



City Council Work Session Minutes
May 24, 2022

Mayor: Robert Duncan, Presiding
Council President: Mike Caughey, Present
Councilors Present: Kimberly Downey, Adam Keaton, and Charlotte Thomas
Councilors Absent: Robert Boese and Randy Klemm
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz and City Recorder Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All present were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT: Sergeant Frambes stated that April was a busy month with some unusual citations being issued like passing a car in the middle lane, vehicle burn outs and a stolen license plate that turned into stolen items in the vehicle including guns. He commented on the middle school break-in stating that LCSO knows who it is but haven't been able to locate him yet.

Sergeant Frambes introduced Lieutenant Steve Looney with Animal Control. Lieutenant Looney stated that Animal Control has a staff of five and 22 kennels in total. The majority of their calls are dogs at large, barking dog complaints or no dog license complaints. In order for LCSO to cite for barking dogs, they require video footage with 8-10 continual minutes of barking, or several times a day. He stated most licensing citations are issued from dogs at large or barking complaints and yearly licensing is a requirement for all dogs over six months and after rabies vaccination. He also commented on dog at large citations and said that any dog can be cited for at large, if they are off their property without a physical control device.

- Thomas asked about aggressive dogs through fences and if the owners can be cited. Lieutenant Looney replied that they can as long as the dog is not being provoked. He commented that it is best to speak to your neighbors first, prior to contacting Animal Control.

- Downey asked about Safe Havens for cats. Lieutenant Looney stated that there is an overabundance of cats and there are some rescue shelters on Facebook as well. He commented that they don't shelter cats due to no licensing requirements. Lieutenant Looney stated that Animal Control is a no kill shelter, and they euthanize less than 3% annually and most are due to medical reasons. Last year it was down to .006%.
- Resident Kay Barnett, asked what the time frame is for keeping a dog? Lieutenant Looney replied that if they can't identify the animal due to no chip or tags, they keep the animal for three business days before the animal is available for adoption. If the animal is picked up, the owner is charged \$10 per day for boarding.

THE MATTER OF A PRESENTATION PROVIDED BY PARKS CONSULTANTS FROM CAMERON MCCARTHY LANDSCAPE ARCHITECTURE & PLANNING

STAFF REPORT: Eldridge introduced, once again, Kelsey Zlevor and Victor Garcia with Cameron McCarthy.

Garcia stated they have had five different public outreaches with residents regarding parks and those results can be found on page 10 of **Addendum 1**. Garcia stated that hearing what the community wants at these events, has helped them project future goals.

- Mayor Duncan asked what they thought about the amount of public involvement they received. Zlevor commented that she thought it was a healthy amount of participation for a town our size.
- Zlevor read the proposed vision statement on page 14 of **Addendum 1** and stated they want to fine tune our goals and suggested 5-8 goals to make them more achievable. They have developed four goals, which she read on page 19, and explained how the objectives tie into goals from 2004. She would like to discuss an additional one to two more goals and suggested making the objectives of the goal more specific.
- Mayor Duncan asked if Zlevor would explain the potential goal, park equity. She explained it gives all residents, equal access to City Parks, no matter where they live. Mayor Duncan would like to change the word equity from that goal as he thinks it's controversial and incorporate that into goal 1, improve access to all residents.
- Caughey asked if they had a dollar amount for some of the bigger projects, like water access, dog parks, trails, and restrooms? Zlevor stated that information would be part of the Capital Improvement Plan available at a later date.
- Downey thinks it's important to put the Riverfront Park and 132 Acre Park together under goal 1. Zlevor responded that with connectivity, residents wanted trails and access to be broader and with community access, the ability for ADA accessibility, wheelchair, stroller access or benches.
- Thomas commented on goal 2 stating that we don't have any control over the boat landing or the riverfront access. Eldridge suggested putting goal 2 as an objective under goal 4 and not a full focus.
- Keaton asked if there was any feedback regarding residents wanting more equipment at parks. Zlevor replied that the request was for amenities like benches or fountains. The playground that was removed by the skatepark was also mentioned. It was pointed out by Thomas that it was removed for safety concerns by the School District who owns the property.
- Thomas commented on the last objective under goal 1 and felt it was more appropriate for a stand-alone goal. Zlevor suggested placing that goal under a community and cultural heritage goal.
- Keaton thinks we should have plaques down by the river, showing pictures of the old ferry's that use to cross the river and other Harrisburg's history. Scholz stated it was

mentioned multiple times at the 150th celebration about having plaques at parks.

Eldridge stated she thinks it would qualify for a historical trail marker.

- Zlevor suggested having a third goal community and cultural heritage which can include many things. She can work on a fourth goal and put objectives together and bring back to another meeting. She stated the next step is working on the CIP and to wrap it all up by end of June.
- Scholz asked what percentage of our population responded to the survey and Eldridge replied less than 3%.

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A PUBLIC EVENT PERMIT FOR THE 70TH YEAR OF THE HARRISBURG OLD FASHIONED 4TH OF JULY

STAFF REPORT: Keaton commented on the fireworks information in the staff report and Eldridge commented that this year, they included the breakdown of the purchased fireworks with the application. Caughey commented that the fireworks are great and better than bigger cities. Eldridge commented that the Harrisburg Fire Department works with the HFEA, and they wouldn't be able to do it without them. This year's theme is "Follow your American Dream", and the Grand Marshall will be Ms. Oregon, Ariel Freytag. There will also be, once again, music playing at the gazebo starting in the afternoon.

- Thomas **motioned to authorize the City Administrator to approve the Public Event Permit for the 70th year of the Harrisburg Old-Fashioned 4th of July Celebration and was seconded** by Downey. **City Council then voted unanimously to authorize the City Administrator to approve the Public Event Permit for the 70th year of the Harrisburg Old-Fashioned 4th of July Celebration.**

OTHER ITEMS:

- **Transportation Master Plans:** We are working with ODOT and will be having a meeting for the selection for the consultant who will be writing the TSP for the City. She was hoping Keaton would be able to attend and is looking for one other person to join the committee. There will be maybe two meetings, but no date has been set yet. Thomas commented that she possibly could depending on when it's held.
- **Psilocybin:** Eldridge explained that with the passing of Measure 109, some cities have been opting out of allowing the establishment of licensed Psilocybin manufacturing or service centers in their towns, which goes into effect January 1, 2023. Cities have an opportunity to take a ballot measure to the voters to prohibit this within the City limits. If the City chooses to, we will need to present it to the county level by August 9th.
 - Downey stated she did not like the product.
 - Keaton thought there was some legitimacy to the product when treating PTSD trauma to Vets and it's effective, but he would like more information.
 - Thomas stated if it's an actual medical facility, she would be okay with it, but doesn't want to see a clinic that only dispenses the mushrooms. She would like more information.
 - Caughey agrees with Thomas. He doesn't have an issue if it's under proper medical control but doesn't want a clinic. He thinks it should be on the ballot.
 - Mayor Duncan commented that there is huge mental health problem and this mushroom, if it works, has amazing results, however, he feels it's not right for this town. He believes it should go before the citizens.
 - Eldridge to get more information and bring back to a future meeting. She will also have the City Attorneys create the Ballot Measure.

- **Elaine Howard:** Eldridge stated she will be meeting with Elaine Howard tomorrow about being a consultant for the HRA. She will have the dollar amount for the contract available at a future meeting.
- **Vacation:** Eldridge stated she will be on vacation starting this Friday and all next week, minus the LCSO quarterly meeting.
- **LCSO Quarterly Meeting:** Eldridge stated at the next LCSO meeting, they will be looking at contracts and will suggest an addendum for the contract regarding staffing shortages.
- **HART Center:** Thomas asked if the HART Center was able to provide any real numbers yet? Eldridge replied they gave Nelson the information on payroll, but Eldridge has not yet heard from HART Director, Maggie Cooley, about setting up a meeting to discuss the previous meeting. Thomas wants us to stay on top of this, so we don't go through this next year.
- **Security Audit:** Eldridge informed Council that at our recent security audit, and it was advised that Council have an evacuation plan in place (**ADDENDUM 2**). She noted the best door is the EXIT door, as Eldridge took Council on a tour of a Safe Room, (aka Storage Room) which can be used as an alternate escape route. *Addendum 2 is not included in the minutes but is available at the City Records Office.

ADJOURN: With no further discussion, the City Council meeting was adjourned at hour of 8:03pm.

Mayor

City Recorder



CITY OF HARRISBURG

Parks Master Plan Update

City Council
May 24, 2022



PRESENTATION OVERVIEW

- Intro
- Inventory and Schedule
- Public Involvement Overview
- Goals Discussion
- Next Steps



EXISTING PARKS INVENTORY

Existing Parks

Mini Parks

Burlington Northern Park

Harrisburg Museum

Arrowleaf Park

Neighborhood Parks

Priceboro Park

Special Use Parks

Harrisburg Skatepark

Undeveloped

132-Acre Park

Tadpole Park



SCHEDULE

PROJECT APPROACH SUMMARY

Task 1 Project Initiation



Task 2 Inventory and Conditions Report



Task 3 Community Outreach and Involvement



Task 4 Needs Assessment and Level of Service



Task 5 Recommendations and Capital Improvement Plan



Task 6 Documentation





PUBLIC INVOLVEMENT OVERVIEW

INTERVIEWS (9)

- City of Harrisburg
- Harrisburg Christian Church
- Harrisburg Parks Committee
- Harrisburg Fire and Rescue District
- City of Harrisburg City Council
- Harrisburg School District



Winter 2022

Spring 2022

FOCUS GROUPS (1)

- Crafting Club - ~10 participants



PUBLIC SURVEY (1)

- Survey - Winter 2022
40 responses

TABLING EVENTS (2)

- Tabling 1 - Community Open House
20 Participants
- Tabling 2 - Tri-County Business Expo
30 Participants

WHAT WE HEARD

- 1. Prioritizing funding towards passive recreation improvements, such as paths, trails, benches, pavilions, dog park, etc.**
- 2. Improving access within park facilities, such as restrooms, signage, and lighting.**
- 3. Investing in age-appropriate play and recreation, as well as opportunities for people of all abilities.**
- 4. Activating 132-Acre Park, such as through an emergency boat ramp, covered shelter, disc golf, access to fishing, bow range, BBQ stations, etc.**
- 5. Access to intentional gathering spaces: multisport fields, youth center, etc.**





Would you like to describe your vision for Harrisburg's parks and facilities? Please comment on the space below.

Comments:

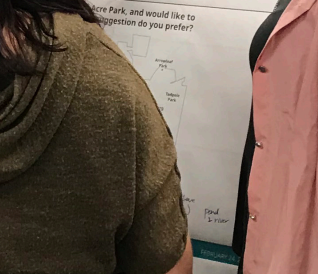
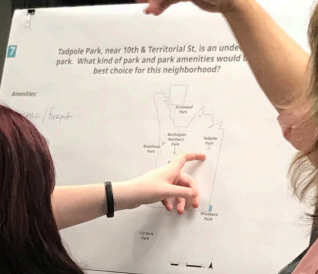
Of these populations, which do you feel are most important to Harrisburg's parks and facilities. How could we better serve them?

Response:

- Young Children 0-5
- Senior Citizens 65+
- Adults 18-64
- Health Care
- Individuals
- Multi-generational groups
- People with disabilities
- People who speak English as a second language

Other Please specify:

CAMERON McCARTHY



6 What would you like to see at Heritage Park

400 Simon St., Harrisburg, OR, 97446

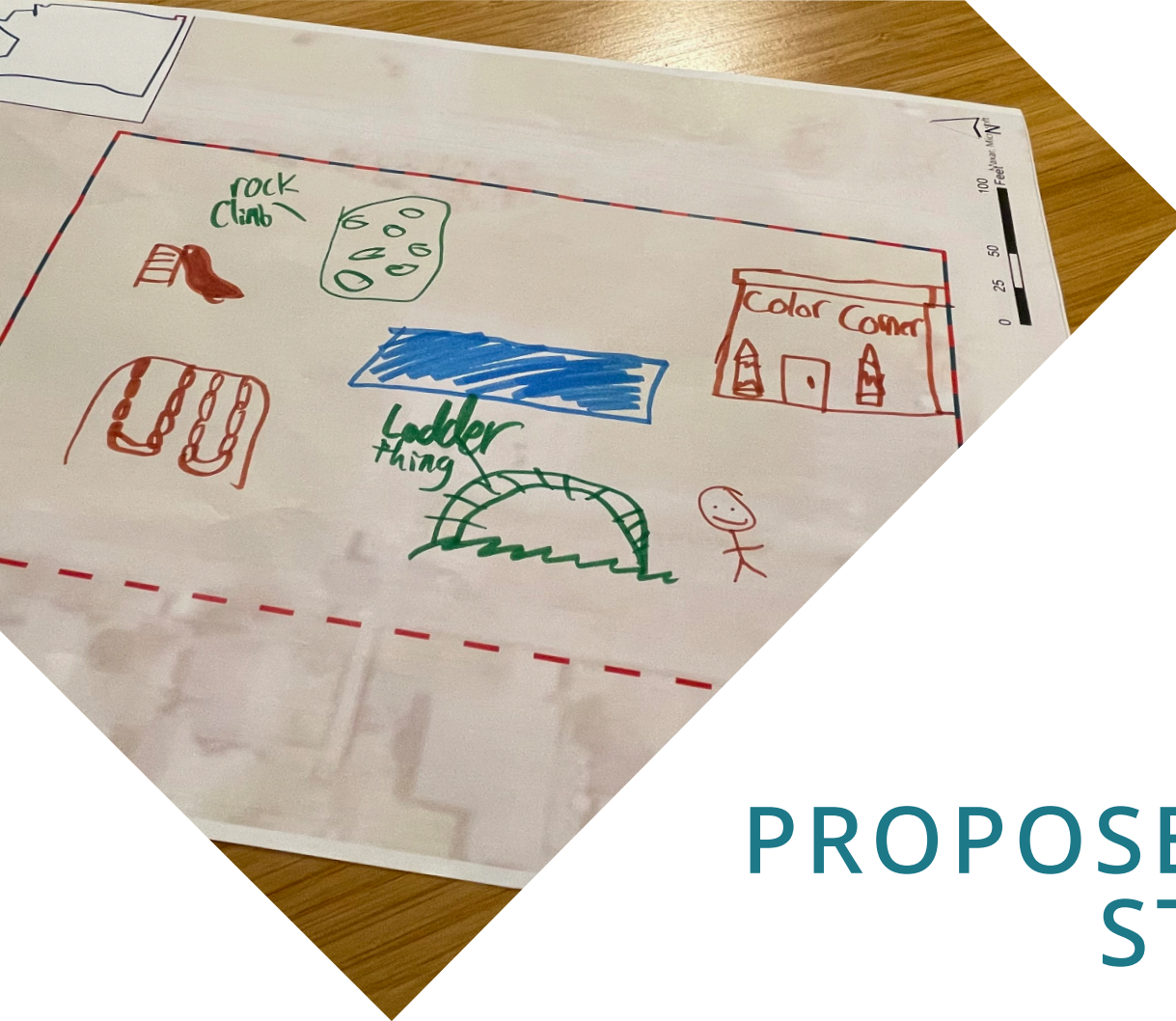
Existing Amenities:

- On-site Chapel and School
- Pavilion available for rent
- Chapel available for rent

Opportunities:

-
-
-

CAMERON McCARTHY
LANDSCAPE ARCHITECTURE & PLANNING



PROPOSED VISION STATEMENT

Through parks, Harrisburg strives to be a livable city providing attractive and accessible recreation spaces for residents and visitors of all ages and abilities to enjoy.



GOALS DISCUSSION

A **goal** is an achievable outcome that is **generally broad and longer term** while an **objective** is **shorter term and defines measurable actions** to achieve an overall goal.

ORIGINAL GOALS (2004)

1. Acquire adequate parkland to meet the needs of existing and future population.
2. Ensure that every child is within walking distance of playground equipment.
3. Ensure adequate outdoor picnicking facilities.
4. Provide adequate sports fields and sports facilities for existing and future populations.
5. Make the necessary investments and plans for the future, ~~in order to build an aquatic center, community center and expanded senior center in the next ten years.~~

6. ~~Provide a skate park for the youth of Harrisburg.~~
7. Improving the Riverfront Part I: Provide better boating and fishing facilities and better riverfront access.
8. Improving the Riverfront Part II: Provide more walking and biking trails, especially by the river, ~~as well as an outdoor amphitheater~~ for summer events in Harrisburg.
9. Preserve historic resources and promote educational projects which enhance public knowledge of Harrisburg's history.
10. Secure funding to achieve park system goals.
11. Seek to gain partnerships and work together with community organizations and community members.

Proposed Goals

1. Improve Community Access and Connectivity

- Acquire adequate parkland to meet the needs of existing and future population. (1)
- Ensure that every child is within walking distance of playground equipment. (2)
- Ensure adequate outdoor picnicking facilities. (3)
- Preserve historic resources and promote educational projects which enhance public knowledge of Harrisburg's history. (9)

2. Develop Safe Water Recreation Access

- Improving the Riverfront Part I: Provide better boating, fishing facilities and better riverfront access, including emergency river access. (7)
- Improving the Riverfront Part II: Provide more walking and biking trails, especially by the river. (8)

3. Secure Funding and Partnerships

- Secure funding to achieve park system goals. (10)
- Seek to gain partnerships and work together with community organizations and community members. (11)

4. Expand Park and Natural Area Development

- Provide adequate sports fields and sports facilities for existing and future populations. (4)
- Make the necessary investments and plans for the future in order to build a community center and expanded senior center in the next ten years. (5)

Potential Other Goals

- Park equity
- Trails development
- Developing undeveloped properties, such as 132-acre park
- Cultural/historical resources



DISCUSSION

- 1.Improve Community Access and Connectivity**
- 2.Develop Safe Water Recreation Access**
- 3.Secure Funding and Partnerships**
- 4.Expand Park and Natural Area Development**

Discussion Outcome

- Affirming the 4 goals we have and/or adding others for major topics that are missing.



NEXT STEPS

DATES	STEPS
OCT-JAN 2021	Community Profile/Needs Assessment/Level of Service Analysis
JAN-JUN	Public Involvement and Outreach (Focus Groups, Interviews, Survey, Open House)
MAR-APR	Recommendations/CIP
APR-JUN	Documentation (Draft Master Plan, Final Master Plan)
END OF JUNE 2022	Final Plan



QUESTIONS?