



Library Board Meeting Minutes  
November 07, 2023

---

Chairperson: Kristi Prozialeck  
Vice-Chairperson: Desria Hansen  
Board Members: Lori Pelkey and Alexandria Bennett  
Staff Members: City Recorder Lori Ross  
Librarians: Amanda Pelkey  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL** at the hour of 6:32pm by Chairperson Kristi Prozialeck

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** None present

**APPROVAL OF MINUTES:** No comments or concerns.

- Pelkey motioned to approve the minutes from the September 5, 2023 Library Board Meeting and was seconded by Hansen. The motion passed unanimously by a vote of 4-0. (Yes: Prozialeck, Pelkey, Hansen and Bennett. No: None.)

**THE MATTER OF FILLING A LIBRARY BOARD VACANCY:** Prozialeck introduced applicant Rian Tupua to the board and staff. Tupua stated her family moved to Harrisburg from Florence and that she has a 5-year-old son. She stated she wants to be involved in the community and enjoys the Library.

- Pelkey motioned to recommend to the City Council that they appoint Rian Tupua to the Library Board with a term ending June 30, 2025 and was seconded by Hansen. The motion passed unanimously by a vote of 4-0. (Yes: Prozialeck, Pelkey, Hansen and Bennett.)

**THE MATTER OF DISCUSSING LIBRARY PROGRAMS:** The Library Board discussed the following programs:

- **Crafting Club:** Program is going well. Prozialeck relayed some frustration from club members about having so many set projects instead of having an open Craft Club. A. Pelkey replied that in the future she will try to not have so many set projects. It

was also suggested not to have two different programs at the same time in the Municipal Center as it can be distracting. It was suggested to use the Jury Room in the future if needed.

- **Game Night:** The program has not been held lately due to no volunteer. Pelkey stated that she would be willing to volunteer for the program if needed.
- **Storytime:** The program is going well. A. Pelkey stated they recently visited the Harrisburg Fire Station. A. Pelkey stated a future program will include making snow globes or Christmas ornaments for the holidays.
- **Baby Storytime:** The program is going well. At one time they had 12-15 children attending not including parents.
- **Lego Club:** The program has been very small, but there is lots of interest in kids joining the program. It was suggested to switch back to Saturdays, but decided to leave as is but to change the time to 3:30pm.
- **Karaoke Club:** The program is hit or miss with most kids being interested in video gaming.
- **Grief Support:** The Board thought the program was going well but the number of attendees was unknown. Ross reminded the Board of the importance of sign-in sheets to track programs' progress. Hansen stated that Cheryl Spangler would like the program to be posted on Facebook every week. It was decided to post every other week when the program is running.

**THE MATTER OF DISCUSSING UPCOMING HOLIDAY BAZAAR:** A. Pelkey stated there are 13 vendors already signed up with only three openings.

- Prozialeck asked about decorations and Ross stated she would ask Public Works to put up the Christmas Tree.
- Bennett suggested having flyers available outlining all available Library Programs.
- It was decided to set up for the Bazaar the night before. Prozialeck, Hansen, A. Pelkey and Tupua to assist.
- A. Pelkey suggested having a raffle basket available at the Bazaar. It was suggested to ask each vendor to donate an item and to also ask local businesses.

#### **OTHERS:**

- Prozialeck would like to have survey done for the middle and high school students asking what kind of programs they would like to have available. Hansen suggested placing the survey on Facebook.
- Prozialeck would like to have more advertising for our clubs and suggested creating a flyer with all club information available. It was suggested to have the survey available with the flyer and an incentive for filling out the survey.
- The board would like to create a policy about promoting merchandise for sale during a library program. This will be discussed further at the January meeting.
- Prozialeck suggested making a short video presentation on how to place a book on hold online. She feels it's a very lengthy and complicated process.
- Prozialeck volunteered to run the Adult Computer Class which will begin after the first of the new year. It would have a maximum of 6 adults at one time. A. Pelkey to reach out to Cathy Sapp about volunteering also.
- Next meeting will be held January 2, 2024 at 5:30pm.

**With no further discussion, the Library Board meeting adjourned at hour of 6:32pm.**