



City Council Work Session Meeting Agenda  
February 23, 2021  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required and will be provided if you don't have one. Seating is 6' apart. 14 people in addition to staff and Council are allowed in the room.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT** – Report was provided to City Council Members at the last meeting and will be available in the minutes. Council members are asked to bring their copies to this meeting.

**NEW BUSINESS**

**1. THE MATTER OF A DECISION TO APPROVE OR DENY A PETITION FOR A SANITARY SEWER EXTENSION OUTSIDE OF THE CITY LIMITS**

**STAFF REPORT:**

Exhibit A: Email from Knife River

Exhibit B: Staff Report from 2015

**ACTION: MOTION TO ALLOW CITY SANITARY SEWER SERVICES TO BE EXTENDED OUTSIDE OF CITY LIMITS TO SERVE THE EMPLOYEES WORKING IN THE KNIFE RIVER PRE-STRESS CONCRETE FACILITY LOCATED AT 23505 PEORIA ROAD. KNIFE RIVER WILL BE REQUIRED TO ANNEX INTO THE CITY FOR ANY FUTURE SEWER OR WATER CONNECTIONS NEEDED AT THIS LOCATION.**

**2. THE MATTER OF REVIEWING THE DRAFT 2021-2026 UPDATED STRATEGIC PLAN**

**STAFF REPORT:**

Exhibit A: Draft New Plan

Exhibit B: Current Plan on City Website at

[www.ci.harrisburg.or.us](http://www.ci.harrisburg.or.us). Click on Administration, then

City's Strategic Plan on left sidebar and then 2020-

2025 Strategic Plan

**ACTION: NO ACTION REQUIRED - REVIEW AND DISCUSS ONLY**

**3. THE MATTER OF DISCUSSING TRANSFERRING FUNDS FROM CONTINGENCY TO PROFESSIONAL SERVICES AND GOVERNMENT SERVICES IN THE GENERAL FUND**

**STAFF REPORT:**

Exhibit A: Proposed Resolution

**ACTION: NO ACTION – DISCUSSION ONLY.**

**4. THE MATTER OF CITY RECOGNITION FOR MARTIN LUTHER KING DAY**

**STAFF REPORT:**

No Attachments

**ACTION: NO ACTION - DISCUSSION ONLY**

**5. THE MATTER OF APPROVING AN EMPLOYMENT AGREEMENT WITH MICHELE ELDRIDGE AS CITY ADMINISTRATOR FOR THE CITY OF HARRISBURG**

**STAFF REPORT:**

Exhibit A: Proposed Contract with Michele Eldridge

Exhibit B: Previous Contract with Brian Latta

**ACTION: MOTION FOR THE CITY OF HARRISBURG TO ENTER INTO AN EMPLOYMENT CONTRACT AS PER EXHIBIT A**

**OTHER ITEMS**

**ADJOURN**