



HRA Board Meeting Minutes January 29, 2025

Chairperson: Robert Duncan, Presiding
Vice Chairperson: Mike Caughey, Absent (Excused)
Members Present: Kimberly Downey, Randy Klemm, Cindy Knox, Dana Henry
and Youth Advisor Nolan Malpass
Members Absent: Charlotte Thomas (Excused)
Staff Present: City Administrator Michele Eldridge and Finance Director/Deputy
City Recorder Cathy Nelson
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL BY CHAIRPERSON ROBERT DUNCAN at the hour of 7:38pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

MOTION TO APPROVE THE HRA BOARD MINUTES FROM JANUARY 14, 2025

- Downey motioned to approve the January 14, 2025 HRA Board Minutes and was seconded by Klemm. The motion passed unanimously by a vote of 4-0. (Yes: Downey, Klemm, Knox, and Henry. Youth Advisor Malpass also voted in favor. No: None.)

THE MATTER OF REVIEWING THE REQUEST FOR FUNDING FOR PROPERTY IN THE COMMERCIAL DISTRICT UNDER THE COMMUNITY AND ECONOMIC DEVELOPMENT GRANT: *As per Council's motion at tonight's City Council meeting, this request was moved to the HRA Meeting. Please see the January 29, 2025 City Council Meeting Minutes for discussion.*

- Downey motioned to approve the request for the \$30,852.50 for Donelle & Patrick Freeman for the initial work to improve the former VFW Quonset Hut Structure to be paid from the HRA Property Improvement Grant Fund and was seconded by Knox.
- Henry asked if it would be best to leave the dollar amount open in case the applicant's funding request is higher or lower.

- Klemm asked if the Freeman's pursued anyone local for the electrical work. The Freeman's stated they are happy with the electrician they have been using for years. They have tried to use local as much as possible.

The motioned then passed unanimously by a vote of 4-0. (Yes: Downey, Knox, Klemm and Henry. Youth Advisor Malpass also voted in favor. No. None.)

THE MATTER OF REVIEWING AND ACCEPTING THE ANNUAL REPORT OF THE HARRISBURG REDEVELOPMENT AGENCY (HRA): Mayor Duncan introduced the agenda item then voiced his gratitude to Eldridge for her work with pursuing the HRA Fund Payment from Linn County. Other discussion in relation included:

- Downey also stated how impressed she was with Eldridge's performance at City Day at the Capital and how she represented our City.
- Eldridge stated they submitted their third submission to the Capital Request for the Water Bond Project and Downey added that Senator Hayden stated he would try to push their request through.

Nelson noted the City has already received one check from the County for the HRA Fund for an overpayment on fees. Nelson also added this report is for last year.

- Knox asked if the Urban Renewal Area is the same as the HRA and Nelson replied, yes.
 - Klemm **motioned to approve the Annual Report for the Harrisburg Redevelopment Agency and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Klemm, Downey, Knox and Henry. Youth Advisor Malpass also voted in favor. No: None.)

OTHERS:

- Henry inquired about the \$8.1M maximum indebtedness in the HRA Fund and the availability of \$2.2M and wanted to know the plan to pay off the \$6M already spent.
 - Nelson informed Henry that during the life of the HRA, the HRA is only allowed to have a maximum of \$8.1M debt total and not at one time. She added the majority of that has been paid back.
 - Eldridge stated the remaining \$2.2M can be used towards the Water Bond project if needed or can be used for the HRA Plan. Eldridge added these funds have already been voted on by the residents for expenditure.
 - Knox inquired if the \$2.3M the City is asking for, from the State for the Water Bond Project, would keep us from needing to use the HRA funds and Nelson replied, yes.

With no further discussion, the HRA Board Meeting adjourned at the hour of 7:58pm.

Chairperson

City Recorder