



Harrisburg City Council Agenda  
September 24, 2024  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas,  
Cindy Knox and Youth Advisor Taylor Tatum  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report for August 2024

**ACTION: DISCUSSION ONLY**

**RESOLUTIONS**

- 2. THE MATTER OF HOLDING A PUBLIC HEARING TO OFFICIALLY UPDATE THE HARRISBURG BUILDING PERMIT FEES TO MATCH THOSE OF JUNCTION CITY, AND UPDATING OTHER FEES AT THIS TIME, BY APPROVING RESOLUTION NO. 1295**

**The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to comment on updating the Harrisburg Building Permit Fees and other City Fees**

**STAFF REPORT:**

Exhibit A: Staff Report from May 28, 2024

Exhibit B: Resolution No. 1295

Exhibit C: Harrisburg Standard Fee Schedule

**ACTION: IF COUNCIL AGREES WITH THESE CHANGES, IT CAN THEN MOTION TO APPROVE OR MODIFY RESOLUTION NO. 1295, "A RESOLUTION UPDATING THE HARRISBURG STANDARD FEE SCHEDULE."**

**NEW BUSINESS**

- 3. THE MATTER OF APPROVING A BONUS FOR A CITY EMPLOYEE**

**STAFF REPORT:**

Exhibits: None

**ACTION: TBD - MOTION TO APPROVE A ONE-TIME BONUS FOR STEVE ENSLEY  
FOR HIS OVER AND ABOVE NORMAL JOB DUTY PERFORMANCE**

**OTHER ITEMS**

**ADJOURN**