



Harrisburg City Council Agenda

June 10, 2025

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, Dana Henry and Youth Advisor Nolan Malpass
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

ORDINANCES

- 1. THE MATTER OF HOLDING A PUBLIC HEARING, AND APPROVING ORDINANCE NO. 1010, “AN ORDINANCE APPROVING AMENDMENTS TO THE HARRISBURG COMPREHENSIVE PLAN, AMENDING HARRISBURG MUNICIPAL CODE TITLES 18.80, 18.85, 19.30, 19.35, 19.45 AND 19.55, AND ADOPTING THE 2025 TRANSPORTATION SYSTEM PLAN (TSP)”**

A PUBLIC HEARING SHALL BE OPENED AT THIS TIME TO ALLOW CITIZENS WHO WISH TO PROVIDE PUBLIC COMMENT REGARDING AMENDMENTS TO THE COMPREHENSIVE PLAN OR HMC TITLES 18.80, 18.85, 19.30, 19.35, 19.45 AND 19.55

STAFF REPORT:

Exhibit A: Parametrix Sub-Contractor Memo with redlined changes

Exhibit B: Land Use Application & Narrative

Exhibit C: Redlined changes to HMC

Exhibit D: Ordinance No. 1010

Exhibit E: Final Transportation System Plan and Appendices will be included separately in Council Packets from the Agenda, due to the size of the documents. The same documents are on the City’s website, located at <https://www.ci.harrisburg.or.us/planning/page/public-hearings-harrisburg-transportation-system-plan-tsp-adoption-lu-466-2025>.

ACTION: MOTION TO APPROVE ORDINANCE NO. 1010, “AN ORDINANCE APPROVING AMENDMENTS TO THE HARRISBURG COMPREHENSIVE PLAN, AMENDING HARRISBURG MUNICIPAL CODE TITLES 18.80, 18.85, 19.30, 19.35, 19.45 AND 19.55, AND ADOPTING THE 2025 TRANSPORTATION SYSTEM PLAN (TSP)” THIS MOTION IS BASED ON FINDINGS CONTAINED IN THE JUNE 3RD, 2025 STAFF REPORT, AND ON FINDINGS MADE DURING DELIBERATIONS ON THE REQUEST.

NEW BUSINESS

- 2. THE MATTER OF A PRESENTATION FROM PARAMETRIX IN RELATION TO THE REPORT ON THE TRANSPORTATION SYSTEM DEVELOPMENT CHARGE UPDATE**

STAFF REPORT:

Exhibit A: June 2025 Transportation Development Charge Update

Exhibit B: 2012 SDC Methodology Report for Transportation SDC’s

Exhibit C: 2020 System Development Charges Issue Brief – State of

Oregon

ACTION: MOTION TO FORMALLY START THE TRANSPORTATION SYSTEM DEVELOPMENT CHARGES PROJECT ACCORDING TO HMC 12.35.100

3. THE MATTER OF PROCLAIMING A SISTER CITY RELATIONSHIP WITH BREAL-SOUS-MONTFORT

STAFF REPORT:

Exhibit A: Sister City Agreement

Exhibit B: Emails between Breal & Harrisburg

ACTION: TO AUTHORIZE THE MAYOR TO SIGN THE SISTER CITIES AGREEMENT, TO FORMALLY ESTABLISH A SISTER CITY RELATIONSHIP WITH BREAL-SOUS-MONTFORT, EFFECTIVE ON JUNE 13, 2025

4. THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A PUBLIC EVENT PERMIT FOR THE 73RD YEAR OF THE HARRISBURG OLD FASHIONED 4TH OF JULY

STAFF REPORT:

Exhibit A: Public Event Application

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE THE PUBLIC EVENT PERMIT FOR THE 73RD YEAR OF THE HARRISBURG OLD-FASHIONED 4TH OF JULY CELEBRATION AS CONDITIONED

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for April 22, 2025 & May 13, 2025

Exhibit B: Payment Approval Report for May 2025

Exhibit C: Planning Commission Minutes for April 15, 2025

Exhibit D: Municipal Court Collections Report for May 2025

Exhibit E: Municipal Court Citation Report for May 2025

Exhibit F: May 2025 Code Enforcement Report

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the April 22, 2025 & May 13, 2025 City Council Meetings

The Payment Approval Report for May 2025

OTHER ITEMS

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