



City Council Work Session Agenda
June 28, 2022
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory difficulties, not to attend this meeting.*
9. *If you wish to testify and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

1. **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report and Contract Report May 2022

ACTION: DISCUSSION ONLY

RESOLUTIONS

2. **THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

OPEN A PUBLIC HEARING FOR CITIZENS TO HAVE THE OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

STAFF REPORT:

Exhibit A: Resolution No. 1264

Exhibit B: Resolution No. 1265

ACTION: MOTION TO APPROVE:

1. **RESOLUTION NO.1264, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2022-2023."**
2. **RESOLUTION NO. 1265, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2022-23."**
3. **THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2022-23 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1266), SEWER RATES (RESOLUTION NO. 1267), STORM DRAINAGE RATES (RESOLUTION 1268) AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2022-2023 BY APPROVING RESOLUTION NO. 1269.**

STAFF REPORT:

Exhibit A: Approved 2022/2023 Budget

Exhibit B: Library Amended 2022/2023 Budget

Exhibit C: Resolution No. 1266

Exhibit D: Resolution No. 1267

Exhibit E: Resolution No. 1268

Exhibit F: Resolution No. 1269

ACTION: I MOVE TO ADOPT THE APPROVED FY 2022-2023 CITY BUDGET AS AMENDED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 1266, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1221, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE."

2. RESOLUTION NO. 1267, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1216, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE."

3. RESOLUTION NO. 1268, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1195, AND ESTABLISHING AN EFFECTIVE DATE."

4. RESOLUTION NO. 1269, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2022-2023."

ORDINANCES

- 4. THE MATTER OF APPROVING ORDINANCE NO.984, "AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY", AND RESOLUTION NO. 1270, "A RESOLUTION REFERRING TO THE ELECTORS OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY."**

STAFF REPORT:

Exhibit A: Proposed Ordinance No. 984

Exhibit B: Proposed Resolution No. 1270

ACTION: MOTION TO APPROVE ORDINANCE NO. 984, "AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT

MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY”, AND RESOLUTION NO. 1270, “A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY”

NEW BUSINESS

5. THE MATTER OF REVIEWING THE HARRISBURG PARKS SYSTEM PLAN UPDATE AND LEVEL OF SERVICE (LOS) STANDARD

STAFF REPORT:

Exhibit A: Cameron McCarthy Report—and Attachments

ACTION: CHOOSE OPTION BELOW:

- 1. ADOPT AN LOS STANDARD OF 10.31 ACRES OF PARK LAND /1,000 RESIDENTS AND MAINTAIN LOS THROUGH 2040; OR,**
- 2. ADOPT AN LOS STANDARD OF 12.00 ACRES OF PARK LAND/1,000 RESIDENTS AND INCREASE LOS THROUGH 2040; OR,**
- 3. ADOPT AN ALTERNATIVE LOS STANDARD THAN THE OPTIONS PRESENTED ABOVE; OR,**
- 4. DO NOT ADOPT AN LOS STANDARD AND INCLUDE LOS IN THE PLAN AS DESIRED OUTCOME.**

6. THE MATTER OF ASSIGNING A NAME TO THE 132-ACRE PARK

STAFF REPORT:

Exhibit A: 132-Acre Park Naming Memo

ACTION: TBD: MOTION TO ASSIGN THE NAME OF _____ TO THE UNDEVELOPED 132-ACRE PARK

7. THE MATTER OF APPROVING AN IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES

STAFF REPORT:

Exhibit A: Proposed IGA – As approved by the City of Coburg

Exhibit B: IGA from Jan 2021 to June 30, 2022

ACTION: MOTION TO APPROVE THE IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES FOR JULY 1, 2022 TO JUNE 30, 2024

- 8. THE MATTER OF APPROVING AN ADDENDUM TO THE CURRENT CONTRACT WITH BREWER & COULOMBE, PC, ATTORNEYS AT LAW, FORMERLY KNOWN AS FEWEL, BREWER & COULOMBE.**

STAFF REPORT:

Exhibit A: Current 2014 Contract

Exhibit B: Letter from Brewer & Coulombe & Proposed Contract

Addendum

ACTION: MOTION TO APPROVE THE INCREASE IN LEGAL RATES FOR CITY ATTORNEY FIRM; BREWER & COULOMBE, PC AS SHOWN IN EXHIBIT B, EFFECTIVE ON JULY 1, 2022.

- 9. THE MATTER OF APPROVING THE 3RD QUARTER 2021/2022 EXPENSE REPORT**

STAFF REPORT:

Exhibit A: 3rd Quarter Expense Report Ending March 31, 2022

ACTION: MOTION TO APPROVE THE 3RD QUARTER 2021/2022 EXPENSE REPORT.

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

- 1. Full-Scale Haz Mat Functional Exercise**
- 2. 4th of July Celebration**

OTHERS

ADJOURN