

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes
May 28, 2024

Mayor: Robert Duncan, Absent (Excused)
Council President: Mike Caughey, Presiding
Councilors Present: Kimberly Downey, Randy Klemm, and Cindy Knox
Councilors Absent: Robert Boese (Excused) and Charlotte Thomas (Excused)
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

Council President Mike Caughey led the Pledge of Allegiance.

CALL TO ORDER AND ROLL CALL by Council President Mike Caughey at the hour of 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: Resident Gordon Moritz of Sommerville Lp approached Council voicing his concerns with speeding traffic on Sommerville Lp and would like to have a 25mph sign installed or to have the area patrolled. Scholz recommended adding Sommerville Lp to the speed trailer's rotation as a first attempt to get traffic to slow down.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sergeant Frambes commented first on Moritz's concern and said LCSO would be happy to patrol the area if the City could gather data for the time placement of Deputies. Sergeant Frambes informed Council that LCSO has been very busy with incidents including an officer involved shooting, an amber alert and recreational calls. Sergeant Frambes reviewed the report for May of 2024. Some of the highlights included:

- Page 12 of the agenda, a door being kicked in on Sommerville Lp resulting in theft.

- Page 17, package theft resulting in a value loss of \$700. Sergeant Frambes added that Harrisburg seems to have several mail issues that he doesn't see in any other cities. He added that some of these could be fraudulent insurance claims.
- Page 14, possible shooting. Sergeant Frambes informed Council that no information was found, and they believe for it to have been a car backfire.
- Also on page 14, a kidnapping charge. Sergeant Frambes added that it wasn't a typical kidnapping, but a domestic dispute where the boyfriend restrained the girlfriend from leaving.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE: Sergeant Lee with Coburg Police Department presented the 1st quarter stats noting that most of the speeding citations were issued on Diamond Hill Rd. He commented that there were less traffic stops last month due to less officers being available. He also commented on the crosswalk on Diamond Hill Rd always flashing and suggested having it fixed. Scholz stated that he is aware of it, but the City is having an issue currently with finding someone to repair it.

THE MATTER OF CONSIDERING AN ALTERNATE WORK SCHEDULE FOR CITY HALL STAFF: Ross reviewed the staff report pointing out the change in requested hours being 7:30am 5:30pm instead of 7am to 5:30pm as indicated on page 44 of the agenda. Ross also informed Council this change would only affect City Hall staff as the Public Works Department will have their own alternative schedule.

- Klemm likes the idea of a 4–10-hour work week and being closed on Fridays.
- Downey would like to start out with the 4 ½ day work week schedule and revisit in six months to one year for a possible 4–10-hour work week.
- Knox questioned the number of responses and how low it was but thought it was a great idea.
- Scholz informed Council the Public Works crew will have a split schedule where some employees will be working 8 hours shifts five days a week and some 10 hours shifts 4 days a week.
 - Downey **motioned to approve a 4 ½ day work week for City Hall, effective July 1, 2024 and open to revisit in six months to one year and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm and Knox. No: None.)

THE MATTER OF DISCUSSION AND STARTING THE PROCESS TO OFFICIALLY UPDATE HARRISBURG BUILDING PERMIT FEES TO MATCH THOSE OF JUNCTION CITY: Eldridge reviewed her staff report commenting that Junction City has not had an increase in fees since 2017. Eldridge referred to the proposed fees schedule on page 58 of the agenda, commenting that most fees are not affecting our residents and that we are still saving money by going through Junction City for a building official.

- Klemm asked if this fee increase is going to affect developers in the process of building. Eldridge replied that the City doesn't have anything pending at this time.
- Caughey commented on the many misspelled words and things that are incomplete in Exhibit A. Eldridge stated that she copied those from Junction City and is aware of it and it will fix before it comes back to Council.
 - Downey **motioned to direct the City Administrator to start the statutory process to update the City's Building Permit Fees and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm, and Knox. No: None.)

THE MATTER OF APPROVING A PARADE PERMIT FOR THE HARRISBURG OLD-FASHIONED 4TH OF JULY PARADE: Eldridge informed Council this parade permit is the same as it has been the last 72 years. No further comments or concerns.

- Downey **motioned to approve the Parade Permit for the Harrisburg 2024 Old-Fashioned 4th of July Parade and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm and Knox. No: None.)

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A PUBLIC EVENT PERMIT FOR THE 72ND YEAR OF THE HARRISBURG OLD FASHIONED 4TH OF JULY: Eldridge reviewed the staff report noting a few changes from the previous which include:

- No beer garden this year.
- The placement of more barricades to improve safety.
- New acronym for the committee, which is now Harrisburg Community Fourth of July Association (HC4JA)
- No further comments or concerns.
 - Klemm **motioned to authorize the City Administrator to approve the Public Event Permit for the 72nd year of the Harrisburg Old-Fashioned 4th of July Celebration as conditioned and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm, and Knox. No: None.)

Others:

- Eldridge informed Council of the following:
 - Changes are being made to Coburg's two-year agreement due to their recent wage analysis affecting their hourly rate. An amendment to the IGA will be coming to Council in June.
 - Due to some inconsistency's with the HRA Map that took place in 2001 or 2005, Eldridge has been working with Elaine Howard, the City Attorney and City Engineers to make corrections. An HRA codification will be coming to Council at a future meeting.
 - A fentanyl and opioid workshop is scheduled for August 15th and August 19th which will discuss both law enforcement's and paramedics standpoints on what to look for in your home and how best to help people.
 - Eldridge has received two applications for youth advisors. Council to consider which applicant will be appointed to which committee at a future meeting.
- Klemm asked Scholz about the responses for the water bond project bid. Scholz responded that he has been reaching out to previous applicants and encouraging them to get involved in the bidding.

With no further business, the City Council Work Session adjourned at the hour of 7:48 to begin the HRA Board Meeting.

Mayor

City Recorder