



City Council Business Meeting Agenda
February 11, 2020
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm,
Charlotte Thomas and Quinton Sheridan.
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

<p>OPEN A PUBLIC HEARING TO ALLOW PUBLIC TESTIMONY IN RELATION TO THE HOUSING REHABILITATION PROJECT</p>

- 1. THE MATTER OF A PUBLIC HEARING TO OBTAIN CITIZENS VIEWS ABOUT THE HOUSING REHABILITATION PROJECT FUNDED WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM OREGON BUSINESS DEVELOPMENT DEPARTMENT.**

STAFF REPORT:

Exhibit A: Resolution No. 1175

Exhibit B: Notice of Public Hearing

Exhibit C: PowerPoint File with Project Pictures

ACTION: FOR INFORMATION – NO ACTION REQUIRED BY COUNCIL

- 2. THE MATTER OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF HARRISBURG AND LINN COUNTY SHERIFF'S OFFICE**

STAFF REPORT:

Exhibit A: Proposed July 1, 2019 – June 30, 2022 IGA to provide "law enforcement functions" within Harrisburg

Exhibit B: Prior IGA, in place from July 1, 2017 to June 30, 2019

ACTION: MOTION TO APPROVE/DISAPPROVE/AMEND THE INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF HARRISBURG AND LINN COUNTY SHERIFF'S OFFICE.

THE AGREEMENT IS EFFECTIVE FROM JULY 1, 2019 TO JUNE 30, 2022, WITH THE ALLOCATION OF AT LEAST 4 DEPUTIES FOR 36 HOURS FOR THE 4TH OF JULY AND 2 DEPUTIES FOR 4 HOURS TO THE CHRISTMAS LIGHT PARADE (ADDENDUM TO PARAGRAPH 11 OF EXHIBIT A OF SAID AGREEMENT) AND IN ANNUAL AMOUNTS NOT TO EXCEED THOSE OF PARAGRAPH 1.

- 3. THE MATTER OF CONSIDERATION OF AN EMPLOYMENT AGREEMENT WITH JOHN HITT TO SERVE AS HARRISBURG CITY ADMINISTRATOR**

Exhibit A: Proposed Employment Agreement

Exhibit B: Proposed contract comparison with former
administrator and hypothetical new administrator hire

**ACTION: MOTION TO APPROVE/AMEND/REJECT PROPOSED CITY OF
HARRISBURG – JOHN HITT EMPLOYMENT AGREEMENT**

RESOLUTIONS

**4. THE MATTER OF APPROVING PERSONNEL POLICY NO. 105, ‘NO-
HARASSMENT’ AND RESOLUTION NO. 1226**

STAFF REPORT:

Exhibit A: PERSONNEL COMMITTEE STAFF REPORT

Exhibit B: RESOLUTION NO. 1226

Exhibit C: ORIGINAL POLICY NO. 105

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1226, “A RESOLUTION
AMENDING THE CITY OF HARRISBURG EMPLOYEE MANUAL, TO UPDATE
POLICY NO. 105, NO-HARASSMENT”**

CONSENT LIST NOTES: *Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the ‘Other’ segment.*

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for November 12, 2019

Exhibit B: Payment Approval Report for January 2020

Exhibit C: Planning Commission Minutes for November 19, 2019

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. The City Council Minutes for the November 12, 2019 Business Meeting.**
- 2. The payment approval report for January 2020**

6. CITY ADMINISTRATOR VERBAL REPORT

- **Summer Sounds and Movies/Tri-County Chamber of Commerce**
- **RAIN - 6 Month Report from Corey Wright (Scheduled presentation for March 24, 2020)**
- **Coburg Police Traffic Enhancement Pilot Program - Schedule 2nd Meet & Greet Session?**
- **Knife River - Preliminary Title Report, and Knife River Offer to pay \$5,000 in Farm Deferral Charges from Linn County.**
- **Miscellaneous**

OTHER ITEMS

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