



Library Board Meeting Minutes
April 01, 2021

Chairperson: Cassandra Barney; Presiding

Board Members Present: Jayne Detering, Desri Hansen and Anita McClure

Absent Board Members: Violet Stone

Staff Members Present: Library Supervisor Lori Ross, and Librarians Cheryl Spangler and Mandy Pelkey

Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

CALL TO ORDER AND ROLL CALL at 6:07PM

CONCERNED CITIZEN(S) IN THE AUDIENCE: None were present.

APPROVAL OF MINUTES: None to approve.

THE MATTER OF THE LIBRARY BOARD AND STAFF DISCUSSING WAYS TO ADVERTISE FOR OUR "FINE FREE TRIAL PERIOD" STARTING JULY 1, 2021.

- Barney updated board members with the outcome of the last City Council Meeting and the approval of the fine free trial periods. Only discussion on agenda is ways to advertise for our fine free trial period starting July 1st.
- Ross asked between now and July 1st, how are we going to get the word out there for our residents about the fine free program. By doing so, our hope is to get more patrons to visit the library. She stated ways we can are City website, reader board, Facebook; bulletin boards, signs for City Hall, the Library and HMC,

McClure suggested using the reader board and the Tri-County Tribune. She asked what is the cost associated for advertising? Staff to investigate. Pelkey mentioned having a 4th of July float and advertise there. Desi mentioned the Next-Door app. Barney asked about advertising at concerts this year. Movies? Are we having them? We could have someone speak about the program and invite them to visit the Library. Hansen asked if they could say something in the water bill? Ross told her yes. We advertise monthly in the utility bill on the back page. She

encouraged board members, who are residents to look at going forward. She stated there is always something in there about the Library. McClure mentioned the Mobile Home Parks and to send something to the managers. She said to speak with managers and have the managers deliver a flyer. Pelkey suggested making flyers for businesses. Spangler mentioned the coffee shops and taking flyers to the school for handing out to the kids.

- Ross asked if we should make some yard signs like what we used for the amnesty program. *The Board agreed with that suggestion.*

Other Discussions:

Questions about the City Council Decision.

- McClure asked if we were just trying it for a year.
- Ross informed her yes. We would speak about the terms of the approval at the next Library Board meeting.
- Pelkey said we do get a report showing how many books and late books we have. Pelkey said she would forward those to Ross.

Hansen asked what is the average time a book is out? She stated that she felt City Council was a concerned with the length of time. Ross clarified the time frame with the Board for checking out materials and how long it takes before a book becomes lost. Hansen asked how many books can be checked out? She thought it might work better and Council might like it to have a lower limit per person. Issue cards per person and not per family. Pelkey-stated that youth accounts limit out at 3 books.

Michele entered the meeting at 6:34pm.

The Board asked Michele if there was going to be a parade. Michele stated that they are doing fireworks and not having food vendors. They are focusing on local businesses for food. They are not sure about the parade yet. If we cannot have a regular parade, we will have a reverse parade.

Library Programs Discussions:

Barney mentioned the Summer reading program. Gear it towards the entire community and not just 18 and under. She stated that Corvallis offers free materials all summer long as part of their program. Ross said that she did not think we would be able to afford that. Pelkey thought we could do a drawing for the adults. Barney said that when we start story time again, we can hand out flyers. Ross stated that we are hoping to start again soon, COVID permitting if we drop into the low category. Board spoke briefly about restarting Lego club also. Ross stated that program would most likely not be starting soon due to not being able to hold it in the Municipal Center because it is led by staff on a Saturday when the Library is open. The Library does not have the capacity. Words were spoken about missing Barney for our story time programs. Barney and staff gave Hansen words of encouragement and said she will make it her own.

ADJOURN: Library Board adjourned the meeting at the hour of 6:37pm