



Library Board Meeting Minutes June 11, 2020

Chairperson: Cassandra Barney, Presiding

Board Members Present: Jayne Detering, Violet Stone (via Conference Call), Anita McClure and James Blake

Staff Members Present: City Recorder/Asst. City Administrator Michele Eldridge, Library Supervisor Lori Ross, Librarians Cheryl Spangler & Mandy Pelkey

Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

CALL TO ORDER AND ROLL CALL: The meeting was called to order at 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. No citizens were present.

APPROVAL OF MINUTES

- Detering motioned to approve the minutes for January 9, 2020 and was seconded by Barney. The Library Board then voted unanimously to approve the minutes of January 9, 2020.

THE MATTER OF FILLING A LIBRARY BOARD VACANCY

- Barney motioned to recommend to the City Council that they appoint Anita McClure and James Blake to new Four-year Terms that run from 7/1/2020 to 6/30/24. She was seconded by Stone. The Library Board then voted unanimously to recommend to the City Council that they appoint Anita McClure and James Blake to new terms that start on July 1, 2020, and end on June 30, 2024.

THE MATTER OF RE-OPENING THE LIBRARY

Staff Report: Staff members Michele Eldridge, and Lori Ross reviewed the information in the staff report.

Librarian Cheryl Spangler asked if the computers would be removed from the Patron desks and was told that we would likely remove keyboards, and/or put something across the face of the computer screen. Barney asked if there should be a timeframe that patrons are limited to if they are inside the Library for a long period of time, when people are waiting to get in, due to the six-person

limitation. Eldridge suggested that they leave it up to the Librarians to decide. Blake asked if there would be a time limit on the computer usage as well. The Librarians would decide on that, dependent upon how many people want to use them. The Board and Librarians decided that they would prefer that people use the computers for research, or job searches, which would take priority over a kid who was planning on gaming.

Eldridge asked if they wanted to require face masks or wanted them to be optional. The Library Board decided that they would prefer that they be optional for the time being. Stone had missed some of the conversation on computer services, and suggested that patrons call the Library ahead of time to make an appointment to use the computers, and that the Librarians could allow usage depending upon why they wanted to use them. The Library Board approved of that method.

THE MATTER OF REVIEWING LIBRARY PROGRAMS

Cheryl Spangler and Mandy Pelkey showed the Library Board the fun stuff that they were providing for the Summer reading program. 'Imagine your Story' was the theme, and participants would get a bag, a free book, a water bottle, pencil and gel pens, and a miniature notebook, plus an iron-on with the theme on it. Spangler told the board that the kids would still get the gift cards, but after the first 2, they would be entered into drawings. It was agreed that only the Summer Reading Program could be offered once the Library re-opened to patrons.

Board member Anita McClure wanted the Library Board to consider her suggestion for a Care-givers support group. There wouldn't be a cost to start, however, the Library Board and City had made a decision that any group needs to be using Library materials as part of the program. McClure had asked Spangler to assist her in finding some materials that they could use. Barney wanted them to look also at the resources they had in stock before buying new ones. She would like the exact amounts to be provided.

Barney would like to have this program going soon, and asked for a date, time, and place for the group to meet, and determined that McClure would be running the group to start. (She had gone through the training already to be allowed to run a group.) McClure wouldn't have refreshments being offered, and if the pandemic allows her to, she would like to start in July. They would likely meet for one hour a week to start.

Barney asked if Eldridge could please send the information for the Caregivers Support Group to be provided to all the Board members, so they could consider more details at the next meeting. Eldridge asked if the Board could also please approve the worksheet, which could then be utilized by everyone.

- Barney then **motioned to approve the concept of the Caregivers Support Group and was seconded** by Stone. **The Library Board then voted unanimously to approve the concept of the Caregivers Support Group, based upon more program details to be provided.**
- Barney then **motioned to approve the Harrisburg Public Library Program Proposal Worksheet as presented, which was seconded** by Blake. **The Library Board then voted unanimously to approve the Harrisburg Public Library Program Proposal worksheet for people to use when presenting ideas to the Library Board.**

Board member Violet Stone then left the meeting at the hour of 7:30pm.

OTHERS: Spangler thought it would be useful to have something like a newsletter that the Library could send out to Library users. She said that she would work on an email distribution list that they could start sending a newsletter to, and that she and Pelkey would work out what kind of a newsletter they could be sending.

ADJOURN: The Library Board meeting was adjourned at the hour of 7:32pm.