



## Harrisburg City Council Agenda

March 12, 2024

6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas  
and Cindy Knox  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**NEW BUSINESS**

**1. THE MATTER OF A DISCUSSION IN RELATION TO THE PROPOSED MUDDY CREEK SOLAR PARK/FARM OUTSIDE OF HARRISBURG**

**STAFF REPORT:**

Exhibit A: None

**ACTION: TBD**

**2. THE MATTER OF APPROVING A SIGNS FOR THE HARRISBURG PARKS SYSTEM**

**STAFF REPORT:**

Exhibit A: Current Harrisburg & City Facility Signs

Exhibit B: Example of Park Sign Styles

Exhibit C: Draft Harrisburg Parks Sign

**ACTION: TBD**

**3. THE MATTER OF REVIEWING THE 2ND DRAFT OF THE 2024-2029 STRATEGIC PLAN**

**STAFF REPORT:**

Exhibit A: Red-lined Strategic Plan

**ACTION: TBD**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**4. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: City Council Minutes for February 13, 2024

Exhibit B: Payment Approval Report for February 2024

Exhibit C: Municipal Court Collections Report February 2024

Exhibit D: Municipal Court Citation Report February 2024

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**Minutes from the February 13, 2024 City Council Meeting**

**The Payment Approval Report for February 2024**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- March 26, 2024 City Council Meeting
- RTP Presentation
- Capital Request and Advocacy
- Administrative Assistant Position

**AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(h) WILL NOW BE  
OPENED TO DISCUSS A FRANCHISE AGREEMENT**

**5. THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(h)  
TO DISCUSS A FRANCHISE AGREEMENT**

**ACTION: TBD**

**ADJOURN**