



Harrisburg Redevelopment Agency Meeting Minutes June 28, 2022

Chairperson:	Robert Duncan, Presiding
Vice Chairperson:	Mike Caughey, Present
Members Present:	Kimberly Downey, Robert Boese, and Adam Keaton
Members Absent:	Randy Klemm and Charlotte Thomas
Staff Present:	City Recorder Michele Eldridge, Finance Officer Cathy Nelson and City Recorder Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL BY CHAIRPERSON ROBERT DUNCAN at the hour of 8:21pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All present were there for items on the agenda.

THE MATTER OF A DISCUSSION IN RELATION TO STARTING THE PROCESS OF ENTERING INTO A SUBSTANTIAL AMENDMENT OF THE HRA

STAFF REPORT: Eldridge stated there was \$2.1 million sitting in the HRA and this money was funds left over from the Street Improvement Project and funding from paid back loans. She contacted Bond Counsel and Elaine Howard and they believe we may be able to borrow funds, but it would require a substantial amendment. Eldridge stated we will need to rewrite the HRA to support the Water Bond Project and will need to obtain approval from four of the seven taxing districts. She noted the total cost will be around \$35,000 and will take about six months, but felt it was a reasonable cost to be able to use \$1.6 million and by revising the HRA, it will allow us to have more projects like the new community center project. Eldridge asked the Board if they would like to move forward with Elaine Howard.

- Caughey thinks we should move forward with it and Keaton does as well.
- Boese asked if we begin this, do we have to finish it and Eldridge answered yes.
- Downey thinks that we have to do it for the residents.
- Chairperson Duncan commented our residents have waited many years and if we need to borrow our own money, then we need to.

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- Keaton motioned to direct the Executive Director of the HRA to set up a briefing with Elaine Howard Consulting to go over the process and timeline for a Substantial Amendment of the HRA and was seconded by Downey. The HRA Board then voted unanimously to direct the Executive Director of the HRA to set up a briefing with Elaine Howard Consulting to go over the process and timeline for a Substantial Amendment of the HRA

THE MATTER OF APPROVING THE HRA BUDGET FOR FISCAL YEAR 2022-23 AND APPROVING HRA BUDGET APPROPRIATIONS FOR FY 2022-2023 BY ADOPTING RESOLUTION NO. HRA-64

STAFF REPORT: Nelson stated this was the same budget that the Budget Committee passed. Downey asked if we get the substantial amendment do we have to go back to the Budget Committee? Nelson replied the funds would still be in Capital Improvement, which is where they are now.

- Downey motioned to approve the HRA Budget for Fiscal Year 2022-2023 and Resolution No. HRA-64, "A RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL YEAR 2022-2023" and was seconded by Caughey. The HRA Board then voted unanimously to approve the HRA Budget for Fiscal Year 2022-2023 and Resolution No. HRA-64

THE MATTER OF APPROVING THE HARRISBURG REDEVELOPMENT AGENCY 3RD QUARTER 2021/2022 EXPENSE REPORT

STAFF REPORT: Nelson stated that we are looking at 75% of the budget and the HRA is in good shape. She noted the investment revenue is down due to rates, and the miscellaneous revenue due to someone paying off their loan early.

- Downey motioned to approve the HRA 3rd Quarter Expense Report and was seconded by Caughey. The HRA Board then voted unanimously to approve the HRA 3rd Quarter Expense Report.

OTHERS: None

ADJOURN: With no further discussion, the HRA Board Meeting closed at the hour of 8:46pm.

Chairperson

City Recorder