



## HRA Board Meeting Minutes December 14, 2021

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Chairperson:	Robert Duncan, Presiding
Vice Chairperson:	Mike Caughey, Present
Members Present:	Kimberly Downey, Adam Keaton, and Randy Klemm
Members Absent:	Robert Boese and Charlotte Thomas
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer Cathy Nelson and City Recorder Lori
Meeting Location:	Ross Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL BY CHAIRPERSON ROBERT DUNCAN** at the hour of 7:49pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All in attendance were there for items on the agenda.

### **MOTION TO APPROVE THE MINUTES FOR THE SEPTEMBER 14, 2021 HRA BOARD MEETING**

- Caughey motioned to approve the minutes for the September 14, 2021 HRA Board Meeting and was seconded by Klemm. The City Council then voted unanimously to approve the minutes for September 14, 2021.

### **THE MATTER OF CONSIDERATION OF AN HRA GRANT REQUEST FOR A \$50,000 PROPERTY IMPROVEMENT GRANT FOR THE INTERNATIONAL ORDER OF THE ODDFELLOWS RESTORATION PROJECT.**

**STAFF REPORT:** Eldridge informed Council that the applicants, Patrick and Donnell Freeman, first had their request presented at the August 24<sup>th</sup> HRA Board Meeting. At that time, it was suggested by the Board that the Freemans obtain more quotes for the replacement of the windows for the Odd Fellows building. They received a total of four bids. The quotes they received brought them below the amount of money that was available, so they started to look at different options like replacing the door, on the east wall. Eldridge referred to page 42, which shows the original door in the

1890's. Page 41 shows the current door, which is a regular size door that was filled in around the edges.

Eldridge added that Planning Commission approved the proposal for the replacement of the pivot door and commented that the State Historic Preservation Office was thrilled with the proposal. She also added that the Freemans were asking JB Woodworking to construct the door.

- Patrick Freeman begin by stating that this project is very important to them and they are committed to making it a home and restoring it to what it should be. They appreciate the Council listening to their request of \$50,000 for a total project cost of \$107,000 to restore the exterior door and windows and to bring it back to historical standards.
- Downey asked if they were replacing the door that was closest to The Voo. Donnell responded that they are going to try and utilize it by reglazing, restoring the wood and pushing it out to the sidewalk.
- Eldridge stated that there is \$74,000 sitting in the HRA Grant Program and the maximum is \$50,000. She added that the Freemans have already use HRA Funds twice before, for a total of \$100,000 plus they received a \$200,000 Grant from the Mainstreet Revitalization, but they are all reimbursement grants, which means they have put that much or more into the Building which is a treasure to the City.
- Caughey feels positive about the request and Duncan is thrilled about the project and stated that this is what HRA Funds are designed for.
- Klemm likes the idea of how they are utilizing the funds and working with local businesses to complete it.
  - **Caughey motioned to approve the Property Improvement Grant Application for Patrick and Donnell Freeman in the amount of \$50,000 upon completion of the work described in the Grant Application and was seconded by Klemm. City Council then voted unanimously to approve the Property Improvement Grant Application for Patrick and Donnell Freeman.**

#### **THE MATTER OF APPROVING THE HARRISBURG REDEVELOPMENT AGENCY 1ST QUARTER 2021/2022 EXPENSE REPORT.**

**STAFF REPORT:** Nelson added that the property taxes show that we have 1.22% but we actually are over 100% due to the increase of property value.

- **Klemm motioned to approve the HRA 1<sup>st</sup> Quarter 2021/2022 Expense Report and was seconded by Caughey. The City Council then voted unanimously to approve the HRA 1<sup>st</sup> Quarter Expense Report.**

**ADJOURN at the hour of 8:06pm**

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**Chairperson**

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**City Recorder**