

## Harrisburg City Council Business Meeting Minutes

October 12, 2021

6:30 PM

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Mayor Absent: Robert Duncan  
Council President Absent: Mike Caughey  
Councilors Present: Robert Boese (by phone), Kimberly Downey, Adam Keaton, and Randy Klemm  
Councilors Absent: Charlotte Thomas  
City Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer Cathy Nelson and City Recorder Lori Ross  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**Due to both Mayor Duncan and Council President Caughey being absent, City Council requested a Pro-Tem Chairperson to chair the meeting.**

- Keaton motioned to appoint Downey as the Pro-Tem Chairperson and was seconded by Klemm. City Council then voted unanimously to appoint Downey as the Pro-Tem Chairperson.

**CALL TO ORDER AND ROLL CALL** by Pro Tem Chairperson, Kimberly Downey at the hour of 6:31PM

### **CONCERNED CITIZEN(S) IN THE AUDIENCE:**

- Nathan Conway, from N Albany Oregon, is new to Linn Benton Oregon RAIN and wanted to introduce himself to Council. He has a company that sells educational products to schools and water utility companies and is honored to partner with the City in support of entrepreneurs. He was welcomed by Council.

### **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:** Sergeant Frambes introduced himself as the new contract City Sergeant who replaced Sergeant Duncan. He stated he has been with LCSO for 10 years. Sergeant Frambes summarized the report and stated that he likes to break down the citations by total violations. He then reviewed the violations issued and explained what the violations meant. One arrest that stood out was for a vehicle that was parked at Key Bank, that ended up being a stolen vehicle. Two adults were arrested, and it was revealed that they were wanted in Springfield for mail theft, Eugene for

burglaries and Coburg as well. A bunch of stolen property was also recovered. None of the crimes happened in Harrisburg. Klemm asked how they happen to make the arrest and Sergeant Frambes responded that the vehicle was suspicious to the Deputy, so the plate was called in and confirmed stolen.

### **THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS**

**STAFF REPORT:** Eldridge stated when running these reports, she is running the report from the last report date and not a true quarterly report. She asked Council if they prefer to have it reflect an actual quarter or if the way she is doing it is sufficient. Council responded whatever is easier for Eldridge, they just want to see the data. Eldridge stated that in table 1, property crime is down for the 1<sup>st</sup> and 2<sup>nd</sup> quarters. Table 2 shows arrest by crime group which include trespass, animal abuse and disorderly conduct.

- Sergeant Frambes commented that the other offenses look big due to served warrants being tacked on. Deputies can look up warrants pending for our City, and they can go to the last known address and serve it. If the defendant is charged with another crime, there are now two incidents on the report. He doesn't think there is anything to be alarmed about compared to other cities.

Eldridge stated that table 3 is traffic citations which breaks down the types of offenses including license and insurance issues. Year to date crime statistics shows comparisons to other LCSO cities. Harrisburg's crime is lower than last year at this time and is also lower than other LCSO cities.

- Keaton asked Sergeant Frambes about Millersburg crime and he replied that most are related to the truck stop.

### **THE MATTER OF HEARING A PRESENTATION FROM CASA VOLUNTEER BRENDA WAMPLER AND EXECUTIVE DIRECTOR JOSH GROESZ**

**STAFF REPORT:** Josh Groesz introduced himself as the Executive Director of CASA (Court Appointed Special Advocate). He stated they are here today to talk about their non-profit CASA with Linn County, a small program with a big heart which has over 60 volunteers serving over 100 children in foster care in Linn County. These children are in foster care due to no fault of their own including neglect and abuse. The CASA builds relationships with these kids by taking them into their homes and gives them hope for the future. He introduced Brenda Wampler to Council as a CASA volunteer and a board member.

- Brenda Wampler commented that she has two CASA boys from Harrisburg and that rural communities are important to CASA because they are often overlooked. She wants to get the word out about CASA, so that local businesses know about them and can help support these kids.
- Groesz stated that they currently have over 40 kids on the waiting list because they don't have enough volunteers. If you care about kids, you can be a great CASA volunteer.
- Wampler informed Council that they have a virtual event coming up on November 6<sup>th</sup>; Casino Night. They look for people and business that will support them in this fundraiser. In the past she has approached local business and was denied and feels that this is due to businesses not being informed about what CASA is.
- Groesz encouraged Council to visit their website and to review the flyers that he has supplied (**Addendum 1**).
- Klemm commented that CASA is near and dear to him stating that his sister-in-law is a CASA, and his Rotary Club in Eugene supports CASA. He stated that the impact that the CASA has on the child is so significant.

- Wampler commented that her children have been several different places, but she is the constant in their lives and wherever they go, she's the face at the door that they know.
- Downey stated that even if you can't be a CASA, you can tell people about it as there are people that don't know it's available in our area.
- Downey then asked Sergeant Frambes if LCSO uses CASA and he replied that he wasn't aware that it was available here.
- Wampler asked if there were any events in Harrisburg that she could attend to get the word out. Downey and Eldridge suggested they attend a Chamber Breakfast and National Night Out in the summer.
- Gordon Mortiz, of Sommerville Lp, suggested they come to a ministerial meeting to speak with the congregation.

### **THE MATTER OF APPROVING THE 4TH QUARTER 2020/2021 EXPENSE REPORT**

**STAFF REPORT:** Nelson asked Council if there were any questions.

- Keaton commented on the investments being down 20%. Nelson replied that the investment revenue from the previous Finance Officer, was estimated at 6%. When she arrived, it was down to 2% and is currently at .55%. Starting Monday, it will be down to .45%. She stated that they have no control over the rates. She hopes it will be closer next time due to her estimating it at .55%.
- Nelson stated that the Franchise Fees are also down \$26,000 due to Pacific Power and Northwest Natural not collecting fees due to Covid. Downey asked how that was going to effect the City? Nelson replied that she didn't know but said we will be fine.
- Eldridge pointed out on page 48, Intergovernmental Revenue, there is a difference of \$433,000 due to the SRTS Grant which is for next fiscal year. This is the Safe Routes to Schools Grant for 9<sup>th</sup> St.
  - Keaton **motioned to approve the 4<sup>th</sup> Quarter 2020/2021 Expense Report and was seconded by Klemm. City Council then voted unanimously to approve the 4<sup>th</sup> Quarter 2020/2021 Expense Report.**

### **THE MATTER OF REVIEWING A PERMIT FOR THE 2021 LIGHT PARADE**

**STAFF REPORT:** Eldridge informed Council that there will be a parade this year with a theme of "Story Book Christmas" to be held on the first Saturday of December with the same parade route as usual. She is hopeful that we will be able to have Santa along with apple cider, cookies, and candy goodie bags. She noted that the Chamber of Commerce has obtained the required insurance, the event code from UPRR and will provide the proof document from ODOT once it is received. Sergeant Frambes informed Eldridge to let him know if they need any assistance with anything and he'll get that covered.

- Keaton **motioned to approve the 2021 Light Parade Permit, subject to the Conditions of Approval and was seconded by Klemm. City Council then voted unanimously to approve the 2021 Light Parade Permit, subject to the Conditions of Approval.**

### **THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

- Klemm **motioned to approve the Consent List and was seconded by Keaton. City Council then voted unanimously to approve the Consent List.**

**The items approved by this action were as follows:**

- **Harrisburg City Council Minutes for July 27, 2021**
- **The Payment Approval Report for September 2021**
- **The Appointment of Kristi Prozialeck to the Library Board for term ending June 30, 2022**
- **Approve the out of state travel cost (\$0 for the City) to allow Cathy Nelson to attend the annual AAMC Conference in Anchorage, AK.**

**OTHER ITEMS**

- **LCSO:** Downey wanted Council to be informed that every four years, LCSO renews a levy to pay for essentials. Eldridge referred to a letter from Sheriff Yon (**Addendum 2**), where he is asking Council for support of the levy in the form of a resolution. Council agreed to bring it back at the next meeting for a vote.
- **Farmland Lease:** Kurt Kayner, currently leases the City property where the Harvest Festival is held. He reached out to Eldridge asking for a 5-year extension on the current lease in order to plant fescue which will take three years to produce. Eldridge commented that fescue is green when it is harvested so it will provide a safer surface when the Harvest Festival is held in the summer. Eldridge wanted to bring it to Council to see if they wanted her to approve the extension or have it brought back to a future meeting. Currently he pays \$6036 per year to lease the property. Keaton asked if it was currently a five-year contract. Eldridge answered yes and stated there was an extension in 2017 so it will end in 2022. Kurt was the only applicant who applied for it last time. There were other people interested, but they didn't apply. Keaton asked if there was any reason why it was five years? Eldridge responded no and stated that there are no laws that require that time frame and it was set up that way to give other people an opportunity to apply. Klemm asked if it was in the lease, to allow us to have the Harvest Festival on the land? Eldridge answered no, because by law, you can't tell a farmer that they have to hold a harvest. Downey asked if he had already planted the fescue and Scholz replied that he planted rye because he needed to get something planted and he thought this would be an easier process. Keaton stated that he would like to have all Council members present for this discussion. Eldridge stated that she would bring this back in spring.

**CITY ADMINISTRATORS VERBAL REPORT**

- **TRANSPORTATION GROWTH MANAGEMENT GRANT 2022 (TGM):** Eldridge stated that she and Scholz met with a representative via Zoom last week. The TGM Grant is a \$185,000 and the City's match point is \$22,000 which will be paid in 2022. ODOT will find the grant consultant for us, and we will start the process of putting it together. The City will not see an IGA from ODOT and DLCD until next summer.
- **OPRD GRANT:** Eldridge informed Council that the City had their first meeting with Cameron McCarthy for rewriting the Parks Masterplan. They visited all the parks and are looking into starting the process of getting people involved with the 132 Acre Park . They also visited Tadpole Park, which is located on Territorial St. They will start the process of finding out what residents want to see in that park. Part of the challenge will be the funding to pay for the park development, therefore, they will be looking into more grants in the future. Council should start seeing some public releases in the future and possibly a public forum on December 4<sup>th</sup>, during the parade, held at the Municipal Center. The meeting to address the Council will possibly be held in January.

- **FRANCHISES:** The City has three franchises that we are currently in negotiations with. We are still waiting for a response from the first, Lumen, formerly Century Link. Comcast, which we have been working with since August, should be simple as we are just waiting for them to get back to us with any suggested changes. The last is MCI, Verizon, which also started in August. Currently we are trying to get some validity of what their name is to make sure we are moving forward with the correct company. She commented that the AT & T franchise is completed and turned in. Eldridge hopes to bring these to Council in November. Keaton asked if we were going to have it included in the contract that anytime their name changes, that it transfers over? Eldridge answered yes and mentioned that in the Lumen contract, the language was changed to benefit the City because of issues dealing with urban renewal and the street conditions downtown.
- **READER BOARD:** Eldridge informed Council that the reader board is once again working. She does have a quote from a company if we should need to purchase one if it should go down again.
- **MID VALLEY PARTNERSHIP GROUP REPORT:** Eldridge stated the MVP Group is a seven-city partnership that has been working on economic development. They had a recent meeting and invited Monroe, Tangent and possibly Scio to join as the more cities that gather, the better it would be. They wrote a \$20,000 grant that will allow us to brand ourselves and put together a website that will be devoted to economic development that will apply to all of the cities. They would like to get a RARE person from the University of Oregon to put together the website. For us as a small City, this is a way to get Harrisburg out there for when people are looking for available properties.
- **HALLOWEEN COSTUME CONTEST:** Ross informed Council that the Library is having a costume contest starting the week of Halloween (**ADDENDUM 3**). There will be an adult winner and a child winner. Each patron can get their picture taken and get a goodie bag. The Library is also having a scary short story contest with three different age groups. Ross also stated that the Library Programs have restarted and are going well.
- **FUNSTUFF:** Eldridge commented that she has been assisting the engineers by going through old documents for determination of 4<sup>th</sup> Street. She did find it, and a letter of determination will be provided soon. During the research, old handwritten ordinances were found. There was one from 1907 stating that you could not have baseball or foot races on a Sunday. In 1913, there was an election of an Assistant Marshall and a Night Police due to regulations of cattle with no bells, regulating public laundry and wash houses, cutting out obscene language, medical sellers on street corners, traffic, smoking of opium and prostitution. Eldridge remarked that it was fun seeing names like Schooling knowing that these people were once our Council members.

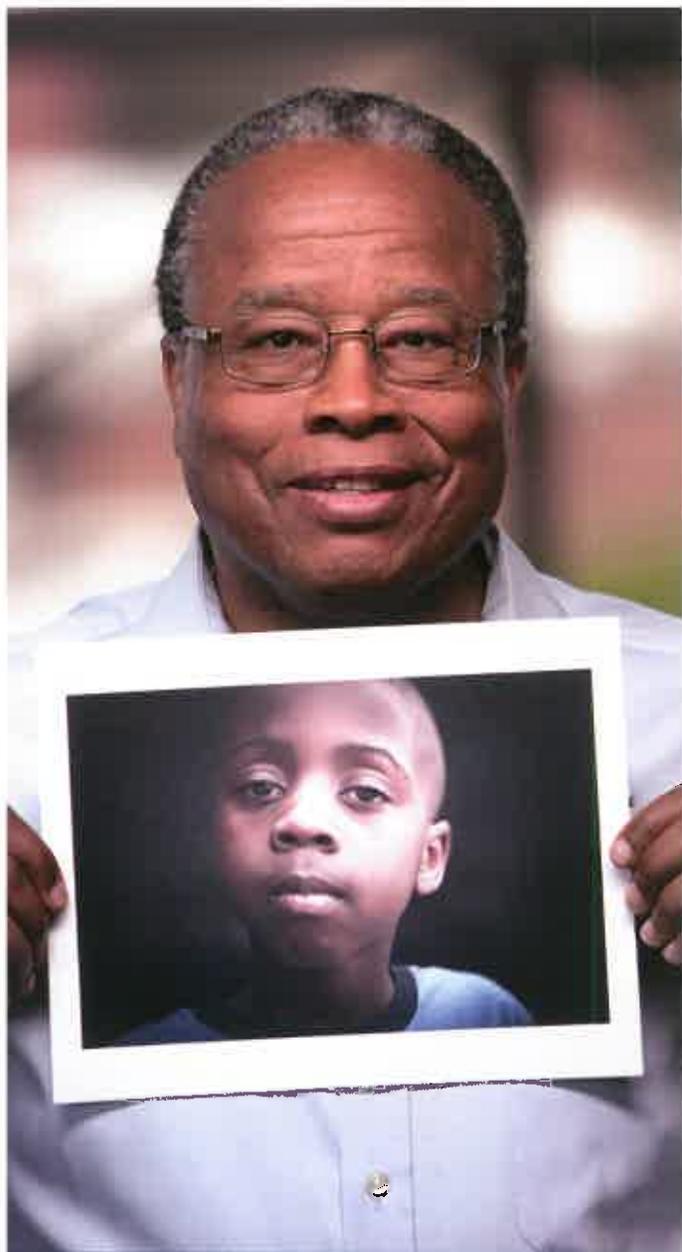
**ADJOURN at the hour of 7:38pm**

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Mayor

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City Recorder



In advocating for an abused or neglected child, you give that child a voice—and a chance for a better life.

**For more information, contact:**

CASA of Linn County  
2730 Pacific Blvd SE  
Albany, OR 97321  
541.926.2651  
www.linncasa.org  
casa@linncasa.org



**CASA** is central to fulfilling society's most fundamental obligation by making sure a qualified, compassionate adult will fight for and protect a child's right to be safe, to be treated with dignity and respect, and to learn and grow in the security of a loving family.



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**FOR CHILDREN**  
CASA OF LINN COUNTY

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**By you.**



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# Too many children in the child welfare system lose their families, their rights and their hope.

Join our fight to make sure they don't!

We see news stories every day about children taken from an abusive home, or because of the tragic loss of a parent—to illness or violence or incarceration. We assume there must be a program or system that will take care of these children and make sure they are treated with dignity, given a safe place to live, so they can recover from their hardship and be a child again.

But there is a story behind the story that few people speak about. It is the story of overburdened foster care and child welfare systems that—through full of well-intentioned and deeply committed people—cannot begin to meet the needs of the more than 660,000 children in foster care in the United States. It is the story of a six-year-old girl who has been moved to six group homes and three schools over the past two years. The story of a toddler separated from her brothers and sisters during the most vulnerable time in her life. The story of a child being handed all his belongings in a plastic bag at the age of 18, because he has “aged out” of the system.

It is a story that occurs over and over again in America's foster care and child welfare system.



But these stories can have better endings, because there is a group of trained volunteers, appointed by judges to advocate for these children. People who fight for these abused and neglected children, to make sure their basic rights and essential needs don't get overlooked or ignored by the system. These stories can have better endings because of people like you.

### We are Court Appointed Special Advocates

(CASA) for Children, a volunteer-powered network of committed people—from all walks of life—who believe society has a fundamental obligation to these children. We are people just like you who believe that every child has the right to be treated with dignity, to be safe, and to thrive in the embrace of a loving family.

With a CASA volunteer, a child is half as likely to languish in the foster care and child welfare system, and that much more likely to find a safe, permanent home.

*“To give a child a CASA volunteer is to give them a voice. To give them a voice is to give them hope, and to give them hope is to give them the world. I believe that with all my heart.”*

—Pamela, former foster child

## Help us serve every child.

Today 60% of the children in the system have no access to a CASA volunteer. That's almost 400,000 children without the hope a CASA volunteer can bring.

We are committed to serving every child. You can help!

### Donate.

We have a proven approach, our only challenge is to scale it. Your financial contribution is a sound investment. All donations are tax-deductible and help us expand programs and recruit and train volunteers.

### Volunteer.

This is one cause where the actions of a single person mean everything. One volunteer, trained and empowered to ensure that every child can thrive in the safe embrace of a loving home.

### Get involved.

Don't have time to volunteer? You can still be a key part of the solution. Connect with us. We'll keep you informed on our progress and share the various ways you can help ensure abused and neglected children have their rights protected, and their future is bright.



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[www.linncasa.org](http://www.linncasa.org)

541.926.2651





# LINN COUNTY SHERIFF'S OFFICE

**Jim Yon, Sheriff**

1115 Jackson Street SE, Albany, OR 97322

Phone: 541-967-3950

[www.linnsheriff.org](http://www.linnsheriff.org)

October 8, 2021

Harrisburg City Council,

For over 30 years, citizens in Linn County have been asked to support and have supported our law enforcement levy. The current levy is set to expire in June of 2022. The law enforcement levy funds 127 of my 190 employees at the Sheriff's Office. I'm asking for a fifteen-cent increase that will maintain our current services.

A "YES" vote means continued 24-hour patrols, our 230-bed jail, the 9-1-1 dispatch center, major crime investigations to include crimes against children. These are just a few of the services the Sheriff's Office provides our citizens of Linn County and the residents of Harrisburg.

We are committed to you the citizens of Harrisburg and the citizens of Linn County. Every day, we strive to "Keep the Peace with Dignity, Honesty, and Compassion". This will continue to keep our community a great place to live.

I am asking you for your support in the form of a resolution stating so. Without the levy, we would not have the staff to fulfil our law enforcement contract with you.

Thank you for your support!

A handwritten signature in black ink, appearing to be "Jim Yon", written over a circular stamp or seal.

Sheriff Jim Yon



You're Invited to a  
**HALLOWEEN**  
**costume contest**  
October 26<sup>th</sup>-30<sup>th</sup>

Here at the Library  
Come in get your picture taken

Winners will be announced on the Harrisburg Facebook page on 11-5-21

There will be two winners one child and one adult. Winners will receive a prize.





## **Harrisburg Library Scary Story Contest**

Join the fun and get into the Halloween spirit by entering our scary story contest! It will run from 10-1-21 to 10-21-21. Winners to be announced Friday 10-22-21 on the Harrisburg Facebook page. The contest will have three different age groups of 5yrs-9yrs, 10yrs-17yrs, and 18yrs and older. Winners will each receive a prize. Each age group will write a scary story about the Halloween picture in their age groups scary story packet. For example: ages 5-9yrs have a picture of a jack-o-lantern, they might write about a dream where the jack-o-lantern comes to life and tells them a monster story. Use your imagination and have fun! We will be posting some of the stories around the library during the week of Halloween.

**Happy Halloween Harrisburg!**