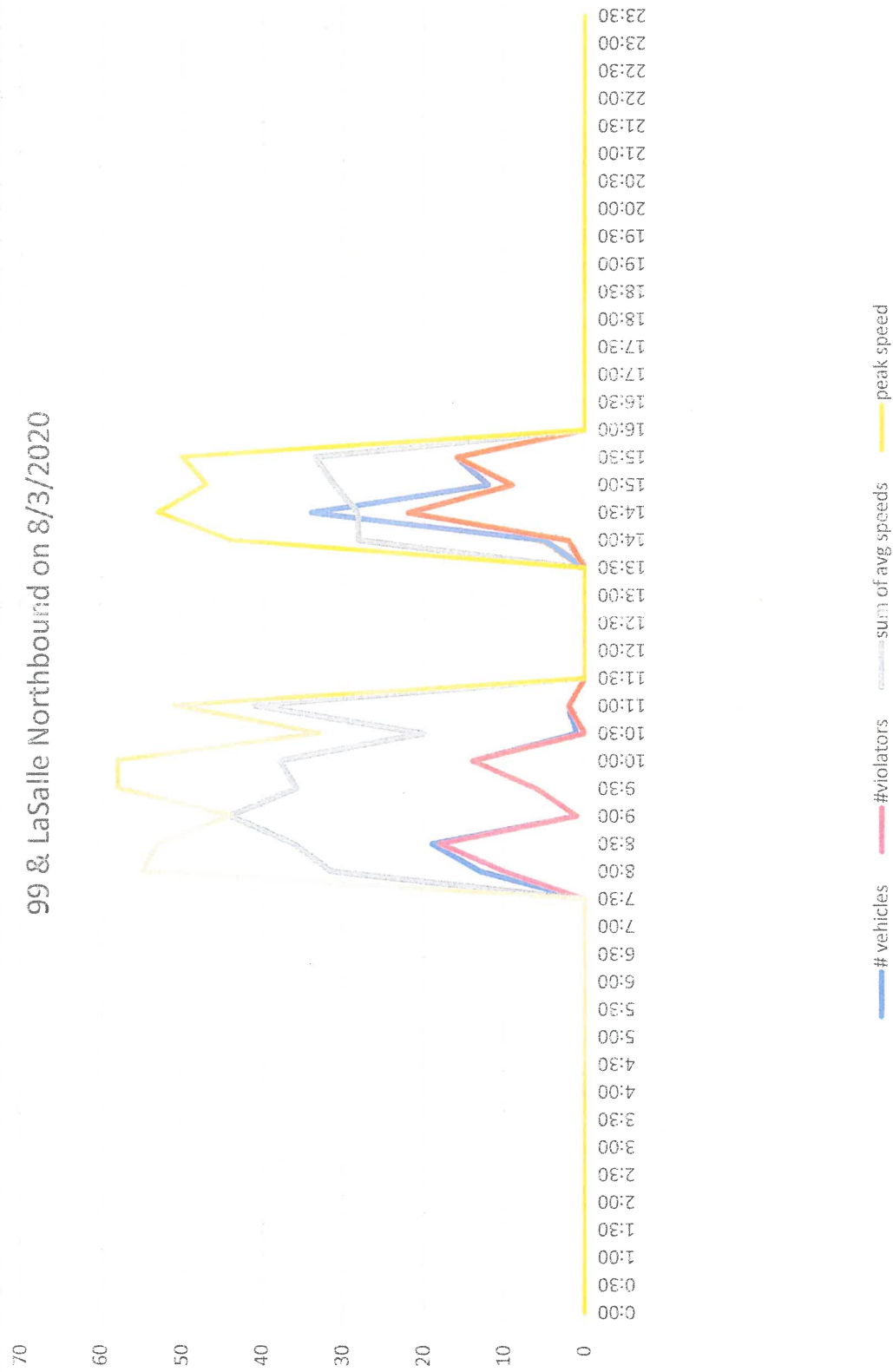
7th and Diamond Hill

8th and Diamond Hill

Priceboro and Umpqua Street

99 and LaSalle NB traffic 8/3/2020

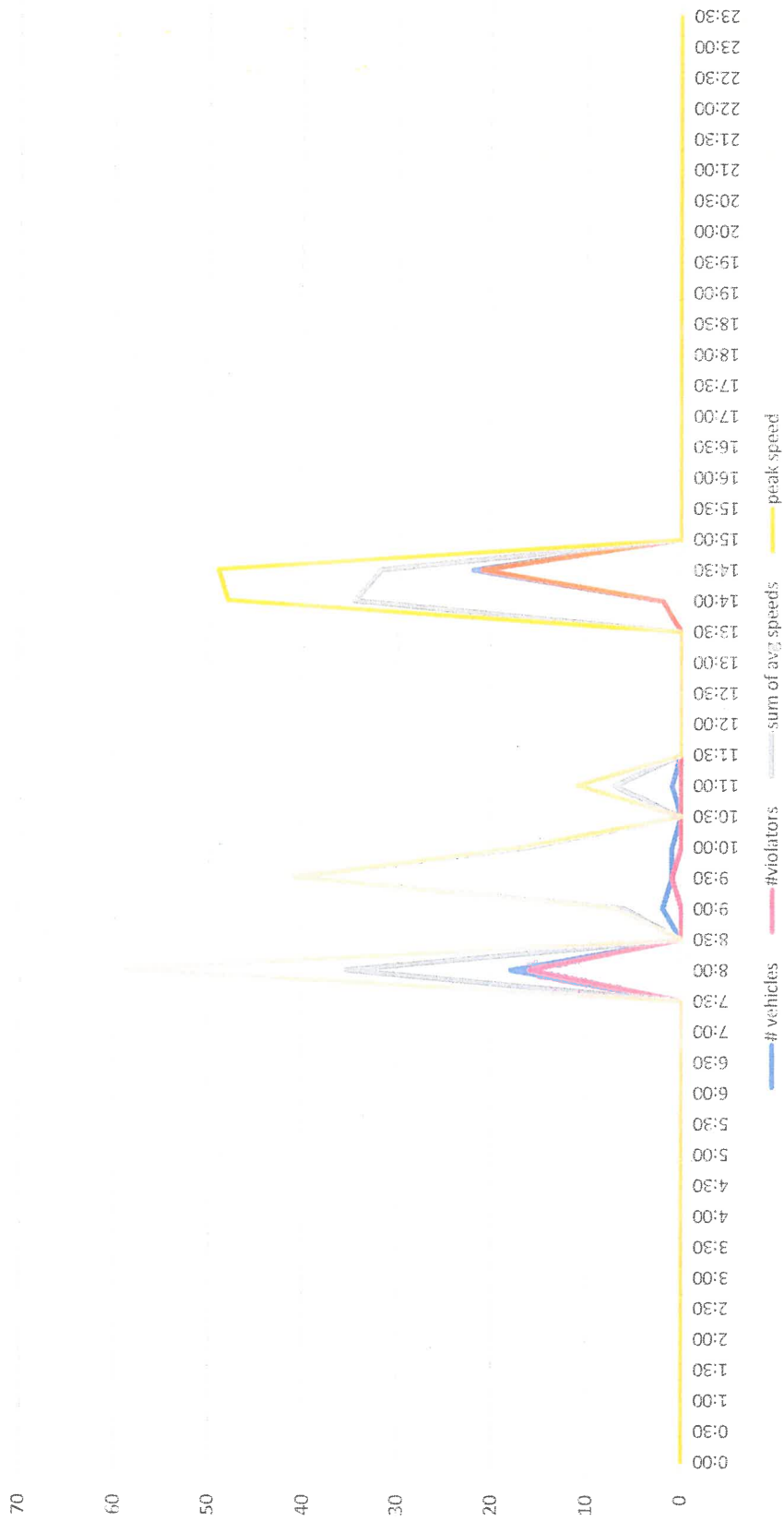
Time	# vehicles	#violators	sum of avg speeds	peak speed
0:00	0	0	0.00	0
0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	13	10	31.38	55
8:30	19	18	36.05	53
9:00	1	1	44.00	44
9:30	6	6	35.67	58
10:00	14	14	37.79	58
10:30	1	0	20.00	33
11:00	2	2	41.00	51
11:30	0	0	0.00	0
12:00	0	0	0.00	0
12:30	0	0	0.00	0
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	5	2	28.00	44
14:30	34	22	28.18	53
15:00	12	9	31.00	47
15:30	16	16	33.44	50
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
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20:00	0	0	0.00	0
20:30	0	0	0.00	0
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21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0



99 and LaSalle NB traffic 8/4/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
0:00	0	0	0.00	0
0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	18	16	35.39	59
8:30	0	0	0.00	0
9:00	2	0	6.00	7
9:30	1	1	41.00	41
10:00	1	0	16.00	17
10:30	0	0	0.00	0
11:00	1	0	7.00	11
11:30	0	0	0.00	0
12:00	0	0	0.00	0
12:30	0	0	0.00	0
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	2	2	34.50	48
14:30	22	21	31.68	49
15:00	0	0	0.00	0
15:30	0	0	0.00	0
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
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21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

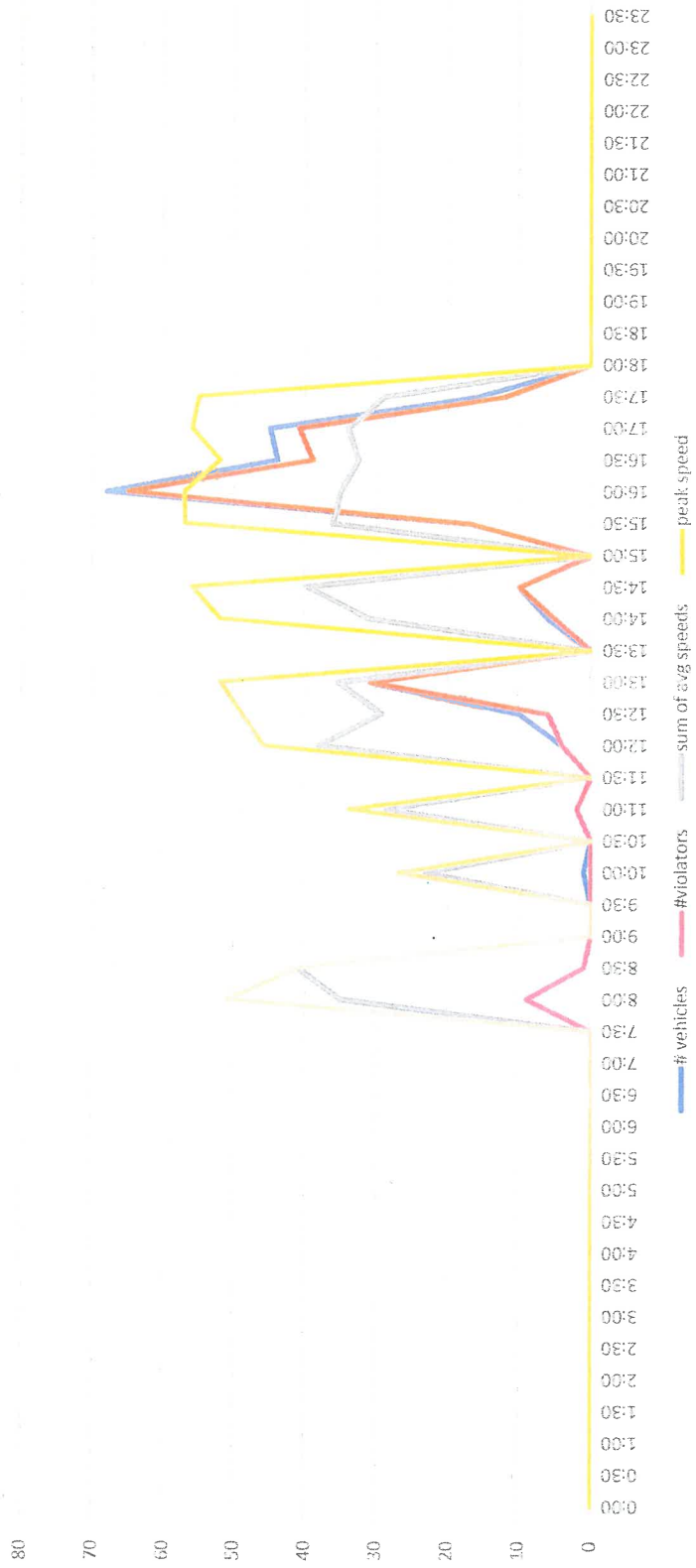
99 & Lasalle North Bound 8/4/2020



99 and LaSalle NB traffic 8/5/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	9	9	35.00	51
8:30	1	1	41.00	41
9:00	0	0	0.00	0
9:30	0	0	0.00	0
10:00	1	0	23.00	27
10:30	0	0	0.00	0
11:00	2	2	28.50	34
11:30	0	0	0.00	0
12:00	4	4	38.00	46
12:30	10	6	29.20	49
13:00	31	31	35.29	52
13:30	0	0	0.00	0
14:00	6	5	30.83	52
14:30	10	10	39.70	56
15:00	0	0	0.00	0
15:30	17	17	36.12	57
16:00	68	65	34.99	57
16:30	44	39	32.43	52
17:00	45	41	33.91	56
17:30	16	12	28.81	55
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
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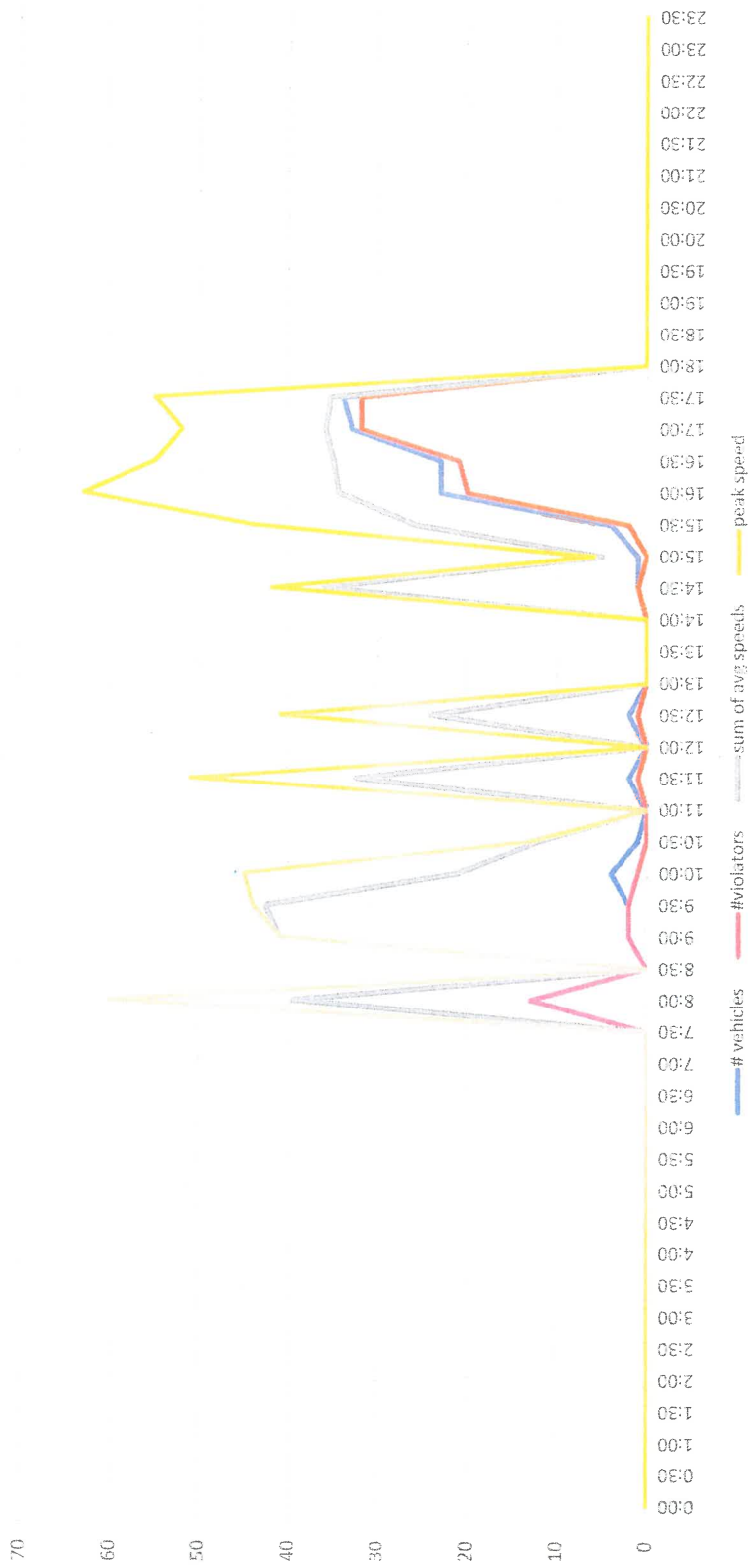
99 & Lasalle North Bound - 8/5/2020



99 and LaSalle NB traffic 8/6/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
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4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	13	13	39.54	60
8:30	0	0	0.00	0
9:00	2	2	41.00	41
9:30	2	2	42.50	44
10:00	4	1	21.00	45
10:30	1	0	12.00	13
11:00	0	0	0.00	0
11:30	2	1	32.50	51
12:00	0	0	0.00	0
12:30	2	1	24.00	41
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	0	0	0.00	0
14:30	1	1	36.00	42
15:00	1	0	5.00	6
15:30	4	2	25.75	44
16:00	23	20	34.39	63
16:30	23	21	35.00	55
17:00	33	32	35.91	52
17:30	34	32	35.32	55
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18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
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23:00	0	0	0.00	0
23:30	0	0	0.00	0

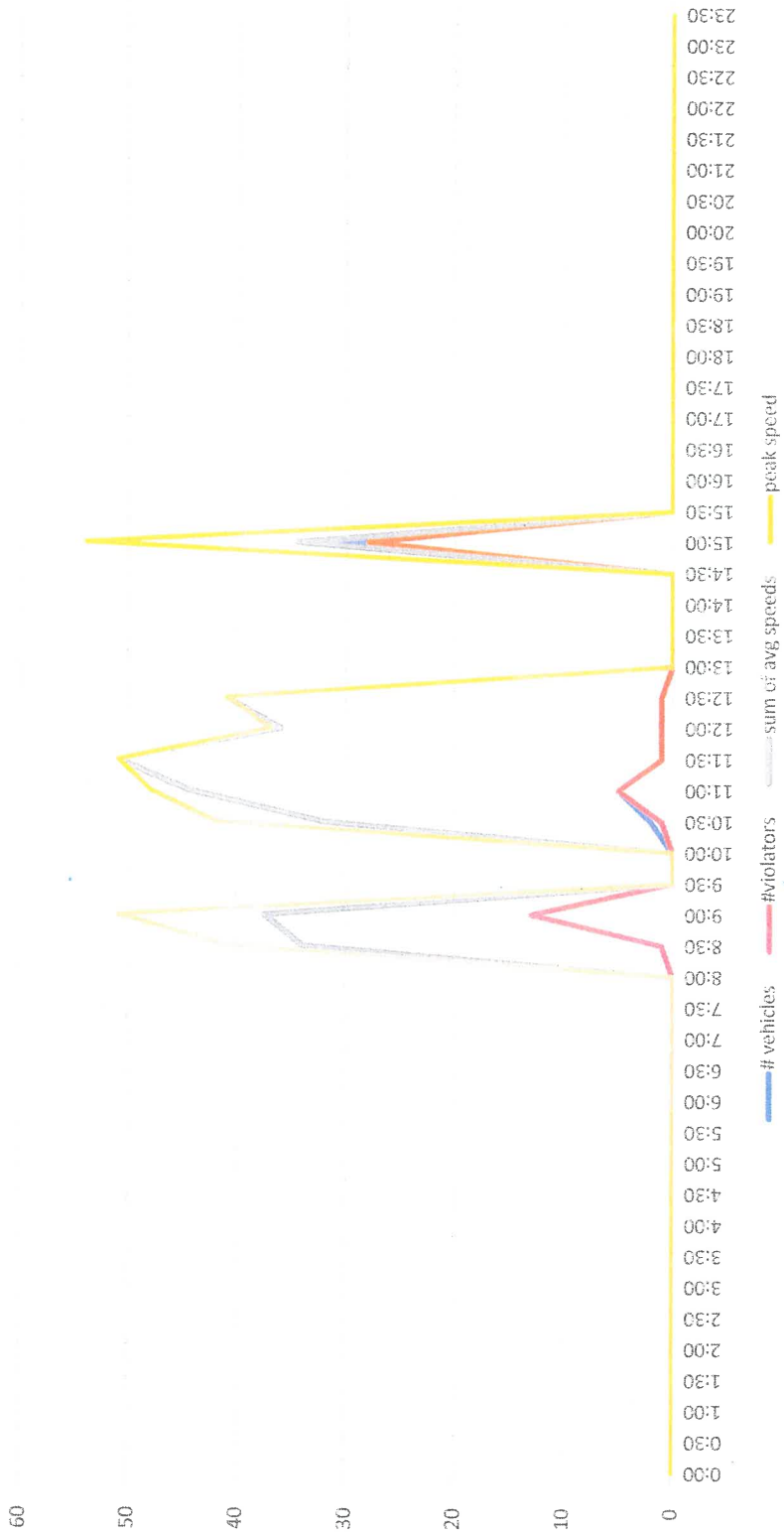
99 & Lasalle Northbound - 8-6-2020



99 and LaSalle NB traffic 8/7/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	0	0	0.00	0
8:30	1	1	34.00	41
9:00	13	13	37.46	51
9:30	0	0	0.00	0
10:00	0	0	0.00	0
10:30	2	1	32.00	42
11:00	5	5	44.40	48
11:30	1	1	51.00	51
12:00	1	1	36.00	37
12:30	1	1	41.00	41
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	0	0	0.00	0
14:30	0	0	0.00	0
15:00	31	28	34.42	54
15:30	0	0	0.00	0
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

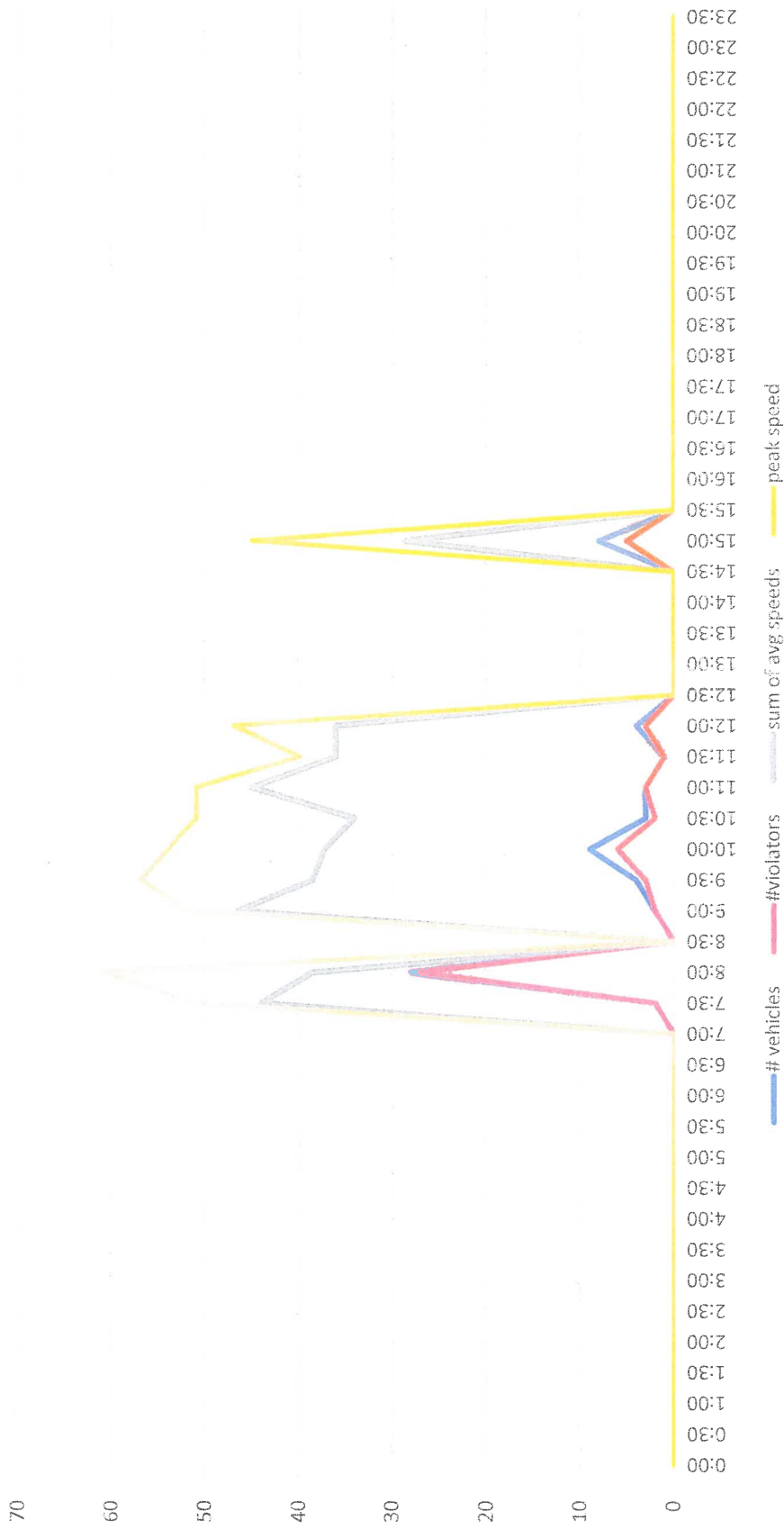
99 & Lasalle North Bound - 8-7-2020



99 and LaSalle NB traffic 8/8/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
0:00	0	0	0.00	0
0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	2	2	44.00	51
8:00	28	27	38.54	61
8:30	0	0	0.00	0
9:00	2	2	46.50	52
9:30	4	3	38.50	57
10:00	9	6	37.22	54
10:30	3	2	34.00	51
11:00	3	3	45.00	51
11:30	1	1	36.00	40
12:00	4	3	36.00	47
12:30	0	0	0.00	0
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	0	0	0.00	0
14:30	0	0	0.00	0
15:00	8	5	28.63	45
15:30	0	0	0.00	0
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

99 & Lasalle North Bound 8-8-2020



Total Crimes Per Category Per 1-Year Period

	08/17 - 08/18	08/18 - 08/19	08/19 - 08/20
Property	46	81	87
Person	9	38	37
Traffic	9	21	9
Drug/Alcohol	5	5	5
Others	51	66	46
TOTAL CALLS	120	211	184

Crime Stats Per Capita/1000

(Last Two Years)

	Harrisburg	Brownsville	Halsey	Scio	Millersburg
Property	45.65	31.4	39.36	43.01	58.13
Personal	18.21	11.05	3.19	21.51	8.8
Drugs/Alcohol	2.74	2.32	4.26	3.23	2.68
Traffic	8.15	6.98	7.45	7.53	5.74
Others	30.43	48.26	17.02	29.03	22.18
TOTAL CALLS	60.6	77.32	64.89	36.56	35.56

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones				Commercial Zones and Employment Zones				Public Use		Special Use Standards
	R-1	R-2	R-3	C-1	—	M-1	M-2	PUZ			
A. Residential Uses¹											
Single-Family Dwelling, Non-Attached	P	P	P	S		CU	CU	N			Sec 2.3.090
Single-Family Dwelling, Attached (Townhome 5)	S	P	P	S		N	N	N			Sec. 2.3.090; Sec 2.3.210
[Accessory Dwelling]	S	S	S	CU		N	N	N			[Sec 2.3.170]
[Boarding or Rooming House]	N	CU	S	CU		N	N	N			No more than 50% of main house on 8000 sq lot or larger
[Cottage Housing Cluster]	N	S	S	N		N	N	N			[Sec 2.3.190]
Duplex Dwelling	S	P	P	N		N	N	N			Sec 2.3.060
Manufactured Home	S	S	S	N		N	N	N			Sec 2.3.090; Sec 2.3.130
Manufactured Home Park	N	S	S	N		N	N	N			Sec 2.3.140
Multifamily Dwelling	N	S	S	S		N	N	N			Sec 2.3.080; 2.3.090
Family Daycare	S	S	S	N		N	N	N			Sec 2.3.100
Residential Care Home	S	S	S	N		N	N	N			Sec. 2.3.090; Sec 2.3.110
Residential Care Facility	S	S	S	S		N	N	N			Sec 2.3.120
Home Occupation	S	S	S	S		N	N	N			
[Micro-Generation; wind, solar, or geothermal energy (household use)]	S	S	S	S		S	S	S			[Sec 2.3.200] with commercial retail
Vacation Rentals	S	S	P	S		N	N	N			[Sec 2.3.220]

User's Guide: The above residential uses represent the range of "needed housing" that cities are generally required to zone land for under Statewide Planning Goal 10 (Housing). Care Homes or Facilities are subject to ORS 197.665 and 197.670, and the federal Fair Housing Amendments Act of 1988 (42 U.S.C. § 3615). The model code provides clear and objective standards for housing, per state law, and allows residential uses in commercial districts, per OAR 660-012-060.

¹ **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones			Commercial Zones and Employment Zones					[Public Use]		Special Use Standards
	R-1	R-2	R-3	C-1	—	M-1	M-2	PUZ			
B. Public and Institutional Uses²											
[Airport, Public Use]	N	N	N	N		S	CU	S			[per Airport Overlay Zone]
Automobile Parking, Public Off-street Parking	N	N	CU	S		CU	CU	P			
Cemetery, including Crematorium	N	N	N	N		N	N	S			Size limited
Child Daycare Center	N	N	S	CU		CU	N	S			
Club Lodge, Fraternal Organization	N	N	CU	S		N	N	S			Must match surrounding uses & limit size
Community Service; includes Governmental Offices	N	N	CU	P		CU	N	P			
[Community Garden]	P	P	P	P		N	N	P			
Clinic, Outpatient Only	N	N	S	P		CU	N	P			
Emergency Services; includes Police, Fire, Ambulance	CU	CU	CU	CU		CU	N	P			
Hospital, including Acute Care Center	N	N	CU	CU		CU	N	S			
Mortuary	N	N	CU	CU		CU	N	CU			
Non-Profit Member Organization Offices	N	N	S	P		CU	CU	CU			Must match surrounding uses & limit size
Parks and Open Space, including Playgrounds, Trails, Nature Preserves, Athletic Fields, Courts, Swim Pools, and similar uses	S	S	S	S		CU	CU	P			[Sec 2.3.2.10]
[Prison]	N	N	N	N		CU	N	CU			

User's Guide: Because parks and open spaces can generate noise and lighting concerns, some communities require conditional use permit approval for parks and some open space uses. Another alternative is to allow uses subject to special standards. For example, neighborhood parks (e.g., tot lots or informal play fields) and natural areas that are limited to daytime use typically do not raise compatibility concerns and therefore can be permitted with standards.

User's Guide: Because parks and open spaces can generate noise and lighting concerns, some communities require conditional use permit approval for parks and some open space uses. Another alternative is to allow uses subject to special standards. For example, neighborhood parks (e.g., tot lots or informal play fields) and natural areas that are limited to daytime use typically do not raise compatibility concerns and therefore can be permitted with standards.

² **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

City of Harrisburg

Draft 1 April 2020

Oregon Model Development Code

2-10

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]		Special Use Standards
	R-1	R-2	R-3	C-1		M-1	M-2	PUZ	—		
B. Public and Institutional Uses³ (continued)											
Public Works Utilities Storage Yards; includes Vehicle and Equipment Storage, Maintenance, and Repair	N	N	N	CU		P	CU	P			
[Railroad Facilities]	N	N	N	N		P	P	CU			
Religious Institutions and Houses of Worship	CU	S	S	S		CU	N	S		Seating, # of services, & parking	
School, Preschool-Kindergarten	CU	CU	CU	CU		N	N	P			
School, Secondary	CU	CU	CU	CU		N	N	P			
[School, College or Vocational]	N	N	CU	CU		CU	N	P			
Solid Waste Disposal or Recycling, except as accessory to permitted use	N	N	N	N		CU	CU	CU			
Transportation Facilities; includes construction, operation, and maintenance of facilities located within right-of-way controlled by a public agency, consistent with [Transportation System Plan / Comprehensive Plan].	CU	CU	CU	P	P	P	CU	P			
Utility Structures and Facilities, City Planned Projects; i.e., utilities identified by an adopted City master plan or development review approval	P	P	P	P		P	P	P			
Utility Structures and Facilities, Regional Projects; project is not part of an adopted City master plan or development review approval	CU	CU	CU	CU		CU	CU	CU			
[Wireless Communication Facilities]	CU	CU	CU	CU		P	P	S		Broadly used by public & shared use	

³ **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]	Special Use Standards
	R-1	R-2	R-3	C-1	M-1	M-2				
C. Commercial Uses⁴									PUZ	—
Amusement, Entertainment, and Commercial Recreation; includes theaters, bowling alleys, miniature golf, concert venues, arcades, similar uses	N	N	CU	P	CU	N			CU	
Artisanal and Light Manufacture Uses in Commercial zones – includes craftsman studios; and uses providing instruction and/or retail sales related to painting, sculpting, photography, picture framing, knitting, sewing, literature, theater, music, specialty foods or catering, or similar uses			S	S	P	CU			N	Sec 2.3.040. R&M not larger than 2500 sq. connected w/rental sales of at least 50%
Automobile Parking, Commercial Parking	N	N	S	P	S	CU			N	Parking limited to 100 for M-1 & 20 for R-3
Automotive Repair and Service, includes fueling station, car wash, tire sales and repair or replacement, painting, and other repair for automobiles, motorcycles, aircraft, boats, RVs, trucks, etc.	N	N	CU	S	S	CU			N	Sec 2.3.050. Size of site no larger than 2 acres
Automotive Sales and Rental; includes motorcycles, boats, recreational vehicles, and trucks	N	N	N	P	CU	N			N	
[Bed and Breakfast Inn]	S	S	S	P	N	N			N	[Sec 2.3.180] Family occupied + 3 rentable BR
Commercial Retail Sales and Services	N	CU	CU	P	CU	CU			N	
Commercial Retail Sales and Services, in Conjunction with a Permitted Industrial Use, and limited to 5000 square feet gross leasable area	N	N	N	P	P	CU			N	

User's Guide: The above provisions limiting automobile sales and service uses in downtowns and main street districts are consistent with the Multi-Modal Mixed Use provisions under OAR 660-012-060. See also, the drive-through service and general industrial use regulations in other parts of this table. The provision for "artisanal uses" is intended to encourage cottage industries that combine light manufacturing and retail uses in commercial zones.

4 KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones				Commercial Zones and Employment Zones			[Public Use]	Special Use Standards
	R-1	R-2	R-3		C-1	M-1	M-2		
C. Commercial Uses (continued)⁵									
[Data Center or Server Farm]	N	S	S		P	P	CU	N	Low traffic, no noise, R. type construction
Customer Call Center	N	N	CU		P	P	CU	N	
Drive-Through Service	N	N	CU		S	S		N	Traffic, house, size
[Golf Course or driving range, with pro shop, clubhouse, or restaurant open to public]	CU	CU	N		CU	CU	N	CU	
[Golf Course without pro shop, clubhouse, or restaurant open to public]	CU	CU	N		CU	S	CU	CU	
Hotels, Motels, and Similar Overnight Accommodations	N	N	CU		P	CU	CU	N	
Kennel (See also, "Veterinary Clinic")	N	N	N		S	CU	CU	N	
Lumber Yard and Similar Sales of Building or Contracting Supplies, or Heavy Equipment	N	N	CU		S	P	CU	N	Limited size & homes
Medical Clinic, Outpatient	N	N	S		P	N	N	S	
Offices	N	N	S		P	P	CU	S	
[Recreational Vehicle Park]	N	CU	CU		CU	S	CU	CU	Limited size, otherwise CU/P
Self-Service Storage, Commercial	N	N	CU		S	P	P	N	Limited area & # of units
Veterinary Clinic	N	N	CU		P	CU	CU	N	

⁵ **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

Addendum No. 4

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District											
Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]		Special Use Standards
	R-1	R-2	R-3	C-1	M-1	M-2	PUZ				
D. Industrial and Employment Uses⁶											See M-1
[Airport]											
Artisanal and Light Manufacture Uses in Industrial and Public Facility zones	N	N	N	S	P	P	S				
Auction Yard	N	N	N	S	P	CU	N				Frequency, noise, traffic
Beverage and Bottling Facility, except as allowed for Commercial Uses	N	N	N	S	P	CU	N				Hours, noise, traffic
Bulk Storage of Flammable Liquids or Gases; Petroleum Products Storage and Distribution; Wood or Biomass Fuel Dealers	N	N	N	N	N	CU	N				
Cement, Glass, Clay, and Stone Products Manufacture; except as allowed for Artisanal and Light Manufacture Uses	N	N	N	CU	CU	CU	N				
Chemical, Fertilizer, Insecticide, Paint Product Manufacture, or Similar Uses	N	N	N	N	N	CU	N				
Concrete or Asphalt Batch Plants	N	N	N	N	N	CU	N				
Dairy Products Manufacture, e.g., Butter, Milk, Cheese, Ice Cream; except as allowed for Artisanal and Light Manufacture Uses	N	N	N	CU	P	CU	N				
[Data Center or Server Farm]	N	N	S	P	P	P	N				
Dwelling for a caretaker or watchman	N	N	S	S	P	P	N				Dwelling size

⁶ KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.

2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District										
Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]	Special Use Standards
	R-1	R-2	R-3	C-1	M-1	M-2	P-UZ			
D. Indus. and Mixed Employment Uses⁷ (cont')										
Finished Textile and Leather Products Manufacture[; except as allowed for Artisanal and Light Manufacture Uses]	N	N	N	N	P	CU	N			
Food Processing, including Canning, Freezing, Drying and Similar Food Processing and Preserving[; except as allowed for Artisanal and Light Manufacture Uses.] Rendering Plants are prohibited.	N	N	N	N	P	P	N			
Freight Terminals, including Loading Docks, Storage, Warehousing, Wholesale Distribution, Cold Storage; except Self-service Storage or Mini-storage Warehouses	N	N	N	CU	P	P	N			
Machine Shop, and Sales, Service and Repair of Machinery[; except as allowed for Artisanal and Light Manufacture Uses]	N	N	N	S	P	CU	N			Size, hours, noise
Metal Plating	N	N	N	N	N	CU	N			
Metal Manufacture, Welding [; except as allowed for Artisanal and Light Manufacture Uses]	N	N	N	N	CU	CU	N			
Newspaper, Periodical, Publishing and Printing; except Artisanal and Light Manufacture Uses	N	N	N	P	P	CU	N			
Special Trade Contracting Facilities, such as Floor Laying, Masonry, Stone, Plumbing, Electrical, Metal Work, Roofing, Heating and Air Conditioning, Cabinet making, and Carpentry	N	N	N	CU	CU	CU	N			
Wood Products Manufacture, such as Sawmills, Paper and Allied Products, and Secondary Wood Products; except Artisanal and Light Manufacture Uses	N	N	N	N	CU	CU	N			
Wrecking, Demolition, Junk Yards, Recycling Centers	N	N	N	N	N	CU	N			

User's Guide: Industrial and employment uses vary in scale and intensity from city to city. Therefore concerns about land use impacts are not the same in all communities. The above list of uses should be tailored to fit your community based on local planning priorities and economic factors.

7 KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.

4.I – General Review Procedures | Purpose and Applicability

Chapter 4.I – General Review Procedures

Sections:

4.I.010	Purpose and Applicability
4.I.020	Type I Procedure (Ministerial/Staff Review and Zoning Checklist)
4.I.030	Type II Procedure (Administrative Review)
4.I.040	Type III Procedure (Quasi-Judicial Review - Public Hearing)
4.I.050	Type IV Procedure (Legislative Review)
4.I.060	Time Limit, Consolidated Review, and City Planning Official's Duties

4.I.010 Purpose and Applicability

- A. Purpose.** The purpose of this chapter is to establish standard decision-making procedures that will enable the City, the applicant, and the public to reasonably review applications and participate in the local decision-making process in a timely and effective way. Table 4.I.010 provides a key for determining the review procedure and the decision-making body for particular approvals.
- B. Applicability of Review Procedures.** All land use and development permit applications and approvals, except building permits, shall be decided by using the procedures contained in this chapter. The procedure “type” assigned to each application governs the decision-making process for that permit or approval. There are four types of permit/approval procedures as described in subsections 1-4 below. Table 4.I.010 lists the City’s land use and development approvals and corresponding review procedure(s).
- 1. Type I Procedure (Staff Review – Zoning Checklist).** Type I decisions are made by the City Administrator, or his or her designee, without public notice and without a public hearing. A Type I procedure is used in applying City standards and criteria that do not require the use of discretion (i.e., there are clear and objective standards). Type I decisions can nevertheless be appealed to the Planning Commission if there is clear and compelling evidence of error. The Type I Procedure can be appealed only if there is clear and compelling evidence of error.
 - 2. Type II Procedure (Administrative/Staff Review with Notice).** Type II decisions are made by the City Administrator, with public notice and an opportunity for appeal to the Planning Commission. Alternatively, the City Administrator may refer a Type II application directly to the Planning Commission for its review and decision in a public meeting. Type II procedures apply increased or highlighted City standards and criteria, that do not require discretion, as there are clear and objective standards which, nevertheless, invite greater public interest.
 - 3. Type III Procedure (Quasi-Judicial Review – Public Hearing).** Type III decisions are made by the Planning Commission after a public hearing, with an opportunity for appeal to the City Council; or in the case of a Quasi-Judicial zone change (e.g., a change in zoning on one property to comply with the Comprehensive Plan), a Type III decision is made by the City Council on recommendation of the Planning Commission]. Quasi- Judicial decisions involve discretion but implement established policy.

-
- 4. Type IV Procedure (Legislative Review).** The Type IV procedure applies to the creation or revision, or large-scale implementation, of public policy (e.g., adoption of regulations, zone changes, annexation, and comprehensive plan amendments). Type IV reviews are considered by the Planning Commission, which makes a recommendation to City Council. City Council makes the final decision on a legislative proposal through the enactment of an ordinance.

4.1 – General Review Procedures | Purpose and Applicability

Table 4.1.010 – Summary of Approvals by Type of Review Procedure

Approvals*	Review Procedures	Applicable Regulations
Zoning Checklist Review	Type I	Applicants are required to complete a Zoning or Special Conditions Checklist before applying for any permit or approval. See Section 4.1.020.
Special Conditions Checklist	Type II	
Access to a Street	Type I	Chapter 3.3 and the standards of the applicable roadway authority (City/County/ODOT)
Adjustment	Type II	Chapter 4.7
Annexation	Type IV	See Oregon Revised Statute 222
Code Interpretation	Type II	Chapter 1.5. Routine interpretations that do not involve discretion do not require a permit.
Code Text Amendment	Type IV	Chapter 4.6
Comprehensive Plan Text Amendment	Type IV	Chapter 4.6
Conditional Use Permit	Type III	Chapter 4.4
Home Occupation	Type I or II	
Legal Lot Determination	Type I	Chapter 1.3
Master Planned Development Concept Plan	Type III	Chapter 4.8
Detailed Plan	Type III	Chapter 4.8
Modification to Approval or Condition of Approval	Type II	Chapter 4.5
Non-Conforming Use or Structure, Expansion of	Type II	Chapter 1.4
Minor Partition or Re-plat of 2 lots Preliminary Plat	Type II	Chapter 4.3
Final Plat	Type I	Chapter 4.3
Property Line Adjustments, including Lot Consolidations	Type I	Chapter 4.3
Site Design Review	Type III	Chapter 4.2
Major Partition 3-5 Lots Preliminary Plat	Type III	Chapter 4.3
Final Plat	Type II	Chapter 4.3
Minor Plat Preliminary Plat	Type II	
Final Plat	Type I	
Variance	Type III	Chapter 4.7
Zoning District Map Change	Type III	Chapter 4.6
Comprehensive Plan Map Amendment	Type IV	
Planned Unit Development	Type III	
Subdivision 6+ Lots Preliminary Plat	Type III	Chapter 4.3
Final Plat	Type II	