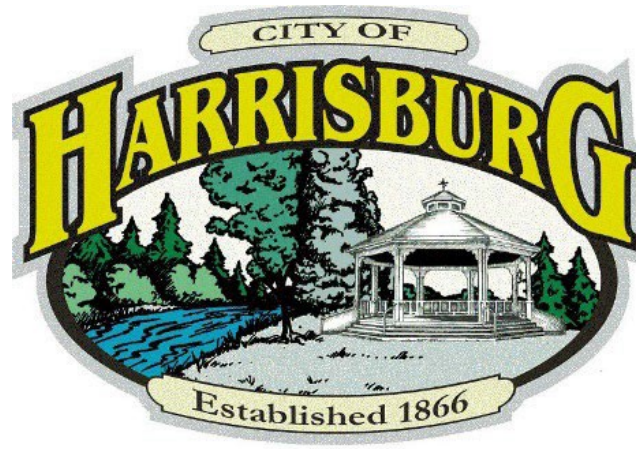


This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



Harrisburg City Council Minutes June 11, 2024

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Robert Boese, Randy Klemm, and Cindy Knox
Councilors Absent:	Kimberly Downey (Excused) and Charlotte Thomas (Excused)
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz and Finance Officer/Deputy City Recorder Cathy Nelson
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

Mayor Robert Duncan led the Pledge of Allegiance.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:30pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: Citizen Cheryll Ressler, Executive Director of the HART Community Center, addressed Council. She gave a brief update on the upcoming Summer Camps and reported that 10 kids attended the babysitting class, and they had a waiting list for the next babysitting class to be held this fall.

THE MATTER OF STREET IMPROVEMENT AND RECONSTRUCTION ON 6TH STREET FROM SMITH STREET TO KESLING STREET: Scholz handed out the bid report (**Addendum 1**) and recommendation from Branch Engineering.

- Knox motioned to award the bid for the 6th Street improvement project to H&J Construction for \$688,495.00 and was seconded by Caughey. The motion passed unanimously by a vote of 4-0. (Yes: Caughey, Boese, Klemm, and Knox. No: None.)

THE MATTER OF APPROVING THE EXTENSION OF AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF HARRISBURGM AND THE CITY OF COBURG FOR LAW ENFORCEMENT TRAFFIC ENHANCEMENT SERVICES FOR FY 2024-2025: Eldridge stated that the city wants to add hours for code enforcement. The IGA is currently for a 2-year period and needs to be extended for another year to match the timeframe of LCSO. The budget will support adding 2 hours and we will redistribute traffic hours from 35 to 32 and increase ordinance code enforcement from 10 to 15 hours a month.

- Caughey **motioned to approve the 2024-2025 extension of the IGA between the City of Harrisburg and the City of Coburg for law enforcement traffic enhancement services and was seconded by Boese. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Boese, Klemm, and Knox. No: None.)

THE MATTER OF REVIEWING YOUTH ADVISOR CANDIDATES FOR THE 2024/2025 SCHOOL YEAR: Council received two (2) applications for the open youth advisor positions. Council discussed which one they wanted to appoint to the City Council and the Planning Commission. They were both exceptional candidates, and it was recommended that they each serve half a term with each board.

- Boese **motioned to nominate the applicant that is available to serve this summer, if neither or both are available, then Tatum as the youth advisor who will be appointed to the City Council, and Malpass to be appointed to the Planning Commission for the 2024-2025 school year and be switched between boards halfway through the school year and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Boese, Klemm, and Knox. No: None.)

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- Klemm **motioned to approve the consent list and was seconded by Boese. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Boese, Klemm, and Knox. No: None.) A motion to approve the consent list approved the following:
 - **Minutes from the April 23, 2024, May 14, 2024, and May 28, 2024 City Council Meetings**
 - **The Payment Approval Report for May 2024**

CITY ADMINISTRATOR VERBAL REPORT

Clean-up Event: Eldridge notified Council of the upcoming City-Wide Clean-Up Event on June 29th, 2024, at the High School parking lot. The City will be providing 2 containers for regular item and for bulky items for a total of 8 containers. We are charging \$5 per load of bulky items. Enforcement Officer, Caleb Smith, will be supervising and will be able to accept cards as payment. The school parking lot will be left clean after the City sweeps it.

Summer Sounds Concert Series: Held on Thursday evening starting July 11, 2024, we will have food vendors each concert night.

Republic Services E-mail: Eldridge shared an email (**Addendum 2**) the City received from Republic Services regarding the upcoming termination of the Harrisburg franchise agreement. They stated that they were unaware of any specific service issues. Eldridge asked for direction from Council on how to proceed. Council told Eldridge to reply politely and if she felt it necessary to have a meeting, she could, but to make it clear the City's intent is to still move forward with Junction City.

Resident Brain Shaddy: Addressed Council and thanked public works for getting his water back on so quickly.

The City Council Business Meeting recessed at the hour of 7:34pm for the HRA Board meeting.

The HRA Board meeting adjourned at the hour of 7:49pm, and City Council Business Meeting resumed at the hour of 7:49pm.

The City Council Business Meeting recessed at the hour of 7:49pm to begin the 1st Executive Session.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) "TO CONSULT WITH COUNCEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION LIKELY TO BE FILED".

The 1st City Council Executive Session ended at the hour of 8:22pm. The 2nd Executive Session began at the hour of 8:22pm.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) "TO CONSULT WITH COUNCIL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED".

The City Council exited the 2nd Executive Session at the hour of 8:49pm.

With no further business, the City Council Business Meeting adjourned at the hour of 8:50pm.

Mayor

City Recorder

June 6, 2024

City of Harrisburg
120 Smith Street P.O. Box 378
Harrisburg, OR 97446
Attn: Chuck Scholz, Public Works Director



RE: Harrisburg 6th Street Reconstruct Notice of Apparent Low Bidder and Engineer's Recommendation for Award of Contract

The City received the following bids for the 6th Street Reconstruct Project on May 30, 2024.

<u>Bidder</u>	<u>Bid Total</u>
1. <u>H & J Construction</u>	\$ <u>688,495.00</u>
2. <u>Northcore USA</u>	\$ <u>797,980.53</u>
3. <u>North Santiam Paving</u>	\$ <u>808,043.50</u>
4. <u>Turney Excavating</u>	\$ <u>812,372.00</u>
5. <u>Knife River</u>	\$ <u>730,788.00</u>
6. <u>Suulutaag Inc.</u>	\$ <u>744,579.50</u>

I have reviewed all bid packages and found all to be complete and responsive.

I recommend that the contract be awarded to H& J Construction in the amount of \$688,495.00.

Sincerely,

Branch Engineering Inc.
Damien Gilbert, P.E.
City Engineer

EUGENE-SPRINGFIELD

Michele Eldridge

From: Sean Kidd <sean@longdel.com>
Sent: Tuesday, June 11, 2024 11:31 AM
To: Michele Eldridge
Subject: FW: Harrisburg Franchise

M. Sean Kidd
Delapoer, Kidd P.C.
260 Ferry Street SW, Ste 202
Albany, OR 97321
(541) 926-5505

From: Jackson, Julie <JJackson6@republicservices.com>
Sent: Tuesday, June 11, 2024 11:17 AM
To: Sean Kidd <sean@longdel.com>
Subject: Harrisburg Franchise

Hello Sean,

I am following up with your letter dated April 15, 2024 in regards to the termination of the Harrisburg franchise with Republic Services. We understand that the council has been unhappy with any rate increase over the last several years but are unaware of any specific service issues. We would like to set up a meeting with you and or you and the City's representative to gain clarity and determine if there is an resolution to this issue.

Best,
Julie

Julie Jackson
Municipal Manager

110 NE Walnut Blvd
Corvallis, Oregon
e jjackson6@republicservices.com
o 541-286-3313
c 541-936-1334
w RepublicServices.com



Sustainability in Action

Links contained in this email have been replaced. If you click on a link in the email above, the link will be