



City Council Business Meeting Agenda  
January 10, 2023  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and  
Charlotte Thomas  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**1. THE MATTER OF ADMINISTERING OATHS OF OFFICE AND APPOINTING A COUNCIL PRESIDENT**

**STAFF REPORT:**

Exhibit A: None

**ACTION: AFTER OATHS OF OFFICE ARE ADMINISTERED, COUNCIL MEMBERS WILL FILL OUT A BALLOT WITH THEIR CHOICE OF CANDIDATE FOR COUNCIL PRESIDENT**

**ORDINANCES**

**2. THE MATTER OF UPDATING THE APPEAL PROCESS FOR TRESPASSING VIOLATIONS BY APPROVING ORDINANCE NO. 989, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 9.55.200”**

**STAFF REPORT:**

Exhibit A: Red-lined Version

Exhibit B: Ordinance No. 989

**ACTION: MOTION TO APPROVE ORDINANCE NO. 989, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 9.55.200”**

**RESOLUTIONS**

**3. THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT THEIR REQUEST TO APPLY A 9% INCREASE TO CURRENT RATES, BASED ON THE RATE REFUSE INDEX**

**STAFF REPORT:**

Exhibit A: Revised Rate Comparison Worksheet

Exhibit B: Packet from Republic Services

Exhibit C: Previous Month Staff Report

Exhibit D: Letter of Opposition

Exhibit E: Ordinance No. 879

Exhibit F: Proposed Resolution Draft – Resolution No. 1273

**ACTION: TBD – MOTION TO APPROVE RESOLUTION NO. 1273, “A RESOLUTION APPROVING A \_\_\_\_ RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES AND ESTABLISHING AN EFFECTIVE DATE”, AND TO DIRECT THE CITY ADMINISTRATOR TO UPDATE THE CURRENT FRANCHISE AGREEMENT.**

**NEW BUSINESS**

**4. THE MATTER OF REVIEWING THE DRAFT OF THE COMCAST FRANCHISE AGREEMENT, AND DIRECTING STAFF TO RETURN WITH AN ORDINANCE IN THE FUTURE**

**STAFF REPORT:**

Exhibit A: Ordinance No. 900

Exhibit B: Red-Lined Comcast Agreement

**ACTION: DISCUSSION AND REVIEW OF THE DRAFT COMCAST AGREEMENT. MOTION TO DIRECT STAFF TO RETURN WITH AN ORDINANCE TO ADOPT IF APPLICABLE AFTER REVIEW**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the ‘Other’ segment.

**5. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: Payment Approval Report for December 2022

Exhibit B: Municipal Court Collection Report December 2022

Exhibit C: Municipal Court Citation Report December 2022

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**The Payment Approval Report for December 2022**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

1. Cheryl Spangler January 12<sup>th</sup> Open House
2. City Day at the Capital is January 25<sup>th</sup>: Reservations required by January 19<sup>th</sup>
3. Lobbying 101

4. I.O.O.F Building-HRA Grant
5. Public Works Hiring
6. TMDL
7. Strategic Plan
8. Fern Ridge Tribune News

**OTHER ITEMS**

**ADJOURN**