



City Council Business Meeting Minutes July 26, 2022

Mayor: Robert Duncan; Absent
Council President: Mike Caughey; Presiding
Councilors Present: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Council President Mike Caughey sitting in for Mayor, Robert Duncan, at the hour of 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

LCSO REPORT

STAFF REPORT: Sergeant Steve Frambes reviewed the report stats for July 2022. Some of the calls included child neglect and an infant death investigation. Frambes commented that the 4th of July went well and remarked it was one of the busiest.

- Council President Caughey asked if there were any incidents. Sergeant Frambes replied that there were, but they won't be individually documented on the report as they would be one call. Some of the incidents were mislocated children calls, a pushed over porta-potty and a river rescue.

Sergeant Frambes introduced Deputy Greg Newman, one of our contracted Deputies who has been here since March. He remarked that he started his career in Baker City in 2009 and has been with LCSO since 2016 rotating between Deputy and Detective working in narcotics. Deputy Newman commented that accountability is important to him, and he is happy to be working in Harrisburg.

Due to Sergeant Frambes needing to attend another meeting in Halsey, the 2nd Quarter Crime Results for the City of Harrisburg was presented 2nd this evening.

THE MATTER OF REVIEWING THE 2ND QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG

STAFF REPORT: Eldridge commented that Deputy Newman was responsible for most of the stats for the 2nd Quarter and there was a decrease in crime and an increase in all other. The offenses were a mix of violations including dog violations, stolen tags, disorderly conduct, hit and run and failing to register as a sex offender. Sergeant Frambes informed Council that one arrest can result in multiple charges on this report including warrants served and felt there was nothing to be concerned about as the overall stats are one lower than last year.

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

STAFF REPORT: Chief Larson reviewed the 2nd quarter stats as shown in Exhibit A. (Exhibit A is included in the minutes as it was not available until after the agendas were distributed.) He also commented that the 4th of July went well and thought it was a good turnout. He informed Council that they have two Officers who will be attending National Night Out next week and will confirm that he has Officers available for the Harvest Festival.

- Boese noted the truck inspection violation and asked how many truck inspector's he has employed. Chief Larson responded that he has two that have been through 40 weeks of training and are required to perform 32 inspections per year. They can issue violations under federal code and can require that truck drivers get weighed if asked. Nothing further from Chief Larson.

THE MATTER OF ESTABLISHING THE ABILITY TO DECLARE AN EMERGENCY IN THE CITY PARKS, IF NECESSARY, BY APPROVING ORDINANCE NO. 985, "AN ORDINANCE OF THE CITY OF HARRISBURG DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO ORDER EMERGENCY PARK CLOSURES, UPDATING AND STRENGTHENING LANGUAGE, AND DECLARING AN EMERGENCY".

STAFF REPORT: Eldridge stated that LCSO has informed staff, they are having a problem with homeless people setting up camp sites at Eagle Park. Due to concerns with camping and fires, LCSO approached Eldridge about closing the camp over the 4th of July weekend and it was decided after speaking with Scholz and our legal team, to get direction from Harrisburg Fire Department and the City Council. Eldridge stated that with this Ordinance, the City would be able to act immediately in the case of an emergency without Council having to approve it first. Eldridge reviewed the Ordinance and noted some changes made to the code like changing the word sleeping to camping and adding designated fire rings under 9.55.050. Eldridge commented on the ability to physically shut down the park and referred to Exhibit B, which shows a picture of Knife Rivers gate. She informed Council that if the City can use their gate to shut down the park, it will save the City about \$11,000. Eldridge commented on the City Park regulations and stated that we do have the ability to cite anyone who is driving off the road and into the tall grass, creating a fire hazard.

- Caughey asked if the City has a definition for camping and Eldridge answered that we don't because the State doesn't have one either. She pointed out the 9.55.120 (2); the items not permitted that were associated with the word camping. Keaton commented that it states you can't use any of those for camping, but the argument could be that they aren't camping. Eldridge replied that if they are there during the daytime, they aren't going to be asked to leave, however, if they are after sunset, it would not be allowed.
- Klemm asked what a shelter half was as on stated on page 39. Keaton commented that it was a half tent, basically a wind barrier.
- Scholz commented on 9.55.120 (1) and stated that the hours should be in line with state parks. Eldridge commented that we can change the wording to from sunset to sunrise.

- Scholz stated that if we do have to close off the park and lock the gates, there is still opportunities for visitors to enter the park, hindering Law Enforcement or the Fire Departments access for patrolling or emergencies.
- Thomas asked what constitutes an emergency ending and where does it say that the City Administrator can pull the emergency? Eldridge suggested adding that an action about the emergency ending automatically after a period of time. Keaton liked that idea as well as Thomas. Eldridge suggested adding a No. 5 stating that an emergency shall be no longer than two weeks unless extended by the Harrisburg City Council.
 - Keaton **motioned to approve Ordinance No. 985, “AN ORDINANCE OF THE CITY OF HARRISBURG DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO ORDER EMERGENCY PARK CLOSURES, UPDATING AND STRENGTHENING LANGUAGE, AND DECLARING AN EMERGENCY”**; as amended and was seconded by Klemm. **The City Council then voted unanimously to approve Ordinance No. 985.**

THE MATTER OF ALLOWING OUR LAW ENFORCEMENT AGENCIES TO TRESPASS PEOPLE IN HARRISBURG PARKS

STAFF REPORT: Eldridge informed Council the trespass letters would be given to both LCSO and Coburg Police Department so they can immediately trespass anyone from any City Park instead of waiting for the City Administrator to approve it. She stated they will be able to enter the information into dispatch so all Deputies and Officers will be informed of the trespassed person.

- Thomas **motioned to provide the letters for trespass authority to LCSO and Coburg Police Department and was seconded by Downey. The City Council then voted unanimously.**

THE MATTER OF PUBLIC OUTREACH FOR THE SAFE ROUTES TO SCHOOL (SRTS) GRANT

STAFF REPORT: Eldridge pointed out the petition on the table up front regarding the Safe Route to Schools Grant. She commented that she has received a couple letters and asked anyone who hasn't sent a letter to do so or to please sign the petition on the way out.

THE MATTER OF A DISCUSSION IN RELATION TO THE POSSIBILITIES OF SHARING THE COSTS OF A SCHOOL RESOURCE OFFICER (SRO) IN 2022-2023

STAFF REPORT: Eldridge reminded Council that on June 14th, Mayor Duncan spoke with the Council about helping the School District with a School Resource Officer (SRO) and suggested using American Relief Program Act (ARPA) Funds. She informed the Council that Harrisburg School District Superintendent, Bryan Starr, is here tonight to communicate that the School Board can share this cost with the City for an SRO. Eldridge then read an email from the absent, Mayor Duncan as shown in **Addendum 1**. Eldridge informed Council that we do have \$482,580 of ARPA funds available and currently we don't know the actual cost for an SRO. She stated the City would need to have a Memo of Understanding (MOU) with the School District and that this would be a donation. Eldridge introduced Bryan Starr, Superintendent for the School District, to the City Council.

- Starr stated that he has had several parents approach him about a possible SRO. He stated that the School District would also be using their ARPA funds towards the SRO. At June's and July's Board meeting, it was discussed that the enrollment has dropped 38% since COVID, especially in the High School and they can no longer cite parents for truancy. The Board feels that if they had an SRO, they could build a good relationship with the kids. He stated this would be a one-year trial and then it would be examined again, and the school would like to move forward with this.

- Thomas commented that she feels the School District has made many improvements, but there is still a security problem with exterior doors being left open during school hours and feels that if we do this, they will have to always abide and shut doors. Starr stated that issue has been addressed with staff.
- Starr informed Council that they have applied for a \$600,000 COPS Grant and he feels like they have a good chance of receiving it. The grant would pay for a camera system and a communication system with LCSO which will produce quicker response time which will help with security.
- Klemm asked about how the different buildings would share the SRO. Starr stated that there are different levels of interaction for different age groups, but they haven't planned everything out yet.
- Thomas asked Starr if they have spoken to LCSO about the cost for an SRO and he replied they haven't yet.
- Heather Keaton, resident, asked if the SRO would serve all schools and Starr replied yes.
- Scholz asked if anyone has asked LCSO if it was even a possibility with all the staff shortages they have been having. Starr replied that they have not. Thomas still thinks they should investigate it.
- Klemm asked if the contract would run concurrent with school year and Starr replied yes.
- Keaton commented on whether a relationship could be developed in just a one-year trial and Thomas replied that everyone would be surprised how fast relationships grow with children and spoke of her experiences.
- Klemm commented that whether we can help one year or two years with the SRO, he feels it will be beneficial to the kids.
- Thomas stated the first step is to see what the Sheriff Office says.
- Starr stated that he would get in touch with Sheriff Duncan and then contact Eldridge about the status of the request.

THE MATTER OF DISCUSSION AND DETERMINING HARRISBURG'S TOP LEGISLATIVE PRIORITIES FOR 2023

STAFF REPORT: Eldridge pointed out **Addendum 2** which shows which priorities were important to City staff and Council. She then summarized the results noting that two Council members didn't return their list

- Thomas commented that these priorities have nothing to do with Harrisburg or other small cities. Staff and Council agreed.
- Downey did like No. 3, infrastructure. Thomas asked what that meant and Scholz responded that it was low-cost homes and not sewer or water lines.
- Downey asked if we need to submit this priority list, and Eldridge responded we can vote on one thing or let them know that there is nothing in here for small cities. Keaton suggested sending a letter to them.
- Eldridge said she thinks she could get Scio, Halsey and Brownsville involved in a letter as she believes they feel the same way.
- Keaton commented that the LOC doesn't care about any city less than 50,000 in population and suggested that the LOC instead try to help cities with the mercury cost which is an actual issue.
- Downey mentioned No. 8; regarding measure 110 and was curious about what it meant. Scholz replied that unless they are going to shut it down, nothing is going to help with that measure.

- Keaton asked about No. 15; enterprise zones and thought it might be useful. Eldridge commented that the only thing she saw that might be useful was that it was going to keep the enterprise zone going and thinks it's a beneficial program.
- Caughey asked about No. 13 as property taxes are how the City is funded. Keaton commented that it doesn't reflect real property value and thinks it should reset after a home sells. Scholz thinks that home values should be based on the home and not homes of the rich vs the poor.
- Eldridge asked Council if they would like to support No. 15 only and send a letter stating the City doesn't have much faith in the State's ability to modify programs that need to be done. She will create the letter and forward to City Council for approval.

THE MATTER OF APPROVING THE CONSENT LIST

- Downey **motioned to approve the June consent list and was seconded by Thomas. The City Council then voted unanimously to approve the June consent list. Motion to approve the consent list approved the following:**
 - **Harrisburg City Council Minutes for May 10, 2022**
 - **The Payment Approval Report for June 2022**
 - **Out of State Travel for Cathy Nelson and Carol Canham to Salt Lake City Utah for a cost to the City not to exceed \$1,300 each.**

CITY ADMINISTRATOR VERBAL REPORT

1. **Dogs on the 4th of July:** Eldridge commented that this 4th of July, they had more dogs along the riverfront than ever before. Law enforcement didn't want to issue citations and spectators weren't cooperating when approached. She asked Council if they wanted to keep HMC 6.10.010; Restrictions Relating to the 4th of July, or do they want law enforcement to enforce?
 - Caughey commented that he doesn't think dogs have a place at the 4th of July as there is always the possibility of something going bad.
 - Scholz agrees with Caughey and commented that the public is informed by several signs displayed downtown and it has been enforced prior.
 - Klemm asked who would enforce the code and Eldridge responded that LCSO and Coburg PD would at the direction of the City or HFEA.
 - Keaton thinks it's a poor decision to bring a dog to the festivities and Thomas stated it could be a safety issue.
 - Eldridge stated that she will emphasize it next year for the HMC to be enforced.
2. **National Night Out:** Eldridge informed Council that the event is next Tuesday, the 2nd and Mikayla Marie will be performing along with a free BBQ and appearances by LCSO, Coburg PD and the Harrisburg Fire Department.
3. **Summer Concerts:** Eldridge stated that next week's concert is Outlaw Shine, and Dari Mart will be serving free ice cream along with the availability of a food truck to purchase dinner.
4. **Harvest Festival:** Eldridge reminded Council about the Harvest Festival being held August 5-6th which supports Ag Education and the FFA.
5. **Michael Bryson:** Eldridge informed Council that there will be a 5K Fundraiser for the Michael Bryson Foundation to be held on August 6th.
6. **Extreme Tour:** Eldridge commented that the Extreme Tour will be coming to Harrisburg around September 19-20th and will need to get a noise permit. The event combines extreme sports and competition, live music, and outreach to area teens and kids.

OTHER ITEMS

- Scholz pointed out the Harvest Festival Posters up front and instructed everyone to help themselves.
- Keaton commented on the COVID signs that are still being displayed in parks. Scholz replied that we are not required to display them, but it is still recommended.

ADJOURN: With no further discussion, the City Council Business Meeting adjourned at the hour of 8:47pm.

MAYOR

CITY RECORDER

Second quarter April May, June 2022:

73 Traffic stops

35 Citations written

4 Written warning

1 Truck inspection

April	11 Citations	30 Traffic stops
May	11 citations	21 Traffic stops
June	13 Citations	22 Traffic stops

Officers worked Bailiff Duties for Harrisburg Municipal Court on April, May and June

Officers arrested a female subject for an outstanding warrant Harrisburg

SOME OF THE VIOLATIONS WRITTEN CITATIONS

21 Speeding

2 Vehicle registration violations

4 Fail to obey a traffic control device

2 No valid operator's license

1 Driving uninsured

1 illegal use of cell phone

1 Truck log violation

1 Ignition Interlock Device

WRITTEN WARNINGS

3 Speeding

1 Fail to obey a traffic control device

SOME OF THE TRAFFIC STOP LOCATIONS

Diamond Hill and Power line

7th and Territorial

99 and Peoria Road

3rd and Territorial

3rd and Schooling

6th and Priceboro

9th and Territorial

3rd and Territorial

6th and Summerville Loop

3rd and Monroe

8th and Diamond Hill

Trails End Park

9th and Diamond Hill

Diamond Hill and 9th Street

Territorial and 9th

9th and Lassalle

6th and Smith

2nd and Kesslering

3rd and Territorial

7th and Diamond Hill

2nd and Monroe

9th and Burton

6th and Priceboro

Diamond Hill at city limits

9th and Territorial

Coburg at Tofta

6th and Priceboro Road

Coburg Road

6th and Smith

4th and LaSalle

Bowers and Powerline

2nd and Kessling

Harrisburg City Ordinance issues

Officers work ordinance issues brought to our attention by Carol.

From: [Michele Eldridge](#)
To: [Lori Ross](#)
Date: Thursday, September 15, 2022 3:20:38 PM

Most of you know my thoughts and that my heart is behind this proposal. Without sounding course, an SRO would, for lack of a better explanation, be like any insurance you would buy for something that could happen; and I pray to God it doesn't. We've talked a lot about partnering with over governing bodies and what better way than to help make the parents of our school kids feel less stressed about sending their kids to school and helping the school district accomplish that goal. I will be by your side on any decision made, because I know you all have the best intentions and want what's best for all.

Blessings,

Grandpa Mayor Bob

LOC Legislative Agenda Topics		
CT4 - MC	1	Full Funding & Alignment for State Land Use Initiatives [<i>Staff not supportive</i>]
	2	Local Funding to Address Homelessness [<i>ME - CCT</i>]
CT1-RB4-KD-MC	3	Infrastructure Funding to Support Needed Housing [<i>Chuck: no – ME ok, but not much faith in States ability to create an equitable system in statewide funding</i>]
	4	Community Resiliency & Wildfire Planning [<i>ME: Thankful this is not very applicable to Harrisburg-Scholz: No – CCT & LR: Yes</i>]
	5	Protecting Public Employees & Officials [<i>Chuck: no, ME: ok, CN: Yes</i>]
	6	Return to Work [<i>HR Staff support (ME & LR) No other staff votes</i>]
	7	Attorney Client Privilege [<i>ME & CS ok</i>]
CT2-KD	8	Address Measure 110 Shortcomings [<i>ME Ugh CS No; CCT & LR Yes</i>]
	9	Building Decarbonization, Efficiency & Modernization [<i>Benefits bigger cities, not as applicable to a community which needs more family mid-level housing</i>]
	10	Continue Investment in Renewable Energy [<i>Big Issue: Not as applicable to Harrisburg</i>]
	11	Investment in Community Climate Planning Resources-[<i>CS & ME: No</i>]
	12	Adequate Funding for State Climate Initiatives [<i>CS & ME: No</i>]
RB3-KD-MC	13	Property Tax Reform [<i>Scholz: No – CN: Yes – ME: Some of the services residents are demanding are related to Enterprise Funds, rather than those in Parks, Economic Development, or Streets. This has been a hot topic in the past, and still nothing has been done with it!</i>]
	14	Lodging Tax Flexibility [<i>ME: Ok – CS Yes</i>]
CT3-RB1-MC	15	Economic Development Incentives (co-sponsor with the Community Development Committee) [<i>ME: OK. Important to keep Enterprise Zones in Oregon. However, Harrisburg is impacted by lack of development in relation to infrastructure and wetlands – CN: Yes</i>]
	16	Marijuana Taxes [<i>CS & ME: No</i>] No impact on Harrisburg
	17	Alcohol Revenues [<i>CS: No – ME: OK – CN, CCT & LR: Yes</i>]
	18	Digital Equity & Inclusion [<i>ME & CS: No</i>]
	19	Resilient, Futureproof Broadband Infrastructure and Planning Investment [<i>CS & ME: No</i>]
	20	Incentives for Broadband Affordability, Adoption and Consumer Protections [<i>CS & ME: No – Harrisburg has great broadband choices; more than most cities.</i>]
RB5-	21	Cybersecurity & Privacy [<i>CS: No – ME: OK</i>]
RB2-	22	Transportation Safety Enhancement [<i>CS: No – ME: Ok, but only for SRTS funding</i>]
	23	Road User Fee- Vehicle Miles Traveled (VMT) Structure [<i>CS & ME: No – CN: Yes</i>]
	24	New Mobility Services [<i>CS & ME: No</i>]
	25	Funding for Recovery of Abandoned Recreational Vehicles [<i>CS: No, needs to be directed at people living in them on the streets. ME: Agreed, but also \$15k to \$30k for removal by towing company. CCT: Yes</i>]
KD-MC	26	Water Utility Rate and Fund Assistance [<i>CS: No – LR: Yes - ME: Good for the lowest income citizens</i>]
KD(6)	27	Place-Based, Water Resource Planning (Program Support) [<i>CS: No – ME: Not so applicable to Harrisburg</i>]
KD	28	Infrastructure Financing and Resilience [<i>CS: No, No, No. ME: Very Complicated issue, and hard to get types of funds – CCT: Yes</i>]
	29	Write in: _____

Staff Legend: ME – Michele Eldridge; CS – Chuck Scholz; LR – Lori Ross; CN – Cathy Nelson; CCT – Carol CanhamTerrill