



Planning Commission Meeting Minutes

May 20, 2025

Chairperson:	Todd Culver, Presiding
Commissioners Present:	Rhonda Giles Jeremy Moritz, and Susan Jackson
Commissioners Absent:	Kurt Kayner, Kent Wullenwaber, Joe Neely, and Youth Advisor Taylor Tatum
Staff Present:	City Administrator/Planner Michele Eldridge, Public Works Director Chuck Scholz, and Finance Officer/Deputy City Recorder Cathy Nelson
Meeting Location:	Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:01pm by Chairperson Todd Culver.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present was there for items on the agenda.

APPROVAL OF MINUTES

Moritz motioned to approve the minutes for November 19, 2024, January 21, 2025, and April 15, 2025 and was seconded by Jackson. The Planning Commission then voted unanimously to approve the Minutes for November 19, 2024, January 21, 2025, and April 15, 2025.

PUBLIC HEARING

THE MATTER OF HOLDING A PUBLIC HEARING AND RECOMMENDING APPROVAL/AMENDMENT/DENIAL OF THE DRAFT AMENDMENT TO THE CITY OF HARRISBURG COMPREHENSIVE PLAN, THE HARRISBURG MUNICIPAL CODE, AND ADOPTION OF THE NEW TRANSPORTATION SPYSTEM PLAN (TSP) (LU 466-2025) TO THE CITY COUNCIL.

Chairperson Todd Culver read aloud the order of proceedings, and noted the procedures for continuance, and the process to keep the record open.

At the hour of 7:03pm, the Public Hearing was opened.

Culver asked if there were any Conflicts of Interest or any Ex Parte contacts.

None reported.

There were no rebuttals in relation to Conflicts of Interest, or Ex Parte Contacts.

Culver then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.

STAFF REPORT: Eldridge thanked everyone for helping us get this project done. She thanked David Helton, ODOT and Erin David, Parametrix for their assistance.

Eldridge pointed out specific portions of the agenda packet.

- Pg 24 has the Memorandum from UrbanLens Planning
- Pg 45 is the beginning of the red-line version of the code changes.
- Pg 47 (i) is added to allow for other needs as requested.
- Pg 49 2. Added the term “and the Transportation System Plan”.
- Pg 51 adds the Definition Additions to HMC 19.55.030

Eldridge highlighted the following criteria and goals:

- Criterion 1 – Met.
- Goals 1, 2, 8, 9, 11. And 12 – Met
- Criterion 2 – N/A.
- Criterion 3 – Met.
- Criterion 4 – Met.

Staff feel that all requirements are met and recommends approval.

Erin David of Parametrix gave a PowerPoint presentation.

TESTIMONY IN FAVOR WAS ASKED FOR.

- None given.

TESTIMONY IN OPPOSITION WAS ASKED FOR.

- None given.

NUETRAL TESTIMONY WAS ASKED FOR.

- None given.

The public hearing was closed at the hour of 7:49pm.

- Culver asked if Harrisburg could the speed reduced to 20 mph of 3rd Street. Helton said it is possible, and he would make a request with ODOT.
- Moritz **motioned to approve the recommendation of the amendment to the City of Harrisburg Comprehensive Plan, the Harrisburg Municipal Code, and the Adoption of the new Transportation System Plan (TSP) (LU 466-2025) to the City Council. This motion is based on findings contained in the May 14, 2025 Staff Report, and on findings during deliberations on the request. The motion was seconded by Giles. The Planning Commission then voted unanimously to approve the recommendation of the amendment to the City of Harrisburg Comprehensive Plan, the Harrisburg Municipal Code, and the Adoption of the new Transportation System Plan (TSP) (LU 466-2025) to the City Council. This motion is based on findings contained in the May 14, 2025 Staff Report, and on findings during deliberations on the request.**

OTHERS

May 20, 2025

- Eldridge notified the Planning Commission that they would need a quorum for next month's meeting. Board member Kent Wullenwaber will need to sustain during his planning review.

With no further discussion, the meeting was adjourned at the hour of 8:01 pm.

Chairperson

City Recorder