



City Council Business Meeting Agenda

April 11, 2023

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City does ask anyone running a fever, having an active cough or other respiratory concerns not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF CONSIDERATION OF HIRING A LOBBYIST TO WORK ON BEHALF OF THE SMALL MUNICIPALITIES ADVOCACY COALITION

STAFF REPORT:

Exhibit A: Staff Report from 03.14.23

Exhibit B: Harrisburg/Brownsville Partnership Email

Exhibit C: Staff Scope

Exhibit D: Tate Public Affairs: Multi-City Rural Coalition Scope
and Proposal

Exhibit E: Email with Cost Break-Out

ACTION: DISCUSSION – AND MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH TATE PUBLIC AFFAIRS AND TO BECOME A MEMBER OF THE SMALL MUNICIPALITY ADVOCACY COALITION

2. THE MATTER OF APPROVING THE 2023-2028 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: 2023-2028 Strategic Plan

ACTION: MOTION TO APPROVE THE 2023-2028 STRATEGIC PLAN

3. THE MATTER OF APPROVING THE 2ND QUARTER 2022/2023 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 2nd Quarter Expense Report Ending December 31,
2022

ACTION: MOTION TO APPROVE THE 2ND QUARTER 2022/2023 EXPENSE REPORT

April 11, 2023

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

4. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes from February 28th, March 14th

March 28th, 2023

Exhibit B: Payment Approval Report for March 2023

Exhibit C: Out of State Travel for Michele Eldridge-ICMA

Exhibit D: Library Board Minutes from March 7, 2023

Exhibit E: Municipal Court Collection Report March 2023

Exhibit F: Municipal Court Citation Report March 2023

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. The Minutes for the February 28, 2023, March 14, 2023, and the March 28, 2023 City Council Meetings**
- 2. The Payment Approval Report for March 2023**
- 3. Approve the Out of State Travel for Michele Eldridge to attend the Local Government Re-imagined Conference being held in Long Beach, CA**

VERBAL REPORT: Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

- 1. RVs at Waste Water Facility**
- 2. Ad-Hoc Parks Committee?**
- 3. Restrictions on Camping April 25th Work Session**

OTHER ITEMS

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