



## City Council Business Meeting Minutes February 08, 2022

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Mayor: Robert Duncan, Present  
Council President: Mike Caughey, Present  
Councilors Present: Kimberly Downey, Robert Boese and Adam Keaton  
Councilors Absent: Randy Klemm, and Charlotte Thomas  
Staff Present: City Administrator Michele Eldridge, Public Works Director  
Chuck Scholz, Finance Officer Cathy Nelson, and City Recorder  
Lori Ross  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**ALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:32pm.

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All present were there for items on the agenda.

### **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:** Sergeant Frambes highlighted some of the incidents for January and stated that contracted hours were 60.5 over for the month. He informed Council of the Citizens Academy that takes place every Wednesday from April 6<sup>th</sup> to June 22<sup>nd</sup> and that all are welcome.

- Downey and Boese commented that they both attended the program and agreed that it was rewarding.
- Downey pointed out that the reports seem more specific than in the past and she appreciates it.
- Mayor Duncan commented that he feels there is a communication problem regarding accidents and asked if there is something we can do to be more informed of areas of concern.
- Keaton asked if there was an online tool where they could look for traffic accidents? Eldridge commented that our dashboard crime does show traffic along with crime, but it doesn't isolate them.
- Keaton asked about the cell phone violations. Sergeant Frambes stated that LCSO has a deputy who has been working on visual observations instead of speed.
- Eldridge thanked Sergeant Frambes for his assistance with a disabled senior citizen who had been living in her car at the riverfront. He was able to get her in touch with

the Mental Health Department and they assisted her with getting food stamps, medical assistance and relocating to an all-female shelter in Albany.

#### **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE**

**STAFF REPORT:** Officer Mike Lee with Coburg Police Department, attending for Chief Larry Larson, reviewed the 4<sup>th</sup> Quarter Report as written.

- Boese asked what his schedule typically is? Officer Lee responded there is no consistency to the schedule due to being a small agency.
- Downey asked if he was aware of the traffic issues on 7<sup>th</sup> and Diamond Hill Rd. He commented that he just recently learned of the accident.
- Keaton asked if there was a better way to communicate areas of concern? Officer Lee responded that if someone emails Chief Larson, they would be happy to respond.

#### **THE MATTER OF REVIEWING THE FREQUENCY OF VEHICLE ACCIDENTS NEAR THE CORNER OF 7TH AND DIAMOND HILL RD**

**STAFF REPORT:** Eldridge informed Council that she received a phone call from Dustin Frye, of Dempsey St, regarding an accident on January 24<sup>th</sup> at the corner of N 7<sup>th</sup> St and Diamond Hill Rd. A vehicle went through his yard, hitting both his and his neighbor's car. He stated there have been seven accidents over the last five years, and they have spent an estimated \$100,000 due to the fact that most of the drivers are uninsured. Eldridge commented that Mr. Frye has spoken with Scholz several times, and unfortunately, there are limitations on what the City can do because of federal highway regulations.

Eldridge stated that the City previously had two traffic engineers look at the design of that intersection and they both stated that it was fine, and no improvements could be made. The City is currently looking into options available as there are limitations because it is a truck route. The City is not able to install any traffic controls devices that controls the speed of traffic. Eldridge doesn't know if we can advocate for an exception for a four-way stop. She stated that Mr. Frye asked about rumble strips, and she noted that residents typically don't like them because of the noise produced. She stated that the City has asked for more law enforcement patrolling in the area and the City has looked at installing a flashing light, flashing LED signs, school crossing signs, and a texting and driving sign.

- Mayor Duncan stated that his sister previously lived at the same address for 10 years and he only remembers one accident happening. He commented that by looking at the photos of the accident, speed appears to be a factor. He invited Megan Dixon and Dustin Frye, of 690 Dempsey St, to please address Council.
- Ms. Dixon stated that she has lived at 690 Dempsey for six years and has had seven accidents in her front yard totaling three of their vehicles. Several of the accidents were by hit and run drivers leaving the expense to them. The first accident was five months after the speed bump was removed on Diamond Hill Rd. She has had friends, family and neighbors express their concern for safety when visiting their home and she is concerned about the safety of her family and the children walking to school. She first showed her concern four years ago, but nothing has changed. After this last accident, she contacted the City, ODOT and the Linn County Road Department. She was informed by ODOT and Linn County, that any safety concerns should be addressed to the City. Ms. Dixon presented a large diagram of the intersection, which was not submitted for the minutes, pointing out the current signage placement. She commented that people don't know that corner is there due to the lack of signage.
- Mayor Duncan asked what time of the day the accidents were happening, and Ms. Dixon replied the accidents are at all times of the day and commented that the

accidents started happening once the speed bump on 9<sup>th</sup> St and Diamond Hill Rd was removed in June of 2018. Scholz stated that it was removed due the incorrect angle placement of the bump which was causing damage to big trucks.

- Ms. Dixon commented that both the Linn County Sheriff Department and Coburg Police Department have been very helpful, but that is all the assistance they have received.
- Scholz clarified that inside the City limits, is our responsibility. However, the City cannot change the design of the road outside of what the Oregon Supplemental and the Manual of Uniform Traffic Control Device (MUTCD) states.
- Mr. Frye suggested putting a concrete barrier parallel to the sidewalk and to paint it red. He believes a rumble strip or small speed bump should have been in place originally.
- Caughey mentioned that he witnessed several vehicles, including large trucks, speeding at that intersection and agrees that there is a big concern.
- Sergeant Frambes stated that anything that we can do will help, but it won't stop crashes from happening due to intoxicated driving.
- Scholz stated he has called our City Engineer's and asked them to assemble crash data and to give him every option for what we can do at this location, which will take about three weeks. He mentioned that the City has purchased flashing radar signs to be placed at all roads that enter the City limits and they should be installed in about two weeks.
- Ms. Dixon commented on the stress this has been causing herself and Mr. Frye.
- Mayor Duncan stated that the Council does empathize with them, but we do have legal restrictions. He believes there are things the City can do to improve the intersection.
- Keaton asked if it was possible to install a raised crosswalk, correctly placed, at that location and Scholz replied that the traffic engineer is looking into that.
- Keaton asked if this route would fall under the Safe Route to Schools Grant, and Eldridge replied that it was too far out of the way.
- Ms. Dixon commented that when she contacted Linn County for the accident reports for the last 10 years, they stated there was more activity the last five years, then the previous five and that she would be happy to supply the City with the report.
- Scholz stated that he would have public works look into any trees that are hindering any signage on the road.
- Keaton asked about changing the truck route to Territorial St and Scholz replied that Territorial is a salt-based road and trucks are not allowed to drive on it. The county would have to rebuild it to bring it up to code.
- Lacey LaDuke, from N 7<sup>th</sup> St, commented on a hit and run accident that occurred in December, and stated she is concerned about the safety of the kids. She has witnessed trucks and vehicles speeding at all times and likes seeing the current law enforcement on the road. She offered Council video footage of that accident.
- Keaton mentioned a decorative median section that constricts the road. Scholz responded that he did mention that to the engineers as well.
- Downey asked if law enforcement could stop giving warnings in that area for speeding violations.
- Caughey thanked everyone for coming out for the meeting and stated that Council wants to hear from the public regarding any concerns.

**City Council had a short recess at the hour of 7:47pm and resumed at 7:56pm.**

**THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT A 5.9% INCREASE TO THE REFUSE RATE INDEX**

**STAFF REPORT:** Eldridge informed Council that since 2017 there has been a rate increase every year with the exception of 2020. As per section 20 of the franchise agreement, rate increases are approved by resolution approved by City Council. The 5.9% rate increase would average \$1.49 per month for residential customers with an effective date of January 1<sup>st</sup>, 2022. Eldridge informed Council that she unfortunately never received the original email from Julie Jackson, with Republic Services, regarding the proposed increase, due to it being delivered to an incorrect address. Eldridge informed Ms. Jackson that it is not consistent with ordinance standards for the rate to be imposed to residents, until it is approved by resolution.

- Ms. Jackson informed Council that Republic Services bills every two months, so no invoices were sent in January. She informed Council that they are offering a new 65-gallon cart and would like to add it to the rate schedule (**ADDENDUM 1**). She mentioned that every customer received a flyer at the end of the year which included information on what can and can't be recycled to help prevent contaminated recycling. Customers can now be assessed a fee for disposing of non-recyclable materials after they have received a warning.
  - Keaton **motioned to approve Resolution No.1262, "A Resolution approving a 5.9% increase for Solid Waste Management Services provided by Republic Services and establishing an effective date and modifying Section No. 1 date to reflect February 1<sup>st</sup> , rather than January 1<sup>st</sup>" and was seconded by Downey. The City Council then voted unanimously to approve Resolution No. 1262, "A Resolution approving a 5.9% increase for Solid Waste Management Services provided by Republic Services and establishing an effective date and modifying Section No. 1 date to reflect February 1<sup>st</sup>, rather than January 1<sup>st</sup>."**
  - Keaton **motioned to approve the addition of a 65-gallon cart to the Harrisburg Rate Schedule and was seconded by Downey. The City Council then voted unanimously to approve the addition of a 65-gallon cart to the Harrisburg Rate Schedule.**

**THE MATTER OF APPROVING THE 2ND QUARTER 2021/2022 EXPENSE REPORT**

**STAFF REPORT:** Nelson noted we are about halfway through the budget so we should be at about 50% on percentages. The red on the revenues is what we are under, and the red, on the expenditures, is what we are over. On the investment revenues, the red is due to the rates going down, which we have no control over. Assessment revenues for SDC's were budgeted lower than expected and anything over 100% will be in next year's beginning fund balance.

- Caughey **motioned to approve the 2<sup>nd</sup> Quarter 2021/2022 Expense Report and was seconded by Downey. The City Council then voted unanimously to approve the 2<sup>nd</sup> Quarter 2021/2022 Expense Report.**

**THE MATTER OF REVIEWING AN INITIAL BID FOR THE READER BOARD REPLACEMENT**

**STAFF REPORT:** Eldridge stated that the lowest bid we received started at \$43,000. This does not include the software or mobilization. Because of the amount, we will need to obtain formal quotes. The American Rescue Plan Act funds will help with the cost as it is used for emergency communications. Skip Tracer's hopes to remove the old reader board by next week.

- Mayor Duncan asked about using the property by Riverside Church. Eldridge informed Council that they declined.
- No further discussion at this time. Eldridge to bring back to a future meeting.

#### **THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:** No comments or concerns

- Downey **motioned to approve the consent list and was seconded by Keaton. City Council then voted unanimously to approve the consent list. A motion to approve the consent list approved the following:**
  - **Harrisburg City Council Minutes for November 11, 2021**
  - **The Payment Approval Report for January 2022**
  - **Appointment of Lori Pelkey to the Library Board with a term ending June 30, 2024**
  - **Approve the out of state travel cost (\$0 to the City) to allow Cathy Nelson to attend the annual WMCA Conference in Pasco, WA, the annual CCAC Conference in Burlingame, CA and the annual IIMC Conference in Little Rock, AR**

#### **CITY ADMINISTRATOR VERBAL REPORT**

1. **Law Enforcement:** Eldridge stated that she has not received the rate for the new fiscal year from LCSO. She did receive the new rate from Coburg, and it was higher than what we are paying LCSO currently. Eldridge also noted that the Personnel Committee will be looking at the COLI for our employees' wages at the meeting on the 23<sup>rd</sup>.
2. **Crime Forum:** The 1<sup>st</sup> Crime Forum meeting will be held on Thursday, April 14<sup>th</sup> at 6:30pm at the Municipal Center.
3. **Riverfront Update:** Eldridge informed Council that someone was trespassed from all City Parks for 90 days and an elderly woman, who was living in her car for several weeks, has been relocated to an Albany shelter.
4. **Affordable Housing:** Eldridge stated that CWCOG will be analyzing the model code for affordable housing. Planning Commission will be looking at the model code next week. It will then go to legal review, and we will look to adopt the new plan in June
5. **City Administrator's Vacation:** Eldridge will be on vacation the first week in March.
6. **Habitat for Humanity:** Eldridge stated there is a grand opening for the new Habitat house on Territorial St this Saturday at 2pm and would like someone to attend in her place; Mayor Duncan offered.

**OTHERS:** None

**ADJOURN** at the hour of 8:42pm and was immediately followed by the HRA meeting.

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Mayor

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City Recorder

## RATE COMPARISON January 2022

JURISDICTION	FREQ: SIZE:	WEEKLY 32GAL CART	WEEKLY 90GAL CART	WEEKLY 20GAL CART	WEEKLY 65GAL CART	WEEKLY 2 Yard	SERVICES INCLUDED
Harrisburg		\$23.08	\$35.52	\$21.51		\$208.40	MSW/REC (YD = Every Other Week)
Albany		\$24.90	\$37.40	\$21.89	\$31.16	\$201.16	MSW/REC/YD
Lebanon		\$25.91	\$37.98	\$23.52	NA	\$205.71	MSW/YD (REC = Every Other Week)
Corvallis		\$23.77	\$39.49	\$21.32	\$31.59	\$201.67	MSW/REC/YD
Philomath		\$21.94	\$38.11	\$15.20	\$29.92	\$207.88	MSW/REC/YD
Tangent		\$22.70	\$38.22	\$19.75	\$30.66	\$227.17	MSW ( REC/YD = Every Other Week)
Dallas		\$21.15	\$34.40	\$19.40	\$26.75	\$176.50	MSW ( REC/YD = Every Other Week)
Millersburg		\$21.42	\$33.44	\$19.11	NA	\$203.68	MSW/REC (YD = Every Other Week)
Sweet Home		\$55.94	\$68.65	\$28.36	NA	\$209.75	MSW (REC/YD = Every Other Week)
Adair Village		\$21.14	\$36.80	\$18.75	\$28.85	\$203.29	MSW/REC/YD
Junction City		17.80	33.89			164.00	MSW/REC/YD
Brownsville		\$31.85	\$39.60			\$224.69	MSW/REC/YD

## Rate Increases from Republic Services

2022	5.9%
2021	0%
2020	0%
2019	2.4%