



HRA Board Meeting Minutes
June 14, 2022

Chairperson: Robert Duncan, Presiding
Vice Chairperson: Mike Caughey, Absent
Members Present: Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas
Members Absent: Kim Downey
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer Cathy Nelson and City Recorder Lori Ross
Location: Harrisburg Municipal Court Located at 354 Smith St

CALL TO ORDER AND ROLL CALL BY CHAIRPERSON ROBERT DUNCAN at the hour of 7:44pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All present were there for items on the agenda.

APPROVAL OF MINUTES

- Klemm motioned to approve the minutes for the December 21, 2021, January 11, 2022, February 8, 2022, and February 22, 2022 HRA Board Meetings and was seconded by Thomas. The HRA Board then voted unanimously to approve the minutes for the December 21, 2021, January 11, 2022, February 8, 2022, and February 22, 2022

THE MATTER OF CONSIDERATION OF AN HRA GRANT REQUEST FOR A \$41,882 PROPERTY IMPROVEMENT GRANT FROM THE OWNERS OF THE FARMER'S AND MERCHANT BANK/ GOLDEN CHOPSTIX RESTAURANT

STAFF REPORT: Eldridge introduced Wen Zhen (aka Chloe) as the owner of the Golden Chopstix located at 203 Smith St. Eldridge stated that this building is on the historic list and has been a restaurant since the 70's. The applicants are applying for an HRA Grant in order to repair the roof and paint the exterior of the building for a project value of \$84,000. They will not be making any structural changes to the outside of the building. Eldridge feels the applicant meets the criteria and recommends the HRA approve the request.

- Zhen informed the committee that the new color is similar to the existing and she will be keeping the siding for now. She stated the roofing company has been scheduled to

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begin on July 11th and hopes to be finished by August 19th and will then be followed by the painting company. The painting company hopes to be done by the end of August.

- Heather Keaton, resident, ask Zhen if the Golden Chopstix sign would be going back up and Zhen replied that it would.
- Klemm asked if there was a guarantee on the roof and Zhen replied there was a 15-year warranty for the materials.
- Boese asked if she received multiple quotes and Zhen replied that she received three quotes that ranged from \$57,000 to \$83,000 and that she feels very comfortable with the company she chose which was River Roofing.
- Chairperson Duncan asked what kind of roof she was getting and Scholz replied that it was PVC.
 - Keaton **motioned to approve the Property Improvement Grant Application for Victor and Chloe Wen Zhen in the amount of \$41,882 upon completion of the work described in the Grant Application and was seconded by Klemm. The HRA Board then voted unanimously to approve the Property Improvement Grant Application for Victor and Chloe Wen Zhen**
- Eldridge stated that she would have the development agreement available for the next meeting.

OTHERS: No others

ADJOURN: With no further discussion, the HRA meeting was adjourned at the hour of 8pm.

Chairperson

City Recorder