



City Council and Planning Commission Meeting Minutes

March 25, 2025

Mayor:	Robert Duncan, Presiding
Councilors Present:	Mike Caughey, Kim Downey, Dana Henry, Cindy Knox, and Randy Klemm
Councilors Absent:	Charlotte Thomas and Youth Advisor Nolan Malpass
Commissioners Present:	Joe Neely, Susan Jackson, Jeremy Moritz, and Youth Advisor Taylor Tatum.
Commissioners Absent:	Todd Culver, Rhonda Giles, Kurt Kayner, and Kent Wullenwaber
Staff Present:	City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, City Recorder/Municipal Court Administrator Lori Ross, and Public Works Director Chuck Scholz
Meeting Location:	Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:01pm by Mayor, Robert Duncan. Mayor thanked the Planning Commission for their service.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present was there for items on the agenda.

THE MATTER OF REVIEWING A REPORT FOR THE TRANSPORTATION SYSTEM PLAN SYSTEM IMPROVEMENTS AS PROVIDED BY CONSULTANTS PARAMETRIX AND ODOT REPRESENTATIVE DAVID HELTON.

STAFF REPORT: Erin David, Project Manager – Parametrix, gave a slide show presentation. Erin David stated that David Helton, ODOT, would not be joining due to scheduling conflict. The last time this was discussed was last fall. She has returned with the draft TSP (Transportation System Plan) today for review. The next step for plan is adoption. This project is funded through a grant from ODOT.

- Mayor Duncan asked how much ODOT was involved in preparing the plan. David replied that the project team, including ODOT and the City, meets monthly.

David gave a brief project overview; this is a transportation plan that highlights transportation projects that need to be done in the next 20 years. Its main focuses are on enhancing safety, supporting freight transportation, and 3rd Street, which is owned by ODOT. The project started back in July 2023.

March 25, 2025

The report is broken into three terms; near term (0-5 years), medium term (5-10 years), and long term (10+ years). This is to help with prioritizing projects.

- 3rd Street and LaSalle Street traffic signal. Medium term with estimated cost of \$1,040,000.
- 3rd Street pedestrian crossing and parallel greenway for bicycles.
- Pedestrian and Bicycle paths: Sommerville Loop, 6th Street, and 2nd Street from LaSalle to Smith Street.

Plan breaks out costs and identifies funding sources for each project. Total cost is estimated at \$32.2 million. Local funding over the 20 years of plan would be \$9.9 million. Remaining funding could come from ODOT grant and local grants.

Eldridge commented that the next step for the TSP is adoption. There will be a public hearing with the Planning Commission in May, and the Council will hold another hearing in June and adopt the TSP.

- Klemm asked if the 4th Street issue with the railroad fits into the TSP, and if it does, do we need to include it. Eldridge said this is only a plan for transportation. 4th Street is its own project.

OTHERS

- None.

With no further discussion, the meeting was adjourned at the hour of 7:10 pm.

Mayor

City Recorder