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City Council Special Meeting Minutes February 01, 2024

Mayor: Robert Duncan, Presiding
Council President: Mike Caughey, Present
Councilors Present: Kimberly Downey, Randy Klemm and Charlotte Thomas
Councilors Absent: Robert Boese (Excused) and Cindy Knox (Excused)
Staff Present: City Administrator Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:31pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. None present

THE MATTER OF ALLOWING A CORRECTION TO THE HARRISBURG DEVELOPMENT CODE BY APPROVING ORDINANCE NO. 1002, "AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE TITLES 18 AND 19 AND DECLARING AN EMERGENCY BY SHORTENING THE NORMAL 30-DAY PERIOD": Eldridge reviewed the changes made to both HMC Chapter 18 and 19. Some of the highlights included:

- On page 24 of the agenda, changing gross density to net density so it matches the Comprehensive Plan.
- On page 33, allowing townhomes in R1 zones if being used as a Special Use and to be consistent with HMC 18.45.030.
- On page 35, changes were made to lot widths to provide clarity to the code and to be consistent with HB2001.
- On page 65, changes made to match standard requirements for the state.

- On page 69, HMC 18.85 states developers must meet the provisions of our Master Plans. An option was left here so the City could ask for an impact study if needed.
- Thomas inquired if the new subdivision was limited to the number of homes and Eldridge commented that it made it easier for them to meet the density requirements.
- Klemm suggested updating our website or advertising that the City is working on our Municipal Code to match our Master Plan and has made the change to reflect net acreage requirements instead of gross acreage.
 - Klemm **motioned to approve the correction of HMC Title 18 and 19 by approving Ordinance No. 1002, “AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE TITLES 18 AND 19 AND DECLARING AN EMERGENCY BY SHORTENING THE NORMAL 30-DAY PERIOD” and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm and Thomas. No: None.)

The City Council Business Meeting recessed at the hour of 6:49pm to begin the Executive Session.

THE MATTER OF INTERVIEWING ATTORNEYS TO FILL THE OPENING FOR A CITY ATTORNEY AND/OR A PROSECUTING ATTORNEY IN AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(A) “TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT”.

The City Council exited the Executive Session at the hour of 9:15pm.

The City Council Business Meeting resumed at the hour of 9:21pm to discuss the outcome of tonight’s interviews.

- Caughey thinks Sean Kidd is qualified and has a good reputation. Caughey is comfortable with Kidd as our City Attorney but prefers to keep Catherine Pratt as the Prosecuting Attorney.
- Mayor Duncan likes having one attorney for both services but commented on how professional Pratt is in court. Mayor Duncan commented that the City is in a win-win situation with either candidate.
- Klemm agreed with Mayor Duncan but prefers Kidd offering both services.
- Thomas appreciates the good job Pratt has done for the city but agrees with Klemm.
- Mayor Duncan asked how long the commitment was going to be for and Eldridge responded typically two to three years for both services, but this can be decided later.
 - Downey **motioned to hire Sean Kidd as our City Attorney and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm and Thomas. No: None.)
 - Thomas **motioned to offer Sean Kidd the City Prosecuting Position with the City of Harrisburg depending upon background checks, and to enter into contract negotiations and was seconded by Klemm. The motion passed by a vote of 3-1.** (Yes: Thomas, Klemm, and Downey. No: Caughey.)

Others:

- Eldridge referred to **Addendum 1**, the February 2024 Newsletter, and the Local Business Advertisement.
- Eldridge informed Council our new employee at City Hall starts February 9th.
- Nelson informed Council the short-term fund has increased from 5% to 5.2%.

With no further business, the City Council Special Meeting adjourned at the hour of 9:55pm.

Mayor

City Recorder

Our Town

Important February Dates

- Feb 1 Special (Rescheduled) City Council Meeting @6:30pm
- Feb 6 Personnel Committee @ 6:30pm
- Feb 10 Municipal Court @ 2:00pm
- Feb 13 City Council Business Meeting @ 6:30pm
- Feb 14 Take your sweetheart out to dinner @ a Harrisburg restaurant!
- Feb 19 Presidents Day—City Facilities are closed
- Feb 20 Planning Commission 7:00pm
- Feb 27 City Council Work Session @ 6:30pm

City Administrator's Message

It seems like January flew by so fast! The City is gearing up for another busy year. All the big events are in the planning stages and we hope that its going to be a great year, especially for our Parks! The City has applied for almost \$150,000 in Recreational Trails Program Grant Funds, and will be applying for the Safe Route to Schools Grant again this year (to improve N. 9th St. above Territorial.) In addition, we are applying for the Large Government Grant Funds Program through the Oregon Parks and Recreation Department in the near future. That large grant, if successful, will fund the future boat ramp, boat docks, playground, and playing fields. The letter writing campaign has begun!

- ◆ If you like the idea of sidewalks, curbs and gutters on the west side of N. 9th, please write a letter or email, asking the grant committee to provide us with a grant for that improvement. (It will likely be over \$1M for that improvement at this time.)
- ◆ Letters asking the board at OPRD for the large LGGP grant to be provided to the City can also be sent to the City at this time. A boat ramp, boat docks, playground, disc golf course, restrooms, and playing fields are all on that project list!
- ◆ Letters can be dropped off, or mailed to PO Box 378, Harrisburg, OR 97446, or send your email asking for grant approval to meldridge@ci.harrisburg.or.us

We are thankful that not more of the City facilities were affected by the snow and ice storm that everyone is still attempting to recover from. We are lucky to have had limited power problems, and no major damage in most of the parks. (Eagle Park is still impassable while the river is so high; we hope that only a few dozen trees were hurt.) Thank you again to Sal Fiducia, Steve Ensley, and Jeremy Larson for their hard work in keeping flooding down on January 17th. *Our PW crew rocks!*

Water Bond Project Information: The City has been working hard to come up with the additional funding we need to make up the difference between the General Obligation Water Bond funds we received, considering how much inflation, and supply shortages has increased the cost of the project itself. A new water engineer is rewriting the bid documents, which should hopefully go out in our 3rd bid attempt towards the end of March/beginning of April. The City has obtained almost \$2 million from Urban Renewal funding, and with Representative Jami Cate's help, is asking for another \$1.8 million in funding from the State of Oregon. We hope that the remaining funds are low enough for us to obtain a loan from the Oregon Special Public Works Fund. If they are fairly low, we can likely fund the project with a standard 3% rate increase. You can read more about the details by going to the City's website at <https://www.ci.harrisburg.or.us/citycouncil/page/water-system-upgrades-2024-update>.



Happy Valentines Day! Michele~

Harrisburg Public Library News

Drop by your Library to see what's New!

Game Night: Thu February 1 (FOR TEENS) 6:30pm—7:30pm in the Municipal Center. We have plenty of games for every age.

Teen Book Club: Thu February 8 @ 5pm in the Municipal Center

Crafting Club: Every Thursday @ 5pm at the Harrisburg Municipal Center. Open to everyone for any craft!

Lego Club: Every Friday from 3pm—4pm — held in the Library. All ages welcome!

Baby Story Time: Every Wed at 11am. Designed for ages 0-3yrs.

Story Time for Children: Every Friday from 10am to 11am in the Harrisburg Municipal Center.

Karaoke Club: Every Saturday at 1pm. Come sing with us!

Digital Library Consortium: A Harrisburg Library Card gets you entrance to the Library2go system. You can download your favorite e-books, and audio books through the Libby App! Call 541-995-6949 for more information.

NO DUMPING



DRAINS TO RIVER

It benefits all of us to keep waterways healthy.

Please do not dump chemicals, solvents, or oils down drains. Do not allow garbage to get into gutters, stormwater culverts, or the river. It's important to pick up and dispose of all dog waste in parks and on right-of-ways!

Always notify local law enforcement if you see someone dumping!

Residential Utility Rates (Fiscal Year 2023-24)

The utility bill is a combination of water, sewer and storm drain charges. Please contact City Hall for more information. Rates below are for July 2023-June 2024.

Water Base Rate: \$22.16	Sewer: Minimum Charge: \$22.03
Per Unit: \$1.81 (per EUU*)	Sewer User Fee: \$7.99 (per EUU*)
Storm Drain: \$3.74	*An EUU is equal to 748 gals of metered water

Code Enforcement Reminder of the Month

The City receives lots of calls from neighbors complaining about people who don't clean up their yards, or about barking dogs. Please consider being nice when you ask someone to do something better. Your neighbor may be going through some tough challenges, and may wish that they could make it better too! Please keep your dogs under control; and try to keep them from barking at all the (**squirrel!**) cats, birds, other dogs and people for hours on end. Let's all help each other have a better quality of life, and make a difference in our neighborhoods!

Xpress Bill Pay—Utility Billing

Xpress Bill Pay is our online payment provider. You can pay your utility bill by e-check, Visa, Mastercard, Discover or Debit at no extra cost to you. Visit www.ci.harrisburg.or.us/utilitybilling for additional information.

To better serve you, please return any contact changes to City Hall

Name: _____

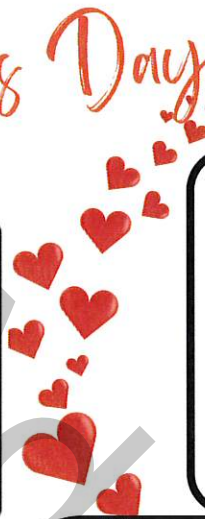
Address: _____

Phone: _____

Email: _____

Account Number: _____

Shop Local Valentines Day in Harrisburg!



162 S. 2nd St.
The Voo
541-995-5225
<https://www.facebook.com/thevooharrisburg>

Java Joy
375 S.3rd St.
541-844-8934
<https://www.facebook.com/scottsjavasjoy>

The 99 Grill Restaurant
290 N. 3rd St.
541-995-3766
<https://www.facebook.com/the99Grill>

NUESTRO SABOR
MEXICAN KITCHEN
M - F 7:30 am - 6 pm
Sat. 10 am - 5 pm
541-995-5315
103 S. 3rd Street
<https://www.facebook.com/nuestrosabormexicankitchen>
(Inside American Market!)

541-995-5051
262 Smith St.
GRIDIRON SPORTS BAR & GRILL
<https://www.facebook.com/GridironSportsBarGrill>

CASA TOREROS
FAMILY STYLE MEXICAN RESTAURANT
230 N. 3rd St.
541-995-4700

COFFEE + BRUNCH
Lola's
EST. 2013
HARRISBURG, OR
260 N. 3rd Street
Espresso • Coffee • Cold Drinks
• Pastries • Waffles •
Paninis • & More!
<https://www.facebook.com/lolascOFFEEbrunch>

36 SPICES
AUTHENTIC INDIAN-NEPALESE CUISINE
RESTAURANT & LOUNGE
203 SMITH ST -HARRISBURG OR 97446
PHONE: 541-995-1388
ORDER ONLINE: [https://](https://36spicesharrisburg.kwickmenu.com/)

KNIFE RIVER
Kniferiver.com
541-918-5100

Clara Russell Insurance
Auto-Home-Business-Life
190 Smith St.,
Harrisburg, OR 97446,
Call/Text 541-995-5141

204 Moore Street
M - F 7 am - 5 pm
Sat. 8 - 2 pm

GROCERY DEALS
541-995-5135

Ogden
AUTO CARE
-Maintenance-
-Polishing-
-Detailing-
195 S. 3rd St.
541-730-6676

American Market – 103 S. 3rd St. (Hwy 99E) (541) 995-8203 & Nuestro Sabor (inside American Market) (541) 995-5315; Country Counseling – 230 N. 3rd St. #105 (541)-998-5660; Harrisburg (Curtis) Pharmacy – 230 N. 3rd St, Suite 106; EZ Stop Market – 190 N. 3rd St.; Farmers Helper - 390 LaSalle St., 541-995-8449; Harrisburg Liquor Store – 230 N. 3rd St., Suite 102, (541)995-5218; Citizens Bank – 230 N. 3rd St. (541) 995-4699; Jumping for Joy Preschool – 710 Smith St, (541) 914-7573; Pacific Hometown Insurance – 155 N. 3rd St. (541)995-6397; Ogden Auto Care – 195 S. 3rd St., (541) 730-6676; Grid Iron Bar & Grill – 262 Smith St., (541) 995-5051; The Voo – 162A S. 2nd St. (541) 520-2537; Village Beauty Salon- 180 Macy St., (541)995-6639; 99 Grill - 290 N. 3rd St. (541) 995-3766; Casa Torero - 230 N. 3rd St., Suite 104, (541) 995-4700; Java Joy Coffee - 375 S. 3rd St., (541) 844-8934; Jelden Built LLC - 206 S. 3rd St., (541) 995-6515; Shear Country - 282 Smith St., (541) 995-7745; Arrow Services – 195 Smith St., 541-521-7721; Bennett Ceilings LLC – 285 Moore St. (541) 521-2666; Center Spot (Spot Hoggs)-125 Smith St (541)995-3702; Dari-Mart – 325 S. 3rd St. (541) 995-8375; Exodus Recovery Services – 230 N. 3rd St. (541) 998-5660; Elite Repair & Remodel LLC- 642 Hwy 99E, (874)995-4767; Grocery Deals – 295 N. 3rd St. (541) 953-9937; Hurds Hardware – 204 Moore St. (541)995-6317; J&S Art Company (Harrisburg Gallery)- 294 Smith St. (541-543-5920) Key Bank – 310 S. 3rd St., (541)995-6063; Legacy Metalworks – 795 S. 2nd St. (541) 632-4260; Lola's Coffee – 260 N. 3rd St. (541)974-1246 – Magnum Service (Harrisburg Station) – 309 N. 3rd St. (541)995-8229; Magnuson Dental – 205 Macy St., (541) 995-5244; Milestone Ministries (Bookstore) – 195 S. 3rd St. (541) 556-1942; N & S Oregon – 230 Somerville Ave, (541) 995-2262; 36 Spices – 203 Smith St., (541) 995-1388; Allstate/Clara Russell Insurance – 190 Smith St. (541) 995-5141; Subway – 306 Smith St. (541) 995-9191

FOR GENERAL INFORMATION – CALL JAMI KNOX AT THE CITY - 541-995-6655