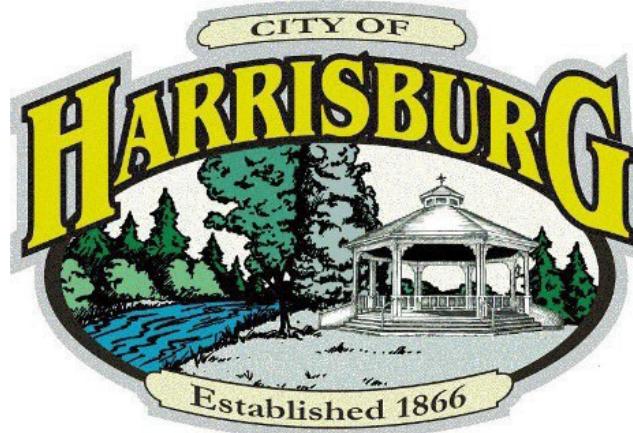


This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



Harrisburg City Council Minutes

October 28, 2025

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Charlotte Thomas, and Dana Henry
Councilors Absent:	Randy Klemm (excused), and Cindy Knox (excused)
Staff Present:	City Administrator Michele Eldridge, and Finance Director/Deputy City Recorder Cathy Nelson
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:30pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: None present.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sergeant Frambes reviewed the August 2025 and September 2025 Report.

Some of the highlights included:

- Harrisburg has had several break-ins. The main suspect is a juvenile. LCSO is still going through the process of detaining the juvenile. Parents are cooperative.
- Residents are encouraged to report all events to LCSO, not just on Facebook.

THE MATTER OF REVIEWING THE 2025 3RD QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG: Eldridge reviewed the report. Some of the highlights included:

- Property crimes are down from the previous quarter.

- There were 2 drug/alcohol crimes related to juveniles.
- YTD crime report shows that we had less crimes committed than last year.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE: Chief Larsen reviewed the 3rd Quarter 2025 stats report.

Some of the highlights included:

- There were 58 traffic stops, with 31 citations written, 22 written warnings, and 5 verbal warnings.
- A speeding violation for going 60mph in a 25mph speed zone and 55mph in a 35 mph speed zone was issued.

THE MATTER OF UPDATING THE LAND USE FEE SCHEDULE FOR VARIANCES AND MODIFICATIONS BY APPROVING RESOLUTION NO. 1311. Eldridge reviewed the staff report. The updated fee schedule will be using a tiered level on variances.

- **Henry motioned to approve Resolution No. 1311, “A RESOLUTION APPROVING AMENDMENTS TO THE HARRISBURG LAND USE FEE SCHEDULE FOR VARIANCES AND MODIFICATIONS” and was seconded by Downey. The motion passed unanimously by a vote of 4-0. (Yes: Caughey, Downey, Henry, and Thomas. No: None.)**

THE MATTER OF APPOINTING STEPHANIE TEGGE TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027. Tegge addressed Council stating she wanted to help and thought joining the Planning Commission was a great way to do that. She will be replacing Planning Commissioner Joe Neely who is stepping down.

- **Thomas motioned to appoint Stephanie Tegge to the Planning Commission for a term ending December 31, 2027, and was seconded by Downey. The motion passed unanimously by a vote of 4-0. (Yes: Yes: Caughey, Downey, Henry, and Thomas. No: None.)**

THE MATTER OF A REQUEST FROM REPUBLIC SERVICES TO INCREASE RATES BY 2.4%, STARTING IN 2026. Eldridge reviewed the report. Julie Jackson from Republic Services addressed the Council. Harrisburg chose to use the Refuse Index. They met in February and discussed the community clean-up. They might offer mattress removal free of charge next year. Recycling has changes. They are now accepting large plastic items, and the lids can stay on plastic containers. Scrap metal up to 10 lbs. will also be accepted.

- Henry asked why the differences in the index. Jackson replied it depends on the contract with the individual city.
- Caughey requested that all customers get a copy of the updated recycling guide.
 - **Caughey motioned to direct the City Administrator to return with a Resolution adopting a 2.4% rate increase and was seconded by Henry. The motion passed unanimously by a vote of 4-0. (Yes: Yes: Caughey, Downey, Henry, and Thomas. No: None.)**

THE MATTER OF REVIEWING THE S&P GLOBAL RATING REPORT. Nelson reviewed the staff report. Some highlights included:

- The S&P Global Rating Report is issued by Standard & Poor's Financial Services LLC.
- The City of Harrisburg went from an A+ rating to an A rating due to issues outside of our control.
- Other city rates in Linn County were also reduced because of the median income levels and limited economic base in relation to other states and counties.

THE MATTER OF REVIEWING A PERMIT FOR THE 2025 LIGHT PARADE. Eldridge said they have the same conditions as last year. We are using “Charlie Brown Christmas” as the theme.

- **Thomas motioned to approve the 2025 Light Parade permit, subject to the**

conditions of approval **and was seconded by Caughey. The motion passed unanimously by a vote of 4-0. (Yes: Yes: Caughey, Downey, Henry, and Thomas. No: None.)**

OTHERS:

- Eldridge handed out the new call tree list and staff phone list.
- Veteran's Day is on Tuesday the 11th. The next meeting will be moving to Wednesday the 12th.
- Emergency erosion repair from Life Bible. We are using the Safe Harbor Code. They are planning both a short-term and long-term approach.
- Eagle Park is closed to vehicle traffic for the winter.
- There might be a farmer at the next meeting regarding easement rights to Eagle Park. We currently have 2 easements rights in place at this time.
- Eldridge, Scholz, Duncan, Caughey and the attorney have a meeting regarding BNSF tomorrow.
- Mayor Duncan is receiving a Lifetime Achievement Award from the Tri-County Chamber of Commerce.

With no further business, the City Council Meeting adjourned at the hour of 7:41pm.

Mayor

City Recorder