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Harrisburg City Council Minutes February 27, 2024

Mayor: Robert Duncan, Presiding
Council President: Mike Caughey, Absent (Excused)
Councilors Present: Kimberly Downey, Robert Boese, Randy Klemm, and Charlotte Thomas (via phone)
Councilors Absent: Cindy Knox (Excused)
Staff Present: City Administrator Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sergeant Frambes reviewed the reports for January and February 2024. Some of the highlights included:

- In December there were two overdoses of fentanyl at the same household where five doses of Narcan were administered.
- The recent ice storm resulted in several vehicles being damaged including antenna damage to patrol vehicles.
- The Harrisburg School District had been dealing with online threats which resulted in the arrest of a juvenile.

- A 12-year-old boy was shot in the arm with a shotgun while his parents were away. The Department of Health Services has been assisting with the case.
- Councilors Boese, Klemm and Thomas voiced their concerns regarding fentanyl in our community. Thomas feels that more needs to be done including more outreach for our youth from LCSO. Mayor Duncan and Eldridge will bring this up to Sheriff Duncan at the next quarterly meeting.

THE MATTER OF REVIEWING THE 4TH QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG: Eldridge reviewed the 2023 4th Quarter Report.

- Downey asked Sergeant Frambes if LCSO contacts residents for video footage when there is a burglary. Sergeant Frambes responded they have in the past; however, most burglaries are not random criminals but someone who knows the victim.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE: Chief Larson reviewed Coburg's 2023 4th Quarter Report. Some of the highlights included:

- Compared to last calendar year, Coburg PD is issuing a lot of warnings, which are documented.
- This last year, Coburg PD participated in NNO, the 4th of July, the Harvest Festival and provided bailiff services for Municipal Court resulting in the arrest of six individuals for outstanding warrants.
- Boese commented on the effectiveness of the wrecked DUII vehicle in front of Coburg's City Hall.

THE MATTER OF APPROVING ORDINANCE NO. 1003, "AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG AND REPEALING ORDINANCE NO. 1001": Eldridge informed Council this Ordinance would repeal Ordinance No. 1001. The only change is the legal description format. No comments or concerns.

- Klemm motioned to approve Ordinance No. 1003, "AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG AND REPEALING ORDINANCE NO. 1001" and was seconded by Downey. The motion passed unanimously by a vote of 4-0. (Yes: Klemm, Downey, Boese and Thomas. No: None.)

THE MATTER OF REVIEWING THE 1ST DRAFT OF THE 2024-2029 STRATEGIC PLAN: Eldridge reviewed some of the changes made to the Strategic Plan. Some of those changes included:

- Under Great Neighbors on page 68 of the agenda, scheduling of town hall meetings regarding 4th Street.
- Updating the 2025 Transportation Plan to complete.
- On page 71, adding greenways for pedestrians on S 1st Street, resulting in one way traffic. The consensus from Council was to see more information first. Downey and Thomas suggested removing it from the Strategic Plan.
- On page 73, looking at removing blighted structures from downtown.
- On page 76, a new wage scale analysis for FY 2025.
- Klemm asked about objective 21, being competitive with SDC's and asked how that works. Eldridge commented that the City took a discount on SDC's to get more interest in building in Harrisburg. Klemm wants us to be competitive, but to make certain we are covering our costs.
- On page 73, Thomas referred to the action plan and using HRA funds for the Water Bond Project. Nelson and Eldridge responded that we will be using some but can't use all funds for the project.

- Boese would like to have the cover photo of the Strategic Plan on display at the Municipal Center as he thinks it's a great photo.

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH DELAPOER KIDD P.C.: Eldridge stated this agreement is similar to Brewer and Coulombe's contract. Some changes include:

- A rate increases of \$35 per hour, however, there is no charge for other staff's time.
- An option to increase the rate structure for Municipal Court if needed.
- Klemm asked what the annual increase would be. Nelson replied based on last year's, an increase of \$700-800.
 - **Klemm motioned to authorize the City Administrator to sign the Professional Services Agreement with Delapoer Kidd P.C. and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Klemm, Downey, Boese and Thomas. No: None.)

THE MATTER OF APPROVING A BONUS FOR A CITY EMPLOYEE: Thomas referred to her email as shown in Exhibit A and stated if the City wants to retain a high value employee, we need to recognize his service these last two years by awarding him a bonus.

- Downey commented on how wonderful Scholz is and was seconded by Klemm. Downey further commented that Scholz is one of the best in the state and she doesn't know where we would be with the Water Bond Project without him as he has worked very hard on it. She doesn't want to lose a valuable employee like him.
- Klemm echoed Downey's comments adding that appreciates what Scholz brings to the table and that he has expertise and does a great job.

Scholz arrived for the meeting at the hour of 7:20pm.

- Mayor Duncan commented on his appreciation with Scholz on his success with the SCA Grant.
 - **Thomas motioned to approve the bonus for Chuck Scholz for this service to the City during this and the last fiscal year and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Klemm, Downey, Boese and Thomas. No: None.)
- After the motion was approved, Finance Officer Nelson asked for clarification on the effective date of the bonus.
 - **Downey amended the approved motion by adding a \$5,000 bonus, of which \$2,500 is to be paid from water fund personnel services and \$2,500 from sewer fund personnel services, effective immediately and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Klemm, Downey, Boese and Thomas.)
- Eldridge commented that Scholz gets job offers constantly and she is thrilled he is part of our team. She added that this bonus was well deserved.
- Scholz commented that he appreciates the bonus and tries to do the best job he can.

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

Downey motioned to approve the consent list and was seconded by Klemm. The motion passed unanimously by a vote of 4-0. (Yes: Klemm, Downey, Boese and Thomas. No: None.)

Motion to approve the consent list approved the following:

- **Minutes from the January 9, 2024 and February 1, 2024 City Council Meeting**
- **The Payment Approval Report for January 2024**

OTHER ITEMS:

- Eldridge informed Council of tomorrow's meeting with BNSF where they will be discussing the Construction Maintenance Agreement. Damian, Scholz and both City Attorney's will be attending. Eldridge will be attending virtually.
- Eldridge will also be attending, virtually, the RTP presentation where she will be applying for a \$180,000 grant for 1.8 miles of trails for Eagle Park.
- Mayor Duncan commented on the new flashers [Randomly Rapid Flashing Beacon] that Coburg has in town and stated how dangerous Hwy 99 is. Scholz informed Council that he is currently in discussion with the county regarding obtaining flashers for the highway.
- Thomas gave congratulations to Harrisburg Eagle's boy's wrestling, taking 1st at state, the girls taking 2nd at state and the boys basketball team making to the 3A state playoffs starting Thursday.
- Eldridge informed Council the 4th of July Parade will include a junior Grand Marshall this year honoring those teams.

With no further discussion, the City Council Meeting adjourned at the hour of 7:34pm.

Mayor

City Recorder