HRA Board Meeting Agenda

November 10, 2026

6:30 PM

(To be held prior to the start of the City Council Meeting)

Chairperson:	Robert Duncan
Vice Chairperson:	Mike Caughey
Members:	Kimberly Downey, Cindy Knox, Dana Henry, Jeremy Moritz and Dan Meyers
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655*

CALL TO ORDER AND ROLL CALL BY CHAIRPERSON ROBERT DUNCAN

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

APPROVAL OF MINUTES

1. **MOTION TO APPROVE THE JUNE 23, 2026 HRA BOARD MINUTES**

NEW BUSINESS

2. **THE MATTER OF REVIEWING THE REQUEST FOR A PROPERTY IMPROVEMENT GRANT FOR BRIDGETT SMYTH, DBA SMYTH'S BLISS BAKERY AND CAFE, FOR PROPERTY OWNED BY HEIDI KROPF DBA GLORY, LLC AT 170 S. 3RD ST, SUITE B AND IF APPROVED, AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN THE DEVELOPMENT AGREEMENT**

   STAFF REPORT:

   Exhibit A: Grant Request Application Packet from Bridgette Smyth

   Exhibit B: Current Site Plan Pictures

   Exhibit C: Proposed Development Agreement

   ACTION: 1. MOTION TO APPROVE/MODIFY/DENY THE REQUEST FOR $38,253.14 FOR BRIDGETT SMYTH, DBA SMYTH'S BLISS BAKERY AND CAFE, FOR PROPERTY LOCATED AT 170 S. 3RD ST, SUITE B, AND

   2. IF APPROVED, MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN THE DEVELOPMENT AGREEMENT WITH BRIDGETT SMYTH DBA SMYTH'S BLISS BAKERY & CAFÉ

3. **THE MATTER OF APPROVING THE HARRISBURG REDEVELOPMENT AGENCY 3RD & 4TH QUARTER 2025/2026 EXPENSE REPORTS AND 1ST QUARTER 2026/2027 EXPENSE REPORT**

   STAFF REPORT:

   Exhibit A: 3rd Quarter HRA Expense Report Ending March 31, 2026

   Exhibit B: 4th Quarter HRA Expense Report Ending June 30, 2026

   Exhibit C: 1st Quarter HRA Expense Report Ending September 30, 2026

   ACTION: MOTION TO APPROVE THE HRA 3RD & 4TH QUARTER 2025/2026 EXPENSE REPORTS, AND 1ST QUARTER 2026/2027 EXPENSE REPORT

OTHER

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