



City Council Business Meeting Agenda  
June 14, 2022  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross at 541-995-6655*
8. *Facemasks are not required at this time. The City does ask anyone running a fever, having an active cough or respiratory difficulties not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**ORDINANCES**

- 1. THE MATTER OF APPROVING ORDINANCE NO. 983, “AN ORDINANCE AMENDING HMC 15.05.010, TO ADOPT APPENDIX H, 'SIGNS' AS ALLOWED IN THE 2019 OREGON STRUCTURAL SPECIALTY CODE”**

**STAFF REPORT:**

Exhibit A: Appendix H and Section 101.2.1.2 of the 2019

Oregon Structural Specialty Code

Exhibit B: Redlined HMC 15.05.010

Exhibit C: Proposed Ordinance No. 983

**ACTION: MOTION TO APPROVE ORDINANCE NO. 983, “AN ORDINANCE AMENDING HMC 15.05.010, TO ADOPT APPENDIX H, 'SIGNS' AS ALLOWED IN THE 2019 OREGON STRUCTURAL SPECIALTY CODE”**

**RESOLUTIONS**

- 2. THE MATTER OF ALLOWING VOLUNTEER WORKER’S COMPENSATION COVERAGE FOR 2022-2023 BY APPROVING RESOLUTION NO. 1262**

**STAFF REPORT:**

Exhibit A: Resolution No. 1262

**ACTION: MOTION TO APPROVE RESOLUTION NO.1262, “A RESOLUTION EXTENDING WORKERS’ COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR POLICY YEAR 2022-2023”**

**NEW BUSINESS**

- 3. THE MATTER OF A REQUEST FOR THE LIBRARY TO BECOME FINE FREE AFTER A ONE YEAR TRIAL PERIOD**

**STAFF REPORT:**

Exhibit A: City Council Minutes for March 23, 2021

Exhibit B: Fine Free Local Libraries

**ACTION: MOTION TO APPROVE / DENY/ APPROVE WITH CONDITIONS THE HARRISBURG PUBLIC LIBRARY TO BECOME A FINE FREE LIBRARY EFFECTIVE JULY 1, 2022.**

- 4. THE MATTER OF APPROVING AN 'ASSIGNMENT' OF THE FRANCHISE AGREEMENT (ORDINANCE NO. 955) FOR MCI METRO ACCESS TRANSMISSION SERVICES CORP. D/B/A VERIZON ACCESS TRANSMISSION TO MCI COMMUNICATIONS SERVICES LLC., AND AUTHORIZING THE CITY ADMINISTRATOR TO CONSENT TO THE ASSIGNMENT AND UPDATED ADDENDUM NO. A**

**STAFF REPORT:**

Exhibit A: Ordinance No. 955 – Adopted Sept 13, 2017

Exhibit B: Legal Assignment of Franchise (Ordinance No. 955)  
and Addendum A

**ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO CONSENT TO THE FOREGOING ASSIGNMENT AND UPDATED ADDENDUM A, AS SHOWN IN EXHIBIT B**

- 5. THE MATTER OF DETERMINING THE CITY'S RESPONSE TO MEASURE 109, THE OREGON PSILOCYBIN SERVICES ACT**

**STAFF REPORT:**

Exhibit A: Measure 109; Oregon Psilocybin Services Act

Exhibit B: Referral Measure Packet

**ACTION: TBD – DIRECT STAFF IN NEXT STEPS**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

- 6. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: Harrisburg City Council Minutes for March 8, 2022

Exhibit B: Harrisburg City Council Minutes for April 12, 2022

Exhibit C: Harrisburg City Council Minutes for April 26, 2022

Exhibit D: Payment Approval Report for May 2022

Exhibit E: Appointment of Kristi Prozialeck to Library Board

Exhibit F: Personnel Committee Minutes February 23, 2022

Exhibit G: Municipal Court Collections Report May 2022

Exhibit H: Municipal Court Citation Report May 2022

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**Harrisburg City Council Minutes for March 8, April 12, and April 26, 2022**

**The Payment Approval Report for May 2022**

**Appointment of Kristi Prozialeck to the Library Board with term ending June 30, 2026**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

- 1. SRO-City ARPA Funding**
- 2. New & Improved Zoning & Development Code Coming Soon!**
- 3. Pictures**
- 4. HRA-Agreement and further information on June 28**

**OTHER ITEMS**

**ADJOURN**