



City Council Work Session Minutes  
February 28, 2023  
6:30 PM

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Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey. Present
Councilors Present:	Kimberly Downey, Robert Boese, Adam Keaton, and Randy Klemm
Councilors Absent:	Charlotte Thomas
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz and City Recorder/ Municipal Court Clerk Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:32pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All in attendance were there for items on the agenda.

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:** Michael Mattingly, with LCSO and Neighborhood Watch, attending via Zoom, introduced himself to Council. He informed Council of the upcoming Citizens Academy being held April 5<sup>th</sup> to June 21<sup>st</sup>, every Wednesday from 6pm to 9pm. Downey to distribute Mattingly's email if anyone has questions about Neighborhood Watch or the Citizens Academy.

- Sergeant Frambes noted there was a lot of theft and break ins last month. Victims included Harrisburg School District, The Voo and EZ Stop Market which was an attempted theft of the ATM. LCSO has made two arrestS and has suspects for the EZ Stop attempted theft with some assistance from the FBI.
- Sergeant Frambes spoke of a big drug bust that occurred today in Albany which included bust in Halsey, Salem, and Woodburn. Convicted felons were arrested for illegal marijuana growth as well as other drugs including fentanyl and illegal possession of firearms.

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

**STAFF REPORT:** Chief Larson presented the 4<sup>th</sup> Quarter Report as shown in Exhibit A. He noted that Code Enforcement is slow due to staffing issues and dealing with the death of their Mayor but will begin patrolling soon.

- Boese asked about the DUII display in front of Coburg City Hall. Chief Larson stated they have a car on display every year and this car belonged to the drunk driver who was responsible for a triple fatality. Chief Larson feels the point is effective.

**THE MATTER OF REVIEWING THE 4TH QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG**

**STAFF REPORT:** Eldridge reviewed the 4<sup>th</sup> Quarter Crime Report noting crimes were up from the previous quarter but were ten less than last year. She pointed out page 46 of the agenda that shows Harrisburg is leading the other cities with crime, year to date.

- Sergeant Frambes stated the number of crimes can be misleading as one defendant can be cited numerous times for the same incident which makes the report look worse than it is. He gave an example of mail theft for community mailboxes and how this one call can generate several incidents.

**THE MATTER OF FURTHER DISCUSSION IN RELATION TO THE TENNIS COURTS/BASKETBALL COURTS**

**STAFF REPORT:** Eldridge commented on the City Council's desire to assist with the resurfacing of the tennis courts after Mike Dame and Jordan Buehler attended the last meeting requesting a donation from the City.

- Nelson commented that the City could use contingency funds, which has a \$302,570 balance, to cover the donation.
- Eldridge stated the City would need to enter a MOU with the school stating that the public will be able to use the courts outside of school hours and that the school is responsible for all repairs and maintenance.
- Mike Dame informed Council they kicked off their Go Fund Me Campaign which is called Support the Court, one week ago and it's been successful. He stated their goal is to resurface the basketball court, but if they raise enough funds, they would like to resurface the entire court, line the courts for basketball, tennis and pickle ball. Their hope is to have funds left for over maintenance.
- Caughey asked about the cost and Dame replied that just to resurface the entire area, it would be around \$11,000 for the basketball court or \$19,000 for both the tennis and basketball courts.
- Mayor Duncan asked how much has been raised already and Dame replied \$6,000. Mayor Duncan also asked about the time frame. Dame replied they would like to begin in April or May and that it will take about 5-7 days to complete. They plan on the colors being light gray or purple.
- Klemm asked if they have contacted any local businesses about donations and Dame replied they just started an email campaign today.
- Klemm, Boese and Downey thought \$10,000 was a good donation and Keaton felt comfortable with \$5,000 but wasn't opposed to funding for the other half of the court if needed.
  - Downey **motioned to donate \$10,000 to the project of converting half of the tennis courts into basketball courts, from the contingency funds and was seconded by Klemm. The motion passed by a vote of 5-0.** (Yes: Caughey, Downey, Boese, Klemm and Keaton. No: None.)

**THE MATTER OF REVIEWING THE SUGGESTED CHANGES TO THE 2024-2028 STRATEGIC PLAN**

**STAFF REPORT:** Eldridge pointed out some of the changes made to the Strategic Plan as noted in Exhibit A. Some of the changes made included:

- The removal of any mention of COVID.
- Great Neighborhoods: Focus on low-cost projects for Eagle Park and applying for a SRTS Grant until we are successful.
- Public Safety: Removal of participation in the Community Rating System (CRS) program.
  - Downey commented that due to lack of participation from the public, instead of Community Crime Prevention Forums being held on a quarterly basis, it should state as the community dictates.
  - Eldridge to add National Night Out as an objective as it happens every year in August.
- Economic Development: Rural Economic Alliance instead of Mid Valley Partnership; add in the HRA next steps to include Community Center/Library next to City Hall and removing RAIN/Tri-County Chamber from objective 16.
  - Keaton asked about adding AMADEC to objective 13a.
- Eldridge stated the next meeting will focus on Council Priorities.

**THE MATTER OF A DISCUSSION IN RELATION TO INSURANCE COVERAGE FOR THE 4TH OF JULY FIREWORKS**

**STAFF REPORT:** Eldridge reviewed the staff report noting the HFEA must include proof of liability coverage with their purchase order for fireworks and it appears that this year, CIS might not cover them with our current policy. The City can add the fireworks to their policy to for a cost \$1,000 which will come out of the next FY Budget.

- *The consensus from City Council was to cover the insurance for the HFEA 4<sup>th</sup> of July Celebration.*

**THE MATTER OF A DISCUSSION IN RELATION TO ESTABLISHING OBJECTIVELY REASONABLE TIME, PLACE AND MANNER RESTRICTIONS IN RELATION TO HOMELESSNESS IN HARRISBURG**

**STAFF REPORT:** Eldridge informed Council the deadline for the City to adopt standards in relation to HB 3115; Homelessness, is July 1, 2023. She referred to page 74 of the agenda HMC 9.55.120 (1) stating we will need to change it if we have no alternative place for the homeless to sleep overnight. City Attorney, Catherine Pratt, will attend the future meeting where we can discuss what kind of restrictive areas we want in place and also discuss RV and trailers.

- Eldridge asked Council if they prefer to discuss this in a town hall setting or at the next work session.
- Caughey asked about the status of the Boise or Grants Pass lawsuits and Eldridge replied those cases are still not resolved.
- Scholz commented that he is reaching out to other City's about how they are responding to HB 3115 and informed Council that if the City doesn't have something in place by July 1<sup>st</sup>, the state will do it for us. Scholz also stated the City needs to update all park rules signage and rental forms to match the new plan.
- Klemm is concerned if we have a plan in place, it could become a problem with the homeless congregating to Harrisburg.
- Downey asked Chief Larson for his opinion on this subject. Chief Larson stated that if the Coburg Police Department comes across a homeless person, they will offer them a ride to wherever they want to go. Chief Larson also spoke about the CHETT program

Coburg Pd offers. It's a designated donation used by Officers, to financially assist individuals with obtaining the resources needed to successfully reach a new designation. He noted, the officer is responsible for indicating the case report number on their reconciliation paperwork for the expense.

- Klemm commented that his Church also has funding for the same purpose and suggested Coburg and LCSO reach out to his Church to obtain contact information. Downey and Klemm both agreed this could be a proactive resource.
- *The consensus from City Council is to discuss homelessness at our next City Council Work Session with our City Attorney being present.*

## OTHER ITEMS

- Scholz referred to the slide presentation as shown in **Addendum 1** regarding weight restriction changes on the Harrisburg Bridge as per ODOT. Scholz commented that it will only effect single vehicles that have 4-axels, designed to carry more weight compressed in a small area. He noted that ODOT will be putting up 26 signs around the county, beginning March 17<sup>th</sup>, showing weight restrictions. Caughey asked who would be enforcing the restriction and Scholz replied, a commercial weigh master.
- Scholz encouraged the City to consider the amount of donation given to the school for the tennis/basketball courts. His recommendation is the entire court must be done, to be done correctly and if they are short of reaching their goal, to consider an additional donation.
- Scholz informed Council he was asked to teach a class at the Tri-State Hazmat Event in April in Redmond, due to the success of our Hazmat exercise.
- Eldridge informed Council that Scholz has finished the Department of Public Safety Standards Training (DPSST) and spoke briefly about Scholz being the master of arms.
- Keaton asked Eldridge if she has received any feedback yet from Republic Services. Eldridge replied, they are currently working on modifications of the agreement.

**With no further discussion, the City Council Works Session adjourned at the hour of 8:26pm.**

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Mayor

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City Recorder

The background of the slide features a grayscale photograph of a road surface with white lane markings. A vertical rectangular overlay with a color gradient from blue at the top to orange and yellow at the bottom is positioned on the left side of the image. The main title is displayed in large, bold, white capital letters on a black background.

# **ODOT LOAD NEW RESTRICTIONS**

**HARRISBURG BRIDGE**

**The Harrisburg Bridge is a 36 span, 2146-foot-long structure comprised of three steel-thru truss main spans built in 1925. Prestressed concrete slab approach spans were added to the bridge in 1976. The December 2021 bridge inspection report indicates the superstructure and substructure are in “satisfactory” condition. The bridge is not currently load posted or restricted.**

ODOT Bridge Engineering Section is to place the bridge on the "Weight-Restricted Bridges on Major State Routes" list with a load posting of 36 tons for SU7 vehicles







What is a SU7 Vehicle ???





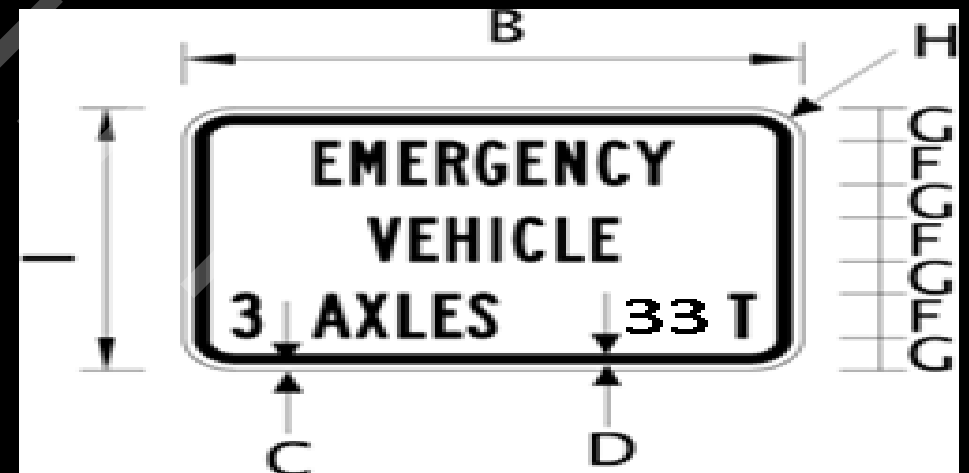
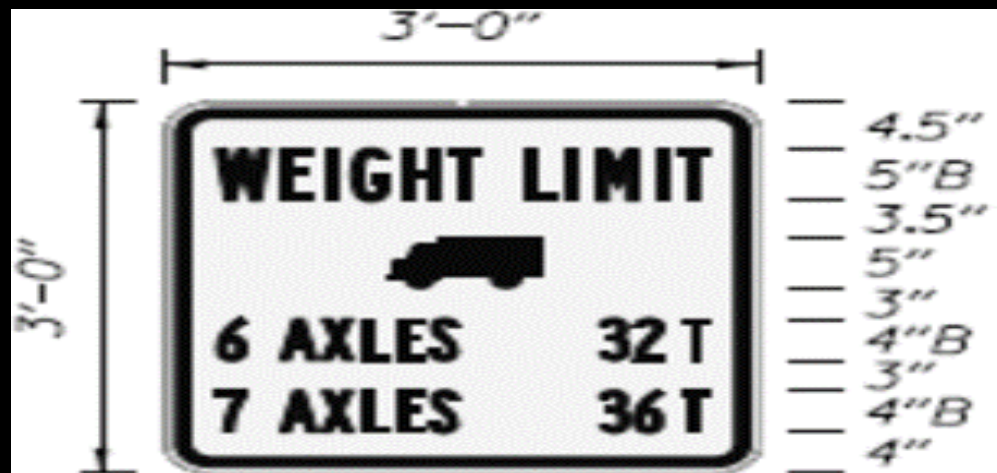
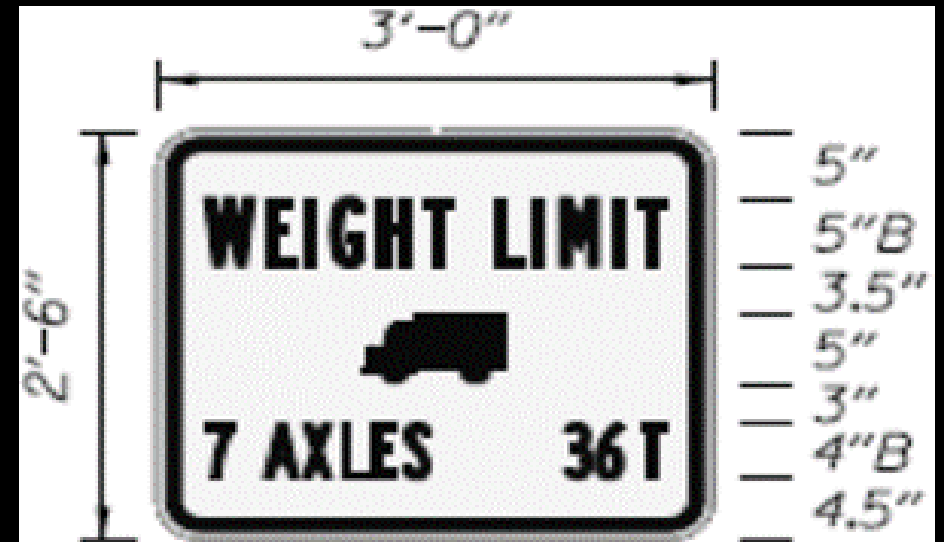
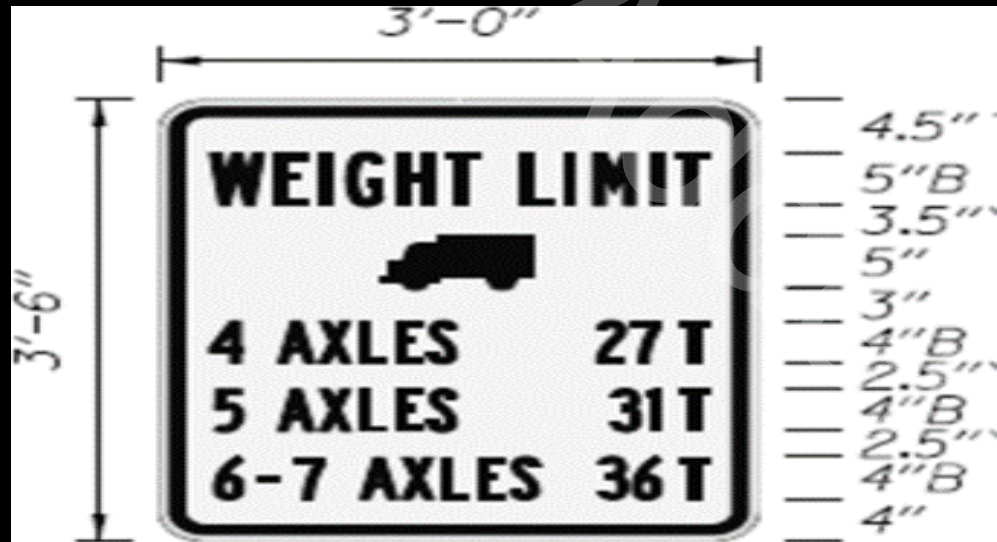
# SHV or SU4 Vehicle



# SHV or SU7 Vehicle



# ODOT signs that you may see





# QUESTIONS ?

- The correct signs shall be in place no later than 17 March, 2023.