



Harrisburg City Council Minutes June 24, 2025

Mayor:	Robert Duncan, Presiding
Council President:	Mike Caughey, Present
Councilors Present:	Kimberly Downey, Randy Klemm, Cindy Knox, and Dana Henry
Councilors Absent:	Charlotte Thomas and Youth Advisor Nolan Malpass
Staff Present:	City Administrator Michele Eldridge, Public Works Director Chuck Scholz (arrived at 7:06pm), Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan, at the hour of 6:31pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE: Harrisburg resident Tanner Henry voiced his concern over the water fountain by the boat ramp not working and Eagle Park's entrance not being welcoming as there was no sign.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sheriff Duncan reviewed the LCSO report for May 2025. Some of the highlights included:

- Crime incidents included pop can thefts and a stolen weed eater.
- Most arrest were due to warrants being served.
- Lots of proactive activity like patrolling parks and curfew checks.

Sheriff Duncan updated Council on what is happening at LCSO which included:

- The permitting process has begun for renovations at the LCSO Jail which include the addition of 22 beds in the female portion of the jail mostly funded with ARPA funds.
- LCSO has recently hired 10 Deputies in patrol, and they still have many openings.
- LCSO will be going to the ballot in November for a new levy due to an increase in labor costs. LCSO is having difficulty filling positions due to not being competitive.
- Sheriff Duncan is estimating at least an 8% rate increase for contracted cities.
- Information about this year's Citizens Academy will be coming soon and she encourages Council to sign up to get a real idea of what LCSO does.
- Mayor Duncan asked if the County has increased LCSO's budget to assist with the new wing at the jail. Sheriff Duncan stated that LCSO takes a big portion of the County General Fund at a tax rate of \$1.27 and they operate at a rate of about \$2.98.
- Henry asked how many female beds are currently available at the jail. Sheriff Duncan stated they currently have about 40, however, some inmates can't be roomed with others due to mental health issues or situations. She added the new addition will be dorm style cells, which will accommodate lower level inmates.
- Eldridge voiced her overall appreciation for Sergeant Frambes and the Deputies who attended the 1st Graders visit this year.

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS:

Mayor Duncan opened up the Public Hearing at the hour of 6:58pm

Nelson reminded Council these Resolutions are required for participating in State Revenue Sharing. Nelson informed Council that Henry found a date issue with Resolution No. 1302 which has been updated as shown in **Addendum 1**.

With no testimony provided, the Public Hearing closed at the hour of 7:00pm.

- Downey motioned to approve Resolution No. 1301, **"A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2025-26"** and Resolution No. 1302, **"A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2025-26"** and was seconded by Henry. **The motion passed unanimously by a vote of 5-0.** (Yes: Downey, Henry, Caughey, Klemm and Knox. No: None.)

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2025-26 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1303), SEWER RATES (RESOLUTION NO. 1304), STORM DRAINAGE RATES (RESOLUTION 1305), AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2025-2026 BY APPROVING RESOLUTION NO. 1306: Nelson informed Council that no changes have been made to the budget since previously approved by the Budget Committee. No comments or concerns.

- Klemm motioned to adopt the **Approved FY 2025-2026 Budget as presented, and to approve the following Resolutions:**

Resolution No. 1303, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1290,

AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE” and

Resolution No. 1304, “A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1291, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE” and

Resolution No. 1305, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1292, AND ESTABLISHING AN EFFECTIVE DATE” and

Resolution No. 1306, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2025-2026” and was seconded by Caughey. The motion passed unanimously by a vote of 5-0. (Yes: Klemm, Caughey, Downey, Knox and Henry. No: None.)

THE MATTER OF APPROVING AN EVENT PERMIT FOR THE TRI-COUNTY CHAMBER BUSINESS EXPO TO BE HELD ON JULY 24, 2025: Eldridge stated this is the second time this event will be held in Harrisburg. She reviewed her staff report. Some of the highlights included:

- Notices were mailed to all businesses and property owners located within 300 feet of the event.
- Event will be held from 3pm to 6:30pm prior to the Summer Sounds Concert set to begin at 6:30pm.
- Eldridge reviewed the conditions of approval noting that voting yes grants the liquor license for the event, however, individual sellers will need to have their own OLCC license as well.
- Henry asked if the event costs were covered by the Chamber. Eldridge replied that only the garbage and barricades are covered by the City.
- Scholz added that any alcohol vendor would need to serve their product in a cup so consumers wouldn't be walking around with an open container.
- Henry **motioned to approve the request for an event permit for the Tri-County Chamber Business Expo and was seconded by Klemm. The motion passed unanimously by a vote of 5-0. (Yes: Henry, Klemm, Caughey, Downey and Knox. No: None.)**

THE MATTER OF APPROVING A NEW 3-YEAR INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES: Eldridge reviewed the staff report. Some highlights included:

- Amended contract is the same as previous and is a proposed three year contract, however, the City can adjust or make changes yearly if needed.
- Coburg will be offering more Code Enforcement services and City Staff will be doing more administrative work.
- LCSO will continue to work on vehicles, RV's or illegal camps. Coburg will be used for long standing problems.
- Contract will be for the same amount of hours, however, hours dedicated to traffic enforcement will be reduced as shown on page no. 141.
- Henry clarified that the City will be informed of Coburg's hourly rate annually. Eldridge confirmed and added the City will need to look at our budgeting needs and adjust annually if needed.
- Henry **motioned to authorize the Mayor to sign the IGA for Law Enforcement Services with the City of Coburg and was seconded by**

Caughey. **The motion passed unanimously by a vote of 5-0.** (Yes: Henry, Caughey, Downey, Klemm and Knox. No: None.)

OTHER ITEMS:

- Summer Sounds schedule is now available on our City website.
- First Tuesday in August is National Night Out (NNO). AB Utility will be providing Rootbeer Floats again this year.
- The bond fees for the Special Public Works Funding are \$29,050 and includes an interest rate at 3.7% for three years then a permanent rate will be determined for the 30 year loan. Project funds are currently being pulled from the HRA.
- Presentation for the LGP Grant for Eagle Park is on July 30th, at 10am in Salem. Knox will be attending to assist with the presentation.
- Eldridge on vacation the 2nd week of July.
- Henry asked about the status of SB 5531. Eldridge stated that Commissioner Tate doesn't feel any funding will go through with the exception of Sodaville.
- Scholz informed Council of a main sewer plug on Hwy 99 /Territorial today. Due to not having a Vactor Flushing Truck, a company out of Goshen was called into make the repair.
- Scholz updated Council on the Water Bond Project stated that construction has begun on the North Water Plant and they are currently working on coatings and piping. Well No. 9 was drilled yesterday.
- Klemm asked about the future of Well No. 5. Scholz stated we are transferring some of the water rights, but not all. He believes we could use it for non-potable water for Eagle Park.
- Scholz gave a brief demonstration on the damage that resulted from the main water break on Territorial St/4th and Smith St. Scholz doesn't think the power shut down was the issue, but the pumps at the water plants and how they are designed to run caused a problem. When the power was restored, after the electrician was able to fix the backup generator, it caused a hammering effect breaking any weak point in the system which included 18 feet of a 20 foot section producing over 300,000 gallons of water to flood BN Park, Or-Cal and a residents front yard. Scholz commented on how lucky we were to find it and isolate the leak.
 - Klemm asked if this was a concern with the new pumps. Scholz replied that it won't be an issue as we will have four pumps of various sizes that will adjust to the demand of the system.

ADJOURN

With no further business, the City Council Meeting adjourned at the hour 7:52pm to begin the HRA Board Meeting.

Mayor

City Recorder

RESOLUTION NO. 1302

**A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO
RECEIVE STATE REVENUES IN FY 2025-26**

WHEREAS, pursuant to ORS 221.770, the City must elect to receive state revenues for fiscal year 2025-26; and,

WHEREAS, the City of Harrisburg had levied property taxes for the fiscal year 2024-25, in accordance with ORS 221.770; and,

WHEREAS, on May 12, 2025, the City of Harrisburg Budget Committee held a public hearing to discuss possible uses of the state revenue sharing funds; and,

WHEREAS, the City Council has held a public hearing on the proposed uses of state revenue sharing funds in relation to the entire budget at the time of budget adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg does elect to receive state revenue sharing funds for fiscal year 2025-26.

DATED this 24th day of June, 2025.

Mayor, City of Harrisburg

ATTEST:

City Recorder

I, Lori Ross, duly appointed and acting City Recorder of the City of Harrisburg, Linn County, Oregon, do hereby certify that a public hearing before the Budget Committee was held on May 12, 2025, and a public hearing before the City Council was held on June 24, 2025, giving citizens opportunity to comment on use of State Revenue Sharing funds.

City Recorder