



Harrisburg City Council Agenda
February 11, 2025
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, Dana Henry and Youth Advisor Nolan Malpass
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

- 1. THE MATTER OF THE CITY RECORDER ADMINISTERING THE OATH OF OFFICE FOR MIKE CAUGHEY FOR A TERM ENDING DECEMBER 31, 2028**

ORDINANCES

- 2. THE MATTER OF AMENDING OUR ABANDONED VEHICLE CODE BY APPROVING ORDINANCE NO. 1006, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 10.15”**

STAFF REPORT:

Exhibit A: HMC 10.15 - Red Lined

Exhibit B: Ordinance No. 1006

ACTION: MOTION TO APPROVE ORDINANCE NO. 1006, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 10.15”

NEW BUSINESS

- 3. THE MATTER OF A REQUEST TO ESTABLISH A SISTER CITY RELATIONSHIP WITH BREAL-SOUS-MONTFORT IN FRANCE**

STAFF REPORT:

Exhibit A: Email Chain with Requestors

Exhibit B: Article from 8th AF News ‘Voice of the Mighty Eighth’

Exhibit C: Article from ‘Breal Mag’, Sept 2024

Exhibit D: US Embassy ‘Sister City Project’ Questionnaire, and
sample agreement

ACTION: DISCUSSION ONLY – TBD

- 4. THE MATTER OF REVIEWING THE 2ND DRAFT OF THE 2025-2030 STRATEGIC PLAN, AND ESTABLISHING PRIORITIZATION OF GOALS**

STAFF REPORT:

Exhibit A: Red-lined Strategic Plan

ACTION: DISCUSSION ONLY

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for December 10, 2024 and January 14, 2025

Exhibit B: Payment Approval Report for January 2025

Exhibit C: Municipal Court Collections Report January 2025

Exhibit D: Municipal Court Citation Report January 2025

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the December 10, 2024 and the January 14, 2025 City Council Meetings

The Payment Approval Report for January 2025

AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) WILL NOW BE OPENED TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

6. THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

STAFF REPORT:

Exhibit A: None

ACTION: TBD – ANY MOTIONS MUST BE MADE IN PUBLIC SESSION

VERBAL REPORT: Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- City Council Work Session February 25, 2025
- SRTS Grant
- Castleberry Subdivision-DEQ & DSL

OTHER ITEMS

ADJOURN