



City Council Minutes July 28, 2026

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Cindy Knox (by phone), Dana Henry and Vacancy
Councilors Absent:	Randy Klemm (Excused)
Staff Present:	City Administrator Michele Eldridge, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at 6:33pm.

[Concerned Citizens was addressed after the appointment of Jeremy Moritz to City Council.]

THE MATTER OF APPOINTING JEREMY MORITZ TO THE CITY COUNCIL FOR A TERM ENDING DECEMBER 31, 2026: Eldridge reviewed the history of Jeremy Moritz noting he previously served on the Planning Commission since 2018 when he replaced former Councilor Charlotte Thomas.

- Downey **motioned to appoint Jeremy Moritz to the City Council for a term ending December 31, 2026, as per the recommendation of Mayor Robert Duncan and was seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Henry, Caughey and Knox. No: None.)

Councilor Knox left the meeting at the hour of 7:37pm as she was no longer needed for a quorum.

CONCERNED CITIZEN(S) IN THE AUDIENCE:

- Troy Jones, of Gap Road and a representative of Friends of Gap Road approached Council and informed them that a preliminary application for the Muddy Creek Solar Park has been submitted, however, is incomplete. He noted his appreciation for the continued support of City Council.
- Kurt Kayner, President of the Harrisburg Harvest Festival, invited Council and a guest to the VIP Tent at the Harvest Festival, August 8th at 4pm. Kayner would like Council to have a better understanding of what the Festival has to offer the community and the organizations they are supporting.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS

AVAILABLE: The LCSO Report for June 2026 was tabled until the August 25th City Council meeting due to the unavailability of an LCSO Representative.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG

POLICE DEPARTMENT IF ONE IS AVAILABLE: Chief Larson reviewed the 2nd quarter stats as presented in the Exhibits.

THE MATTER OF APPROVING ORDINANCE NO. 1014, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE TITLE 18 ZONING AND DEVELOPMENT TO REFLECT AND STRENGTHEN CODE LANGUAGE IN RELATION TO GARAGES AND CARPORTS”: Eldridge reviewed the staff report noting this is a housekeeping ordinance to clarify and strengthen the minimum size requirements for garages or carports.

- Henry **motioned to approve Ordinance No. 1014, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE TITLE 18 ZONING AND DEVELOPMENT TO REFLECT AND STRENGTHEN CODE LANGUAGE IN RELATION TO GARAGES AND CARPORTS” and was seconded by** Caughey. **The motion passed unanimously by a vote of 4-0.** (Yes: Henry, Caughey, Downey and Moritz. No: None.)

THE MATTER OF APPROVING A LIQUOR LICENSE FOR US MARKET LOCATED AT 325 S

3RD ST: Eldridge introduced Bernie Rubio, a representative for the applicant, US Market. Rubio noted that he doesn't see US Market making many changes to what the current store, Dari-Mart, offers and would like to keep the same staffing if possible.

- Kay Barnett, Harrisburg resident, inquired where the closest US Market was located. Rubio replied that Eugene does have one store, but the majority are located north of Albany including Silverton, to Bend and the Coast range.
- Caughey **motioned to authorize the City Administrator or her designee to recommend that the OLCC approve the liquor license for L & D Retail Management, LLC dba US Market and was seconded by** Henry. **The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Henry, Downey, Moritz. No: None.)

THE MATTER OF APPOINTING JANA JENKINS TO THE PLANNING COMMISSION FOR A

TERM ENDING DECEMBER 31, 2027: Eldridge reviewed the staff report noting that Jenkins has served on the Budget Committee for two years and has lived in Harrisburg for over 20 years.

- Moritz **motioned to appoint Jana Jenkins to the Planning Commission for a term ending December 31, 2027, and was seconded by** Caughey. **The motion passed unanimously by a vote of 4-0.** (Yes: Moritz, Caughey, Downey and Henry. No: None.)

THE MATTER OF A PRESENTATION FROM RYAN VOGT, EXECUTIVE DIRECTOR OF THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG) AND COMMUNITY SERVICES CONSORTIUM (CSC): Vogt reviewed the Exhibits showing what the two organizations have to offer the region and the Harrisburg Community.

- Vogt commented on some new services offered to members including planning services and grant writer service and noted that grant writer, Susan, assisted the City with the Oregon Community Foundation Grant for Eagle Park. Eldridge noted her appreciation. Vogt added that both services are an ala carte service to have available when needed at a reduced price to members.
- Vogt informed Council the two organizations receive a substantial amount of federal funding, and the Office of Management and Budget are currently working on proposed draft rules on how all federal agencies administer grant funds and contracts. Senior teams for both organizations will be meeting to review the rules and to provide input as to what this may create in terms of risk and vulnerability to their programs. Biggest impact would be for anything considered a discretionary allotment which could include anything besides SNAP or Medicaid benefits. Vogt added that the Government could halt funding of programs at any time without notice.
- Henry asked when the proposed rules would be finalized. Vogt replied they are anticipating the final draft on September 1st and for the rules to be in place by October 1st. Vogt anticipates some legal challenges.

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- Henry **motioned to approve the consent list and was seconded by** Caughey. **The motion passed unanimously by a vote of 4-0.** (Yes: Henry, Caughey, Downey and Moritz. No: None.) A motion to approve the consent list approved the following:
 - **The City Council Minutes for April 28, 2026, and May 26, 2026**
 - **The Payment Approval Report for June 2026**

CITY ADMINISTRATOR VERBAL REPORT:

- There was a fire at Eagle Park spreading across .25 acres at the north end of the SE pond. One person was cited for Reckless Fire.
- Public Works has hired two new employees, and one is still currently on PLO (Paid Leave Oregon).
- Next SMAC (Small Municipality Advocacy Committee) meeting is scheduled for August 19th. SMAC is currently working on five issues, including fighting the minimum threshold for BOLI prevailing wage and are suggesting \$350,000 instead of \$85,000 and changes to the Public Records Request Laws pertaining to out-of-state requests.
- Henry confirmed with Eldridge that amount of funding the City will be offering to SMAC will be coming back to a future meeting.

The City Council meeting recessed at the hour of 7:30pm to prepare for the City Council Executive Session. All citizens in attendance left the meeting.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

The City Council Executive Session adjourned at the hour of 8:16pm and returned to the City

Council meeting.

With no recommendations made, and no further business, the City Council Meeting adjourned at the hour of 8:17pm.

Mayor

City Recorder